

## **MEETING MINUTES**

---

The Santa Rosa City Schools Board Meeting of March 12, 2025, starting at 6:00 pm, is in a hybrid format. The public can attend and **comment in person** by presenting a blue card to the Executive Assistant at the Santa Rosa City Hall Council Chambers (100 Santa Rosa Ave, Santa Rosa, CA 95404) or view/listen to the meeting in a virtual format via Zoom. **No public comments will be taken via the virtual format.** For more information on viewing/listening to the meeting virtually via Zoom or by phone, please click [HERE](#).

La reunión de la mesa directiva del distrito escolar Santa Rosa City Schools del 12 de marzo de 2025, a partir de las 6:00 p. m., se llevará a cabo en un formato híbrido. El público puede asistir y **hacer comentarios en persona** presentando una tarjeta azul a la Asistente Ejecutiva en la Cámara del Ayuntamiento de Santa Rosa (100 Santa Rosa Ave, Santa Rosa, CA 95404) o ver/escuchar la reunión en formato virtual a través de Zoom. **No se aceptarán comentarios públicos a través del formato virtual.** Para obtener más información sobre cómo ver/escuchar la reunión virtualmente a través de Zoom o por teléfono, haga clic [AQUÍ](#).

Individual speakers shall be allowed **one to three minutes** to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the presiding officer may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The presiding officer may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add (BP 9323).

Cada orador tendrá de **uno a tres minutos** para dirigirse a la mesa directiva sobre cada tema incluido o no en la agenda. La mesa directiva puede limitar el tiempo total para la participación del público sobre cada tema a 20 minutos. Con el consentimiento de la mesa directiva, la presidenta puede aumentar o disminuir el tiempo permitido para comentarios del público, dependiendo del tema y del número de personas que deseen comentar. La presidenta puede realizar una encuesta entre los oradores a favor o en contra de un tema en particular y puede solicitar que otras personas hablen sólo si tienen algo nuevo que agregar (BP 9323).

For questions or comments, please contact the Superintendent's Office at (707) 890-3800 ext. 80101 or [mmartin@srcs.k12.ca.us](mailto:mmartin@srcs.k12.ca.us).

To view future board meeting dates, click [HERE](#).

To view agendas and minutes from July 2016 - August 12, 2020, click [HERE](#).

To view agendas and minutes prior to July 27, 2016, please contact the Superintendent's Office at (707) 890-3800 ext. 80101, [mmartin@srcs.k12.ca.us](mailto:mmartin@srcs.k12.ca.us).

To view recordings of past board meetings, click [HERE](#).

**MISSION:** SRCS ensures equitable access to a transformative educational experience grounded in the assets of our students, staff, and community. We nurture the whole student in an engaging, challenging, and safe environment. We recognize and value each student's individuality and our community's cultural wealth.

**VISION:** SRCS will send students into the world empowered to find purpose, think critically, embrace diversity, work together, and adapt to our changing planet, and live healthy and fulfilling lives.

### **Attendees**

---

#### **Voting Members**

Sarah Jenkins, Board of Education Director

Stephanie Manieri, Board of Education Vice President

Omar Medina, Board of Education Director

Roxanne McNally, Board of Education President

Nick Caston, Board of Education Director

Jeremy De La Torre, Board of Education Clerk

Mark Kirby, Board of Education Director

---

#### **A. CALL TO ORDER (4:00 p.m.)**

President McNally called the meeting to order at 4:01 pm.

##### **1. Public Comment on Closed Session Agenda**

There were no public comments on the Closed Session Agenda.

#### **B. RECESS TO CLOSED SESSION**

President McNally stated the following items would be discussed during the Closed Session meeting:

- Conference With Labor Negotiator (Name of Designated Rep Attending: Dr. Vicki Zands (SRCS) and; Name of Organization: Teamsters Local 665)
- Public Employee Discipline/Dismissal/Release
- Conference With Legal Counsel - Existing Litigation (Case names: OAH No.: 2025120669, No.: 24CV00520/ No.: 23CV00397)
- Conference With Legal Counsel - Anticipated Litigation (Case Nos.: 2025-075, 2025-069, 2025-082, 2024-139, 2025-074, Certificated Employee 313)
- Student Expulsions (Case No.: 2024/25-23)
- Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators)

The meeting recessed to the Closed Session at 4:03 pm.

