Fagen Friedman & Fulfrost LLP

AGREEMENT FOR LEGAL SERVICES

This agreement is by and between Santa Rosa City Schools ("Client") and the law firm of Fagen Friedman & Fulfrost LLP (F3 Law) ("Attorney"). In consideration of the promises and the mutual agreements hereinafter contained, Attorney agrees to provide legal services to Client on the terms set forth below effective July 1, 2025:

1. CONDITIONS. This Agreement will not take effect, and Attorney will have no obligation to provide legal services, until Client returns a signed copy of this Agreement.

2. SCOPE OF SERVICES. Client hires Attorney as its legal representative/counsel with respect to matters Client specifically refers to Attorney. Attorney will provide those legal services reasonably required to represent Client. Attorney will take reasonable steps to keep Client informed of progress and to respond to Client's inquiries.

3. CLIENT'S DUTIES. Client agrees to cooperate with Attorney and to communicate with candor while keeping the Attorney apprised of any information or developments which may come to Client's attention, to abide by this Agreement, to pay Attorney's bills on time and to keep Attorney advised of Client's address and telephone number. Client will assist Attorney in providing information and documents necessary for the representation in the described matter.

4. CONSULTANT SERVICES. Attorney may provide consulting services, which may be referred to as Next Level Client Services, in addition to or in support of the legal services provided pursuant to this Agreement, through qualified non-attorney consultants, including but not limited to: governance training and assistance; communications services; education program planning and implementation; mentoring, coaching, and leadership; strategic planning and solutions; and advocacy at the local and state level.

5. EMAIL COMMUNICATIONS/CLOUD-BASED COMPUTING. Attorney will protect Client data in a manner that is compliant with state and federal law. In order to provide Client with efficient and convenient legal services, Attorney will frequently communicate and transmit documents using e-mail. In addition, Attorney uses a cloud computing service. Most of Attorney's electronic data, including emails and documents, are stored in this manner. Attorney will take reasonable precautions to keep email and other electronic data confidential and secure.

6. LEGAL FEES AND BILLING PRACTICES. Client agrees to pay by the hour, in minimum units of one tenth (.1) of an hour, at Attorney's prevailing rates for all time spent on Client's matter by Attorney's legal personnel. Current hourly rates are noted in an attached rate schedule and the actual rate billed is based on the attorney's number of years of experience.

The rates on this schedule, as well as the current job title designations/ classifications listed hereon, are subject to change on 30 days' written notice to client. If Client declines to pay any increased rates, Attorney will have the right to withdraw as Attorney for Client. The time charged will include the time Attorney spends on telephone calls relating to Client's matter, including calls with Client and other parties and attorneys. The legal personnel assigned to Client's matter may confer among themselves about the matter, as required and appropriate. When they do confer, each person will charge for the time expended, as long as the work done is reasonably necessary and not duplicative. Likewise, if more than one of the legal personnel attends a meeting or other proceeding, each will charge for the time spent.

7. COSTS AND OTHER CHARGES. (a) Attorney will incur various costs and expenses in performing legal services under this Agreement. Except as otherwise stated, Client agrees to pay for all costs, disbursements and expenses in addition to the hourly fees. These include fees fixed by law or assessed by public agencies, messenger and other delivery fees, out of office copying/reproduction costs, and travel costs (including mileage charged at the standard IRS rate, parking, transportation, meals and hotel costs, if applicable), and other similar items. The following costs shall not be charged:

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge

(b) Out of town travel. Client agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-town travel by law firm personnel. Client will also be charged the hourly rates for the time legal personnel spend traveling.

(c) Consultants and Investigators. To aid in the representation in Client's matter, it may become necessary to hire consultants or investigators. Client agrees to pay such fees and charges.

(d) Other fees and costs. Client understands that if a case proceeds to court action, arbitration or administrative hearing, the court, arbitrator or reviewing agency may award attorney fees and costs to the other party or parties. Payment of such attorney fees and costs shall be the sole responsibility of Client. Similarly, other parties may be required to pay some or all of the fees and costs incurred by Client. Client acknowledges that any such determination does not in and of itself affect the amount of the fees and costs to be paid by Client to Attorney pursuant to this agreement.

8. BILLING STATEMENTS. Attorney will send Client monthly statements for fees and costs incurred. Each statement will be payable within thirty (30) days of its mailing date. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) days past due. Client may request a statement at intervals of less than 30 days. If Client requests a bill, Attorney will provide one within 10 days. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.

9. CLIENT APPROVAL NECESSARY FOR SETTLEMENT
Attorney will not make any settlement or compromise of any nature of any of Client's claims without Client's prior approval. Client retains the absolute right to accept or reject any settlement.

10. DISCHARGE AND WITHDRAWAL. Client may discharge Attorney at any time. Attorney may withdraw with Client's consent, for good cause or as allowed or required by law upon ten (10) days written notice. Good cause includes Client's breach of this Agreement, refusal to cooperate or to follow Attorney's advice on a material matter or any fact or circumstance that would render Attorney's continuing representation unlawful or unethical. When Attorney's services conclude, all unpaid charges will immediately become due and payable. Following the conclusion of Attorney's representation of Client, Attorney will, upon Client's request, deliver to Client the Client file(s) and property in Attorney's possession, whether or not Client has paid for all services. If Client has not requested delivery of the files, Attorney may destroy all such files in its possession seven (7) years after the conclusion of the representation.

11. DISCLAIMER OF GUARANTEE AND ESTIMATES. Nothing in this Agreement and nothing in Attorney's statements to Client will be construed as a promise or guarantee about the outcome of the matter. Attorney makes no such promises or guarantees. Attorney's comments about the outcome of the matter are expressions of opinion only. Actual fees may vary from estimates given.

12. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding on the parties.

13. MODIFICATION BY SUBSEQUENT AGREEMENT. This Agreement may be modified by subsequent agreement of the parties only by an instrument in writing signed by both of them or an oral agreement only to the extent that the parties carry it out.

14. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

15. MEDIATION CLAUSE. If a dispute arises out of or relating to any aspect of this Agreement between the Client and Attorney, or the breach thereof, and if the dispute cannot be settled through negotiation, Attorney and Client agree to use mediation before resorting to arbitration, litigation, or any other dispute resolution procedure.

16. EFFECTIVE DATE. This Agreement will govern all legal services performed by Attorney on behalf of Client commencing with the date Attorney first performed services. The date at the beginning of this Agreement is for reference only. Even if this Agreement does not take effect, Client will be obligated to pay Attorney the reasonable value of any services Attorney may have performed for Client.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE ATTORNEY FIRST PROVIDED SERVICES. THE CLIENT SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

IN WITNESS WHEREOF, the parties have signed this Agreement for Legal Services.

Santa Rosa City Schools	Fagen Friedman & Fulfrost LLP
	Namita S. Brown
Type or Print Name	*Name*
	Managing Partner
Type or Print Title	*Title*
	Namita S. Brown
District Authorized Signature	*Signature*
DATE:_____	DATE: May 22, 2025

Fagen Friedman & Fulfrost LLP

Please Return
Professional Rate
Schedule With Contract

PROFESSIONAL RATE SCHEDULE

Santa Rosa City Schools
July 1, 2025

1. HOURLY PROFESSIONAL RATES

Client agrees to pay Attorney by the following standard hourly rate:

Associate	$335 - $375 per hour
Partner	$405 - $440 per hour
Senior Partner*	$465 per hour
Senior Counsel/Of-Counsel	$420 - $440 per hour
Paralegal	$240 - $325 per hour
Law Clerk	$325 per hour
Next Level Client Services	$180 per hour
Education Consultant	$335 per hour
Communications Services Consultant	$365 per hour
Communications Services Associate	$100 per hour
Technology Discovery Associate	$50 per hour

**Equity Partner or Partners with 25+ years of experience.*
Travel time shall be charged only from the Attorney's nearest office to the destination and shall be prorated if the assigned Attorney travels for two or more clients on the same trip. If Client requests a specific Attorney, Client agrees to pay for all travel time of that specific Attorney in connection with the matter. For matters concerning compliance with state and federal voting rights laws and/or related subjects, Client agrees to pay for all travel time of assigned Attorney in connection with those matters.

2. ON-SITE LEGAL SERVICES

At Client's discretion and by prior arrangement of Client and Attorney, Attorney may provide regularly scheduled on-site legal services ("Office Hours") to address legal issues that may arise in Client's day-to-day operations. Office Hours, which include time Attorney spends at Client's facility as well as travel time, shall be provided at a reduced hourly rate of 90% of the Attorney's standard hourly rate.

3. COSTS AND EXPENSES

In office Photocopying	No Charge
Facsimile Charges	No Charge
Postage	No Charge
On-line Legal Research Subscriptions	No Charge
Administrative Overhead	No Charge
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

ALBA LANE SITE

LICENSE AGREEMENT

This License Agreement ("Agreement") is entered into this **23rd day of June 2025**, by and between Angel Nunez and Denell Nuñez, "10948 Eastside Rd, Healdsburg,CA 95448" (hereinafter "Licensee") and the City of Santa Rosa High School District (hereinafter "District").

WHEREAS the District owns approximately sixty-three (63) acres of real property (hereinafter "Alba Lane Site"), consisting of Assessor's Parcel Numbers 058-03501,02,03,04 &17, in Northwest Santa Rosa situated between US 101 and Old Redwood Highway south of Alba Lane; and

WHEREAS the District acquired the Alba Lane Site in 1995 as a mitigation site for filling jurisdictional wetlands on the Maria Carrillo High School site; and

WHEREAS grazing is an acceptable and encouraged activity under the terms of the Alba Lane Site mitigation plan approved by the US Army Corps of Engineers; and

WHEREAS Licensee is a professional cattle rancher with the capacity to provide the cattle necessary to fulfill the grazing requirements, and

WHEREAS the District is willing to permit this activity under certain terms and conditions.

NOW THEREFORE, the parties agree to the following terms and conditions:

1. Term

The term of this Agreement shall be month-to-month, beginning June. This Agreement may be terminated by the District without cause upon thirty (30) days written notice to Licensee.

2. Consideration

There shall be no fee for the use of the Alba Lane Site to the Licensee

3. Maintenance/Fencing

Licensee agrees to maintain the perimeter fence in an adequate condition to contain the livestock on the Alba Lane Site and to construct no fencing in the interior of the property for the purpose of corralling or otherwise confining the livestock (portable corrals for gathering, loading, unloading or caring for animals is permitted). Licensee further agrees to make no alterations of any kind to the natural landscape of the Alba Lane Site unless specifically authorized by the District.

Licensee shall run a drip line with a 40 psi regulator along the fences to the areas the cattle will graze, as further identified on the Alba Lane Site Map. Licensee shall be responsible for all costs associated with this work.

4. Feeding

Licensee agrees to not feed the cattle on the Alba Lane Site, other than natural grazing food, unless specifically authorized in writing by the District.

5. Hold Harmless

Licensee acknowledges that the grazing of animals includes the risk of loss of such animals, including but not limited to, accidents and hazardous substances. In consideration for Licensee's use of the Alba Lane Site, Licensee agrees to defend, indemnify and hold harmless the District from and against all claims, losses, damages, liabilities and expenses, including death to any person or animal or damage to any property arising out of Licensee's use of the Alba Lane Site under this Agreement. This clause applies to incidents, which may occur on the Alba Lane Site or on the property of others should the cattle stray from the Alba Lane Site. Licensee similarly agrees to hold the District harmless for damage caused by the cattle to the property of others.

6. Assignment

Licensee shall not assign this Agreement in whole or in part. All animals placed on the Alba Lane Site must be owned by Licensee.

7. Compliance with Regulations

Licensee agrees that Licensee will, at all times, during Licensee's use and occupancy of the Alba Lane Site, comply with all applicable District rules and regulations and will also comply with city, county, state and federal ordinances, laws, and regulations affecting the use of the Alba Lane Site.

8. Insurance

With respect to this Agreement, Licensee shall maintain insurance and provide a Certificate of Insurance naming the Santa Rosa City Schools as an additional insured as follows:

a) Comprehensive General Liability insurance covering bodily injury and property damage utilizing an occurrence policy form, in an amount no less than $1,000,000 combined single limit for each occurrence. Said insurance shall include, but not be limited to: premise and operations liability, independent contractor's liability, and personal injury liability.

b) The policy shall be endorsed with the following specific language: "Santa Rosa

City Schools, its officers and employees, are named as additional insured for all liability arising out of the operations by or on behalf of the name insured in the performance of this Agreement."

c) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

d) The insurance provided herein is primary coverage to District with respect to any insurance or self-insurance programs maintained by District and no insurance held or owned by District shall be called upon to contribute to a loss.

e) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the District.

9. Alterations.

Licensee agrees that, during the term of this Agreement, the District shall not be called upon by Licensee to make any additions or improvements in or upon the Alba Lane Site, and Licensee shall have no right to make alterations, additions or improvements to the Alba Lane Site, except as described above, without the prior written consent of the District.

10. No Warranty.

Licensee has thoroughly investigated and inspected the Alba Lane Site and has determined that it is suitable for its intended use. Licensee takes the Alba Lane Site "as is."

11. Misuse of Pasture.

Licensee shall be responsible for and shall promptly pay the District for any repairs or replacements which are made necessary by reason of the negligence or misuse of the Alba Lane Site or adjoining areas by Licensee or his officers,agents, employees, invitees or participants. The District shall not be responsible to Licensee for any damage or injury to persons or property which may occur in connection with Licensee's use of the Alba Lane Site.

12. Right of Entry.

The District shall have the right to enter the Alba Lane Site at all reasonable times to inspect the physical condition of the Pasture and to protect any and all rights of the District.

13. No Agency.

No person affiliated with Licensee shall be deemed to be an employee or agent of the District.

14. Amendment.

This Agreement may be modified only by a written instrument bearing the signature of the authorized representatives of both parties.

So Agreed.

By: Lisa August (Jun 23, 2025 15:11 PDT) Date 06/23/2025

Santa Rosa City Schools
Attn: Lisa August
110 Stony Point Rd,
Santa Rosa, CA 95401

By: Angel Nuñez (Jun 23, 2025 15:02 PDT) Date 06/23/2025

Angel Nuñez
10948 Eastside Road
Healdsburg, CA 95448

By: Denell Nunez (Jun 23, 2025 15:05 PDT) Date 06/23/2025

Denell Nuñez
10948 Eastside Road
Healdsburg, CA 95448

Contract DUE BACK BY:	Jul 2, 2025
CM Contract #	5345
Date of Contract:	Jun 16, 2025

Fax back to Community Matters 707-823-3373

Contract between

Community Matters - A California Not For Profit Corporation

and **Helen Lehman Elementary School**

P. O. Box 14816
Santa Rosa, CA 95402
PH: 707-823-6159 **FAX: 707-823-3373**
Vendor ID #
hereinafter referred to as "CM"

1700 Jennings Ave
Santa Rosa CA 95401
707-890-3935

hereinafter referred to as "Client"

This Contract details the responsibilities of the above parties relative to the services listed below.

CM Will Deliver the services outlined below:

Service Code	Service Name and Description	Cost
SSAXE	**Safe School Ambassadors Training & Support - Elementary**	$8,000.00

For: Helen Lehman Elementary School Santa Rosa CA
On: September 22-23, 2025
Times: 2 full school days (6.5 hrs ea) PLUS 1 additional hour each day for adults

Deliverables: 1) Provide 2 days of onsite training for 35-40 NEW Safe School Ambassadors and 5 - 7 adults (1 adult per 6 students), as described in SSA program literature. On Day 2, school may add up to 12 previously trained veteran Ambassadors and Program Adults. (1:6 adult to student ratio for each day)
2) Provide program materials for all training participants. Includes post training support for implementation of program.
3) Provide up to 2 hours of program implementation support by phone, web and email.

25 BA UASI SSA -$8000.00

Service Subtotal: $0.00

Contract DUE BACK BY:	Jul 2, 2025
CM Contract #	5345
Date of Contract:	Jun 16, 2025

Fax back to Community Matters 707-823-3373

Client Will fulfill the following obligations:

- Ensure a school or district employee will provide supervision at all times when the CONSULTANT has contact with pupils.

- Return this contract by 7/2/2025 to guarantee CM's availability for the Service(s) on the above date(s). Otherwise, all prior agreements may be voided.

Payment for Services: Client agrees to pay CM, in US funds, the following fees for delivery of the services outlined above:

Total Price:	$8,000.00
Total Awards	-$8,000.00
Grand Total:	**$0.00**

Rescheduling or Cancellation:
Once this contract is signed, if Client cancels or reschedules the service, Client will be held responsible for 50% of the regular price of the service. If Client cancels or reschedules within 2 weeks of the date of the service, Client will be held responsible for 100% of the regular price of the service.

Grant funded services: The Client, not the funder, will be held responsible for the above fees. The funder will be informed of any reschedule or cancellation requests. This could affect grant funding in subsequent years.

Upon receipt of signed contract or as specified herein, CM will invoice client for the items described above. Client agrees to pay such invoice(s) **in full upon receipt**.

Signatures

For Community Matters

LeeAnn Lichnovsky

LeeAnn Lichnovsky
Date: 6/17/2025

For Client

Signature: _____ Date: _____

Name: _____ Title: _____

Organization: Helen Lehman Elementary School

Attachments

- ☒ CM Contract Terms
- ☒ Billing Information Sheet - please **complete** and **return** with this Contract
- ☒ Training Room Requirements - please give this to the person handling training logistics.
- ☒ Training Supplies, Equipment and Logistics - please give this to the person handling training logistics.
- ☐ Service Terms
- ☐ SSA TOT Participation Agreement
- ☐ Award Letter
- ☐ SSA Site License Agreement

COMMUNITY MATTERS

Empowering Youth
Transforming Communities

Fax or e-mail to Community Matters

To: Finance Dept. **From:** Christina Cena

Fax: 707-823-3373 **Phone: 707-823-6159**

Date: 6-20-25 **Re: Billing information**

Please fill in the following information and return by fax or e-mail.

School/District name: Santa Rosa City Schools

What organization should be billed for this service?

Name Santa Rosa City Schools

Department Fiscal Services

Address 211 Ridgway Ave

City, State, Zip Santa Rosa, CA 95401

Accounts Payable Email bus-ap@srcs.k12.ca.us

Accounts Payable Contact Jessica Xion-Cisneros

A/P Ph # 707-890-3800 A/P Fax# _____

Do you use a purchase order or requisition to process invoices and payments?

- [ ] No
- [x] Yes – Please fax or email to Community Matters prior to service
- [ ] I have initiated a P.O.
- [ ] P.O.# has been issued # _____

Do you have any other special billing requirements or procedures?

_____

_____

If you have your own school/district contract/agreement or any other documents that need to be completed, please send to cmacct@community-matters.org

COMMUNITY MATTERS *Empowering Youth Transforming Communities*

CONTRACT / SERVICE SITE TERMS for 2025-26 School Year

By signing the preceding page of the Community Matters (CM) Contract, Client further agrees to comply with the following Terms and Requirements. These Terms and Requirements also apply to all Recipient sites receiving services included in this Contract.

Program Commencement and Invoicing:
Program delivery commences upon receipt of the signed contract. Program deliverables include online access to program materials, pre-training technical assistance and coaching, on-site or virtual training delivery and ongoing program support, coaching and technical assistance by Community Matters staff. Invoices are sent upon receipt of the signed contract by Community Matters.

Rescheduling and Cancellation:
Once the contract is signed, if Client cancels or reschedules the service, Client will be held responsible for up to 50% of the regular price of the service. If Client cancels or reschedules within 2 weeks of the booked training dates, Client will be held responsible for up to 100% of the regular price of the service. Client is responsible for travel fees incurred up to the time of cancellation.

***Grant funded schools**: The client, not the funder, will be responsible for cancellation or postponement fees.*

Preparation Tasks:
Prior to booked training, CM provides designated staff at Recipient site(s) ("Program Advisor") with coaching and support directly related to preparation & successful execution of the program. Proper preparation is critical and makes it possible for CM to provide our highest level of service and ensure success. This includes, but is not limited to, providing suitable working space(s), recruiting, and preparing participants (as appropriate), providing supplies & equipment, and printing participant handouts provided by CM, unless noted otherwise.

