

MEETING MINUTES

Santa Rosa City Schools, Board Finance Sub-Committee Meeting

Date: June 2, 2025

Time: 3:30 PM

Location: District Office / Superintendent's Conference Room, Santa Rosa City Schools District Office (110 Stony Point Road, Suite 210 Santa Rosa, Ca. 95401)

The **Santa Rosa City Schools, Board Finance Sub-Committee** meeting will be held in a hybrid format and is **open to the public**.

Members of the public may:

- **Attend in person.** Attendees wishing to provide public comment during the meeting must complete a blue card, available at the meeting, and submit it to the Administrative Assistant.
- **View or listen virtually via Zoom.** For details on accessing the meeting virtually via Zoom or phone, please click [here](#).

Note: Public comments during the meeting will only be accepted in person and not through the virtual format.

Individual speakers shall be allowed up to one (1) minute to address the Committee on each agenda or non-agenda item. The committee chair or presiding officer may limit the total time for public input on each item to twenty (20) minutes. The committee chair or presiding officer may increase or decrease the time allowed for public comment, depending on the topic and the number of persons wishing to be heard. The committee chair or presiding officer may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add (BP 9323).

For questions or comments, please contact the Business Office at (707) 890-3800 ext. 80201 or ysantanaperalta@srcs.k12.ca.us.

Reunión del Sub-Comité de Finanzas de la Dirección de Santa Rosa City Schools

Fecha: 2 de junio del 2025

Hora: 3:30 PM

Ubicación: Oficina Del Distrito/Salon de Conferencia de la Superintendente, Santa Rosa City Schools District Office (110 Stony Point Road, Suite 210 Santa Rosa, Ca. 95401)

La reunión del **Sub-Comité de Finanzas de la Dirección de Santa Rosa City Schools** se llevará a cabo en un formato híbrido y **está abierta al público**.

Los miembros del público pueden:

- **Asistir en persona.** Los asistentes que deseen hacer comentarios públicos durante la reunión deben completar una tarjeta azul, disponible en la reunión, y entregarla a la Asistente Administrativa.
- **Ver o escuchar virtualmente a través de Zoom.** Para obtener detalles sobre cómo acceder a la reunión virtualmente a través de Zoom o por teléfono, por favor haga clic [aquí](#).

Nota: Los comentarios públicos durante la reunión solo se aceptarán en persona y no a través del formato virtual.

Se les permitirán a los oradores hablar de manera individual por un (1) minuto ante de Comité sobre cada tema incluido o no en la agenda. Se permite que el/la presidente/a del Comité o quien la presida puede limitar el tiempo total para la participación del público a veinte (20) minutos por cada tema. El/la presidente/a del Comité o quien la presida puede incrementar o disminuir el tiempo asignado para los comentarios del público, dependiendo del tema y la cantidad de personas que deseen ser escuchadas. El/la presidente/a del Comité o quien la presida puede llevar a cabo una encuesta para determinar cuántos oradores están a favor o en contra de un tema en particular, y puede pedir que otras personas hablen solo si tienen algo nuevo que agregar (BP 9323).

Para preguntas o comentarios, por favor contacte a la Oficina de Negocios al (707) 890-3800 ext. 80201 o al correo electrónico ysantanaperalta@srcs.k12.ca.us

1. CALL TO ORDER

Call to Order: 3:33 PM

Committee Members:

Mark Kirby, present- zoom
Nick Caston, present
Roxanne McNalley, absent

2. PUBLIC COMMENT ON NON AGENDA AND AGENDA ITEMS

No comment cards were submitted.

3. DISCUSSION / ACTION

a. (Discussion) Facilities Master Plan Process and Bond Funds

Executive Director of Maintenance and Operations and Facilities, Erik Oden, went over the Facilities Master Plan process. The department depends on its stakeholders for input and then the plan is presented to the board for approval.

Executive Director, Erik Oden, answered multiple questions about what different steps are needed before building can start. Such as the trenching at school sites. The goal is to have all the information needed before meeting with the stakeholders, so the meetings can be productive and input is received in a timely manner. Currently, Master Plan boards are at

each site so site stakeholders can see what the current plan is. These boards will be updated.

Interim Superintendent, Lisa August, gave an overview of Bond Funds. The bonds from local taxpayers are not all issued at once. SRCS is working with King Consulting to get state matching funds for modernization. These are usually reimbursement funds. Not all projects qualify for matching funds from the state.

Executive Director, Erik Oden and Felicia Silveira from Van Pelt reviewed how the Citizen Overview Committee works. Members can only serve three terms or a maximum of seven years. Once the last dollar is spent, the bond oversight committee for those bond funds is disbanded. The committee meets two or three times a year. They are a committee for checks and balances. They do not plan out how dollars will be spent, but verify that funds have been spent as explained in the bonds.

b. (Discussion) Special Education Funding

Executive Director of Special Services, John Fischer, explained how Special Services is funded. In the last ten years students that are in the Extensive Support Needs category (previously Severely Handicapped) is funded at a higher rate. The state has not funded Special Services as it should be. SELPA (Special Education Local Plan Area) funds the DHH (Deaf and Hard of Hearing) program. Additionally, he clarified the change in the funding model from IEP services to ADA. As this will decrease revenue overall in Special education.

ERMHS (Educationally Related Mental Health Services) funding is not related to IEPs (Individual Education Plan) and can be used for any students.

Comparative Study/Cost of Service as part of the [Special Education review](#) presented on 1/8/2025 Board Agenda was reviewed.

c. (Discussion) Dependent Charter Funding

Interim Superintendent, Lisa August, shared that Dependent Charters share the same board; all financial processes are done through the district office. Independent charters have their own board and financial process. The district is responsible for assignment monitoring and auditing the financial process for both Dependent and Independent charters. For independent charters, 1% is charged. Dependent charters should be paying their fair cost of expenses.

Executive Director, Joel Dontos, presented a template used by Vacaville for dependent charter school funding for Santa Rosa City Schools to use as a starting point and adjust to its needs and bring back for approval once it has been updated appropriately.

d. (Discussion) Budget Process

This discussion will be moved to the next meeting when the entire committee is present.

4. INFORMATIONAL ITEMS

- a. **School Finance Terms and Budget Process Overview**

5. APPROVAL OF MINUTES

- a. **Approval of Meeting Minutes of the Board Finance Subcommittee held on May 5, 2025**

Trustee Kirby motioned for approval
Chair, Caston seconded
All in favor, motioned passed.

6. ADJOURNMENT

Adjourned at: 5:31 PM