

MEMORANDUM OF UNDERSTANDING
BETWEEN
SANTA ROSA CITY SCHOOLS ("DISTRICT")
AND

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS SANTA ROSA CH 75 ("CSEA")

Santa Rosa City Schools ("District") and California School Employees Association and its Santa Rosa Chapter 75 ("CSEA"), together, "the Parties," enter into this Memorandum of Understanding ("Agreement") in order to provide differential pay for classified bargaining unit members who provide emergency classroom supervision.

In order to qualify for emergency classroom supervision pay, the following conditions shall be met:

- After all reasonable efforts have been made, it is determined no certificated substitute teacher is available.
- Advance administrator approval.
- A minimum of thirty (30) minutes of emergency classroom supervision.

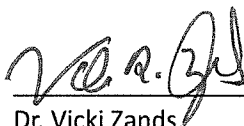
Classified bargaining unit members shall not provide classroom instruction during this time. Rather, they are to provide general supervision of the classroom in order to ensure the safety and wellbeing of students.

Provided the above conditions are met, the classified bargaining unit member shall receive differential pay for the duration of their emergency classroom supervision equivalent to Range 32, Step 5 on the Santa Rosa City Schools/CSEA 75 Classified Salary Schedule or regular rate of pay, whichever is greater. The classified bargaining unit member shall complete and submit the Classified Emergency Classroom Supervision Claim Form for payment.

This Agreement shall become effective upon ratification by the Parties and shall not expire.


For the District:

For CSEA:



 Dr. Vicki Zands, Asst. Superintendent of HR
 1/24/25

 Date



 Mary Lehman, Chapter President
 1/24/25

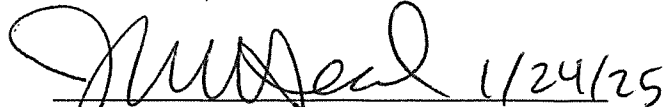
 Date



 Tammy Affonso, Chief Negotiator
 1/24/25

 Date

Board Approved: _____



 Jeremy Arnold, Labor Relations Rep
 1/24/25

 Date