If Client fails to complete or fulfill any of these requirements, CM may (at its sole discretion), at any point up to and including the first day of the training, postpone the training. In such a situation, Client agrees to pay CM the fees specified in *Rescheduling or Cancellation* above. *Client agrees that CM shall not be liable for costs or consequences beyond its control, including but not limited to COVID related issues, weather conditions, traffic or travel delays.*

Liability for Services:
Client agrees to indemnify, defend, and hold harmless CM from all claims, damages, or liabilities arising from the service(s), provided however that the foregoing indemnification and hold harmless shall not apply to any claims, damages, or liability arising solely from the negligence or willful misconduct of CM or its agents.

CM agrees to indemnify, defend, and hold harmless Client from all claims, damages, or liabilities arising from the service(s), provided however that the foregoing indemnification and hold harmless shall not apply to any claims, damages, or liability arising solely from the negligence or willful misconduct of Client or its agents.

Non-Disclosure of Program Materials & Training:
As required for delivery of service(s), CM will provide information and/or training materials for participants. Client acknowledges that said information and materials, and the training delivery and sequence, are the result of extensive research and effort expended by CM and that same are considered by CM to be proprietary and a trade secret. Client warrants that neither its employees, agents, nor participants in the service(s) will provide, duplicate, or recreate any portion of the materials or the training received, without the prior express written consent of CM, except as provided below.

***Safe School Ambassadors (SSA) Program ONLY:** Program Advisors at Recipient sites are provided with program materials as part of the SSA Program. CM hereby grants Recipient site a limited and non-exclusive license to use these materials at and only at the school site receiving the program. Materials are not to be copied for any person(s) who are not serving as Safe School Ambassadors, Family Group Facilitators, or Program Advisors.*

Recording: Any audio, photographic or video recording of the service(s) is expressly prohibited, except for public relations purposes; total length of recorded segments may not exceed 15 minutes without prior written permission from CM.

Signed by SRCS: _____
Lisa August (Jun 26, 2025 10:32 PDT)

COMMUNITY MATTERS *Empowering Youth Transforming Communities*

Youth Training Supplies, Equipment and Room Configuration

Provide this list to the person making logistical arrangements for the Youth Training.

To ensure a successful training, please make the following arrangements. If you have any questions about any of these requirements, please contact Community Matters.

1. Supplies

- ☐ 2 flipchart easels and 2 pads of flipchart paper (at least 25 total sheets of blank chart paper.)
- ☐ 12+ multi-colored markers
- ☐ 1 roll of masking or blue tape
- ☐ Name tags for each participant
- ☐ Approximately 25 sheets of scratch paper
- ☐ 6 pads of 3" x 3" post-it notes
- ☐ Writing instruments for students (sharpened pencils for elementary students OR pens for middle/high students)
- ☐ **Safe School Ambassadors (SSA) Elementary School Training only:** Backpack or bag with several heavy/dense objects (i.e. large books) to simulate the impact of mistreatment

3. Audio/Visual Equipment

- ☐Audio Visual equipment such as **LCD** Projector **OR** DVD player & monitor (TV) with working remote and speakers or sound system.
  * Trainer will connect with you to ensure compatibility of equipment
- ☐If masks are required during training: Voice amplification for Trainer (lapel microphone preferred)

4. Food and Beverages

We recommend that you provide the following on each day:

a. Morning snack
b. Lunch
c. Light snack for afternoon break
d. Water throughout training

Since the training is so compressed, break time is limited. Therefore, if these items are not to be provided and students must bring and/or buy their own food and beverages, please note that we only have time for the following breaks:

- morning: 10 minutes
- noon/lunch: 30 minutes
- afternoon: 5 minutes

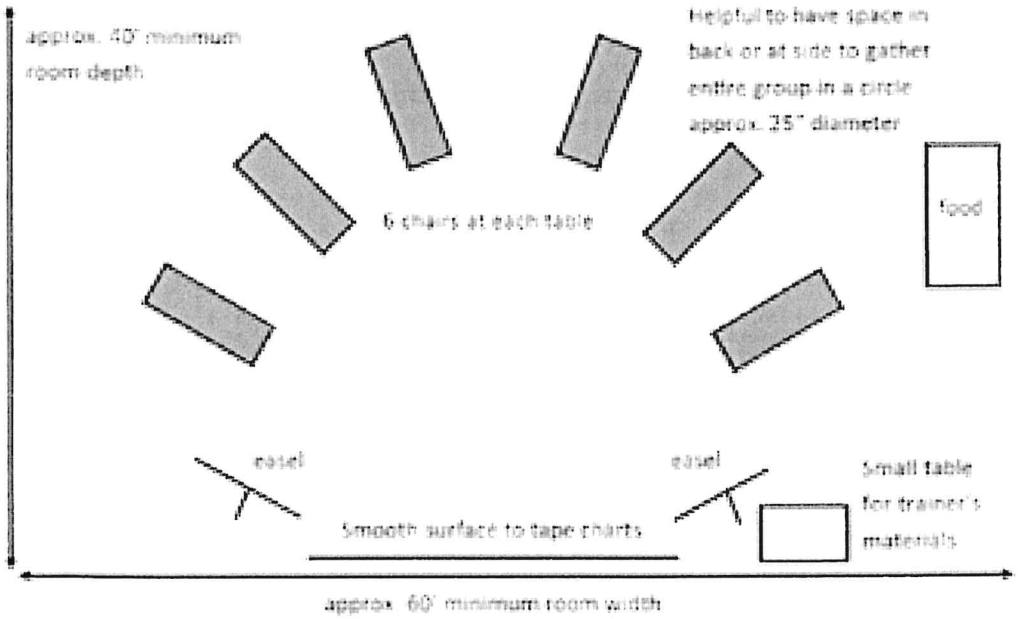
Youth Training Room Requirements and Configuration

1. **Location:**
   a. Conveniently located and accessible to participants
   b. Isolated from external distractions
   c. Larger than a regular classroom to accommodate group activities

2. **Room Requirements:**
   a. Acoustics. Students need to be able to hear their peers doing role-plays, therefore a large gymnasium will not work. Carpeting is a big plus!
   b. Tables. 6-8 movable tables (6' rectangular or 4' rounds) we will do much of the work in small groups of 6-8 people.
   c. Chairs. Movable (not attached to the tables) and comfortable (ideally cushioned.
   d. Lights. Dimmable for video showing.
   e. Access. Trainer will need to access the room one hour prior to the start of the training and 30 minutes after the training.

3. **Additional Room Preferences:**
   a. In room temperature control
   b. Access to outside space
   c. Same room/space each day and the ability to leave materials overnight

4. **Room Configuration:** The following diagram is an example of a typical room layout



zoom

Order Form Number: Q3320167
Valid Until: 08/28/2025

Zoom Communications, Inc. ('Zoom')
55 Almaden Blvd, 6th Floor
San Jose, CA

Billed To	Sold To
Customer: Santa Rosa City Schools **Account Legal Name:** SANTA ROSA CITY SCHOOLS **Contact Name:** Melanie Martin **Address:** 211 Ridgway Ave Santa Rosa,California 95401, United States **Email Address:** mmartin@srcs.k12.ca.us **Phone:** (+1) (707) 890-3800 x 80201	**Customer:** Santa Rosa City Schools **Account Legal Name:** SANTA ROSA CITY SCHOOLS **Contact Name:** Melanie Martin **Address:** 211 Ridgway Ave Santa Rosa,California 95401, United States **Email Address:** mmartin@srcs.k12.ca.us **Phone:** (+1) (707) 890-3800 x 80201
Auto Renew: No **Initial Paid Subscription Term:** 12 Months **Paid Period Start Date:** 06/24/2025	**Billing Method:** Email **Currency:** USD **Payment Term:** Net 30

This Zoom Order Form and any other Order Forms that reference this Order Form are governed by the Zoom Terms of Service found at https://explore.zoom.us/en/terms/ (unless Customer and Zoom have entered a written governing Master Subscription Agreement, in which case such written agreement will govern).

SERVICE	BILLING PERIOD	QUANTITY	PRICE	TOTAL
Webinar 3000 Annual	Annual	1	USD 9,900.00	USD 9,900.00
Education Annual	Annual	20	USD 90.00	USD 1,800.00

(Before Taxes) Annual Payment:	USD 11,700.00

Payment Schedule Summary (Before Taxes)

First Payment: USD 11,700.00

Other Terms & Notes

Zoom One is rebranding to Zoom Workplace! This new name does not impact your services.

Special Notes:

Other:

Named Host - means any licensed host who may host an unlimited number of meetings, one meeting at a time, during the Term using the Service. Any meeting will have at least one Named Host. Unless Customer has purchased an extended capacity, the number of participants (participants do not require a license) will not exceed 300 per meeting. Named Host license may not be shared or used by anyone other than the individual to whom the Named Host license is assigned.
Zoom EDU subscriptions are intended for student and faculty and pedagogical interaction within a classroom environment, or the administration thereof and may not be used for any commercial purpose. Zoom EDU subscriptions may not be purchased by hospitals, medical centers, clinics, or other affiliated organizations not specifically involving student and faculty and pedagogical interactions within a classroom environment or the administration thereof.

Fees - The fees for the Services, if any, are described in the Order Form. The actual fees may also include overage amounts or per use charges for audio and/or cloud recording in addition to the fees in the Order, if such use is higher than the amounts described in the Order, and you agree to pay these amounts or charges if you incur them.Invoicing for Services begins on the first day that the service is available for use by the Customer and monthly there after for the duration Term, except for annual pre-pay option which is invoiced once in the first month of the annual term. Amendment orders will co-term with the existing subscription term end date. Invoices are pro-rated from paid period start date to base subscription end date. Purchase order, if any, issued in connection with this order should reference the above order form number.Commitments not utilized by the Customer during the month for which they are committed may not be carried forward into any subsequent month or term.

All prices shown for Zoom services are exclusive of taxes and fees. The terms 'taxes' and 'fees' include but are not limited to: US state and local taxes, VAT, GST, HST, JCT, any other consumption based taxes, Digital Service Taxes, Universal Service Fund, or other telecom regulatory fees and Withholding Taxes that may apply upon making payments to Zoom. Any taxes that apply will be based on the prevailing rates in place at the time of invoicing.

If you are exempt from any of these taxes or fees, please submit your exemption documentation online through the Billing Management section of your account. The document will be reviewed and if approved, will exempt you from all applicable taxes.

Professional Services, if purchased, will be presented in a separate Order Form.

Accepted and agreed as of the date specified below by the authorized representative of Customer

Signature:	DocuSigned by: Lisa August 31F05FEDDA4E409...
Print Name:	Lisa August
Date:	Jul 8, 2025
Zoom Service Effective Date:	6/24/2025
PO # (If Applicable):	

The Services will be activated within 48 hours of order signature or Zoom Service Effective Date, whichever is later.

Zoom reserves the right at its sole discretion to accept Order Forms received after the Valid Until date.

If a PO# is required for processing the invoice related to this order, please provide a PO with this order. If issuance of PO is delayed, please provide a PO within 5 days of the service effective date via email to *purchase-orders@zoom.us*. Notwithstanding the foregoing, the period for payment shall commence as of the applicable invoice date. Such payment period shall not restart based on any delays in issuing a Purchase Order or any procurement process.

EMS LINQ, LLC
Empowering the Business of K-12

2801 Via Fortuna, Suite 400
Austin, TX 78746

Phone: (888) 464-5467
Fax: (737) 358-9282
Email: rpucher@linq.com

Quote #: Q-143766-5
Start Date: 7/1/2025
End Date: 6/30/2026
Expires On: 6/30/2025

Customer Contact
Ed Burke
(707)528-5359
eburke@srcs.k12.ca.us

Bill To
Santa Rosa City Schools
211 Ridgway Ave
Santa Rosa, California 95401

Superintendent:

SALESPERSON	EMAIL	SERVICE PERIOD	PAYMENT METHOD
Rob Pucher	rpucher@linq.com	12 months	Net 30

Terms & Conditions

QTY	PRODUCT	NET PRICE	EXTENDED
1.00	Central Kitchen (TCEN100)	$1,082.33	$1,082.33
25.00	Inventory (TINV100-75)	$613.18	$15,329.50
1.00	Menu Planning w/Nutritional Analysis (TMP100)	$1,082.33	$1,082.33
35.00	Point of Service (TPOS100-75)	$272.23	$9,528.05
23.00	Production Records (TPRO100-75)	$237.87	$5,471.01
1.00	Purchasing (TPUR100)	$1,082.33	$1,082.33
23.00	Student Management w/Application Processing (TSTU100-75)	$613.18	$14,103.14
1	ISITE Support - SNAF Website and Menu - 5-10	$1,270.72	$1,270.72
		Subtotal:	$48,949.41

Tax:	$0.00
Shipping:	
Grand Total:	$48,949.41

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Q-143766

- The Order Form term will renew for subsequent 12 month terms (each a "Renewal Term"), unless either party gives the other written notice of non-renewal at least 90 days before the end of the current term.
- For subsequent years within the term bound by the Start Date and End Date detailed on this quote, LINQ is entitled to increase the fees specified in the Order Form to the then-current subscription fees for the LINQ Products, as set forth in the LINQ price list in effect as of such date.
- Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that LINQ receives your purchase order.
- In the event that this quote includes promotional pricing, such promotional pricing may not be valid for the entire period stated on this quote.
- Ground shipping or most reasonable shipping costs will be added to the invoice after shipment for all Hardware orders.
- You will be required to pay LINQ for travel expenses (lodging, meals, transportation, and other related expenses) incurred in the performance of Professional and Support Services.
- All invoices shall be paid within thirty (30) days of the date of invoice.
- All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and shall not impact the terms or conditions reflected in this quote and the applicable LINQ Master Subscription Agreement.
- This quote is subject to and incorporates the terms and conditions of the LINQ Master Subscription Agreement found at https://www.linq.com/legal-msa
- The parties below acknowledge that they have read the agreement, understand it and agree to be bound by its terms.

Customer: Santa Rosa City Schools

Signature:

Name:

Business Title:

Authority Level:

Date:

EMS LINQ, LLC all rights reserved
Q-143766

LINQ

California School Boards Association
(916) 371-4691

Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number	Invoice Date	PO #
INV-76717-R5H4L0	6/1/2025	

Bill To:
Santa Rosa City Schools
211 Ridgway Ave
Santa Rosa, CA 95401-4320
United States

Ship To:
Santa Rosa City Schools
211 Ridgway Ave.
Santa Rosa, CA 95401-4320
United States

Product Code	Description	Unit Price	Quantity	Extended Price	Terms
CSBA	CSBA Membership (07/01/2025 - 06/30/2026)	$20,031.00	1.00	$20,031.00	
ELA	ELA Membership (07/01/2025 - 06/30/2026)	$4,507.00	1.00	$4,507.00	

CSBA dues not processed before September 15 will result in a disruption of CSBA services. Trustees and employees of LEAs that have not paid membership dues by September 15 will not be granted access to CSBA's Annual Education Conference and Trade Show. AEC registrations made absent membership dues may be canceled on September 15. Registrants will be refunded, minus a processing fee, and hotel reservations canceled on September 16.

Total Invoice: $24,538.00 **Total Paid:** $0.00 **Balance Due:** $24,538.00

PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT

California School Boards Association

Customer Number	Invoice Number	Invoice Date	Terms	Balance Due
100888	**INV-76717-R5H4L0**	**06/01/2025**		**$24,538.00**

Make checks payable to:
California School Boards Association - CSB (6744)
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:
Santa Rosa City Schools
211 Ridgway Ave
Santa Rosa, CA 95401-4320
United States

California School Boards Association
(916) 371-4691

Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number	Invoice Date	PO #
INV-77758-N5F9G5	6/1/2025	

Bill To:
Santa Rosa City Schools
211 Ridgway Ave
Santa Rosa, CA 95401-4320
United States

Ship To:
Santa Rosa City Schools
211 Ridgway Ave.
Santa Rosa, CA 95401-4320
United States

Product Code	Description	Unit Price	Quantity	Extended Price	Terms
GAMUT/MEETINGS	Gamut Meetings (Member) (07/01/2025 - 06/30/2026)	$8,275.00	1.00	$8,275.00	Net 30
GAMUT/POLICY/PLUS	Gamut Policy Plus (Member) (07/01/2025 - 06/30/2026)	$4,900.00	1.00	$4,900.00	Net 30
GAMUT/POLICY	Gamut Policy (Member) (07/01/2025 - 06/30/2026)	$4,800.00	1.00	$4,800.00	Net 30

Have you renewed your CSBA Membership for 2025-26? Don't forget to renew your CSBA membership by September 15 to maintain uninterrupted access to GAMUT services.

Total Invoice: $17,975.00 **Total Paid:** $0.00 **Balance Due:** $17,975.00

PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT

California School Boards Association

Customer Number	Invoice Number	Invoice Date	Terms	Balance Due
100888	**INV-77758-N5F9G5**	**06/01/2025**	**Net 30**	**$17,975.00**

Make checks payable to:
California School Boards Association - CSB (6744)
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:
Santa Rosa City Schools
211 Ridgway Ave
Santa Rosa, CA 95401-4320
United States

frontline education

INVOICE

Acct #: 13265
#INVUS223654

Santa Rosa City Schools
211 Ridgway Ave
SANTA ROSA CA 95401-4320

Start Date: 7/1/2025
Due Date: 7/31/2025

PAYMENT INFORMATION

Please send checks to:

Frontline Technologies Group LLC
PO Box 780577
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

Bank Name: Wells Fargo, N.A.
Account Name: Frontline Technologies Group LLC
ABA/Routing #: 121000248
Account #: 4121566533
Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to Billing@FrontlineEd.com.

You can find a copy of our W9 at http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf.

Qty	Description	Start	End	End User	Rate	Amount
1	Absence & Substitute Management, unlimited usage for internal employees	7/1/2025	6/30/2026	13265 Santa Rosa City Schools	$30,351.94	$30,351.94

Your timely payment is important to maintain continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. We are unable to address PO# inquiries. Please check with your internal departments for PO# information. Any PO copies and/or vouchers for signature can be emailed to billing@frontlineed.com.

SUBTOTAL	$30,351.94
TOTAL DUE by 7/31/2025	**$30,351.94**

SCLS

SCHOOL & COLLEGE LEGAL SERVICES
OF CALIFORNIA

A Joint Powers Authority serving school and college districts throughout the state.

5350 Skylane Boulevard
Santa Rosa, CA 95403

Tel: (707) 524-2690
santarosa@sclscal.org
www.sclscal.org

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John C Kakinuki Harjit Kaur
Steven P. Reiner Debra I. Sanders
Frank Zotter, Jr.

Of Counsel
Nicollette M. Alvarado
Robert J. Henry
Loren W. Soukup

July 8, 2025

Sent Via E-Mail
laugust@srcs.k12.ca.us

Lisa August
Interim Superintendent
Santa Rosa City Schools
110 Stony Point Rd., Suite 210
Santa Rosa, CA 95401

Re: Investigation into UCP Complaint

Dear Ms. August:

This letter will confirm your request to engage School & College Legal Services of California ("SCLS") to provide investigative services for the Santa Rosa City Schools ("District") regarding a UCP complaint filed by California Rural Legal Assistance and Disability Rights California ("Matter"). SCLS is a joint powers authority formed pursuant to Government Code section 6500 *et seq*. This letter clarifies the nature of investigative services provided by SCLS in this Matter.

Scope of Investigative Services. Maureen Dahl, an SCLS lawyer trained in conducting investigations ("Investigator"), will conduct the investigation. The Investigator will perform a fair and impartial investigation in this Matter consistent with the requirements of applicable state laws and District policies. The Investigator will conduct an initial assessment of the Matter and determine the District's jurisdiction to investigate. If the District decides to move forward with an investigation after the initial assessment, the Investigator will: (a) establish the basis for the investigation under relevant legal authorities, (b) establish the investigation strategy; (c) conduct a formal comprehensive investigation; (d) draft the investigation report; (e) confer with the District's Counsel to review the draft report and evidence; and (f) provide the final investigation report to the District and Counsel. All work performed by the Investigator will be billed at the current hourly billing rate of $320.00 per hour.

Independence. Investigator will determine the means, manner, and findings related to the investigation. The District agrees to allow Investigator full discretion to undertake the investigation and otherwise make findings without influencing or interfering with the outcome. The District understands and acknowledges that Investigator will exercise their independent judgment to make whatever findings they deem are warranted based on the evidence developed in the investigation, and that the District's retention of SCLS to

SCLS

investigate this Matter is not dependent on Investigator making or failing to make any particular credibility determination, finding of fact, or conclusion.