1. **Conference With Labor Negotiator (Name of Designated Rep Attending: Dr. Vicki Zands (SRCS) and; Name of Organization: Teamsters Local 665) [Gov. Code § 54957.6]**
2. **Public Employee Discipline/Dismissal/Release [Gov. Code § 54957]**
3. **Conference With Legal Counsel - Existing Litigation (Case names: OAH No.: 2025120669, No.: 24CV00520/ No.: 23CV00397) [Gov. Code § 54956.9]**
4. **Conference With Legal Counsel - Anticipated Litigation (Case Nos.: 2025-075, 2025-069, 2025-082, 2024-139, 2025-074, Certificated Employee 313) [Gov. Code § 54956.9]**
5. **Student Expulsions (Case No.: 2024/25-23) [Ed. Code § 48918]**
6. **Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators) [Gov. Code § 54957]**
7. **Closed and Open Session Notes**

**C. RECONVENE TO OPEN SESSION (6:00 p.m.)**

The meeting reconvened to the Open Session at 4:06 pm.

Student Board Member Zúñiga was absent.

**1. Pledge of Allegiance**

President McNally led the Pledge of Allegiance.

**2. Territorial Land Acknowledgment**

Felicity Santo-Domingo led the Territorial Land Acknowledgment.

**3. Report of Actions Taken in Closed Session**

The following report of action was taken in the Closed Session:

- The Board voted 7-0 to authorize the District's Superintendent or Designee to adopt Resolution No 2024/25-57 to notify one Certificated Administrator that they may be released and possibly reassigned for their position for the 2025/26 school year.
- The Board voted 7-0 to authorize the District's Superintendent or Designee to adopt Resolution No 2024/25-65 to notify one Certificated Administrator that they may be released and possibly reassigned for their position for the 2025/26 school year.
- The Board unanimously approved a settlement for case no. 2025-120669

**4. Items Considered In Closed Session for Action In Open Session**

The following item was considered during the Closed Session for action in the Open Session:

- Student Expulsion (Case No.: 2024/25-23)

Motion Passed: Student Expulsion (Case No.: 2024/25-23)

Motion made by: Jeremy De La Torre

Motion seconded by: Omar Medina

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

## **5. Statements of Abstention**

There were no statements of abstention.

## **6. Adjustments to Agenda**

The following adjustments were made to the agenda:

- The contract for MotherDuck (Item G.4) was pulled
- The new total for contracts is \$27,525.00

## **7. Special Presentations for Student of the Month and Certificated/Classified Employees of the Month (Helen Lehman Elementary School and Ridgway High School)**

The following individuals were recognized during the special presentation for Student of the Month, Certificated and Classified Employees of the Month:

### **Helen Lehman Elementary School**

- Ruth Mesfun, Student of the Month
- Jennifer Toscano, Classified Employee of the Month
- Emily Friedman, Certificated Employee of the Month

### **Ridgway High School**

- Andy Tapia Davalos, Student of the Month
- Mariela Toscano, Classified Employee of the Month
- Julie Peterich, Certificated Employee of the Month

## **8. School Site Parent Organization Updates (Helen Lehman Elementary School)**

The following individuals gave school site parent organization reports:

- Yenifer Amaro, ELAC President (report read by Principal Cena)
- Jenna Glenn, PFO President

#### **D. REPORTS**

##### **1. California School Employee Association (CSEA) Santa Rosa 75 Report**

CSEA President Mary Lehman gave a report.

##### **2. Santa Rosa Teachers Association (SRTA) Report**

SRTA President Kathryn Howell gave a report.

##### **3. Superintendent Report**

Superintendent Dr. Morales gave a report.

##### **4. Board President Report**

President McNally gave a report.

##### **5. Board Member Reports**

The following Board members gave a report:

- Trustee Manieri
- Trustee De La Torre
- Trustee Jenkins
- Trustee Caston
- Trustee Kirby
- Trustee Medina

The meeting recessed at 7:00 pm for the Special Board Meeting.

Trustee Medina requested that it be recorded in the minutes that having this type of meeting (Special Board Meeting) in the middle of a Regular Board Meeting is not proper or legal.

The Regular Board Meeting resumed at 7:12 pm.

##### **6. Student Board Member Report**

There was no report by Student Board Member Zúñiga.

