



Policy 5022: Student And Family Privacy Rights

Status:
ADOPTED

Original Adopted Date: ~~01/10/2019~~ 11/01/2002 | **Last Revised Date:** 03/01/2018 |
Last Reviewed Date: ~~01/10/2019~~ 03/01/2018

~~The Board of Education~~

The Governing Board respects the rights of district students and their parents/guardians with regard to the privacy of their personal beliefs and the confidentiality of their personal information.

The Superintendent or designee may collect, disclose, or use students' personal information for the exclusive purpose of developing, evaluating, or providing educational products or services for or to students or educational institutions, such as the following: (20 USC 1232h)

1. College or other postsecondary education recruitment or military recruitment
2. Book clubs, magazines, and programs providing access to low-cost literary products
3. Curriculum and instructional materials used by elementary and secondary schools
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments
5. The sale by students of products or services to raise funds for school-related or education-related activities
6. Student recognition programs

OPTION 1:

The Superintendent or designee is prohibited from collecting, disclosing, or using a student's individually identifiable information, including his/her name **the student's**, parent/guardian's name, home or other physical address, telephone number, or social security number, for the purpose of marketing or selling that information or providing the information to others for that purpose.¶¶

OPTION 1 ENDS HERE

OPTION 2:

In addition, the Superintendent or designee may collect, disclose, or use a student's individually identifiable information, including his/her name, parent/guardian's name, home or other physical address, or telephone number for the purpose of marketing or selling that information or providing the information to others for that purpose.

However, the district shall not use surveys to collect social security numbers or the last four digits of social security numbers, or information or documents regarding citizenship or immigration status, of students or their families. (Education Code 234.7, 49076.7)¶¶

OPTION 2 ENDS HERE

The Superintendent or designee shall consult with parents/guardians regarding the development of regulations pertaining to other uses of personal information, which shall, at a minimum, address the following: (20 USC 1232h)

1. Arrangements for protecting student privacy when collecting, disclosing, or using students' individually identifiable information for any purpose
2. Arrangements to protect student privacy in the administration of surveys that may request information about the personal beliefs and practices of students and their families
3. The rights of parents/guardians to inspect the following, and any applicable procedures for granting reasonable access to the following in a reasonable period of time:
 1. Survey instruments requesting information about their personal beliefs and practices or those of their children

2. Instructional materials used as part of their children's educational curriculum
3. Instruments used in the collection of personal information for the purpose of marketing or sale
4. Any nonemergency physical examinations or screenings that the school may administer

The Superintendent or designee shall notify parents/guardians of the adoption or continued use of the district's policy pertaining to the rights specified in items #1-4 above. (20 USC 1232h)

The Superintendent or designee shall ensure that opt-out procedures be straightforward, available in multiple languages, and accessible without requiring digital access. Notices shall be made available in multiple formats, including print, digital, and when requested, alternative formats for families with disabilities.

The Superintendent or designee shall establish a clear procedure for reporting privacy concerns or violations, accessible to all families regardless of language or technology access.



Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the ~~Governing Board~~ board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Ed. Code 234.7	<u>Student protections relating to immigration and citizenship status</u>
Ed. Code 49076.7	<u>Privacy of student records; social security numbers</u>
Ed. Code 49450-49458	<u>Physical examinations of students</u>
Ed. Code 49602	<u>Counseling and confidentiality of student information</u>

Ed. Code 51101	<u>Parents Rights Act of 2002</u>
Ed. Code 51513	<u>Test, questionnaire, survey, or examination concerning personal beliefs</u>
Ed. Code 51514	<u>Nonremoval of survey questions pertaining to sexual orientation or gender identity</u>
Ed. Code 51938	<u>Sexual Health and HIV/AIDS Prevention Education Act; notice and parental excuse</u>

Federal

Description

20 USC 1232g	<u>Family Educational Rights and Privacy Act (FERPA) of 1974</u>
20 USC 1232h	<u>Privacy rights</u>

Management Resources

Description

Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>U.S. Department of Education, Office of the Chief Privacy Officer Family Policy Compliance Office</u>
Website	<u>California Department of Education</u>
Website	<u>CSBA</u>