Paralegal Fees. All work performed by a paralegal on the investigation will be billed at the current paralegal hourly billing rate of $185.00 per hour. Such work includes, but is not limited to, drafting retainer agreements; correspondence with District, Parties, and witnesses; scheduling interviews; transcription of interviews; review and editing of investigation report; summarizing witness statements; drafting witness summaries; compiling evidence; updating communication logs; and preparing evidence binders.

Please sign below to indicate the District's acknowledgment and agreement with the terms of this Letter.

Sincerely,

Maureen Dahl

Maureen Dahl, Associate General Counsel III
School & College Legal Services of California

cc: Kaitlyn Schwendeman, Interim General Counsel, SCLS

SANTA ROSA CITY SCHOOLS

_____ Date: _____

Lisa August, Interim Superintendent

338831-26

MEMORANDUM OF UNDERSTANDING BETWEEN SONOMA COUNTY JUNIOR COLLEGE DISTRICT AND SANTA ROSA CITY SCHOOLS

This Memorandum of Understanding ("MOU") is made on **August 1, 2025,** between the Sonoma County Junior College District ("College") and Santa Rosa City Schools ("SRCS").

RECITALS

WHEREAS, SRCS strives to provide high-quality ASL instruction.

WHEREAS, there is a lack of educational support students for Deaf and Hard of Hearing students and families in Sonoma County.

WHEREAS, the College seeks to partner with community organizations to offer high-quality instructional programs for Sonoma County residents, and SRCS desires to partner with the College for that purpose; and

WHEREAS, it is the intent of the parties to work collaboratively on the development and implementation of instructional ASL programming;

THEREFORE, the parties agree as follows:

1. College's Responsibilities.

SRJC will provide **25** hours per week of in-person ASL instruction.

SRJC will provide **15** hours per week of prep time and collaboration.

SRJC will invoice SRCS for hours of services provided at the end of each month during the term specified below.

2. SRCS' Responsibilities.

SRCS will pay SRJC for the cost of services provided, including salary, benefits and 5% overhead rate, up to an hourly rate of $100.00, upon receipt of invoice. The total invoiced amount for this agreement may not exceed **$110,000.00**.

SRCS will be equipped with restroom access, well-lit walkways to classrooms, restrooms, and parking, and furniture and fixtures suitable for adult use. Classrooms will be unlocked at least ten minutes before the start of a class and the faculty member will be provided with contact information for an on-site administrator. A list of classroom equipment such as whiteboards, projectors, and document cameras will be provided to SRJC.

3. Term. This MOU shall be effective beginning **August 13, 2025, through June 30th, 2026.**

4. Termination. Either party may terminate this MOU by providing 30 days' written notice to the other party. If the MOU is terminated early pursuant to this provision, SRCS shall pay the College for services satisfactorily rendered and for contractual obligations incurred prior to notice of termination.

5. GENERAL PROVISIONS

A. Notice. All notices, requests, demands, amendments, modifications, bills, or payments

under this MOU shall be in writing. Notice shall be sufficient for all such purposes if personally delivered or sent by first class, registered or certified mail; or sent by facsimile transmission with written confirmation of receipt by recipient. Notice is effective upon personal delivery, two days after deposit in mail, or upon confirmed receipt by the recipient.

SRCS	College
Santa Rosa City Schools	Sonoma County Junior College District
211 Ridgway Ave.	1501 Mendocino Ave.
Santa Rosa, CA 95401	Santa Rosa, CA 95401
ATTN: Lisa August	ATTN: Kate Jolley

B. Assignment and Successors. Neither party may transfer or assign its rights or obligations under this MOU, in part or in whole, without the other party's prior written consent. This MOU is binding on the heirs, successors, and permitted assigns of the parties hereto.

C. Third Party Beneficiaries. There are no intended third-party beneficiaries to this MOU.

D. Nondiscrimination. Both parties shall comply with all applicable federal, state and local laws, rules and regulations regarding nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, disability, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this MOU are incorporated by this reference.

E. Choice of Law and Venue. This MOU shall be governed by California law, and venue shall be in the County of Sonoma, California, and no other place.

F. Severability. If any provision of this MOU is determined to be illegal, invalid, or unenforceable, in part or in whole, the remaining provisions, or portions of the MOU shall remain in full force and effect.

G. Amendment. No supplement, amendment, or modification of this MOU shall be binding unless it is in writing duly authorized and signed by the parties to this MOU.

H. Provisions Deemed Inserted. Every provision of law required to be inserted in this MOU shall be deemed to be inserted, and this MOU shall be construed and enforced as though included. If it is discovered that through mistake or otherwise that any required provision is not inserted, or not correctly inserted, this MOU shall be amended to make the insertion or correction.

I. Entire Agreement. This MOU constitutes the final, complete, and exclusive statement of the terms of the agreement between the parties regarding the subject matter of this MOU and supersedes all prior written or oral understandings or agreements of the parties.

J. Waiver. No waiver of a breach, failure of any condition, or any right or remedy contained in or granted by the provisions of this MOU shall be effective unless it is in writing and signed by the party waiving the breach, failure, right, or remedy. No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver unless the writing so specifies.

K. Force Majeure. If either party is delayed or hindered in or prevented from the performance of any act required hereunder because of strikes, lockouts, inability to procure labor or materials, failure of power, riots, insurrection, war, fire or other casualty, or other reason beyond the reasonable control of the party delayed, excluding financial inability ("Force Majeure Event"), performance of that act shall be excused for the period during which the Force Majeure Event prevents such performance, and the period for that performance shall be extended for an equivalent period. Delays or failures to perform resulting from lack of funds shall not be Force Majeure Events.

L. Headings. The headings in this MOU are included for convenience only and shall neither affect the construction or interpretation of any provision in this MOU nor affect any of the rights or obligations of the parties to this MOU.

M. Execution in Counterparts. This MOU may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

N. Authorization. Each individual executing this MOU, or its counterpart, on behalf of the respective party, warrants that he/she is authorized to do so and that this MOU constitutes the legally binding obligation of the entity which he/she represents.

O. Independent Contractor. College, in the performance of this MOU, shall be and act as an independent contractor. College understands and agrees that all of its employees shall not be considered officers, employees or agents of SRCS, and are not entitled to benefits of any kind or nature normally provided employees of the SRCS and/or to which SRCS's employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. College assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the services to be provided under this MOU.

P. Mutual Indemnification. Each party (individually herein as "Indemnifying Party") shall indemnify, defend, and hold harmless to the full extent permitted by law, the other party, its governing body, officers, agents, employees, and volunteers (collectively, "Indemnified Party") from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Indemnifying Party's performance or failure to comply with any of its obligations under this MOU, except such Liability caused by or arising from the sole negligence or willful misconduct of the Indemnified Party.

Q. Dispute Resolution. The parties agree to make a good faith effort to resolve any dispute arising from or relating to this MOU through mediation prior to commencing litigation. Within sixty (60) days following a written request by either party to mediate a dispute that has not been resolved by informal negotiation, the parties shall mutually agree upon a mediator, schedule a mediation, and shall share the costs of mediation equally, except costs incurred by each party for representation by legal counsel.

IN WITNESS WHEREOF, the parties agree to the foregoing:

SANTA ROSA CITY SCHOOLS:

_____ Date: _____

Lisa August, Interim Superintendent

SANTA ROSA JUNIOR COLLEGE DISTRICT: Stephanie Jarrett Date: 07/22/2025

Stephanie Jarrett
Director, Purchasing & Risk Management

Santa Rosa Junior College
INDEPENDENT CONTRACTOR CHECKLIST

Name of Contractor: Santa Rosa City Schools

Source of Funds/Budget Code: 10-05-71-1656-1135-1430.00

Total Contract Amount: not to exceed $110,000

Purpose of Contract: To provide ASL instruction and support for Deaf and Hard of Hearing students at Hidden Valley Elementary through an SRJC–SRCS partnership.

The purpose of this checklist is to assist in the determination of employee or independent contractor status. Federal and State law places the burden of proof on the employer to show that an independent contractor relationship exists.

Please answer the following questions:

1. Is the Independent Contractor a government agency, an agency registered as a LLC, LLP or Corporation (C-Corp, S-Corp)? ☑ Yes ☐ No

   If **YES**: Agreement for Professional Services or other contract. If **NO**: Go to step 2.

2. Is the Independent Contractor engaged in an exempt occupation including, among others, lawyer, architect, engineer, private investigator, fine artists, certain licensed health care professionals, marketing (original and creative content), travel agent services, graphic design, still photographer, photojournalist, freelance writer, editor, workers providing licensed services, digital content aggregators, content contributor, advisor, producer, narrator, or cartographer for a journal, book, periodical, evaluation, other publication or educational, academic, or instructional work, a specialized performer hired by a performing arts company or organization to teach a master class for no more than one week, referral agencies, and others performing work under a contract for professional services with another business entity or pursuant to a subcontract with the construction industry? ☑ Yes ☐ No

   If **YES**: Agreement for Professional Services or other contract. If **NO**: Go to step 3.

3. ABC test in which a person providing labor or services for compensation shall be considered an employee rather than an independent contractor unless **all of the following conditions** are satisfied:

   (A) The person is free from the control and direction of the hiring entity in connection with the performance of the work, both under the contract for the performance of the work and in fact.

   ☐ Yes ☑ No

   (B) The person performs work that is outside the usual course of the hiring entity's business.

   ☐ Yes ☑ No

(C) The person is customarily engaged in an independently established trade, occupation, or business of the same nature as that involved in the work performed.

☐ Yes ☑ No

(D) The person performs work that is outside the usual course of the hiring entity's business.

☐ Yes ☑ No

If **YES**: Agreement for Professional Services or other contract
If **NO**: Please process individual as employee through HR.

I certify to the best of my knowledge that the information provided is correct:

Name of Requester: Mariana Martin
Date: 7/21/25

Supervising Dean/Director Approval: Roam Romagnoli (Jul 21, 2025 11:29 PDT)
Date: 07/21/2025

Supervising Vice President or President Approval: Robert Holcomb (Jul 21, 2025 15:55 PDT)
Date: 07/21/2025

AGREEMENT TO PREPARE

DEVELOPER FEE JUSTIFICATION STUDY

for

SANTA ROSA ELEMENTARY SCHOOL DISTRICT

Prepared by:

Jack Schreder & Associates, Inc.
4094 C Street
Sacramento, California 95819
(916) 441-0986

CONTENTS

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PROJECT METHODOLOGY 1
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TIME SCHEDULE 5
SIGNATURE 5

PURPOSE OF PROJECT

The objective of this project is to determine if a reasonable relationship exists between new residential and commercial/industrial development and the need for new and/or reconstructed school facilities in the Santa Rosa Elementary School District. The study will be documented to provide the District with the justification necessary to levy developer fees as authorized by Education Code Section 17620. The report will comply with any new legislative requirements to date, including SB 1693 and AB 3081 requirements.

PROJECT METHODOLOGY

The project that Jack Schreder & Associates, Inc. is proposing will be comprised of the following separate components:

Component A: Projection of residential and commercial/industrial development.

Component B: Identification of student yield factors for residential and commercial/industrial development.

Component C: Generation of enrollment projections based on natural growth and new residential development.

Component D: Identification of existing facility capacity, facility needs, and facility costs based on enrollment projections. Class size reduction implementation may affect District capacity.

Component E: Preparation of documentation in compliance with current developer fee law.

COMPONENT A

In order to identify the projected student impact of residential and commercial/industrial development, it is necessary to assess the impact of development. This component of the study will identify the level of future residential and commercial/industrial development anticipated to occur in the District.

As required to justify developer fees, the specific steps in this component are:

- Identify approved and tentative development projects on file with the county and city planning departments where applicable.
- Identify development potential for vacant and underdeveloped land.
- Identify city building densities, current zoning, and master plan designations to establish build-out potentials.
- Provide development projections for single family residential and multiple family residential development. Provide projections of commercial and industrial development by category.
- Determine the development impact on the District when pre-existing dwelling units are demolished and replaced by reconstructed dwelling units as it occurs within the District boundaries.
- Project fee revenues for residential, commercial and industrial based on the current maximum fee.

  District responsibility: Provide information regarding current and future projected residential development known to the District.

COMPONENT B

State default student yields will be utilized, or student generation rates (SGR's) will be calculated to project the student impact of future development. The commercial/industrial SGR's will address employee generation factors, as provided by the San Diego Traffic Generation documentation (17621(e)(1)(B)).

COMPONENT C

Enrollment projections for the District will be provided which are based on the levels of new residential development identified in Component A and the SGR's identified in Component B. The enrollment projections will utilize a cohort survival methodology and proposed residential development where applicable.

> *District responsibility: Provide demographic information, including CBEDS enrollment for the current school year. Enrollments must be provided by grade level.*

COMPONENT D

Once the enrollment projections are established, the District's ability to house future enrollments will be analyzed. The capacity of the District facility will be identified, and future enrollments will be "loaded" into the facilities to determine if, and when, the capacity at each grade level organization will be exceeded. The effects of class size reduction program implementation will be determined. Costs for providing new facilities will be provided on a per dwelling unit, per student, and per square foot basis.

In addition to establishing the District's future facility needs and costs, the available facility funding sources will be identified.

> *District responsibility: Provide a schematic fire drill map or SP1A of each District site, including any closed or unused sites. The schematic should include current class use, District loading policy, and any limitation to housing additional students (classroom use or school site size.) Portable classrooms must be identified for each site, including use, and ownership; if they are leased, terms of lease must be provided.*

COMPONENT E

The information and conclusions identified in Components A through D will be included in a report to be delivered to the District upon completion of the project. The report will comply with the requirements of Education Code Section 17620.

CONSULTING FEES

Jack Schreder & Associates, Inc. will provide a digital (PDF) draft copy of the report for district review. After the report is finalized, a digital (PDF) final report will be provided to the district. Upon request, bound hard copies will be provided to the district. Jack Schreder & Associates, Inc. will provide step-by-step instructions to implement the fees. Model resolutions and Board policies for the public hearing process and the establishment of developer fees will also be provided.

Santa Rosa Elementary SD	**Price**
Developer Fee Justification Study	**$7166**

Note: Education Code Section 17620(a)(5) provides that developer fee revenues may be used to pay for the cost of preparing developer fee justification documentation.

As a courtesy at **no cost to the District**, Jack Schreder & Associates, Inc. will provide a template for your District's annual/5-year plan as required by Government Code Sections 66006 and 66001. This plan is updated each year and must be available for public review by December 26th (180 days after close of previous fiscal year).

Upon the District's request, Jack Schreder & Associates, Inc. will assist the District with completing the plan. The cost for such assistance is $185/hour, not to exceed 16 hours.

Additional Considerations

- The quoted price does not include attendance at the Board meeting when the report is presented; this is an additional optional cost for the District.
- Visitations to the district following the completion of the draft will be reimbursed to the Consultant in the amount of $185 an hour including travel time.
- Reproduction costs for bound hard copies of the final report will be reimbursed to the Consultant.
- Express mail expenses will be documented and reimbursed to the Consultant.

TIME SCHEDULE

The draft report will include baseline data regarding District capacity, student yield information, classroom loading policies and class size reduction. The draft of the report will be completed within 45 days of receipt of the requested information from the District and Planning Departments. The final report will be completed 15 days after receipt of the final draft from the District.

This agreement is between the Santa Rosa Elementary SD and Jack Schreder & Associates, Inc.

Joel Dontos Executive Director, Fiscal Services Santa Rosa Elementary SD	Elona Cunningham President Jack Schreder & Associates, Inc
Date	June 2, 2025 Date

AGREEMENT TO PREPARE

DEVELOPER FEE JUSTIFICATION STUDY

for

SANTA ROSA HIGH SCHOOL DISTRICT

Prepared by:

Jack Schreder & Associates, Inc.
4094 C Street
Sacramento, California 95819
(916) 441-0986

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PURPOSE OF PROJECT

The objective of this project is to determine if a reasonable relationship exists between new residential and commercial/industrial development and the need for new and/or reconstructed school facilities in the Santa Rosa High School District. The study will be documented to provide the District with the justification necessary to levy developer fees as authorized by Education Code Section 17620. The report will comply with any new legislative requirements to date, including SB 1693 and AB 3081 requirements.

PROJECT METHODOLOGY

The project that Jack Schreder & Associates, Inc. is proposing will be comprised of the following separate components:

Component A: Projection of residential and commercial/industrial development.

Component B: Identification of student yield factors for residential and commercial/industrial development.

Component C: Generation of enrollment projections based on natural growth and new residential development.

Component D: Identification of existing facility capacity, facility needs, and facility costs based on enrollment projections. Class size reduction implementation may affect District capacity.

Component E: Preparation of documentation in compliance with current developer fee law.

COMPONENT A

In order to identify the projected student impact of residential and commercial/industrial development, it is necessary to assess the impact of development. This component of the study will identify the level of future residential and commercial/industrial development anticipated to occur in the District.

As required to justify developer fees, the specific steps in this component are:

- Identify approved and tentative development projects on file with the county and city planning departments where applicable.
- Identify development potential for vacant and underdeveloped land.
- Identify city building densities, current zoning, and master plan designations to establish build-out potentials.
- Provide development projections for single family residential and multiple family residential development. Provide projections of commercial and industrial development by category.
- Determine the development impact on the District when pre-existing dwelling units are demolished and replaced by reconstructed dwelling units as it occurs within the District boundaries.
- Project fee revenues for residential, commercial and industrial based on the current maximum fee.

  District responsibility: Provide information regarding current and future projected residential development known to the District.

COMPONENT B

State default student yields will be utilized, or student generation rates (SGR's) will be calculated to project the student impact of future development. The commercial/industrial SGR's will address employee generation factors, as provided by the San Diego Traffic Generation documentation (17621(e)(1)(B)).

COMPONENT C

Enrollment projections for the District will be provided which are based on the levels of new residential development identified in Component A and the SGR's identified in Component B. The enrollment projections will utilize a cohort survival methodology and proposed residential development where applicable.

> *District responsibility: Provide demographic information, including CBEDS enrollment for the current school year. Enrollments must be provided by grade level.*

COMPONENT D

Once the enrollment projections are established, the District's ability to house future enrollments will be analyzed. The capacity of the District facility will be identified, and future enrollments will be "loaded" into the facilities to determine if, and when, the capacity at each grade level organization will be exceeded. The effects of class size reduction program implementation will be determined. Costs for providing new facilities will be provided on a per dwelling unit, per student, and per square foot basis.

In addition to establishing the District's future facility needs and costs, the available facility funding sources will be identified.

> *District responsibility: Provide a schematic fire drill map or SP1A of each District site, including any closed or unused sites. The schematic should include current class use, District loading policy, and any limitation to housing additional students (classroom use or school site size.) Portable classrooms must be identified for each site, including use, and ownership; if they are leased, terms of lease must be provided.*

COMPONENT E

The information and conclusions identified in Components A through D will be included in a report to be delivered to the District upon completion of the project. The report will comply with the requirements of Education Code Section 17620.

CONSULTING FEES

Jack Schreder & Associates, Inc. will provide a digital (PDF) draft copy of the report for district review. After the report is finalized, a digital (PDF) final report will be provided to the district. Upon request, bound hard copies will be provided to the district. Jack Schreder & Associates, Inc. will provide step-by-step instructions to implement the fees. Model resolutions and Board policies for the public hearing process and the establishment of developer fees will also be provided.

Santa Rosa High SD	**Price**
Developer Fee Justification Study	**$10,789**

Note: Education Code Section 17620(a)(5) provides that developer fee revenues may be used to pay for the cost of preparing developer fee justification documentation.

As a courtesy at **no cost to the District**, Jack Schreder & Associates, Inc. will provide a template for your District's annual/5-year plan as required by Government Code Sections 66006 and 66001. This plan is updated each year and must be available for public review by December 26th (180 days after close of previous fiscal year).

Upon the District's request, Jack Schreder & Associates, Inc. will assist the District with completing the plan. The cost for such assistance is $185/hour, not to exceed 16 hours.

Additional Considerations

- The quoted price does not include attendance at the Board meeting when the report is presented; this is an additional optional cost for the District.
- Visitations to the district following the completion of the draft will be reimbursed to the Consultant in the amount of $185 an hour including travel time.
- Reproduction costs for bound hard copies of the final report will be reimbursed to the Consultant.
- Express mail expenses will be documented and reimbursed to the Consultant.

TIME SCHEDULE

The draft report will include baseline data regarding District capacity, student yield information, classroom loading policies and class size reduction. The draft of the report will be completed within 45 days of receipt of the requested information from the District and Planning Departments. The final report will be completed 15 days after receipt of the final draft from the District.