##### **7. School Consolidation / Transition Update**

Superintendent Dr. Morales presented the School Consolidation / Transition Update to the Board. Also in attendance were:

- Stacy Desideri, Executive Director
- John Fischer, Executive Director

- Dr. Vicki Zands, Assistant Superintendent
- Dr. Roderick Castro, Assistant Superintendent
- Lisa August, Associate Superintendent

The following individual addressed the Board during public comment:

- Caitlin Casey

The transition plan overview document will be attached to the meeting minutes.

## **E. PUBLIC COMMENT ON NON AGENDA AND CONSENT ITEMS**

The following individuals addressed the Board during public comment:

- Concepcion Dominguez, consolidation concerns
- Adrian Juarez, consolidation concerns
- Leticia Contreras, staff layoff notices
- Emma Thompson, consolidation and EAHS concerns
- Sotha Am, concerns for EAHS
- Liliani Santiago, concerns with ELAC and DELAC
- Barbara Hernandez, concerns for EAHS
- Sara Williams, consolidation concerns
- Pam Karbowski, consolidation concerns
- Lia Killeen, consolidation concerns with elementary sites

## **F. DISCUSSION / ACTION ITEMS**

### **1. (Action) Resolution Recognizing March as Arts Education Month**

The following individuals presented the Resolution Recognizing March as Arts Education Month to the Board:

- Dr. Roderick Castro, Assistant Superintendent
- Alisa Haley, Executive Director
- River Alexander, Student

The presentation lasted 7 minutes.

The Board's comments lasted 5 minutes.

Motion Passed: Resolution Recognizing March as Arts Education Month

Motion made by: Jeremy De La Torre

Motion seconded by: Omar Medina

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

## 2. **(Action) Resolution Celebrating March as Women's History Month**

The following individuals presented the Resolution Celebrating March as Women's History Month to the Board:

- Lisa August, Associate Superintendent
- Dr. Vicki Zands, Assistant Superintendent
- Stacy Desideri, Executive Director

The presentation lasted 6 minutes.

The Board's comments lasted 2 minutes.

Motion Passed: Resolution Celebrating March as Women's History Month

Motion made by: Stephanie Manieri

Motion seconded by: Sarah Jenkins

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

## 3. **(Action) Approval of 2024-25 Second Interim Budget Report**

The following individuals presented the Approval of the 2024-25 Second Interim Budget Report to the Board:

- Lisa August, Associate Superintendent
- Joel Dontos, Executive Director

The presentation and questions lasted 37 minutes.

The Board's comments lasted 6 minutes.

*Trustee Jenkins motioned to extend the meeting to 11:30 pm; Trustee Manieri seconded it. All were in favor.*

Motion Passed: Approval of 2024-25 Second Interim Budget Report with Scenerio #1

Motion made by: Omar Medina

Motion seconded by: Roxanne McNally

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

**4. (Action) To Maintain Elsie Allen High School as a Comprehensive High School with its own Independent Boundary Maps for the Foreseeable Future**

Trustee Medina presented the report To Maintain Elsie Allen High School as a Comprehensive High School with its own Independent Boundary Maps for the Foreseeable Future to the Board.

Trustee Medina presented the item which took 6 minutes.  
The Board's questions and discussions lasted 16 minutes.

Motion Failed: To Maintain Elsie Allen High School as a Comprehensive High School with its own Independent Boundary Maps for the Foreseeable Future

Motion made by: Omar Medina

Motion seconded by: Stephanie Manieri

Voting:

Sarah Jenkins - No

Stephanie Manieri - Yes

Omar Medina - Yes

Roxanne McNally - No

Nick Caston - No

Jeremy De La Torre - No

Mark Kirby - No

**5. (Discussion / Action) To Consider Approval of Making Elsie Allen High School a 7-12 Campus Beginning in 2025/26 School Year**

Trustee Medina presented the report to the Board to Consider Approval for making Elsie Allen High School a 7-12 Campus Beginning in the 2025/26 School Year.

The presentation lasted 1 minute.

