Regulation 6116: Classroom Interruptions

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~~The Governing Board recognizes that class time should be dedicated to student learning. The Board believes that classroom interruptions which are not related to the educational program should be kept at an absolute minimum.~~ In order to allow students to take full advantage of learning opportunities while in the classroom, school staff shall ensure that interruptions are kept to a minimum.

Practices to reduce classroom interruptions include, but are not limited to, the following:

1. Keep announcements made through intercom or public address systems to a minimum, limit announcements to specific times during the day, and only use the intercom or public address systems for announcements that apply to all students or groups of students. Announcements that apply to individual students or staff members should be distributed in writing.

2. Establish a fixed time for the delivery of messages to students and staff, except in cases of emergencies and at the discretion of the site administrator.

3. Schedule school maintenance operations involving noise or classroom disruption, as well as deliveries of equipment and supplies, to classrooms before or after school hours whenever possible.

4. Inform school visitors that they should make appointments in advance, in accordance with district policy and pursuant to collective bargaining agreements. Notify parents/guardians/visitors that they shall go to the school office rather than the classroom when they are dropping off their child late, picking up children early, or bringing any forgotten items from home.

5. Notify school staff that they should refrain from conducting personal business during instructional time.

6. Provide professional development in classroom management as needed to enable staff to more effectively reduce interruptions caused by inappropriate student conduct in the classroom.

7. Refrain from the use of personal digital devices, not relevant to instructional activities, while in class.

8. The Superintendent or the appropriate designee shall develop and keep current administrative regulations to manage classroom interruptions.

Legal References

- **Ed. Code 32211** – Threatened disruption or interference with classes

- **Ed. Code 32212** – Classroom interruptions

- **Ed. Code 44810-44811** – Disruptions; misdemeanor

- **Ed. Code 51512** – Prohibited use of electronic listening or recording device
- Ed Code - Suspensions and

Management Resources
- CSBA Publication – *Instructional Time Task Force Report, 2007*

- Website – CSBA District and County Office of Education Legal Services

Cross References
- **1250** – Visitors/Outsiders

- **3515.2** – Disruptions**4040** – Employee Use of Technology

- **5131** – Conduct

- **5131.4** – Student Disturbances

- **5145.13** – Response to Immigration Enforcement

- **6020** – Parent Involvement

- **6116** – Classroom Interruptions