This agreement is between the Santa Rosa High SD and Jack Schreder & Associates, Inc.

Joel Dontos Executive Director, Fiscal Services Santa Rosa High SD	Elona Cunningham President Jack Schreder & Associates, Inc.
Date	June 2, 2025 Date

SUMMIT K12

Summit K12 Quotation Form
Quotes are valid 90 days from Creation Date
(If purchase request is dated on or before the above date, then quote price is valid and honored)

Created Date	7/31/2025	Quote Number	00016596
Subscription End Date (Quote)	6/30/2028	Account Name	Santa Rosa City Schools
		Contact Name	Samuel Martinez
		Email	smartinez@srcs.k12.ca.us

Summit K12
PO Box 26841, Austin, TX 78755
P: 844-331-4737 | Fax: 866-490-8158 | orders@summitk12.com

Prepared By	Debbie Culp
Email	debbie.culp@summitk12.com

Notes:

*each student license includes 4 free family licenses

Product Code	Product	Quantity	Multi-Yr Price Per Year	Multi-Yr Term	Sales Price	Total Price	Multi-Yr Discount
9781433408267	CA Connect to Literacy ELD - 500-999	600	$27.86	3 Year	$83.58	$50,148.00	10.0
9781616184124	CA Connect to Literacy ELD - District Admin	2	$50.00	3 Year	$150.00	$300.00	0.0
9781616184148	CA Connect to Literacy ELD - School Admin	19	$50.00	3 Year	$150.00	$2,850.00	0.0
9781616184117	CA Connect to Literacy ELD - Teacher	89	$30.00	3 Year	$90.00	$8,010.00	0.0
PD9003	Enhanced Set-up, Course Creation, Rostering, Single-Sign-on, & technical support - (16-25)	19	$100.00		$100.00	$1,900.00	0.0
PD1319	Professional Development - C2L ELPAC Custom PD - 3 Hours/Single Session - Online	1	$1,140.00		$1,140.00	$1,140.00	0.0
PD1352	Professional Development - C2L ELPAC District Leadership Check-Ins - Online	1	$1,360.00		$1,360.00	$1,360.00	0.0
PD1008	Professional Development - C2L ELPAC Intro - Online - Half-Day	1	$1,140.00		$1,140.00	$1,140.00	0.0
PD1421	Professional Development - C2L ELPAC School-based Follow-up - 10 Pack Online	1	$3,995.00		$3,995.00	$3,995.00	0.0

Total Price	$70,843.00
S&H	$0.00
Total w Shipping	$70,843.00

Professional Development

- Up to 30 participants for online and 50 participants for on-site PD sessions.
- Online PD - a minimum of 5 days in advance of PD date is required if you wish to reschedule, otherwise the full PD fee will be charged.
- On-site PD - a minimum of 14 days in advance of PD date is required if you wish to reschedule, otherwise the full PD fee will be charged.
- PD dates must be scheduled & delivered prior to the Subscription End Date. There will be no refunds for unused PD sessions.

Terms & Conditions

How to Order

- Via email at orders@summitk12.com

Prices

- Prices applicable only within the US, its possessions, & its outlying areas.
- All prices are in US funds.
- Payment must be in US funds only.

Terms

- Net 30 days, subject to credit approval

Summit K12 Holdings, Inc: Federal Tax ID # 47-2584101.

Privacy Policy

https://www.summitk12.com/privacy-policy

Guarantee Information

https://www.summitk12.com/guarantee-information

Shipping

Please include preferred shipping details, expected delivery dates, delivery contact names and phone numbers.

STAAR® is a federally registered mark owned by TEA. Summit K12 is not sponsored by, endorsed by, or affiliated with the Texas Education Agency.

SANTA ROSA CITY SCHOOLS
EMBRACE • ENGAGE • EMPOWER

Board Target Date: ___August 13, 2025_____

Request for Board Approval of Contract

Vendor/Contractor/Consultant:__Code Rev Kids, Inc._____

SCHOOL SITE/DEPARTMENT USE ONLY

Check one of the following:

XX Independent Contractor/Business/Organization* ☐Professional Services** ☐Partnership***

* Any person, business, or organization that will be providing non-professional services to the District

** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.

*** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): 06 - 2600 - 0_ - 1151 - 1000 - 5800 - 124 - ELOP

Funding Category: ☐ Base ☐Supplemental ☐Concentration
☐ Restricted: _____ XXOther: ___ELOP_____

For Billing *(if applicable)*: ☐ Bill to: _____ Billing frequency: _____

Contract is: ☐New XXRenewal ☐Addendum/Amendment **Contract Amount:** _____

School Site/Department:__SRFACS_____ __ **Number of Individuals Served:** _200 _____

Approved at Site by*: _____*Evelyn Anderson*_____ Date: _7/1/2025_____
* Signature - FOR CONTRACTS ORIGINATED BY SCHOOL SITE

Departmental Approval:** _____ Date: _____
** Signature - DISTRICT OFFICE DEPT. SIGNATURE

Contract Created by: __Evelyn Anderson, SRFACS_ **Phone #:** _890-3930, ext. 73105_____
Name of SRCS employee AND dept. or school site

Proposed Contract Start Date: __7/21/25 Proposed Contract End Date: _10/17/25_____

Requisition #: _____

BUSINESS SERVICES USE ONLY

Verified Receipt of: ☐ Insurance(s) ☐W-9 Form ☐HR Clearance, if applicable
Funding Source /Funding Category verified: ☐ YES ☐ NO ***Board Approval Date:*** _____

Verified by: _____ Date: _____
Fiscal Services Authorizer **LAST REVISED ON 3-24-25**

SANTA ROSA CITY SCHOOLS

SERVICE CONTRACT

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as "DISTRICT", OR "BOARD" and _Code Rev Kids, Inc._____, hereinafter referred to as "CONTRACTOR".

1. Services.

(a) DISTRICT's Responsibilities and Duties:

Identify and invite ELOP-qualified students to attend sessions. Manage responses and create class rosters.

Organize and provide space on the SRFACS campus.

Maintain attendance reports.

Organize daily schedules.

Ensure that students have their district-distributed Chromebooks and chargers and ensure access to apps used during sessions.

The site administrator will work with the district IT department to ensure student Chromebooks are ready for the program.

(b) CONTRACTOR's Responsibilities and Duties:

Provide in-person computer science enrichment classes during summer and after-school ELOP program for up to 130 students a day for week-day instruction.

- Planned 20 to 1 ratio of students to instructor for 1st through 8th grade students.
- Planned 10 to 1 ratio of students to instructor for TK and Kindergarten students.
- Up to 3 hours of instruction with each group of students during the summer session and up to 2 hours of instruction for the after-school sessions.
- Instruction will be to blocks of students in similar grade levels.

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on July 21, 2025, and will continue through October 17, 2025, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed $41,000 Dollars ($ 41,000). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

Payment due upon receipt of invoice upon completion of session.

Payment to be made via ACH or check sent to Contractor at address indicated on signature page of this contract.

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

Adventures in Coding expected outcomes:

1) Contractor will measure the positive impact on students by measuring learning outcome growth in computer science, engineering, and math concepts over the course of the program by administering pre-instruction and post-instruction assessments.
2) Students will learn fundamental Computer Science concepts and use that knowledge to develop digital art and games.
3) Students will gain the ability to create algorithms for code challenges.
4) Students will possess knowledge of how to apply loops to repeat code.
5) Students will possess knowledge of functions and parameters as well as how to call functions and change inputs.
6) Students will gain basic knowledge of variables and why they are useful for coding.
7) Students will improve or practice their basic geometry, arithmetic, number sense, and pre-algebra as these topics relate to the projects they create.

Rev Robotics expected outcomes:

1) Contractor will measure the positive impact on students by measuring learning outcome growth in computer sciences, engineering, and math concepts over the course of the program by administering pre-assessment and post-assessment tests.
2) Students will successfully build Creator Mini-Bots (CodeRev robotics kit).
3) Students will successfully wire LEDs to create circuits for light patterns.
4) Students will successfully implement sensors to detect obstacles and objects using sonar.
5) Students will successfully incorporate a speaker and amplifier to play back sounds on command.
6) Students will successfully wire and program motors to move the bot to complete challenges.
7) Students will gain knowledge of how to apply loops to repeat code instructions.
8) Students will gain the ability to use external code libraries for Arduino.
9) Students will gain knowledge of how to read and understand wiring diagrams.
10) Students will improve or practice their basic geometry, arithmetic, number sense, and pre-algebra as these topics relate to the projects they create.

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

(a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.

(b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

(b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than $1,000,000 per occurrence, $2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.

(c) Automobile liability insurance covering bodily injury and property damage in an amount no less than $1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

(d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(e) Sexual Abuse and Molestation coverage in an amount no less than $1,000,000 per occurrence, with an annual aggregate of $2,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than $1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

(g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT; the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:	**CONTRACTOR:**
Santa Rosa City Schools	Name: CodeREV Kinds, Inc.
211 Ridgway Ave	Street: 401 Wilshire Blvd., 12th floor
Santa Rosa, CA 95401	City/State/Zip: Los Angeles, CA 90404
707-890-3800	Phone: 310-450-4984
kcook@srcs.k12.ca.us	Email: register@coderevkids.com

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive

contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS ____ DAY OF _____, 20___.

DISTRICT	**AUTHORIZED SIGNER *or* CONTRACTOR**
Signature: _____	Signature: Luis Morales
Lisa August	Print Name: Luis Morales
Interim Superintendent	Title: VP, Operations
ysantanaperalta@srcs.k12.ca.us	Email: luis@coderevkids.com
707-890-3800 x80201	Phone: 323-571-5625

SRCS Board Approved:_____

eStore Request Quote or place order

Team Keep licenses in their current teams What's a team?

Subscription Pack **0924/6ESN876** annual · next payment due: Sep 26, 2025 · 4 licenses What's a Subscript

To modify your existing Subscription Pack(s) please sign in.

Product	Order / PO Number	Item Price	Quantity	Extenc
SKU:C-S.DB-Y-20C **DataGrip** – Commercial annual subscription with 20% continuity discount Many databases, one tool Renewal of Toolbox Subscription Valid from Sep 26, 2025 through Sep 25, 2026	U370872044 / P25-01300	~~$183.00~~ $91.50 /year	4	$3

$366.00 saved with the "50% discount for Educational organisations" offer.

Have a discount code?

OK TO PAY
PO/Site: I & E
Date: 7/11 2025
Signature

Total	$366.00
TAX (0%)	$0.00
Grand Total	$366.00

Prices for subsequent periods may differ.

Company information
Required for an invoice

Profile ID: **20343316**

Company name	Santa Rosa City Schools
Street address	111 Stony Point Ave, Suite 210
City	Santa Rosa
State	California
Postal code / ZIP	95401
Country / Region	United States How to change

Company contact
License information will be sent to this address

Email address ebardelli@srcs.k12.ca.us

I confirm that the email address provided above belongs to me.

Purchase details

PO# (Optional) Customer PO#

Billing contact is the same as the delivery contact

I have questions or specific requirements

Personal data required in the order form is needed for entering into the agreement with JetBrains and delivery of the products or services (unless marked optional). JetBrains will process the personal data as described in the JetBrains Privacy Policy. JetBrains may use Third-Party Services for the described purposes.

I have read and agree to the following: Data Processing Addendum

SUBMIT REQUEST

OK TO PAY
PO/Site: I & E
Date: 2/17/2025
Signature

Help Support JetBrains Account Agreement JetBrains Privacy Policy
Copyright © 2000–2025 JetBrains s.r.o.

SANTA ROSA CITY SCHOOLS
EMBRACE • ENGAGE • EMPOWER

Board Target Date: August 13, 2025

Request for Board Approval of Contract

Vendor/Contractor/Consultant: Tradeswomen, Inc.

SCHOOL SITE/DEPARTMENT USE ONLY

Check one of the following:

X Independent Contractor/Business/Organization* ☐Professional Services** ☐Partnership***

* Any person, business, or organization that will be providing non-professional services to the District

** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.

*** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): __ __ - __ __ __ __ - __ - __ __ __ __ - __ __ __ __ - __ __ __ __ - __ __ __ - __ __ __

Funding Category: ☐ Base ☐ Supplemental ☐ Concentration
☐ Restricted: _____ X Other: No Cost

For Billing *(if applicable)*: ☐ Bill to: _____ Billing frequency: _____

Contract is: X New ☐ Renewal ☐ Addendum/Amendment **Contract Amount:** _____

School Site/Department: Educational Services **Number of Individuals Served:** 40 11th and 12th Grade Students

Approved at Site by*: _____ Date: _____
* Signature - FOR CONTRACTS ORIGINATED BY SCHOOL SITE

Departmental Approval:** D Cardozo Date: 7/10/25
** Signature - DISTRICT OFFICE DEPT. SIGNATURE

Contract Created by: Debi Cardozo **Phone #:** 707-890-3800
Name of SRCS employee AND dept. or school site

Proposed Contract Start Date: August 14, 2025 **Proposed Contract End Date:** September 30, 2026

Requisition #: _____

BUSINESS SERVICES USE ONLY

Verified Receipt of: ☐ Insurance(s) ☐ W-9 Form ☐ HR Clearance, if applicable
Funding Source /Funding Category verified: ☐ YES ☐ NO ***Board Approval Date:*** _____

Verified by: _____ Date: _____
Fiscal Services Authorizer

LAST REVISED ON 3-24-25

SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as "DISTRICT", OR "BOARD" and TradesWomen, Inc., hereinafter referred to as "CONTRACTOR".

1. Services.

(a) DISTRICT's Responsibilities and Duties:

- Provide the Construction Program classroom and construction equipment/tools at Santa Rosa High School for two camps on the following dates and times:

  Camp 1:
  - Saturday, September 27, 2025 (8:00 AM - 3:30 PM),
  - Saturday, October 4, 2025 (8:30 AM - 3:30 PM),
  - Saturday, October 11, 2025 (8:30 AM - 3:30 PM)

  Camp 2:
  - Saturday, April 4, 2026 (8:00 AM - 3:30 PM)
  - Saturday, April 11, 2026 (8:30 AM - 3:30 PM)
  - Saturday, April 18, 2026 (8:30 AM - 3:30 PM)

- Provide two SRCS construction teachers, who will work in partnership with CONTRACTOR on content delivery.
- Provide an administrator to assist with running the program.
- Develop and distribute promotional materials and camp registration packets for 11th and 12th-grade SRCS students, as well as a certificate of achievement for students who complete the camp.

(b) CONTRACTOR's Responsibilities and Duties:

- Hire a TradeWomens, Inc. instructor to work in partnership with the SRCS teacher on content delivery.
- Provide instructional materials, breakfast and lunch, CPR/First Aid Certification, and a starter tool set for students who complete the camp.
- Cover costs associated with the SRCS custodial and SRCS construction teachers.

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on August 14, 2025, and will continue through September 30, 2026, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed ZERO Dollars ($0.00). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

No Payment to the CONTRACTOR.

The DISTRICT will invoice the CONTRACTOR upon completion of each camp for SRCS construction teachers and custodial costs.

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

Camp content would include a discussion of pathways in construction, construction apprenticeships, safety, teamwork, basic rights and responsibilities of construction workers, and taking students through a project's approval, design, resource coordination and ordering, construction and delivery process.

Key outcomes include increased awareness of career pathways in construction. Students will become familiar with basic hand tool use and earn CPR/First Aid Certification.

A student survey will be administered to measure the impact.

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

(a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.

(b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

(b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than $1,000,000 per occurrence, $2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability..

(c) Automobile liability insurance covering bodily injury and property damage in an amount no less than $1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

(d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(e) Sexual Abuse and Molestation coverage in an amount no less than $1,000,000 per occurrence, with an annual aggregate of $2,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than $1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

(g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT; the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

~~14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.~~

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or

certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:	**CONTRACTOR:**
Santa Rosa City Schools	Name: Tradeswomen Inc.
211 Ridgway Ave	Street: 736 Gilman Street
Santa Rosa, CA 95401	City/State/Zip: Berkeley, CA 94710
707-890-3800	Phone: 510-891-1243
kcook@srcs.k12.ca.us	Email: dcooper@tradeswomen.org

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS ____ DAY OF _____, 20___.

DISTRICT

Signature: _____

Lisa August

Interim Superintendent

ysantanaperalta@srcs.k12.ca.us

707-890-3800 x80201

AUTHORIZED SIGNER *or* CONTRACTOR

Signature: Denise Cooper
Denise Cooper (Jul 10, 2025 14:53 PDT)

Print Name: Denise Cooper

Title: Director of Operations

Email: dcooper@tradeswomen.org

Phone: 415-471-7556

SRCS Board Approved:_____

Contract Number 0000009

8/13/2025-Due to Purchasing by 7/25/25

Board Target Date: _____

SANTA ROSA CITY SCHOOLS
EMBRACE • ENGAGE • EMPOWER

Request for Board Approval of Contract

Vendor/Contractor/Consultant: All City Management Services

SCHOOL SITE/DEPARTMENT USE ONLY

Select one of the following: Independent Contractor/Business/Organization*

* Any person, business, or organization that will be providing non-professional services to the District

** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.

*** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): 01 - 0000 - 0 - 0000 - 3900 - 5192 - 392 - 5192 % 95 vab

01 - 0000 - 0 - 0000 - 3900 - 5892 - 392 - 5192 % 5.00 vab

____ - _____ - ___ - _____ - _____ - _____ - _____ - _____ % _____ _____

____ - _____ - ___ - _____ - _____ - _____ - _____ - _____ % _____ _____

Funding Category: ☒ Base ☐ Supplemental ☐ Concentration
☐ Restricted: _____ ☐ Other: _____

For Billing *(if applicable)*: ☐ Bill to: _____ Billing frequency: _____

Contract is: Renewal **Contract Amount:** 573,901.02

School Site/Department: Business/Fiscal Services **Number of Individuals Served:** DW

Approved at Site by*: _____ Date: _____
* Signature - FOR CONTRACTS ORIGINATED BY SCHOOL SITE

Departmental Approval:** Lisa August Date: 07/16/2025
** Signature - DISTRICT OFFICE DEPT. SIGNATURE

Contract Created by: Yessica Santana Peralta **Role:** Department Secretary

Site/Dept: Business/Fiscal Services **Phone #:** 707-975-0130

Proposed Contract Start Date: 07/16/2025 **Proposed Contract End Date:** 06/30/2026

Requisition #: TBD

BUSINESS SERVICES USE ONLY

Verified Receipt of: ☐ Insurance(s) ☐ W-9 Form ☐ HR Clearance, if applicable

Board Approval Date: _____

LAST REVISED ON 4-9-25

Attach Signed Vendor Contract: 1 Vendor Contract

ALL CITY MANAGEMENT SERVICES

July 16, 2025

Yessica Santana Peralta
Santa Rosa City Schools
211 Ridgway Ave., Santa Rosa, CA 95401

Dear Administrator,

It is once again the time of the year when many agencies are formulating their budgets for the coming fiscal year. Toward that end, please allow this letter to serve as confirmation of our interest in extending our agreement for Crossing Guard Services through the 2025-2026 school years.

As you may know, hiring challenges have impacted all sectors of the labor market across the nation. Recently the United States Chamber of Commerce has published an article "Understanding America's Labor Shortage", which illustrates how thousands of jobs are published each month and yet a significant number of positions still remain unfilled. Essentially, labor force participations rates have still not returned to pre-COVID levels. This situation leads to heightened competition among businesses as they vie for the limited pool of available talent.

ACMS has experienced these same challenges and in many cases, we've transitioned a significant number of employees from an older, primarily stable workforce to a younger mobile workforce. This new segment of our employees are more sensitive to current cost-of-living increases and are looking for higher wages and more hours. They often accept our position and work for days, sometimes weeks and if we're lucky months then abruptly leave when they find higher pay.

For these reasons, as well as cost increases in most segments of our business, we must appeal for an increase in our hourly rate for the upcoming 2025-2026 school years. To facilitate the calculation of the 2025-2026 annual cost of your Crossing Guard program, we have developed and included with this letter a Client Worksheet. This Worksheet details the new hourly billing rate and the overall estimated program cost, based on the number of sites and the hours worked at each site.

We remain committed to providing a safe, cost-effective and professional School Crossing Guard Program and we hope you will find this new pricing acceptable. If you have any questions or need additional information, please contact me at (800) 540-9290. Take care.