Motion Failed: To Consider Approval of Making Elsie Allen High School a 7-12 Campus Beginning in 2025/26 School Year

Motion made by: Omar Medina

Motion seconded by: Stephanie Manieri

Voting:

Sarah Jenkins - No

Stephanie Manieri - Yes

Omar Medina - Yes

Roxanne McNally - No

Nick Caston - No  
Jeremy De La Torre - No  
Mark Kirby - No

**6. (Discussion / Action) Appoint Ad Hoc Advisory Committee to Receive Updates Regarding Leadership Support Services to be Provided by the Sonoma County Office of Education**

The following individuals presented the report to the Board: Appoint an Ad Hoc Advisory Committee to Receive Updates Regarding Leadership Support Services to be Provided by the Sonoma County Office of Education (SCOE):

- Dr. Amie Carter, Superintendent, SCOE
- Greg Medici, Deputy Superintendent, SCOE
- Sarah Lampenfeld, Director, SCOE
- Dr. Christine Olmstead, California Collaborative for Educational Excellence
- Dr. Vincent Matthews, Retired Superintendent

The presentation lasted 4 minutes.  
The Board's questions and comments lasted 5 minutes.

Motion Passed: Appoint Ad Hoc Advisory Committee to Receive Updates Regarding Leadership Support Services to be Provided by the Sonoma County Office of Education

**Ad Hoc Members chosen:**

Trustee Caston  
Trustee De La Torre  
Trustee Manieri

Motion made by: Nick Caston

Motion seconded by: Stephanie Manieri

Voting:

Sarah Jenkins - Yes  
Stephanie Manieri - Yes  
Omar Medina - Yes  
Roxanne McNally - Yes  
Nick Caston - Yes  
Jeremy De La Torre - Yes  
Mark Kirby - Yes

**7. (Action) Approval of Memorandum of Understanding reached with Santa Rosa City Schools and the California School Employee Association Region 75 (CSEA 75) Regarding 2025-2026 Classified Employee Calendar**

Assistant Superintendent Dr. Vicki Zands presented the Approval of the Memorandum of Understanding reached with Santa Rosa City Schools and the California School Employee Association Region 75 (CSEA 75) regarding the 2025-2026 Classified Employee Calendar to the Board.

The presentation lasted 1 minute.

Motion Passed: Approval of Memorandum of Understanding reached with Santa Rosa City Schools and the California School Employee Association Region 75 (CSEA 75) Regarding 2025-2026 Classified Employee Calendar

Motion made by: Jeremy De La Torre

Motion seconded by: Omar Medina

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

**8. (Action) Resolution No. 2024/25-100 to Adopt Seniority Date Tiebreaking Criteria to Determine the Order of Termination Among Classified Employees with the Same Date of Paid Service**

Assistant Superintendent Dr. Vicki Zands presented Resolution No. 2024/25-100 to Adopt Seniority Date Tiebreaking Criteria to Determine the Order of Termination Among Classified Employees with the Same Date of Paid Service to the Board.

The presentation lasted 1 minute.

The Board's questions lasted 1 minute.

Motion Passed: Resolution No. 2024/25-100 to Adopt Seniority Date Tiebreaking Criteria to Determine the Order of Termination Among Classified Employees with the Same Date of Paid Service

Motion made by: Omar Medina

Motion seconded by: Jeremy De La Torre

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

**9. (Action) Resolution No. 2024/25-101 to Adopt Seniority Date Tiebreaking Criteria to Determine the Order of Termination Among Supervisory and Unrepresented Employees with the Same Date of Paid Service**

Assistant Superintendent Dr. Vicki Zands presented Resolution No. 2024/25-101 to Adopt Seniority Date Tiebreaking Criteria to Determine the Order of Termination Among Supervisory and Unrepresented Employees with the Same Date of Paid Service to the Board.

Motion Passed: Resolution No. 2024/25-101 to Adopt Seniority Date Tiebreaking Criteria to Determine the Order of Termination Among Supervisory and Unrepresented Employees with the Same Date of Paid Service

Motion made by: Omar Medina

Motion seconded by: Stephanie Manieri

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

#### **10. (Discussion) Board Strategic Planning Update**

Superintendent Dr. Morales led the discussion regarding Board Strategic Planning and Update.

The discussion, questions and comments lasted 13 minutes.

The Board Meeting Video can be viewed [here](#).

