

Selection Process Timeline for 2025-2026 Student Representative to the Board

| Administrators responsible for the process: | |
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| Principal, Ridgway High School | 707-890-3850 ext. 52105 |
| Principal, Elsie Allen High School | 707-890-3810 ext. 53105 |
| Samuel Martinez, Director, Educ. Services | 707-890-3800 ext. 80313 |

| Actions to be done | | Action Dates |
|---------------------------|--|--|
| 1 | Samuel Martinez, Director -Discuss the recruitment plan with the Principal (Elizabeth/Michael & Donna/Aaron) or Designee | 3/24 11:00 am - 12:00 pm |
| 2 | Recruitment of interested students at RHS & EAHS w/Ome Zuniga * 1 site visit & 1 Zoom meeting | 4/1/25 EAHS 9-9:30 AM 4/3 RHS 9:30-10:00 AM 4/7 Zoom 12:45-1:15 pm as needed |
| 3 | Application availability to students (week of 3/10, 3/24, or 3/31) | 3/31 - 4/14 |
| 4 | Deadline for applications (this date needs to be placed on the last page of the app.) | 4/14 (Monday) |
| 5 | Interviews and final selection (School Site Conference Room) | 4/24-25 (Thurs, Friday) EAHS - 4/24 8:30 - 11:15 AM RHS - 4/25 8:30 - 11:15 AM |
| 6 | Board Report submitted | 5/20 (Tuesday) |
| 7 | Board Decision regarding new Student Board Member | 5/28 (Wednesday) |

| To Do After the Dates Above Have Been Determined | |
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| Samuel meets with Donna Garibaldi and Gabriel Ablavera to discuss the recruitment plan | See #1 above |
| Educ. Services talks with Ome Zuniga (current student rep) in regards to speaking with students at RHS & EAHS | See #2 above |
| Donna Garibaldi and Gabriel Albavera invite RHS & EAHS students to apply - applications are available | See #3 above |

Decide on the interview team (Suggestions: Donna Garibaldi, Gabriel Albavera, Samuel Martinez, LuzElena Perez, ASB president (1st) or ASB vice president (2nd) from EAHS & RHS and from as many other high schools as possible).

For HS ASB Presidents, a memo inviting them to be part of the interview panel needs to be sent. If the ASB President cannot attend, ask for the ASB Vice President. Check with High School Secretaries for the names of these ASB students.