Sincerely,

Baron Farwell

Baron Farwell,
General Manager

All City Management Services Inc.

Client Worksheet 2025-2026

Department: **1009401**

Billing Rate for 2025 - 2026: **$ 36.19**

Santa Rosa City Schools
211 Ridgway Ave.
Santa Rosa, CA 95401

KEY:
Traditional Calendar:
For sites with no regularly scheduled early release days, use 180 regular days

Sites with traditional calendar:

		77		180		$36.19	=	$501,593.40
22 Sites at	3.50 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		
		10.5		144		$36.19	=	$54,719.28
3 Sites at	3.50 hrs per day	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		
		13.5		36		$36.19	=	$17,588.34
	4.50 hrs early release	Total Hrs/day	X	days/yr	X	Hourly Billing Rate		

AVERAGE DAILY HOURS	**3.52**		
TOTAL NUMBER OF SITES	**25.00**		
TOTAL PROJECTED HOURS	**15,858.00**	**TOTAL ANNUAL PROJECTED COST**	**$573,901.02**

AGREEMENT FOR CROSSING GUARD SERVICES

This AGREEMENT FOR CROSSING GUARD SERVICES (the "Agreement") is dated July 16, 2025, and is between the SANTA ROSA CITY SCHOOLS (hereinafter called the "District"), and ALL CITY MANAGEMENT SERVICES, INC., a California corporation (hereinafter called the "Contractor").

WITNESSETH

The parties hereto have mutually covenanted and agreed as follows:

1. This Agreement is for a term which commences on or about July 16, 2025, and ends on June 30, 2026, and for such term thereafter as the parties may agree upon.

2. The Contractor will provide personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a "Crossing Guard". Contractor will perform criminal background checks and confirm employment eligibility through E-Verify on all prospective personnel. The Contractor is an independent contractor and the Crossing Guards to be furnished by it shall at all times be its employees and not those of the District.

3. The District's representative in dealing with the Contractor shall be designated by Santa Rosa City Schools.

4. The District shall determine the locations where Crossing Guards shall be furnished by the Contractor. The Contractor shall provide at each designated location personnel properly trained as herein specified for the performance of duties as a Crossing Guard. The Contractor shall provide supervisory personnel to see that Crossing Guard activities are taking place at the required places and times, and in accordance with the terms of this Agreement.

5. The Contractor shall maintain adequate reserve personnel to be able to furnish alternate Crossing Guards in the event that any person fails to report for work at the assigned time and location and agrees to provide immediate replacement.

6. In the performance of its duties the Contractor and all employees of the Contractor shall conduct themselves in accordance with the conditions of this Agreement and all applicable laws of the state in which the Services are to be performed.

7. Persons provided by the Contractor as Crossing Guards shall be trained in all applicable laws of the state in which the Services are to be performed pertaining to general pedestrian safety in school crossing areas.

8. Crossing Guard Services (the "Services") shall be provided by the Contractor at the designated locations on all days in which school is in session in the area under District's jurisdiction. The

Contractor also agrees to maintain communication with the designated schools to maintain proper scheduling.

9. The Contractor shall provide all Crossing Guards with apparel by which they are readily visible and easily recognized as Crossing Guards. Such apparel shall be uniform for all persons performing the duties of Crossing Guards and shall be worn at all times while performing said duties. This apparel must be appropriate for weather conditions. The Contractor shall also provide all Crossing Guards with hand-held Stop signs and any other safety equipment which may be necessary.

10. The Contractor shall at all times provide workers' compensation insurance covering its employees and shall provide and maintain liability insurance for Crossing Guard activities. The Contractor will provide to the District a Certificate of Insurance naming the District and its officials, officers and employees as additional insureds. Such insurance shall include commercial general liability with a combined single limit of not less than $1,000,000.00 per occurrence and in aggregate for property damage and bodily injury. Such insurance shall be primary with respect to any insurance maintained by the District and shall not call on the District's insurance contributions. Such insurance shall be endorsed for contractual liability and personal injury and shall include the District, its officers, agents and interest of the District. Such insurance shall not be canceled, reduced in coverage or limits or non-renewed except after thirty (30) days written notice has been given to the District.

11. Contractor agrees to defend, indemnify and hold harmless the District, its officers, employees, agents and representatives, from and against any and all actions, claims for damages to persons or property, penalties, obligations or liabilities (each a "Claim" and collectively, the "Claims") that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of the sole negligent acts or omissions, or willful misconduct, of Contractor, its agents, employees, subcontractors, representatives or invitees.

    a) Contractor will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations or liabilities and will pay all costs and expenses including attorney's fees incurred in connection herewith.

    b) In the event the District, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the sole negligence of Contractor hereunder, Contractor agrees to pay District, its officers, agents, or employees, any and all costs and expenses incurred by the District, its officers agents or employees in such action or proceeding, including, but not limited to, reasonable attorney's fees.

    c) In the event that a court determines that liability for any Claim was caused or contributed to by the negligent act or omission or the willful misconduct of District, liability will be apportioned between Contractor and District based upon the parties' respective degrees of culpability, as determined by the court, and Contractor's duty to indemnify District will be limited accordingly.

    d) Notwithstanding anything to the contrary contained herein, Contractor's indemnification obligation to District for Claims under this Agreement will be limited to the maximum combined aggregate of Contractor's general liability and umbrella insurance policies in the amount of $5,000,000 (Five Million Dollars).

12. Either party shall have the right to terminate this Agreement by giving sixty (60) days written notice to the other party.

13. The Contractor shall not have the right to assign this Agreement to any other person or entity except with the prior written consent of the District.

14. The District agrees to pay the Contractor for the Services rendered pursuant to this Agreement the sum of Thirty-six Dollars and Nineteen Cents **($36.19)** per hour, per Crossing Guard during the term. Based on a minimum of twenty-five (25) sites and upon a projected (15,858) hours of service the cost shall not exceed Five Hundred Seventy-three Thousand, Nine Hundred and One Dollars ($573,901.00) per year, unless Contractor fails to perform service.

15. Payment is due within thirty (30) days of receipt of Contractor's properly prepared invoice.

16. Contractor may request a price increase during the term as a result of any legally-mandated increases in wages or benefits imposed in the state or municipality in which the Services are to be performed and to which Contractor's employees would be subject. Contractor shall provide District with 60 days-notice of its request to increase pricing. District agrees to review and respond to said notice within 30 days of receipt.

17. The District shall have an option to renew this Agreement. In the event this Agreement is extended beyond the end of the term set forth above, the compensation and terms for the Services shall be established by mutual consent of both parties.

18 This Agreement constitutes the complete and exclusive statement of the agreement among the parties with respect to the subject matter hereof and supersedes all prior written or oral statements among the parties, including any prior statements, warranties, or representations. This Agreement is binding upon and will inure to the benefit of the parties hereto and their respective heirs, administrators, executors, successors, and assigns. Each party hereto agrees that this Agreement will be governed by the law of the state in which the Services are to be performed, without regard to its conflicts of law provisions. Any amendments, modifications, or alterations to this Agreement must be in writing and signed by all parties. There will be no presumption against any party on the ground that such party was responsible for preparing this Agreement or any part of it. Each provision of this Agreement is severable from the other provisions. If any provision of this Agreement is declared invalid or contrary to existing law, the inoperability of that provision will have no effect on the remaining provisions of the Agreement which will continue in full force and effect.

[SIGNATURES FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year written below.

DISTRICT	**CONTRACTOR**
Santa Rosa City Schools	**All City Management Services, Inc.**
By_____ Signature	By Demetra Farwell D. Farwell, Corporate Secretary
_____ Print Name and Title	
Date_____	Date July 16, 2025

SANTA ROSA CITY SCHOOLS
EMBRACE • ENGAGE • EMPOWER

Board Target Date: 8/13/25

Request for Board Approval of Contract

Vendor/Contractor/Consultant: Goodwill Redwood Empire

SCHOOL SITE/DEPARTMENT USE ONLY

Check one of the following:

X Independent Contractor/Business/Organization* ☐Professional Services** ☐Partnership***

* Any person, business, or organization that will be providing non-professional services to the District

** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.

*** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): __-____-__-____-____-____-___-___

Funding Category: ☐ Base ☐Supplemental ☐Concentration
☐ Restricted: _____ XOther: No Cost

For Billing *(if applicable)*: ☐ Bill to: _____ Billing frequency: _____

Contract is: ☐ New X Renewal ☐Addendum/Amendment **Contract Amount:** N/A

School Site/Department: Elsie Allen and Ridgway High School **Number of Individuals Served:** Up 30 Students

Approved at Site by*: _____ Date: _____
* Signature - FOR CONTRACTS ORIGINATED BY SCHOOL SITE

Departmental Approval:** D C _____ Date: 7/22/25
** Signature - DISTRICT OFFICE DEPT. SIGNATURE

Contract Created by: Debi Cardozo **Phone #:** 707-890-3800
Name of SRCS employee AND dept. or school site

Proposed Contract Start Date: August 14, 2025 **Proposed Contract End Date:** June 30, 2026

Requisition #: _____

BUSINESS SERVICES USE ONLY

Verified Receipt of: ☐ Insurance(s) ☐W-9 Form ☐HR Clearance, if applicable
Funding Source /Funding Category verified: ☐ YES ☐ NO ***Board Approval Date:*** _____

Verified by: _____ Date: _____
Fiscal Services Authorizer

LAST REVISED ON 3-24-25

SERVICE CONTRACT

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as "DISTRICT", OR "BOARD" and Goodwill Redwood Empire hereinafter referred to as "CONTRACTOR".

1. Services.

(a) DISTRICT's Responsibilities and Duties:

- Designate a site administrator as a partnership support liaison for Goodwill Redwood Empire staff.
- Provide a dedicated space at Elsie Allen and Ridgway High School for Goodwill Redwood Empire staff.
- Support with identifying students for program.
- Assist with student, family & school staff outreach for related events & opportunities.
- Provide access to a desk.
- Provide access to on campus printing & internet/wifi on site at partner high school.
- Assist Goodwill Redwood Empire staff to provide effective services and opportunities to in-school staff regarding the referral & collaboration process for teachers, counselors and other school partners.
- Support with the distribution of periodic student surveys to measure program progress & impact.

(b) CONTRACTOR's Responsibilities and Duties:

- Provide a presentation to school staff and an information meeting to students about the Good4Youth Job Readiness Program and Goodwill Connect! services.
- Provide students with services and workshops to support career pathway planning that could include any of the following: development of career exploration, job readiness training, workshops, resume & job search support, paid/unpaid work experience, mentoring, and leadership development.

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on August 14, 2025, and will continue through June 30 2026, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed Zero Dollars ($0). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

No payment to CONTRACTOR

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

- Total # of students per school participating
- # of students successfully completing work readiness training or workshops on soft and/or hard skills that will assist them in transitioning to adulthood in their chosen career pathway
- # of students receiving resume or other job search support
- # of students participating in a work experience (paid and unpaid)

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

(a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts.

Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.

(b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

(b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than $1,000,000 per occurrence, $2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.

(c) Automobile liability insurance covering bodily injury and property damage in an amount no less than $1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

(d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(e) Sexual Abuse and Molestation coverage in an amount no less than $1,000,000 per occurrence, with an annual aggregate of $2,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than $1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

(g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT; the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints

for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:	**CONTRACTOR:**
Santa Rosa City Schools	Name: Goodwill - Redwood Empire
211 Ridgway Ave	Street: 651 Yolanda Ave.
Santa Rosa, CA 95401	City/State/Zip: Santa Rosa, CA 95404
707-890-3800	Phone: 707-520-0550
kcook@srcs.k12.ca.us	Email: tfeick@gire.org

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS _____.

DISTRICT	**AUTHORIZED SIGNER *or* CONTRACTOR**
Signature: _____	Signature: Brandy Evans (Jun 22, 2025 16:19 PDT)
Lisa August	Print Name: Brandy Evans
Interim Superintendent	Title: President & CEO
ysantanaperalta@srcs.k12.ca.us	Email: bevans@gire.org
707-890-3800 x80201	Phone: 707-523-0550

SRCS Board Approved:_____

MEMORANDUM OF UNDERSTANDING FOR PARTICIPATION IN THE SONOMA COUNTY LIBRARY'S STUDENT ONECARD PROGRAM

This Memorandum of Understanding ("MOU") is by and between the Sonoma County Library, a Joint Powers Authority public library established pursuant to Government Code section 6506, *et seq*. ("Library"), and Santa Rosa City Schools, a school district within the County of Sonoma ("School District"), for participation in the Library's Student OneCard Program.

RECITALS

1. The California Legislature has declared in Education Code section 18010 that the public library is a supplement to the formal system of free public education, and a source of information and inspiration to persons of all ages, cultural backgrounds, and economic statuses.

2. Consistent with Legislative intent, the parties to this MOU desire to improve the Library's service to students enrolled in the School District to supplement their formal education, as well as provide resources for School District teachers to utilize in teaching students, through the School District's participation in the Library's Student OneCard Program.

3. The Library created its Student OneCard Program to support student access to Library resources to satisfy their educational needs as well as provide opportunities for Library staff to support students in their studies and efforts toward graduation by assisting them with increased literacy skills, access to multi-learning resources in all academic subject areas, online homework assistance in both English and Spanish, and resources for preparation for college attendance.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants contained herein, the parties hereto agree as follows:

AGREEMENT

I. Student OneCard Program

The Library's Student OneCard is a special library account available to all students in grades Pre-Kindergarten through High School through their participating school districts located in the County of Sonoma. The Library creates Student OneCard accounts by using data electronically transferred from the School District's student information systems. The Library then generates Student OneCard accounts for each student, and provides those accounts to students for their use. To utilize the accounts, students must provide their Student OneCard district prefix as well as provide their School District-issued student ID number.

The special features of Student OneCards include:

- No Physical Card: There will be no physical library card issued for Student OneCard accounts; instead, students will use a prefix assigned to their School District and will access materials using that prefix plus their student ID numbers.

- Electronic Resources and Services: Student OneCards provide unlimited access to most electronic resources and services offered by the Library, including e-books, e-audio, online tutoring, and online test preparation.

- Physical Materials from Library Branches: Students may use their Student OneCards to access and check out most of the physical materials available from Library branches (this feature is only available through the Full Access Option, per Section II.A, below).

- Loan Period and Item Limits: The Student OneCard loan period for all types of materials is 3 weeks, and students may have up to10 items checked out at a time.

- No Fines: There are no fines for overdue materials checked out on Student OneCard accounts.

- Fees: Students are responsible to pay replacement fees for lost items checked out using their Student OneCards; however, the Library will forgive up to two replacement fees for lost items per student per year.

- Materials Not Included: Student OneCards cannot be used to check out DVDs, games, streaming media (subject to change), or museum passes.

- Use In Addition to Regular Library Card: Students may hold both regular library cards as well as Student OneCards, and obtain loans of materials on each of those cards simultaneously.

II. School District Participation Options

The Library provides two options for School District to participate in the Student OneCard Program. School District shall notify Library which option it chooses prior to providing student information to the Library for issuance of the accounts. Library will issue Student OneCard accounts for each student whose name School District has provided within 30 days of receipt of that information.

The two options to participate in the Library's Student OneCard Program are as follows. School District must select a service option by checking one box, below.

☐ A. Full Access Option: Through the Full Access Option, Student OneCards can be used to obtain online electronic resources and services through the Library's and partnering websites, as well as physical hard copy materials from any branch of the Library. To be provided with the Full Access Option, School District must provide the Library with the names as well as the home addresses and school ID numbers of enrolled students. Release of this information to Library is authorized by law. (*See e.g.,* 20 U.S.C. § 1232g(a)(5)(A), (b)(1).)

☐ B. Electronic-Only Access Option: Through the Electronic-Only Access Option, Student OneCards can be used only to obtain online electronic resources and services through the Library's and partnering websites; access to physical hard copy materials will not be available with this option. School Districts choose this option by solely providing the names of their enrolled students and school ID numbers to the Library. Release of this information to Library is authorized by law. (*See e.g.,* 20 U.S.C. § 1232g(a)(5)(A), (b)(1).)

III. School District Information Required to Create Student OneCard Accounts

To participate in the Student OneCard Program, School District shall provide the Library with student directory information on a quarterly basis to account for changes in enrollment (August 1, November 1, and March 1). All student directory information shall be provided in .csv format, and shall include only the following:

1. Student's Name, in "last, first" format;
2. Student's Year of Birth, in yyyy format;
3. Student's Home Address with street number, street, city, state, and zip code (necessary only for Full Access Option);
4. Student's School District-issued ID number, prefixed by School District's code [SRCS];

Aside from providing the required information in a timely manner regarding students authorized to participate in the program, and the options for parents/guardians to allow their children to participate in the program as set forth in Section V, below, School District has no additional responsibilities to support the Student OneCard Program.

IV. Confidentiality of Student Information Received by Library

The Library shall maintain all student information received from the School District as confidential, as required by Government Code section 6267 and other applicable law, and utilize it only as necessary to perform this MOU and to provide Library services to the students.

Specifically, Government Code section 6267 prohibits the Library from disclosing students' names, addresses, or their other "patron use records," unless the request for that information is made by the student (or a parent/guardian if the student is under the age of 13), or by another person so authorized in writing. The term "patron use records" includes the following: (a) any written or electronic record that is used to identify the patron student, including, but not limited to, a patron's name, address, telephone number, or e-mail address, provided in order to become eligible to borrow or use books and other materials; and (b) any written record or electronic transaction that identifies a student patron's borrowing information or use of library information resources, including, but not limited to, database search records, borrowing records, class records, and any other personally identifiable uses of library resources information requests, or inquiries. (*See* Gov't Code § 6267.)

The Library shall also comply with its Confidentiality of Records Policy, which incorporates Government Code section 6267 and related laws designed to protect the confidentiality of Library patrons' information. The Library provides its staff with periodic training on its Confidentiality of Records Policy to ensure compliance.

Finally, the Parties agree that to the extent either Party receives material that would be exempt from disclosure under the Public Records Act, the receiving Party agrees to treat the materials as confidential pursuant to Government Code 6254.5(e).

V. Parent/Guardian Request to Opt Out

Parents/guardians may notify the School District that they do not want their children's directory information shared by the School District. Such a notification will serve as a request to "opt-out" of their children's participation in the Student OneCard Program, and such children will not be provided with Student OneCard accounts.

Further, as required by California Education Code section 49073(d), parents/guardians of homeless children must "opt in" to allow the School District to provide their children's information to the Library.

School District shall offer parents/guardians who have generally "opted out" of the release of their children's directory information, and parents/guardians of homeless children, the ability to "opt in" to the Student OneCard program.

The Library shall provide forms available to the public on its website to allow parents/guardians to "opt in" or "opt out" of their children's participation in the Student OneCard Program. Such forms must be submitted to School District, which shall remove those student names from the information provided to the Library.

VI. Term and Termination

The term of this MOU shall commence on the Effective Date and shall continue indefinitely unless terminated by one of the parties in writing pursuant to a 60-day notice to terminate.

VII. Mutual Indemnification

Library and School District each agree to accept all responsibility for loss or damage to any person or entity, and to defend, indemnify, hold harmless and release each other (including their respective commissioners, board members, officials, agents, employees and volunteers) from and against any and all actions, claims, damages, disabilities, or expenses that may be asserted by any person or entity, including themselves, resulting from Library or School District's own respective negligence or willful misconduct arising out of or in connection with the performance of this MOU. Each party shall notify the other party immediately in writing of any claim or damage related to activities performed under this MOU. The parties shall cooperate with each other in the investigation and disposition of any claim arising out of the activities under this MOU, providing that nothing shall require either party to disclose any records which are

confidential or privileged by operation of law. This indemnification provision survives any termination of this MOU.

VIII. Miscellaneous

A. Method and Place of Giving Notice: All notices provided under this MOU shall be made in writing and shall be given by personal delivery, U.S. Mail or courier service, and also by email delivery. Such notices shall be addressed as follows:

TO LIBRARY:	Sonoma County Library – Administrative HQ Attn: Erika Thibault, Library Director 6135 State Farm Drive Rohnert Park, CA 94928 Email: ethibault@sonomalibrary.org
TO SCHOOL DISTRICT:	Lisa August, Interim Superintendent Santa Rosa City Schools 110 Stony Point Rd, STE. 210 Santa Rosa, CA 95401

When a notice is given by a generally recognized overnight courier service, it shall be deemed received on the next business day. When a copy of a notice is sent by email, it shall be deemed received upon transmission as long as (1) the original copy of the notice is promptly deposited in the U.S. mail and postmarked on the date of the email, (2) the sender has a written confirmation of the email, and (3) the email is transmitted before 5 p.m. (recipient's time). In all other instances, notices shall be effective upon receipt by the recipient. Changes may be made in the names and addresses of the person to whom notices are to be given by giving written notice pursuant to this Section.

