



Field Trip Request

What is a Field Trip?

A field trip is an educational outing where students visit locations outside the classroom to enhance their learning through real-world experiences.

Submitter Name (First and Last)

Submitter Email

Title

School Site

BASIC TRIP DETAILS

Type of Trip

- Day Trip
 Overnight Trip

Over 100 miles?

- Yes
 No

Start Date & Time of Proposed Trip (Time leaving the school site)

End Date & Time of Proposed Trip (Time returning to the school site)

Late Notice

Overnight Trips must be requested **at least 50 days in advance**. Your request *may* be denied on this basis alone, since your trip is within this timeframe.

Name of Destination of Proposed Trip

Destination Address

City

State

Out-of-State Trip

The Office of Educational Services will be in contact with you to share more information about...

Reason for the Proposed Trip

The conference offers advisers a comprehensive educational experience to enhance classroom instruction through sessions with expert speakers, best-practices workshops, and networking opportunities. Eight of our students will be competing on a national level against other high schools in the Food Innovation, Job Interview, and Teach or Train competitions. The other students will be taking online challenge tests and/or skill demonstration events. One of our students is our chapter president and also president-elect of our state; he will be gathering experience and expertise to lead our chapter, region, and state while running workshops and state meetings during the conference.

SPECIFIC DETAILS

Does this proposed trip involve a Dangerous Activity, as defined in Administrative Regulation 6153.1?

Yes No

Does this proposed trip involve ANY document(s) that require a signature?

Yes No

Attach the relevant document(s).

[Private File Not Included]

[Private File Not Included]

ATTENDEES & SUPERVISION

Provide the maximum expected number of each type of attendee:

TK-6 Students	7-8 Students	9-12 Students	Total Students	Adults	All Attendees
0	0	9	9	1	10

You have enough adults attending, but can always add more.

The minimum student-to-adult ratio for overnight trips is 9:1 and your ratio is 9:1. Excellent! Please list the names and phone numbers of your adult attendees in the table below.

By increasing the number of adults above, you can include extra chaperones, additional staff needed for special services, or alternates.

1 Adult Attendees

Role	Full Name	Phone Number
Primary Teacher	Kameron Rose	(707) 478-4687

CLASS COVERAGE

Will a substitute be needed?

Yes
 No
 Doesn't Apply (Elementary)

How will your classes be covered?

n/a

TRANSPORTATION

Main Method of Transportation

West Country Transportation Co.
 Private Vehicle
 Chartered Bus Co.
 SRCS Vehicle
 City Bus
 Walking
 Flight

How will the students be transported to and from the airport?

CTE VAN and airport shuttle

Additional Transportation, if any. (List any additional transportation methods)

CTE VAn

COSTS**Cost of Trip (e.g., Admission, Ticket, Facility use, etc.)**

\$2,140

Lodging Cost

\$5,340.61

Other Costs (e.g., Transportation, miscellaneous expenses)

\$5,075

Value must be greater than zero unless walking trip.

Amount Subsidized by Club, PTO, or Grant

\$12,561.61

TOTAL \$0.00**Per-Student Cost** \$0.00**How is the cost of the proposed trip funded? (Costs: Per Education Code 35330 and Title 5, CCR, Section 350. No student shall be charged for participating in a school-sponsored educational day field trip. Costs must be covered by public school funds, fundraising, donation, parent associations, or booster clubs)**

CTEIG and Club Funds

Are you fundraising for this proposed trip? Yes No**OVERNIGHT TRIP****What are the educational benefits of the proposed overnight trip?**

students will attend networking events, orientation for voting delegates, charity-bag decorating, and daily youth workshops and mini Red Talks held by other teens, teachers and exhibitors. They will have the opportunity to listen to national candidate speeches, and to vote for their favorite candidates. They will also view the best of the best, the winners and competitors of various competitions highlighted in a showcase.

Is there an equivalent opportunity available closer to Santa Rosa? Yes No**Will there be loss of class time?** Yes No**Is there any other loss of class time for this group within three weeks of this proposed trip (before or after)?** Yes No**Has this group taken an overnight trip before?** Yes No**Trip Date**

04/25/2025

To what location?

Riverside, CA

It is understood that no grade or extra credit will be given for participation or non-participation.

Field Trip Comments or Notes

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SIGNATURES

Submitter

Kameron Rose

Timestamp

05/12/2025 03:44 pm

Principal or Delegate

Andrea Correia

Timestamp

05/13/2025 08:18 am

Assistant Superintendent of Educational Services

Roderick Castro

Timestamp

05/13/2025 08:32 am

Associate Superintendent of Business Services

Lisa August

Timestamp

05/21/2025 06:55 pm

Reviewing the Dangerous Activity component of this trip.

Submission ID

PHS1055