

**SAN JOSÉ UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
RESOLUTION NO. 2025-04-24-01**

**ACCEPTING SURRENDER OF THE CHARTER OF
DOWNTOWN COLLEGE PREPARATORY (DCP)
EL PRIMERO HIGH SCHOOL**

WHEREAS, the charter of Downtown College Preparatory El Primero High School (“Charter School”) was last renewed by San José Unified School District (“District”) for a term ending June 30, 2028; and

WHEREAS, the Governing Board of the Charter School intends to cease operations and surrender its charter effective at the end of the current school year; and

WHEREAS, the Governing Board of the Charter School wishes to provide adequate notice to its students and parents as soon as possible regarding the closure of the Charter School and its programs to provide for an orderly transition of students and records; and

WHEREAS, the Governing Board of the Charter School passed a resolution on February 25, 2025 to cease operations and surrender Charter CDS Code 43-69666-4330585, No. 0287, effective June 30, 2025, a true and correct copy of which is attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED: the Governing Board of the District does hereby resolve as follows:

1. That the Resolution adopted by the Governing Board of the Charter School surrendering Charter CDS Code 43-69666-4330585, No. 0287, effective at the end of the current school year is hereby accepted.
2. That the Governing Board of the District directs the Superintendent and staff to ensure that the Charter School conducts all closure activities required by law, including but not limited to the following:
 - a. Designation of a responsible entity to conduct closure-related activities.
 - b. Informing parents/guardians; the District; the Santa Clara County Office of Education and Superintendent of Schools; the California Department of Education; the State Teachers Retirement System; the California Public Employees' Retirement System; the federal Social Security Administration (as applicable); and the Charter School’s Special Education Local Plan Area regarding the voluntary closure and surrender of the Charter, and providing those agencies with the following information:
 - 1) The effective date of the closure;
 - 2) The names and contact information for the persons to

whom reasonable inquiries may be made regarding the closure;

- 3) The pupils' school districts of residence; and
 - 4) The manner in which parents/guardians may obtain copies of pupil records, including specific information on completed courses and credits that meet graduation requirements.
- c. Provision of a list of pupils in each grade level, the classes they have completed, and their pupils' district of residence, to the responsible entity.
 - d. Provision of all pupil records, including but not limited to all state assessment results, and any special education records, from program sites, to the appropriate custodian pursuant to the charter's closure procedures.
 - e. Transfer and maintain personnel records in accordance with applicable law and the closure procedure in the charter.
 - f. Complete an independent final audit within six months after the closure of the school that may function as the annual audit, and that includes at least the following:
 - i. An accounting of all financial assets, including cash and accounts receivable and an inventory of property, equipment, and other items of material value.
 - ii. An accounting of the liabilities, including accounts payable and any reduction in apportionments as a result of audit findings or other investigations, loans, and unpaid staff compensation.
 - iii. An assessment of the disposition of any restricted funds received by or due to the charter school.

The Charter School shall provide a copy of the final audit to the District upon completion.

- g. The disposition or return of any grant funds and/or restricted categorical funds to their source in accordance with the terms of the grant and state and federal law.
- h. The return of any donated materials and property in accordance with any applicable conditions and requirements.
- i. After all outstanding debts and obligations are paid, the transfer of any remaining revenues pursuant to the charter's closure

procedures and applicable law and regulation.

- j. Ensure the completion and filing of any annual reports required pursuant to Education Code section 47604.33.
 - k. Identify and ensure funding for the activities identified in this Resolution.
3. The Governing Board of the District directs the Superintendent and staff to notify, pursuant to Education Code section 47604.32(a)(5), the CDE within ten (10) calendar days of the adoption of this resolution of the following:
- a. Effective date and circumstances of the closure
 - b. Names of and contact information for the persons handling inquiries regarding the closure
 - c. Projected submission date to the CDE of the completed independent final audit required within six months after the closure of the school. (*See, Exhibit B.*)

PASSED AND ADOPTED by the Board of Education of the San José Unified School District, San José, California this 24th day of April 2025 by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

ATTEST:

Nancy Albarrán
Superintendent and Secretary
Governing Board of Education

Teresa Castellanos
President
Governing Board of Education

EXHIBIT A



Date: 2-25-2025

Marc A. Ketz
Marc Ketz, Board Secretary
Across the Bridge Board of Directors

4922-2540-2847, v. 1

The Board of Directors of the Across the Bridge Board of Directors, Inc. (ATB) is pleased to announce the results of the 2024 Annual Meeting of the Board of Directors, held on February 25, 2025. The meeting was held in a virtual format and was attended by all members of the Board.