B. No Third Party Beneficiaries: Nothing contained in this MOU shall be construed to create, and the parties do not intend to create, any rights in third parties.

C. Merger and Modification: This writing is intended both as the final expression of the MOU between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the MOU, pursuant to Code of Civil Procedure section 1856. No modification of this MOU shall be effective unless and until such modification is evidenced by a writing signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the dates set forth below, the last of which shall be deemed the Effective Date for purposes of this MOU.

SONOMA COUNTY LIBRARY:

By:_____
Erika Thibault, Library Director

Date: _____

SCHOOL DISTRICT:

By:_____

Date: _____

Quote Number: Q-51493

Seesaw Learning, Inc.
548 Market Street
PMB 98963
San Francisco, CA 94104 US
Billing: ar@seesaw.me

Bill To
Santa Rosa French-American Charter School
1350 Sonoma Ave
Santa Rosa California 95405

End User
Santa Rosa French-American Charter School

Contract Summary	
Quote Number: Q-51493	Payment Terms: Net 30
Expiration Date: February 15, 2025	Billing Frequency: Upfront
Contract Start Date: July 1, 2025	Contract End Date: June 30, 2027
Contract Subscription Term: 24.0 months	
Contract Notes: 2-year contract - $2,988.75 billed annually	
	Grand Total: USD 5,977.50

Product Name	Description	Subtotal
Seesaw for Schools	Engaging multimodal learning tools that allow students to show what they know (photo, video, audio, drawing, and more). Comprehensive subject coverage to supplement your core-curriculum with thousands of ready-to-teach, standards and curriculum aligned PreK-6 lessons in the Seesaw Library. A School & District Library to input content you already use and leverage Seesaw's multimodal tools.	USD 5,977.50
	TOTAL:	USD 5,977.50

For more information on funding resources, please review our Funding Guide.

Key Contacts

Admin Sponsor
Decided to purchase (or renew) Seesaw. Will be included in conversations about our partnership progress

Name: _____ Email: _____

Title: _____ Phone: _____

Seesaw Lead
Responsible for Seesaw training and adoption. Main Seesaw point of contact throughout the contract

Name: _____ Email: _____

Quote Number: Q-51493

Title: _____ Phone: _____

Tech Lead (Who can help set up your school?)
Lead for Seesaw's technical implementation. Point of contact for technical issues or updates.

Name: _____ Email: _____

Title: _____ Phone: _____

Billing Contact - Accounts Payable (Who will pay the invoice?)
Receives invoices. Point of contact on payment-related matters.

Name: _____ Email: _____

Title: _____ Phone: _____

School Address

Address: _____ City: _____

State: _____ Zip/Post Code: _____

Purchase Order Information

PO Number (if required): _____

Quote Number: Q-51493

Tax Information

Is your school or district tax exempt?

_____

If yes, please provide your tax ID number

_____

Terms and Conditions

Upon signing by Customer and submission to
https://web.seesaw.me/
or your sales representative, this Order Form shall become legally binding unless this Order Form is rejected by Seesaw Learning, Inc. for any of the following reasons: (1) the signatory below does not have the authority to bind Customer to this Order Form, (2) changes have been made to this Order Form (other than completion of the purchase order information and the signature block), or (3) the requested purchase order information or signature is incomplete or does not match our records or the rest of this Order Form.

Sales and use tax, if applicable, will be shown on your invoice. Tax exempt customers will be asked to provide proof of exemption. Total amount does not include sales/value added/applicable withholding taxes as required by local jurisdiction. If Seesaw is responsible for collecting and remitting taxes, the taxes will be invoiced to customer, unless customer provides Seesaw with a valid tax exemption certificate authorized by the appropriate taxing authority.

This Order Form is governed by the terms of the Seesaw Learning, Inc. Terms of Service ("Terms") found
https://seesaw.com/terms-of-service
unless (i) Customer has a written Terms of Service executed by Seesaw Learning, Inc. for the Services, in which case such written terms of service will govern or (ii) otherwise set forth herein. By signing below, the parties agree to be bound by the Terms
.

Customer

Company: _____

Signature: _____

Name _____

Title: _____

Date: _____

Email: _____

Seesaw Learning, Inc.

Signature: _____

Name: _____

Title: _____

Date: _____

SECOND AMENDMENT
HearYou.org Counseling Services Agreement
By and Between
Santa Rosa City Schools
And
HearYou.org

This Second Amendment is made this 25 day of June, 2025 by and between Santa Rosa City Schools, ("District"), and HearYou.org, a division of Wellness Together, Inc.,("Consultant") (together referred to as "Parties," and individually as a "Party").

RECITALS

1. District wishes to provide professional counseling services to its employees and their families as a benefit ancillary to their employment and wishes to engage Company to provide those services on the terms set forth herein.

2. On or about August 16th, 2024 District and Consultant entered into a HearYou.org Counseling Services Agreement ("Contract"), included for reference as Attachment B, for Professional Counseling Services districtwide ("Services").

3. The aforementioned Contract may be amended by the mutual written agreement of the parties.

AMENDMENT TERMS

1. The mutual covenants contained herein provide good and valuable consideration for this Amendment.

2. The Parties hereby agree that the District and Consultant mutually desire to amend the Contract with regard to: a) Scope of Work; and b) Adjustment of Fees, in connection with an adjusted scope of work, as more fully set forth in Attachment A.

3. This Second Amendment shall affect only the items specifically set forth herein, and all other terms and conditions of the Contract that are consistent with the terms of this Amendment shall remain unchanged and in full force and effect.

4. Where there is a conflict in the terms of the Contract and this Amendment, this Amendment shall prevail.

IN WITNESS WHEREOF, the parties hereto have, by their duly authorized representatives, executed this Second Amendment to the Contract Documents, in duplicative, as of the day and year first above written.

Consultant: Wellness Together, Inc.	District: Santa Rosa City Schools
By: Printed Name: Robert Garcia Its: Chief Operations Officer	By: Printed Name: Its:

ATTACHMENT A

District wishes to extend the end date of the original Agreement from June 30, 2025 to June 30, 2026. Payment schedule will remain the same as stated in the original Agreement.

SANTA ROSA CITY SCHOOLS
EMBRACE • ENGAGE • EMPOWER

Board Target Date: August 13, 2025

Request for Board Approval of Contract

Vendor/Contractor/Consultant: 10,000 Degrees

SCHOOL SITE/DEPARTMENT USE ONLY

Check one of the following:

X Independent Contractor/Business/Organization* ☐Professional Services** ☐Partnership***

* Any person, business, or organization that will be providing non-professional services to the District

** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.

*** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): ___-_____-__-_____-_____-_____-____-___

Funding Category: ☐ Base ☐Supplemental ☐Concentration
☐ Restricted: _____ ☐Other: No Cost

For Billing *(if applicable)*: ☐ Bill to: _____ Billing frequency: _____

Contract is: ☐New X Renewal ☐Addendum/Amendment **Contract Amount:** _____

School Site/Department: EAHS, PHS, and SRHS **Number of Individuals Served:** Approx. 950 Students

Approved at Site by*: _____ Date: _____
* Signature - FOR CONTRACTS ORIGINATED BY SCHOOL SITE

Departmental Approval:** _____ Date: 7/24/25
** Signature - DISTRICT OFFICE DEPT. SIGNATURE

Contract Created by: Debi Cardozo, Educational Services **Phone #:** 707-890-3800
Name of SRCS employee AND dept. or school site

Proposed Contract Start Date: August 14, 2025 **Proposed Contract End Date:** June 30, 2028

Requisition #: _____

BUSINESS SERVICES USE ONLY

Verified Receipt of: ☐ Insurance(s) ☐W-9 Form ☐HR Clearance, if applicable
Funding Source /Funding Category verified: ☐ YES ☐ NO ***Board Approval Date:*** _____

Verified by: _____ Date: _____
Fiscal Services Authorizer

LAST REVISED ON 3-24-25

SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as "DISTRICT", OR "BOARD" and 10,000 Degrees, hereinafter referred to as "CONTRACTOR".

1. Services.

(a) DISTRICT's Responsibilities and Duties:

- Designate a lead high school staff member, per partner high school, as a partnership support liaison for 10,000 Degrees staff to support with school navigation.
- Designate a district-level staff member as a partnership liaison for 10,000 Degrees staff for district-level navigation.
- Designate a district-level data liaison for 10,000 Degrees staff to navigate data needs for student tracking & outreach.
- Provide 10,000 Degrees with a report for the senior class with the following data points prior to school start of each year & updated reports prior to each semester start *(first name, last name, student ID #, ethnicity, ethnicity code, gender, assigned school counselor, student cell phone #, home phone #, email address, cumulative unweighted and weighted GPA, ELL, newcomer or migrant education, foster youth, homeless & free/reduced price lunch eligible and other district indicators for seniors from low income backgrounds)* to support w/ targeted student outreach efforts.
- Provide confidential space for individual/group counseling sessions.
- Support with identifying and referring students from underrepresented/low-income backgrounds.
- Assist with student, family & school staff outreach for 10KD-related events & opportunities.
- Provide access to a desk
- Provide IT support to access on-campus printing & internet/wifi on-site at partner high school.
- Provide on-campus parking pass for partner high school for Fellow & Manager, if applicable.
- Provide school district/high school site staff badge for Fellows & Manager, if applicable.
- To support w/ student & family buy-in & to ensure 10KD staff are on district email server lists for important & timely communications, provide 10,000 Degrees Fellow & Manager with a district email address to communicate effectively with/ students, families, & school staff.
- Provide Fellow & Manager with a login to the district/school student information system for partner high school site/s with permissions to pull transcripts, student class schedules, student academic profiles including contact information, pull reports for the junior and senior class & access student progress dashboards.
- Create a California Colleges/CCGI educator account for the Fellow to support the implementation and usage of the platform.
- Provide Fellow/Manager with CSAC financial aid progress reports for the senior class on a bi-weekly basis.
- Assist 10,000 Degrees staff to provide effective services and opportunities to in-school staff regarding the referral & collaboration process for teachers, counselors and other school partners.
- Include 10,000 Degrees Fellow & Manager on relevant school counselor & all staff meetings.
- Provide guidelines to be followed in service delivery during class time.
- Support with the distribution of periodic 10,000 Degrees student surveys to measure program progress & impact.
- School district leadership participates in period check-ins with 10,000 Degrees leadership (beginning & end of year) to discuss important updates, program progress & give/receive feedback

on collaboration.

- High school administration & senior counselor/college & career counselor participates in period check-ins with 10,000 Degrees program staff (beginning, middle & end of the year) to share progress on student-focused work, plan for the upcoming academic year & give/receive feedback on collaboration.
- District leadership, high school administration & counseling team participate in 10KD end-of-year partnership survey.

(b) CONTRACTOR's Responsibilities and Duties:

- Provide in-school support for 10,000 Degrees students per participating school.
- Provide services/programs before school, during school & after school hours.
- Provide the school site with a structured service delivery schedule. On site service delivery schedule will be determined in collaboration with school partners prior to each school semester start.
- Notify a school site representative if the staff will be absent on the set scheduled day/time. 10,000 Degrees will make arrangements to send an alternate representative where applicable.
- Communicate changes in staff or program services at any time of the school year to site administration and a proposed plan regarding continuation of care for students.
- Provide on-site college access-focused workshops & 1:1 support for seniors, with a focus on seniors from low-income backgrounds, on college matriculation topics including college awareness, financial aid & college applications.
- Provide access to 10,000 Degrees' virtual curriculum offerings, including and not limited to virtual events, presentations, outreach materials, college access & success support toolkits & and train-the-trainer opportunities for students, families & school partners.
- When feasible, collaborate with teachers to provide in-class college access workshops.
- Provide services/programs before school, during school & after school hours.
- Comply with school district policies regarding student data privacy and other necessary processes and trainings.
- Participate in collaborative college access program planning with school partners prior to each semester start.
- Participate in relevant school staff meetings, ongoing.
- Conduct period check-ins with school district administration (beginning & end of year) to discuss important updates, program progress & give/receive feedback on collaboration.
- Conduct period check-ins with high school administration & senior counselor/college & career counselor (beginning, middle & end of the year) to share progress on student-focused work, plan for the upcoming academic year & give/receive feedback on collaboration.
- Utilize collaborative school data systems to communicate student matriculation progress w/ school partners, if applicable (ex: collaborative student matriculation google sheet tracker). • Provide partner high school admin & counselors w/ 10KD launch toolkit & partnership integration resources, including initial 10KD training focused on high school collaboration.

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on August 14, 2025, and will continue through June 30, 2028, subject to revision and renewal with BOARD approval in

subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed Zero Dollars ($0). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

No cost.

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

Description of Program Goals: Through a partnership with Santa Rosa City Schools, 10,000 Degrees seeks to increase college access opportunities & college success outcomes for low-income high school students and families in Sonoma County. With 51.9% of high school students in SRCS categorized as socioeconomically disadvantaged *(CA Dashboard, 2024),* 10,000 Degrees considers a partnership with SRCS to both align with the organization's mission to increase its reach to support students from low-income backgrounds in Sonoma County and the district's LCAP goals. Additionally, with 10,000 Degrees' primary area of expertise & support for financial aid submission for students & families, we anticipate being of support to the district and school partners to reach their financial aid submission goals school-wide with California's financial aid graduation mandate.

10,000 Degrees aims to engage in the following proven critical college access & success objectives in order to achieve a joint goal to improve postsecondary outcomes for students from low-income backgrounds.

1) Increase college & financial aid awareness and foster a strong college-going culture for students and families.
2) Matriculate cohort of 10,000 Degrees high school students from low-income backgrounds to college.
3) Provide wrap-around college success support & need-based scholarships to SRCS School District seniors from low-income backgrounds to provide both a financial and validating incentive for student success through college graduation.

Measuring Impact: 10,000 Degrees will measure impact on the key objectives highlighted below using both qualitative & quantitative data to ensure effective program delivery and student success.

1) Support the increase of college awareness and foster a strong college-going culture for students and families.
- # workshops
- # of attendees

2) Matriculate cohort of 10,000 Degrees high school students from low-income backgrounds to college.
- % of students applied to college
- % submitted financial aid application

3) Support the increase of financial aid submission rates for seniors with a focus on low-income seniors.

- # of financial aid workshops
- # of attendees
- % financial aid submission rates year to year

4) Provide wrap-around college success & need-based scholarship support to SRCS seniors from low-income backgrounds through college graduation through the 10,000 Degrees scholarship.
- # of seniors accepted for the 10,000 Degrees Scholarship + Success Program

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

(a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error,

omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.

(b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

(b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than $1,000,000 per occurrence, $2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.

(c) Automobile liability insurance covering bodily injury and property damage in an amount no less than $1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

(d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(e) Sexual Abuse and Molestation coverage in an amount no less than $1,000,000 per occurrence, with an annual aggregate of $2,000,000, endorsed with the following specific language: "This

policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than $1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

(g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT; the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:	**CONTRACTOR:**
Santa Rosa City Schools	Name: 10,000 Degrees
211 Ridgway Ave	Street: 120 Stony Point Rd, Suite 150
Santa Rosa, CA 95401	City/State/Zip: Santa Rosa, CA 95401
707-890-3800	Phone: 951-807-1241
kcook@srcs.k12.ca.us	Email: cgonzales@10000degrees.org

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS ____ DAY OF _____, 20___.

DISTRICT	**AUTHORIZED SIGNER *or* CONTRACTOR**
Signature: _____	Signature: Kadidia Cooper
Lisa August	Print Name: Kadidia Cooper
Interim Superintendent	Title: Chief Financial Officer
ysantanaperalta@srcs.k12.ca.us	Email: kadidia.cooper@10000degrees.org
707-890-3800 x80201	Phone: 415-464-6065

SRCS Board Approved:_____

SANTA ROSA CITY SCHOOLS
EMBRACE • ENGAGE • EMPOWER

Board Target Date: ___August 13, 2025_____

Request for Board Approval of Contract

Vendor/Contractor/Consultant:__Tina Rogers_____

SCHOOL SITE/DEPARTMENT USE ONLY

Check one of the following:

XX Independent Contractor/Business/Organization* ☐Professional Services** ☐Partnership***

* Any person, business, or organization that will be providing non-professional services to the District

** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.

*** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): 06 - 2600 - 0_ - 1151 - 1000 - 5800 - 124 - ELOP

Funding Category: ☐ Base ☐Supplemental ☐Concentration
☐ Restricted: _____ XXOther: ___ELOP_____

For Billing *(if applicable)*: ☐ Bill to: _____ Billing frequency: _____

Contract is: ☐New XXRenewal ☐Addendum/Amendment **Contract Amount:** _$3,500.00_

School Site/Department:__SRFACS_____ __ **Number of Individuals Served:** _100 _____

Approved at Site by*: _____*Evelyn Anderson*_____ Date: _7/19/2025_____
* Signature - FOR CONTRACTS ORIGINATED BY SCHOOL SITE

Departmental Approval:** _____ Date: _____
** Signature - DISTRICT OFFICE DEPT. SIGNATURE

Contract Created by: __Evelyn Anderson, SRFACS_ **Phone #:** _890-3930, ext. 73105_____
Name of SRCS employee AND dept. or school site

Proposed Contract Start Date: __7/23/25 **Proposed Contract End Date:** _9/5//25_____

Requisition #: _____

BUSINESS SERVICES USE ONLY

Verified Receipt of: ☐ Insurance(s) ☐W-9 Form ☐HR Clearance, if applicable
Funding Source /Funding Category verified: ☐ YES ☐ NO ***Board Approval Date:*** _____

Verified by: _____ Date: _____
Fiscal Services Authorizer

LAST REVISED ON 3-24-25

SANTA ROSA CITY SCHOOLS
SERVICE CONTRACT

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as "DISTRICT", OR "BOARD" and _Tina Rogers_____, hereinafter referred to as "CONTRACTOR".

1. Services.

(a) DISTRICT's Responsibilities and Duties:

Communicate extended learning opportunity with qualified SRFACS families.
Receive registration information from interested ELOP families. Manage responses.
Provide Contractor with student roster.
Organize schedules for sessions.
Organize and provide appropriate space for sessions.

(b) CONTRACTOR's Responsibilities and Duties:

Communicate with the site regarding scheduled sessions.

Follow schedule provided by administration.

Maintain structure and norms of the school program.

Provide in-person instruction in Multi-cultural Arts Education to enrich students' lives.

Provide positive social-emotional lessons in a collaborative dance class setting.

Provide culturally relevant musical and dance instruction.

Class ratios will be 20:1, students to instructor for grades first through sixth, and 10:1 student to adult for grades TK and Kindergarten.

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on July 23, 2025, and will continue through September 5, 2025, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed Three thousand, five hundred Dollars ($3,500.00__). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

Payment due upon receipt of invoice following services rendered.

Payment to be made by check sent to the Contractor at the address indicated on the signature page of this contract.

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

The following metrics will be used to evaluate the effectiveness of multicultural arts education:

- Student development of large motor skills required for dance movement.
- Student development of disciplined practice both as individuals and as cooperative and collaborative performance group members.
- Development of the mind-body connection necessary for following dance instruction and implementation.
- Development of rhythmic awareness and implementation.
- Development of heightened spatial awareness.
- Development of social-emotional learning and wellness.
- Development of multicultural awareness.

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

(a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.

(b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

(b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than $1,000,000 per occurrence, $2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.