Cross References¶

Code¶

Description¶

1113¶	<u>District And School Websites¶</u>
-------	--

1113	District And School Websites
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1321	Solicitation Of Funds From And By Students
1321	Solicitation Of Funds From And By Students
1321-E PDF(1)	Solicitation Of Funds From And By Students
3290	Gifts, Grants And Bequests
3555	Nutrition Program Compliance
3555-E PDF(1)	Nutrition Program Compliance
4135	Soliciting And Selling
4235	Soliciting And Selling
4335	Soliciting And Selling
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5021	Noncustodial Parents
5125	Student Records

5125	Student Records
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information
5125.1 - E PDF(1)	Release Of Directory Information
5126	Awards For Achievement
5126	Awards For Achievement
5131.6	Alcohol And Other Drugs
5131.6	Alcohol And Other Drugs
5131.62	Tobacco
5131.62	Tobacco
5141.21	Administering Medication And Monitoring Health Conditions
5141.21	Administering Medication And Monitoring Health Conditions
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.3	Health Examinations

5141.3	Health Examinations
5141.32	Health Screening For School Entry
5141.6	School Health Services
5141.6	School Health Services
5142.1	Identification And Reporting Of Missing Children
5145.6	Parent/Guardian Notifications
5145.6 - E PDF(1)	Parent/Guardian Notifications
5145.6 - E PDF(2)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development
6142.1	Sexual Health And HIV/AIDS Prevention Instruction
6142.1	Sexual Health And HIV/AIDS Prevention Instruction
6143	Courses Of Study
6143	Courses Of Study
6162.8	Research
6162.8	Research

6164.2 [Guidance/Counseling Services](#)

6164.5 [Student Success Teams](#)

6164.5 [Student Success Teams](#)

Code	Description
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1321	Solicitation Of Funds From And By Students
1321	Solicitation Of Funds From And By Students
3290	Gifts, Grants And Bequests
3555	Nutrition Program Compliance
3555-E(1)	Nutrition Program Compliance
4135	Soliciting And Selling

4235	<u>Soliciting And Selling</u>
4335	<u>Soliciting And Selling</u>
5020	<u>Parent Rights And Responsibilities</u>
5020	<u>Parent Rights And Responsibilities</u>
5021	<u>Noncustodial Parents</u>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5125.1	<u>Release Of Directory Information</u>
5125.1	<u>Release Of Directory Information</u>
5125.1-E(1)	<u>Release Of Directory Information</u>
5126	<u>Awards For Achievement</u>
5126	<u>Awards For Achievement</u>
5131.6	<u>Alcohol And Other Drugs</u>
5131.6	<u>Alcohol And Other Drugs</u>
5131.61	<u>Drug Testing</u>
5131.62	<u>Tobacco</u>

5131.62	<u>Tobacco</u>
5141.21	<u>Administering Medication And Monitoring Health Conditions</u>
5141.21	<u>Administering Medication And Monitoring Health Conditions</u>
5141.22	<u>Infectious Diseases</u>
5141.22	<u>Infectious Diseases</u>
5141.3	<u>Health Examinations</u>
5141.3	<u>Health Examinations</u>
5141.32	<u>Health Screening For School Entry</u>
5141.6	<u>School Health Services</u>
5141.6	<u>School Health Services</u>
5142.1	<u>Identification And Reporting Of Missing Children</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E(1)	<u>Parent/Guardian Notifications</u>
5148	<u>Child Care And Development</u>
5148	<u>Child Care And Development</u>
6142.1	<u>Sexual Health And HIV/AIDS Prevention Instruction</u>

6142.1	<u>Sexual Health And HIV/AIDS Prevention Instruction</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6143	<u>Courses Of Study</u>
6143	<u>Courses Of Study</u>
6144	<u>Controversial Issues</u>
6162.8	<u>Research</u>
6162.8	<u>Research</u>
6164.2	<u>Guidance/Counseling Services</u>
6164.5	<u>Student Success Teams</u>
6164.5	<u>Student Success Teams</u>