The Board reviewed and approved the 2024 Annual Report, which provides a comprehensive overview of the organization's activities and financial performance over the past year. The Board also reviewed and approved the 2025 Strategic Plan, which outlines the organization's goals and objectives for the coming year.

The Board also reviewed and approved the 2025 Budget, which provides a detailed breakdown of the organization's financial resources and expenditures for the coming year. The Board also reviewed and approved the 2025 Nominations Report, which identifies potential candidates for the Board of Directors.

The Board also reviewed and approved the 2025 Governance Report, which provides a detailed overview of the organization's governance structure and processes. The Board also reviewed and approved the 2025 Risk Management Report, which identifies the organization's key risks and outlines the strategies to mitigate them.

The Board also reviewed and approved the 2025 Diversity, Equity, and Inclusion Report, which provides a detailed overview of the organization's efforts to promote diversity, equity, and inclusion. The Board also reviewed and approved the 2025 Environmental, Social, and Governance Report, which provides a detailed overview of the organization's efforts to promote environmental, social, and governance responsibility.

The Board also reviewed and approved the 2025 Financial Report, which provides a detailed overview of the organization's financial performance over the past year. The Board also reviewed and approved the 2025 Operational Report, which provides a detailed overview of the organization's operational performance over the past year.

The Board also reviewed and approved the 2025 Governance Report, which provides a detailed overview of the organization's governance structure and processes.

The Board also reviewed and approved the 2025 Risk Management Report, which identifies the organization's key risks and outlines the strategies to mitigate them.

The Board also reviewed and approved the 2025 Diversity, Equity, and Inclusion Report, which provides a detailed overview of the organization's efforts to promote diversity, equity, and inclusion.

The Board also reviewed and approved the 2025 Environmental, Social, and Governance Report, which provides a detailed overview of the organization's efforts to promote environmental, social, and governance responsibility.

The Board also reviewed and approved the 2025 Financial Report, which provides a detailed overview of the organization's financial performance over the past year. The Board also reviewed and approved the 2025 Operational Report, which provides a detailed overview of the organization's operational performance over the past year.

EXHIBIT B





San José
Unified
School District

April 25, 2025

Preparing
today's students
to be the
thinkers,
leaders,
and creators
of tomorrow.

charters@cde.ca.gov
Charter Schools Division
California Department of Education
1430 N Street
Sacramento, CA 95814

Re: San José Unified School District
Notice of Closure of Downtown College Preparatory El Primero High School
Charter CDS Code 43-69666-4330585, No. 0287

To Whom it May Concern:

San José Unified School District ("District") provides through this letter notice to the Charter Schools Division of the California Department of Education (CDE) of the closure of the Downtown College Preparatory El Primero High School pursuant to Education Code section 47604.32.

At its April 24, 2025 meeting, the District's Governing Board approved and adopted the attached Resolution accepting the February 25, 2025 Resolution of the Charter School's Governing Board stating its intent to cease operations, and surrender its charter, as of June 30, 2025. (See, Attachment.)

The District provides the CDE notification of the following information:

- 1) Effective Date and Circumstances of the Closure:
The voluntary closure, effective June 30, 2025, is due to declining enrollment, according to the Charter School's February 25, 2025 Resolution.
- 2) Name(s) of and Contact Information for the Person(s) Handling Inquiries Regarding the Closure:
Dr. Valerie Royaltey-Quandt, DCP Interim Executive Director; vrquandt@dcp.org
Veronica Causor-Lara, SJUSD Internal Audit Manager; vcausorlara@sjusd.org
- 3) Location of Student and Personnel Records
San José Unified School District, 855 Lenzen Ave, San José, CA 95126
- 4) Projected Submission Date to the CDE of the Completed Independent Final Audit Required within Six Months after the Closure of the School:
December 15, 2025

sjusd.org
408-535-6000
855 Lenzen Avenue
San José, CA 95126

Please contact the undersigned if you have any questions.

Sincerely,

Seth Reddy, Chief Business Officer
San José Unified School District