(c) Automobile liability insurance covering bodily injury and property damage in an amount no less than $1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

(d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(e) Sexual Abuse and Molestation coverage in an amount no less than $1,000,000 per occurrence, with an annual aggregate of $2,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than $1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

(g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT; the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to

CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment

executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:	**CONTRACTOR:**
Santa Rosa City Schools	Name: Tina Rogers
211 Ridgway Ave	Street: P.O. Box 73662
Santa Rosa, CA 95401	City/State/Zip: Davis, CA 95617
707-890-3800	Phone: (916) 239-8116
kcook@srcs.k12.ca.us	Email: funkystylestreetdance@gmail.com

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS ____ DAY OF _____, 2025

DISTRICT

Signature: _____

Lisa August

Associate Superintendent

ysantanaperalta@srcs.k12.ca.us

707-890-3800 x80201

AUTHORIZED SIGNER *or* CONTRACTOR

Signature: _____

Print Name: Tina Rogers

Title: Multi-cultural Dance Instructor

Email: funkystylestreetdance@gmail.com

Phone: (916) 239-8116

SRCS Board Approved:_____

QUOTE - Santa Rosa City Schools - 11 Sites - 25/26 Renewal

Santa Rosa City Schools
211 Ridgway Ave.
Santa Rosa, CA 95401
USA

Reference: 20250722-112018190
Quote created: July 22, 2025
Quote expires: September 20, 2025
Quote created by: Megan Chrenek

megan@minga.io

Roderick Castro
rcastro@srcs.k12.ca.us
(707) 890-3800 ext. 80305

Comments from Megan Chrenek

Montgomery Jr/Sr High (Slater Montgomery Merge)

Santa Rosa Jr/Sr High (Santa Rosa Middle Merge) Lifetouch Discount $2650)

Hilliard Comstock Middle School

Rincon Valley Middle School

Piner High School (LifeTouch Discount $1900)

Elsie Allen High School (LifeTouch Discount $1300)

Maria Carrillo High School (Lifetouch Discount $2,650)

Ridgway High School (LifeTouch Discount $750)

Santa Rosa Charter School For the Arts

Santa Rosa French American Charter School

Cesar Chavez Language Academy

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
Minga Bundle Premium - Up to 2500 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 50k SMS Messages Premium Support (Priority Queue, Direct Phone Access, Guided Implementation, Annual Virtual Teacher Training, Quarterly Reviews & Data Insights, and Strategic Advisory Sessions)	MINGA BUNDLE - 2500 - PREMIUM	1	$15,700.00	$15,700.00
Minga Bundle Premium - Up to 2500 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 50k SMS Messages Premium Support (Priority Queue, Direct Phone Access, Guided Implementation, Annual Virtual Teacher Training, Quarterly Reviews & Data Insights, and Strategic Advisory Sessions)	MINGA BUNDLE - 2500 - PREMIUM	1	$15,700.00	$13,050.00 after $2,650.00 discount

Item & Description	SKU	Quantity	Unit Price	Total
Minga Bundle Premium - Up to 500 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 15k SMS Messages Premium Support (Priority Queue, Direct Phone Access, Guided Implementation, Annual Virtual Teacher Training, Quarterly Reviews & Data Insights, and Strategic Advisory Sessions)	MINGA BUNDLE - 500 - PREMIUM	1	$7,300.00	$7,300.00
Minga Bundle Premium - Up to 750 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 15k SMS Messages Premium Support (Priority Queue, Direct Phone Access, Guided Implementation, Annual Virtual Teacher Training, Quarterly Reviews & Data Insights, and Strategic Advisory Sessions)	MINGA BUNDLE - 750 - PREMIUM	1	$8,050.00	$8,050.00
Minga Bundle Premium - Up to 2500 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 50k SMS Messages Premium Support (Priority Queue, Direct Phone Access, Guided Implementation, Annual Virtual Teacher Training, Quarterly Reviews & Data Insights, and Strategic Advisory Sessions)	MINGA BUNDLE - 2500 - PREMIUM	1	$15,700.00	$13,800.00 after $1,900.00 discount

Item & Description	SKU	Quantity	Unit Price	Total
Minga Bundle Premium - Up to 1000 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 15k SMS Messages Premium Support (Priority Queue, Direct Phone Access, Guided Implementation, Annual Virtual Teacher Training, Quarterly Reviews & Data Insights, and Strategic Advisory Sessions)	MINGA BUNDLE - 1000 - PREMIUM	1	$8,900.00	$7,600.00 after $1,300.00 discount
Minga Bundle Premium - Up to 2500 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 50k SMS Messages Premium Support (Priority Queue, Direct Phone Access, Guided Implementation, Annual Virtual Teacher Training, Quarterly Reviews & Data Insights, and Strategic Advisory Sessions)	MINGA BUNDLE - 2500 - PREMIUM	1	$15,700.00	$13,050.00 after $2,650.00 discount
Minga Bundle Premium - Up to 250 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 15k SMS Messages Premium Support (Priority Queue, Direct Phone Access, Guided Implementation, Annual Virtual Teacher Training, Quarterly Reviews & Data Insights, and Strategic Advisory Sessions)	MINGA BUNDLE - 250 - PREMIUM	1	$5,050.00	$4,300.00 after $750.00 discount

Item & Description	SKU	Quantity	Unit Price	Total
Minga Bundle Premium - Up to 500 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 15k SMS Messages Premium Support (Priority Queue, Direct Phone Access, Guided Implementation, Annual Virtual Teacher Training, Quarterly Reviews & Data Insights, and Strategic Advisory Sessions)	MINGA BUNDLE - 500 - PREMIUM	1	$7,300.00	$7,300.00
Minga Bundle Premium - Up to 750 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 15k SMS Messages Premium Support (Priority Queue, Direct Phone Access, Guided Implementation, Annual Virtual Teacher Training, Quarterly Reviews & Data Insights, and Strategic Advisory Sessions)	MINGA BUNDLE - 750 - PREMIUM	1	$8,050.00	$8,050.00
Minga Bundle Premium - Up to 1000 Students Includes the following modules: Minga Base Platform Hall Pass Module Check In Module Behavior Module 15k SMS Messages Premium Support (Priority Queue, Direct Phone Access, Guided Implementation, Annual Virtual Teacher Training, Quarterly Reviews & Data Insights, and Strategic Advisory Sessions)	MINGA BUNDLE - 1000 - PREMIUM	1	$8,900.00	$8,900.00

One-time subtotal	$107,100.00 after $9,250.00 discount
District Discount	($10,710.00) 10.0% discount
Total	**$96,390.00**

Standard annual subscription July 1 - June 30.

Minga Privacy Policy and Acceptable Use Policy and Subscription Agreement

Minga W9 Download

Minga Payment Instructions

Minga Solutions
548 Market St PMB 72165
San Francisco, California 94104-5401
United States

Price Quote

100 S. Mill Ave
Suite 1700
Tempe, AZ 85281
877-725-4257

Date	5/12/2025
Quote No.	Q-122152
Acct. No.	12214874
Total	22,575.00
Pricing Expires	08/23/2025

Santa Rosa City Schools
211 Ridgway Ave
Santa Rosa CA 95401
United States

Licenses for Students in Independent Study Program

Payment Term	Contract Start	Contract End
Net 30	8/1/2025	7/31/2026

Site	Description	End Date	Qty
Santa Rosa City Schools			
	Edgenuity Academic Integrity	07/31/2026	2
	PL - CW/Supp/SS Virtual Session	07/31/2026	1
Ridgeway High School			
	Imagine EdgeEX with Edgenuity 6-12 Comprehensive Site License	07/31/2026	1

Subtotal	22,575.00
Tax Total	0.00
Total	22,575.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions . These Terms and Conditions are available at www.imaginelearning.com/standard-terms-and-conditions, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

Santa Rosa City Schools

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Liz Peatman
Account Executive -
liz.peatman@imaginelearning.com
imaginethefutureoflearning.com

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.

SANTA ROSA CITY SCHOOLS
EMBRACE • ENGAGE • EMPOWER

Board Target Date: 8/13/25

Request for Board Approval of Contract

Vendor/Contractor/Consultant: Magnolia Global Academy for Leaders, dba, Magnolia Project

SCHOOL SITE/DEPARTMENT USE ONLY

Check one of the following:

X Independent Contractor/Business/Organization* ☐Professional Services** ☐Partnership***

* Any person, business, or organization that will be providing non-professional services to the District

** Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.

*** Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

SCHOOL SITE/DEPARTMENT USE ONLY

Funding Source (Code): Middle School Program (CTE Incentive Grant): 01-6387-0-3800-1000-5800-249-5140

Funding Category: ☐ Base ☐Supplemental ☐Concentration
☐ Restricted: _____ XOther: CTEIG/EAHS Foundation

For Billing *(if applicable)*: ☐ Bill to: _____ Billing frequency: _____

Contract is: ☐New X Renewal ☐Addendum/Amendment **Contract Amount:** $34,500

School Site/Department: SRHS/MHS/EAHS **Number of Individuals Served:** Up to 150 Students

Approved at Site by*: Casey Cunningham
Casey Cunningham (Jul 23, 2025 13:44:09 PDT) Date: _____
* Signature - FOR CONTRACTS ORIGINATED BY SCHOOL SITE

Departmental Approval:** _____ Date: 7/23/25
** Signature - DISTRICT OFFICE DEPT. SIGNATURE

Contract Created by: Debi Cardozo **Phone #:** 707-890-3800
Name of SRCS employee AND dept. or school site

Proposed Contract Start Date: August 14, 2025 **Proposed Contract End Date:** June 30, 2026

Requisition #: _____

BUSINESS SERVICES USE ONLY

Verified Receipt of: ☐ Insurance(s) ☐W-9 Form ☐HR Clearance, if applicable
Funding Source /Funding Category verified: ☐ YES ☐ NO ***Board Approval Date:*** _____

Verified by: _____ Date: _____
Fiscal Services Authorizer **LAST REVISED ON 3-24-25**

SERVICE CONTRACT

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as "DISTRICT", OR "BOARD" and Magnolia Global Academy for Leaders, dba, Magnolia Project, hereinafter referred to as "CONTRACTOR".

1. Services.

(a) DISTRICT's Responsibilities and Duties:

- Collaboration; Sole Right to Control. The School District agrees that it shall work collaboratively with Magnolia Project to assist with its performance of the services provided to the School District pursuant to this Agreement, provided that Magnolia Project retains the right to control or direct the manner in which the Services are to be performed.

- Magnolia Project requires the School District, including its full administrative and teaching staff, to support and accommodate the Program and its requirements. The School District and the school site Teacher Leader hereby commit to using the Magnolia Project's curriculum during the school day. The School District agrees that its appointed Teacher Leader will fully cooperate with the Program requirements as designed by the Magnolia Project and be actively involved as partners. The School District will fully support The Program and commit to implementing The Program as designed by Magnolia Project. The Parties agree that The School District's failure to live up to the commitments of time and staff that are set forth herein shall constitute grounds for termination of this Agreement by Magnolia Project.

- Communication. The School District agrees that the School District and its staff shall respond to requests from Magnolia Project for support in a timely manner, and that which responses shall take no longer than 7-10 business days unless otherwise specified by Magnolia Project.

- The School District shall assist Magnolia Project in the collection of unidentified student demographic data information of program participants, as well as non-personally identifiable information (NPII) data around student attendance at school before, during, and after the Magnolia Project Career Explorations Pathway Program.

(b) CONTRACTOR's Responsibilities and Duties:

Middle School Career Exploration Program: Montgomery and Santa Rosa High School

Magnolia Project will provide one semester-long Career Technical Education (CTE) pathways, a middle school/grades career explorations pathway to approximately 120, 7th and 8th grade students at Montgomery and Santa Rosa High School. The immersive Career Exploration will take place during Fall 2025 for Santa Rosa High School and in Spring 2026 for Montgomery High School.

Please note: **This part of the contract for services shall not exceed 120 students.** *(Should the School District want additional students added to this contract, they should contact Magnolia Project CEO Gianna Biaggi).*

1. **Middle School Career Explorations Pathway as part of the Exploring College and Career Readiness Course:** Magnolia Projects middle grades pathway is a semester-long Career Exploration program for 120 students in grades 7-8.

Magnolia Project will provide curriculum and implementation support for all three phases of the program:

a. **Phase 1:** Pre-Exploration Preparation: Students will complete 14 sessions of Magnolia Project's Pre-Exploration Curriculum, at their school site, to help them identify their passions and prepare them for success in their off-campus experience. **This will take place on the campus of Santa Rosa High School (1235 Mendocino Ave, Santa Rosa, CA 95401) in the Fall 2025 and Montgomery High School (1250 Hahman Dr, Santa Rosa, CA 95405) in the Spring 2026.**

b. **Phase 2:** Students will spend 3 consecutive school days (approx. 15-18 hours) shadowing a mentor in the community in a business/industry they are interested in. This includes students participating in off-campus explorations (away from the school site) and students participating in on-campus explorations with an on-campus mentor (like culinary, fitness or cosmetology). **Off-campus Career Explorations will take place throughout Santa Rosa and On-Campus Career Explorations will take place on the campus of Chop's Teen Club (509 Adams St, Santa Rosa, CA 95401)**

c. **Phase 3:** Students will complete an additional 7 sessions of Magnolia Project's Post- Exploration Curriculum, which will prepare them to do a Meaningful Next Phase Plan, a Presentation of Learning about their Career Exploration experience, and craft a Thank You Note to their Mentor. **This will take place on the campus of Santa Rosa High School (1235 Mendocino Ave, Santa Rosa, CA 95401) in the Fall 2025 and Montgomery High School (1250 Hahman Dr, Santa Rosa, CA 95405) in the Spring 2026.**

d. **Magnolia Project provides the following services as part of our Pathways Programs:**

Service	Description
Pre-Explorations Curriculum	Comprehensive, step by step curriculum that prepares students for success in their off-campus exploration or apprenticeship experience. Curriculum is delivered via MP's technology platform.
Magnolia Project Program/Curriculum Platform	MP provides all students access to our technology platform that houses our Pre-Explorations curriculum, and Meaningful Next Phase support and resources.
ImBlaze: Worksite Check-In Platform	MP provides all students with a license to ImBlaze, our worksite tracking platform, to allow students to check in and out of their experience.
Teacher Professional Development and Training	1 half day training session (approximately 4 hours) to prepare teachers to facilitate the MP pathways programs, curriculum and procedures.
Explorations and Site placements	MP actively finds, secures exploration and apprenticeship placements,and mentors, based on student need and interest, throughout Sonoma County. MP is the direct point of contact

	for all businesses and mentors.
Vetting of Placements & Background Checks for Mentors	MP facilitates all vetting of mentors and various exploration/apprenticeship placements. Site visits are facilitated pre-program for high risk industries.
Liability Insurance	MP carries GL insurance, we work with districts to ensure that all insurance needs are met. MP collects insurance information for all business mentors/sites.
Contracts and Permission Slips	MP provides all permission slips, contracts and paperwork documentation for parents, students and mentors/businesses participating in the program.
Program Implementation Support	MP provides a dedicated program coordinator to the school site to assist teachers with facilitating and managing various aspects of the program to ensure smooth delivery of services.
On-Call/Emergency Services during the off-campus experience	MP acts as an emergency contact/direct point of contact, along with a representative from the district, for students/mentors/parents during the off-campus experience.
Site Visits	MP assists with the facilitation of site visits, and accompanying staff during Phase 2 of the program.
Professional Clothing and Hygiene Kits	MP provides professional clothing, shoes and hygiene kits for all students participating in our Pathways programs.
Logistics & Transportation Support	Magnolia Project will coordinate all student transportation and logistics for both on-campus and off-campus Career Exploration experiences.

Magnolia Project provides the following supplies to all students in our Pathways Program:

Access to Magnolia Project Platform (Canva)
Professional Clothing & Hygiene Kits
Snacks during the immersive experience

High School Apprenticeship Program: Elsie Allen High School

Magnolia Project will provide a one semester-long Career Technical Education (CTE) Careers in Healthcare Apprenticeship pathway to approximately 23 students at Elsie Allen High School.

Magnolia Project will provide curriculum and implementation support for all three phases of the High School Apprenticeship program:

a. **Phase 1:** Pre-Apprenticeship Preparation: Students will complete 14 sessions of Magnolia Project's Pre-Apprenticeship Curriculum, at their school site, to help them identify their passions and prepare them for success in their off-campus experience, as a complement to the Santa Rosa Junior College

College and Career Access Pathway (CCAP) dual enrollment Introduction to Health Careers course. **This will take place on the campus of Elsie Allen High School (599 Bellevue Ave, Santa Rosa, CA 95407).**

b. **Phase 2: Immersive Experience:** Students will participate in a one-week (5 consecutive school days, approximately 25–30 hours) pre-professional apprenticeship with a mentor at a healthcare-related business, nonprofit, or government agency. Host sites provide students with exposure to real-world tasks, professional environments, and career pathways aligned with the healthcare field.

c. **Phase 3:** Students will complete an additional 7 sessions of Magnolia Project's Post-Apprenticeship Curriculum, which will prepare them to do a Meaningful Next Phase Plan, a Presentation of Learning about their Apprenticeship experience, and craft a Thank You Note to their Mentor. **This will take place on the campus of Elsie Allen High School (599 Bellevue Ave, Santa Rosa, CA 95407).**

e. **Magnolia Project provides the following services as part of our Pathways Programs:**

Service	Description
Pre-Apprenticeship Curriculum	Comprehensive, step by step curriculum that prepares students for success in their off-campus exploration or apprenticeship experience. Curriculum is delivered via MP's technology platform.
Magnolia Project Program/Curriculum Platform	MP provides all students access to our technology platform that houses our Pre-Explorations curriculum, and Meaningful Next Phase support and resources.
ImBlaze: Worksite Check-In Platform	MP provides all students with a license to ImBlaze, our worksite tracking platform, to allow students to check in and out of their experience.
Teacher Professional Development and Training	1 half day training session (approximately 4 hours) to prepare teachers to facilitate the MP pathways programs, curriculum and procedures.
Apprenticeship Partners, Mentors and Site placements	MP actively finds, secures apprenticeship placements,and mentors, based on student need and interest, throughout Sonoma County. MP is the direct point of contact for all businesses and mentors.
Vetting of Placements & Background Checks for Mentors	MP facilitates all vetting of mentors and various apprenticeship placements. Site visits are facilitated pre-program for high risk industries.
Liability Insurance	MP carries GL insurance, we work with districts to ensure that all insurance needs are met. MP collects insurance information for all business mentors/sites.
Contracts and Permission Slips	MP provides all permission slips, contracts and paperwork

	documentation for parents, students and mentors/businesses participating in the program.
Program Implementation Support	MP provides a dedicated program coordinator to the school site to assist teachers with facilitating and managing various aspects of the program to ensure smooth delivery of services.
On-Call/Emergency Services during the off-campus experience	MP acts as an emergency contact/direct point of contact, along with a representative from the district, for students/mentors/parents during the off-campus experience.
Site Visits	MP assists with the facilitation of site visits, and accompanying staff during Phase 2 of the program.
Professional Clothing and Hygiene Kits	MP provides professional clothing, shoes and hygiene kits for all students participating in our Pathways programs.
Logistics & Transportation Support	Magnolia Project will coordinate all student transportation and logistics for all Apprenticeship experiences.

Magnolia Project provides the following supplies to all students in our Pathways Program:

Access to Magnolia Project Platform (Canva)
Professional Clothing & Hygiene Kits
Lunch & Snacks during the immersive experience
Imblaze Attendance App
Logistics & Transportation Support

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on August 14, 2025, and will continue through June 30 2026, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed Thirty-Four Thousand and Five Hundred Dollars ($34,500). DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

CONTRACTOR will invoice the DISTRICT for the Middle School Career Explorations Program for $27,000.00 with 1st payment of $13,500 by August 22, 2025, and the second payment of $13,500 by June 1, 2026.

CONTRACTOR will invoice the Elsie Allen High School Foundation for the High School Apprenticeship Program for $7,500 with 1st payment of $3,750 by August 22, 2025, and the second payment of $3,750 by December 31, 2025.

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

Middle School Career Exploration Program: Montgomery and Santa Rosa High School

- Students participating in the Magnolia Project Career Explorations program will complete all 14 pre-work sessions, and their corresponding activities, such as creating a Digital Vision Board, Experience Sheet and Cover Letter, Career Scavenger Hunt, Interview Prep & Set Your Goals.
- Students participating in the Magnolia Project Career Explorations will complete 1 immersive, hands-on Career Exploration experience (estimated 15-20 hours) with a mentor in an industry they are passionate about.
- Students participating in the Magnolia Project Career Explorations will complete all 7 sessions of post work, including the Meaningful Next Phase Plan and reflection, Presentation of Learning and Thank You note.
- Students participating in the Magnolia Project Career Explorations will self-report higher levels of engagement in school and in the community, and will feel more prepared to pursue college or a career through a pre- and post-program survey

High School Apprenticeship Program: Elsie Allen High School

- Students participating in the Magnolia Project Careers in Healthcare Apprenticeship program will complete all 14 pre-work sessions, and their corresponding activities, such as Self Discovery: Ikigai, Resume and Cover Letter, Earnings vs. Educational Attainment, Career Scavenger Hunt, Interview Prep & Set Your Goals.
- Students participating in the Magnolia Project High School Apprenticeship Program will complete 1 immersive, hands-on experience, 5 day pre-professional Apprenticeship experience (estimated 25-30 hours) with a mentor at a healthcare-related business, nonprofit, or government agency.
- Students participating in the Magnolia Project Apprenticeship will complete all 7 sessions of post work, including the Meaningful Next Phase Plan and reflection, Presentation of Learning and Thank You note.
- Students participating in the Magnolia Project Apprenticeship pathway will self-report higher levels of engagement in school and in the community, increased motivation, and a greater sense of preparedness to pursue college or a career through a pre-and post-program survey. For students in the healthcare pathway specifically, the survey will also measure their readiness to pursue a healthcare-related field and how the program has influenced their next meaningful step.