#### **G. CONSENT ITEMS**

Motion Passed: Approval of Consent Items (G.1 - G.15)

Motion made by: Jeremy De La Torre

Motion seconded by: Omar Medina

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

- 1. Approval of Absent Board Members**
- 2. Approval of Personnel Transactions**
- 3. Approval of Vendor Warrants**

4. **Approval of Contracts**
5. **Approval of Contracts - Bond**
6. **Approval of the Parent Institute for Quality Education (PIQE) MOU**
7. **Approval to Award the Contract for the Piner High School Tennis Court Fencing Project**
8. **Approval of Change Order 01 for the Montgomery High School New Two-Story Classroom Building Project**
9. **Approval of the Renewal terms for the members of the Measures I & L/ Measures C & G Oversight Committee**
10. **Approval of California School Employees Association, Chapter 75 24-25 Salary Schedule 2.7% Increase and Schematic List of Classifications**
11. **Approval of 24-25 Supervisory and Unrepresented Salary Schedule for CalPERS Compliance and 2.7% Increase**
12. **Approval of Santa Rosa High School's Journalism and Yearbook Students to travel to Seattle, WA for the Journalism Education Association Conference**
13. **Approval of Santa Rosa French American Charter School's Students to travel to Boston, MA for the Ambassadeurs en Herbe Competition**
14. **Approval of Contract with Butte County Office of Education for the Future Educator Support Program**
15. **Approval of Event Contracts for All Santa Rosa City Schools High Schools 2025 Prom Locations**

#### **H. APPROVAL OF MINUTES**

1. **Approval of Minutes of the Regular Board Meeting Held On December 11, 2024**

Motion Passed: Approval of Minutes of the Regular Board Meeting Held On December 11, 2024

Motion made by: Jeremy De La Torre

Motion seconded by: Stephanie Manieri

Voting:

Sarah Jenkins - Abstain

Stephanie Manieri - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Abstain

Jeremy De La Torre - Yes

Mark Kirby - Abstain

2. **Approval of Minutes of the Special Board Meeting Held on February 5, 2025**

Motion Passed: Approval of Minutes of the Special Board Meeting Held on February 5, 2025

Motion made by: Jeremy De La Torre

Motion seconded by: Nick Caston

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Abstain

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

**3. Approval of Minutes of the Board Study Session on February 7, 2025**

Motion Passed: Approval of Minutes of the Board Study Session on February 7, 2025

Motion made by: Jeremy De La Torre

Motion seconded by: Nick Caston

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Abstain

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

**4. Approval of Minutes of the Regular Board Meeting Held On February 12, 2025**

Motion Passed: Approval of Minutes of the Regular Board Meeting Held On February 12, 2025

Motion made by: Jeremy De La Torre

Motion seconded by: Nick Caston

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Abstain

Omar Medina - Abstain

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

**5. Approval of Minutes of the Special Board Meeting / Study Session Held On February 18, 2025**

Motion Passed: Approval of Minutes of the Special Board Meeting / Study Session Held On February 18, 2025

Motion made by: Jeremy De La Torre

Motion seconded by: Nick Caston

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Abstain

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

**6. Approval of Minutes of the Regular Board Meeting Held on February 19, 2025**

Motion Passed: Approval of Minutes of the Regular Board Meeting Held on February 19, 2025

Motion made by: Jeremy De La Torre

Motion seconded by: Nick Caston

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Abstain

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

**7. Approval of Minutes of the Special Board Meeting Held on February 21, 2025**

Motion Passed: Approval of Minutes of the Special Board Meeting Held on February 21, 2025

Motion made by: Nick Caston

Motion seconded by: Jeremy De La Torre

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Yes

Omar Medina - Abstain

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

**8. Approval of Minutes of the Regular Board Meeting Held On February 26, 2025**

Motion Passed: Approval of Minutes of the Regular Board Meeting Held On February 26, 2025

Motion made by: Jeremy De La Torre

Motion seconded by: Nick Caston

Voting:

Sarah Jenkins - Yes

Stephanie Manieri - Abstain

Omar Medina - Yes

Roxanne McNally - Abstain

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

**I. BOARD MEMBER REQUESTS FOR INFORMATION**

**J. INFORMATION ITEMS**

- 1. Future Board Discussion Items**
- 2. Educational Acronyms and Abbreviations**
- 3. School Site Reports**
  - a. Helen Lehman Elementary School**
  - b. Ridgway High School**

**K. ADJOURNMENT**

The meeting adjourned at 10:52 pm.