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers'

Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

(a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.

(b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall

not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".

(b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than $1,000,000 per occurrence, $2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.

(c) Automobile liability insurance covering bodily injury and property damage in an amount no less than $1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.

(d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(e) Sexual Abuse and Molestation coverage in an amount no less than $1,000,000 per occurrence, with an annual aggregate of $2,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than $1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

(g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT; the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

~~14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.~~

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory

completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

DISTRICT:	**CONTRACTOR:**
Santa Rosa City Schools	Name: Magnolia Global Academy for Leaders, dba, Magnolia Project
211 Ridgway Ave	Street: 50 Courthouse Square, 110
Santa Rosa, CA 95401	City/State/Zip: Santa Rosa, CA 95403
707-890-3800	Phone: 707-545-1414
kcook@srcs.k12.ca.us	Email: gia@magnolia-project.org

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT.

CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS _____.

DISTRICT	**AUTHORIZED SIGNER *or* CONTRACTOR**
Signature: _____	Signature: Gianna Biaggi (Jul 23, 2025 13:58 PDT)
Lisa August	Print Name: Gianna Biaggi
Interim Superintendent	Title: Executive Director
ysantanaperalta@srcs.k12.ca.us	Email: gia@magnolia-project.org
707-890-3800 x80201	Phone: 707-782-8492

SRCS Board Approved:_____

COLLEGE AND CAREER ACCESS PATHWAY PARTNERSHIP AGREEMENT
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT

This is a College and Career Access Pathway Partnership ("CCAP") Agreement ("CCAP Agreement") between Sonoma County Junior College District ("SCJCD") and Santa Rosa City Schools ("DISTRICT"). SCJCD and DISTRICT will collectively be referred to as "PARTIES," or individually as "PARTY."

RECITALS

WHEREAS, the mission of SCJCD includes providing educational programs and services that are responsive to the needs of the students and communities of within SCJCD; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, DISTRICT is a public school district serving grades kindergarten through 12 located within the regional service area of SCJCD, unless otherwise specified and agreed to as stated in Education Code section 76004, subdivision (e); and

WHEREAS, SCJCD and DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities for high school students "who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness" and "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate."[1] and

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor's Office and SCJCD; and

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of California Community Colleges pursuant to Education Code section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in SCJCD.[2]

NOW THEREFORE, SCJCD and DISTRICT agree as follows:

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[1] Ed. Code § 76004, subd. (a)(1) and Assem. Bill No. 30 (2019-2020 Reg. Sess.) Sec. 1 (d)
[2] Ed. Code § 76004, subd. (k)(2)

1. TERM AND TERMINATION OF AGREEMENT

1.1 The term of this CCAP Agreement shall be effective upon approval of the governing boards of SCJCD and DISTRICT and shall be in effect for the 2025-2026 academic year and remain in effect until either party terminates the agreement as stated herein.

1.2 This CCAP Agreement shall automatically renew for each academic year that the PARTIES jointly complete and execute Appendix A, as defined below. In the event the PARTIES are unable to agree to terms for Appendix A, this CCAP Agreement shall automatically terminate. Each academic year that the Parties execute Appendix A, shall be considered an additional term ("Additional Term"). The Initial Term and Additional Term shall be collectively referred to as the Term of the CCAP Agreement. This agreement may be renewed for four (4) Additional Terms.

1.3 Either PARTY may terminate this CCAP Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented to the other PARTY three months prior to the start of SCJCD's next semester. Written notice of termination of this CCAP Agreement shall be addressed to the Educational Administrator, as defined below, at the time of notice of termination.

2. APPENDIX A

2.1 This CCAP Agreement outlines the overall terms of the agreement between the PARTIES, including but not limited to protocols for information sharing in compliance with all applicable state and federal privacy laws, the obtaining parental consent form and principal recommendation and terms for joint facilities use.[3]

2.2 The PARTIES shall jointly agree to the specific details of the arrangement for a particular academic year by completing and executing the CCAP Agreement Appendix ("Appendix A"), which shall specify additional detail regarding, but not limited to:

i. The total number of high school students to be served;

ii. The total number of full-time equivalent students projected to be claimed by SCJCD for those students;

iii. The scope, nature, time, location, and the Courses, as defined below, to be offered;

iv. Criteria to assess the ability of pupils to benefit from the Courses;

[3] Ed. Code § 76004, subd. (c).

v. Identity of a point of contact for SCJCD and the DISTRICT partner;

vi. Any other terms the PARTIES deem necessary for the semester or school year.[4]

2.3 The PARTIES may execute Appendix A on a school year basis.

3. APPROVAL OF THE AGREEMENT

3.1 A copy of the CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the department of California Department of Education before the start of the CCAP partnership.[5]

3.2 For career technical education pathways to be provided pursuant to this CCAP Agreement, SCJCD and DISTRICT shall consult with, and consider the input of, the appropriate local workforce development board to determine the extent to which the pathways are aligned with regional and statewide employment needs. The governing board of each PARTY shall have final decision-making authority regarding the career technical education pathways to be provided under this CCAP Agreement.[6]

3.3 The governing boards of each PARTY, at an open public meeting of that board, shall present the CCAP Agreement as an informational item, take comments from the public and approve or disapprove the proposed CCAP Agreement.[7] This CCAP Agreement shall not be effective and binding until approved by the governing board of each PARTY.

4. DEFINITIONS

4.1 Courses: Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, and appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness ("Courses"). The Courses shall not include physical education courses unless those courses assist in the attainment of at least one of the goals identified in Cal. Ed. Code section 76004(a)(1).[8] All Courses offered at the DISTRICT will be approved in accordance with the policies and guidelines of SCJCD and applicable law.

4.2 Pupil or Student: A resident or nonresident student attending high school in California. High school includes a community school, continuation high school, juvenile court school, or adult education program offering courses for high school diplomas or high school equivalency certificates.[9] High school pupils enrolled in

[4] Ed. Code § 76004, subd. (c).
[5] Ed. Code § 76004, subd. (c)(3)
[6] Ed. Code § 76004, subd. (b)(2)
[7] Ed. Code § 76004, subd. (b)(2)
[8] Ed. Code § 76004, subd. (d)
[9] Ed. Code § 76004, subd. (a)(2)

college classes who are classified as nonresident special part-time students for tuition purposes shall be eligible for a waiver of nonresident tuition while still in high school in California. SCJCD cannot claim apportionment for nonresident special part-time students ("Student(s)").[10]

5. STUDENT ELIGIBILITY, AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY

5.1 Student Eligibility: The purpose of the CCAP Agreement is to offer or expand dual enrollment opportunities to high school pupils who "may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness" and "underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate."[11] As such, these Students will be eligible to enroll in Courses.

5.2 Student Selection and Enrollment: Enrollment for the Courses shall be open to all eligible Students who have been admitted to SCJCD and who meet all applicable prerequisites. Student selection criteria may be further specified in the Appendix A. Applicable prerequisite courses, training, or experience and standards required as preparation for Courses will be determined by SCJCD and shall be in compliance with applicable law and SCJCD standards and policies.

5.3 College Admission and Registration: Procedures for Students participating in the CCAP Agreement shall be governed by SCJCD and shall be in compliance with the admissions and registration guidelines set forth in applicable law and SCJCD policy. SCJCD will provide the necessary admission and registration forms and both SCJCD and DISTRICT will jointly ensure each selected Student has met all the enrollment requirements.

5.4 Student Records: Students will be required to follow SCJCD process when requesting an official SCJCD transcript for grade submission to the DISTRICT, unless otherwise specified in Appendix A.

5.5 Priority Enrollment: SCJCD may assign priority course registration to a Pupil seeking to enroll in a Course that is required for the pupil's CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in California Education Code section 11300 and consistent with middle college high school provisions in California Education Code section 76001.[12]

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[10] Ed. Code §§ 76004, subd. (a)(2) and 76140
[11] Ed. Code § 76004, subd. (a) and Assem. Bill No. 30 (2019-2020 Reg. Sess.) Sec. 1 (d)
[12] Ed. Code § 76004, subd. (g)(1)

5.6 Limit on Courses: SCJCD shall not provide physical education course opportunities to Students or any other course opportunities under this CCAP Agreement that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness.[13]

5.7 Maximum Units: Students may enroll in up to a maximum of 15 units per term if the following conditions are satisfied: (i) the units must constitute no more than four (4) Courses per term; (ii) the units must be part of an academic program that is part of this CCAP Agreement; (iii) the units must be a part of an academic program that is designed to award students with both a high school diploma and an associate degree or certificate or a credential.[14]

5.8 Minimum School Day: The DISTRICT shall certify that it shall teach DISTRICT students participating as part of a CCAP Agreement no less than the number of instructional minutes required to complete a minimum school day pursuant to California Education Code sections 46141, 46142 and 46146. The DISTRICT defines a "regular school day" as at least 240 minutes of instruction in high school credit only courses.

5.9 Minimum Enrollment: SCJCD will require that a minimum of at least twenty-two (22) Students enroll per Course. If the minimum enrollment is not met, SCJCD will review the Course to determine cancellation.

5.10 Academic Calendar: CCAP courses will adhere to the SCJCD academic calendar.

6. SCJCD APPLICATION PROCEDURE

6.1 SCJCD will be responsible for processing Student applications.

6.2 SCJCD will provide the necessary admission and registration forms and procedures. Both SCJCD and DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

6.3 The DISTRICT agrees to assist SCJCD in the admission and registration of DISTRICT students as may be necessary and requested by SCJCD.

6.4 The DISTRICT and SCJCD understand and agree that successful SCJCD admission and registration requires that each participating Student has completed SCJCD enrollment application process.

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[13] Ed. Code § 76004, subd. (d).
[14] Ed. Code § 76004, subd. (p).

7. PARTICIPATING STUDENTS

7.1 A Student enrolled in a Course shall not be assessed any fee that is prohibited by Education Code section 49011.[15] The governing board of SCJCD shall exempt special part-time students from the fee requirements in Education Code sections 76060.5, 76223, 76300, 76350, and 79121.[16]

7.2 The total cost of books, instructional materials, specialized equipment, and other necessary equipment for DISTRICT Students who enroll in a SCJCD Course shall be borne by DISTRICT.

7.3 Students must meet all SCJCD prerequisite requirements as established by SCJCD and stated in the SCJCD catalog before enrolling in a Course.

7.4 Students must first submit a parental or guardian consent form and principal recommendation before enrolling in a Course. A student only needs to submit one parental or guardian consent form and principal recommendation for the duration of the Student's participation in the CCAP Agreement Courses.[17]

7.5 Grades earned by Students enrolled in Courses will be posted on the official SCJCD transcript. Students may submit a request for Pass/No Pass if the Course is designated as such in SCJCD catalog.

7.6 Students enrolled in Courses will be directed to the official catalog of SCJCD for information regarding applicable policies and procedures.

7.7 Students enrolled in Courses will be eligible for student support services, which shall be available to them at SCJCD or through the DISTRICT. Both SCJCD and DISTRICT will ensure that ancillary and support services are provided for Students (e.g. Counseling and Guidance, Placement Assistance, Assessment, and Tutoring). The PARTIES acknowledge that minor Students cannot be treated at SCJCD's Student Health Services (SHS) and Student Psychological Services (SPS) without parental or guardian consent.

7.8 Students who withdraw from Courses will not receive SCJCD credit. Students must comply with and submit appropriate information/paperwork by all published deadlines to receive SCJCD credit. Transcripts will be annotated according to SCJCD policy.

7.9 A Course dropped within SCJCD drop "without a W" deadline will not appear on the DISTRICT or SCJCD transcript. A Course dropped after SCJCD withdrawal deadline will appear as a "W" on SCJCD transcript.

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[15] Ed. Code § 76004, subd. (f).
[16] Ed. Code § 76004, subd. (p) & (q).
[17] Ed. Code § 76004, subd. (c)(1).

8. CCAP AGREEMENT COURSES

8.1 SCJCD may limit enrollment in a Course solely to eligible high school students if the Course is offered at a high school campus, either in person or using an online platform, during the regular school day.[18]

8.2 SCJCD may not limit enrollment in courses held on SCJCD campus, except as otherwise provided by law.

8.3 SCJCD is responsible for all Courses and educational programs offered as part of this CCAP Agreement regardless of whether the Course and educational program is offered on site at the DISTRICT or at SCJCD.

8.4 The final scope, nature, time, location, and listing of the Courses shall be determined by SCJCD with the approval of the Governing Board and will be recorded in Appendix A.[19] Notwithstanding the foregoing, SCJCD and DISTRICT will collaborate to determine Course selection, timing, placement and physical location to ensure the Courses do not conflict with existing courses offered at the DISTRICT site and are acceptable to both PARTIES.

8.5 Courses may be offered at SCJCD's or DISTRICT's campus, or online, as specified in Appendix A.[20]

8.6 Courses offered at the DISTRICT shall be of the same quality and rigor as those offered on SCJCD campus and shall be in compliance with SCJCD academic standards.

8.7 Courses offered at the DISTRICT shall be listed in SCJCD catalog with the same department designations, course descriptions, numbers, titles, and credit.

8.8 Courses offered at the DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the associated SCJCD academic department, approved by SCJCD Curriculum Review Committee and SCJCD Board of Trustees and submitted to the Chancellor's office. Course outlines of record will be provided to the DISTRICT.

8.9 Degree and certificate programs that are included in the CCAP Agreement must have been approved by the California Community College Chancellor's Office.

8.10 Courses will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to SCJCD as well as any corresponding policies, practices, and requirements of the DISTRICT. In the event of a conflict between SCJCD course related regulations, policies, procedures, prerequisites and

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[18] Ed. Code § 76004, subd. (o)(1).
[19] Ed. Code § 76004, subd. (c)(1).
[20] Ed. Code § 76004, subd. (r).

standards and DISTRICT policies, practices and requirements, SCJCD regulations, policies, procedures, prerequisites, and standards, shall prevail.

8.11 Site visits by one or more representatives of SCJCD shall be permitted by the DISTRICT to ensure that Courses offered at the DISTRICT campuses are the same as the courses offered on SCJCD campuses either in person or using an online platform, and comply with SCJCD academic standards.

8.12 Courses must meet the number of hours sufficient to meet the stated performance objectives as outlined in the course outline of record provided to the DISTRICT on a semester basis.

8.13 A Student's withdrawal prior to completion of a Course shall be in accordance with SCJCD guidelines, policies, pertinent statutes and regulations.

8.14 Supervision and evaluation of students enrolled in Courses shall be in accordance with SCJCD guidelines, policies, pertinent statutes, and regulations.

8.15 SCJCD has sole administrative purview pertaining to instructional activities of all instructors teaching the Courses.

8.16 This CCAP Agreement certifies that any pretransfer-level course taught by SCJCD faculty at a DISTRICT campus shall be offered only to high school Students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the DISTRICT, and shall involve collaborative effort between the DISTRICT and SCJCD faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the Student is prepared for college-level work upon graduation.[21]

8.17 To ensure that Courses offered for college credit at the DISTRICT campuses do not reduce access to the same course offered at SCJCD campuses and are alignment of the core mission of the of California Community Colleges per California Education Code section 66010.4, the California Community College Chancellor's Office must approve the degree and certificate programs that are included in the CCAP Agreement. Courses must be part of the programs approved by the Chancellor's Office unless SCJCD received delegated authority to approve those courses separately locally.

9. INSTRUCTOR(S)

9.1 SCJCD will select all Course instructors from SCJCD personnel or faculty ("Instructors"). SCJCD shall be the employer of record for all instructors for all Courses for purposes of assignment monitoring and reporting to the county office of education.[22]

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[21] Ed. Code § 76004, subd. (n).
[22] Ed. Code § 76004, subd. (m)(1).

9.2 SCJCD will assume reporting responsibilities pursuant to applicable federal teacher quality mandates for all Instructors.[23]

9.3 Instructors must provide the supervision and control reasonably necessary for the protection of the health and safety of Students and may not have any other assigned duty during the instructional activity. If the CCAP Agreement courses are offered in person, Instructors must be physically present in the classroom or lab or within line-of- sight of the students.

i. Any embedded support resources offered by the District, such as an embedded teacher, will only be provided upon expressed agreement and consent by the SCJCD instructor.

9.4 SCJCD certifies that all Instructors:

i. Meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060 or as amended to be hired by SCJCD and be SCJCD employees.

ii. Comply with the fingerprinting requirements set forth in California Education Code sections 45125, 45125.01 and 45125.1 or as amended and the tuberculosis testing and risk assessment requirements of California Health and Safety Code section 121525 or as amended. In addition to any other prohibition or provision, no person who has been convicted of a violent or serious felony shall be eligible to teach any Courses or otherwise provide services on a DISTRICT site.

iii. Are mandated reporters pursuant to Penal Code section 11165.7 and shall comply with all required training.

9.5 Prior to any Course on a DISTRICT campus, Instructors will undergo training provided by the DISTRICT on any specific safety protocols of the campus where the Courses will be held. DISTRICT shall be responsible for providing Instructors with any information on applicable emergency response plans, drills, protocols.

9.6 SCJCD shall evaluate Instructor performance using the adopted evaluation process and standards for faculty of SCJCD, subject to the approval of SCJCD's governing board.

9.7 SCJCD and DISTRICT jointly determine the subject areas of instruction. SCJCD shall determine the number of Instructors and the ratio of instructors to students.

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[23] Ed. Code § 76004, subd. (m)(2).

10. ASSESSMENT OF LEARNING AND CONDUCT

10.1 Students enrolled in Courses offered at the DISTRICT shall be held to the same standards of achievement as students in courses taught on SCJCD campus.

10.2 Students enrolled in Courses offered at the DISTRICT shall be held to the same grading standards as those expected of students in courses taught on SCJCD campus.

10.3 Students enrolled in Courses offered at the DISTRICT shall be assessed, with regard to achievement, using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on SCJCD campus.

10.4 Students enrolled in Courses offered at the DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on SCJCD campus. The PARTIES shall handle any disciplinary action of with the Courses at the DISTRICT jointly.

10.5 Students enrolled in Courses offered at the DISTRICT who have approved Section 504 Plans that provide accommodations to the educational environment, such as extended time on tests or special seating, may be implemented by SCJCD upon notice of the accommodations by the DISTRICT or student, meeting with the student if necessary, and agreement on the accommodations. Accommodations involving the provision of special equipment or services or additional personnel, such as sign language interpreters, shall be provided by the DISTRICT.

10.6 Students enrolled in Courses offered at the DISTRICT who have an Individualized Education Program ("IEP") shall receive all programs and services provided for under the IEP by the DISTRICT. SCJCD has no responsibility for implementing or accommodating any portion of a Student's IEP. Students enrolled in Courses may contact SCJCD's Disability Resources Department ("DRD") office to request an accommodation(s) and provide information. DRD will follow SCJCD procedure in determining the appropriate accommodation for the Course(s). SCJCD has responsibility for implementing the accommodation offered and provided by DRD in accordance with its standard protocols.

11. LIAISON AND COORDINATION OF RESPONSIBILITIES

11.1 Each PARTY shall appoint one educational administrator and identify the same in Appendix A. Each educational administrator will serve as point of contact to facilitate coordination and cooperation between SCJCD and DISTRICT in conformity with each PARTY's respective policies and standards ("Educational Administrator(s)").[24] Among other things, the Educational Administrators shall collaborate with the SCJCD Title IX Coordinator to determine the process for timely receiving, investigating, and remediating complaints of sexual misconduct

[24] Ed. Code § 76004, subd. (c)(2).

or other conduct covered by Title IX of the Education Amendments of 1972 alleged to have occurred in or related to the CCAP Agreement.

11.2 The Educational Administrators will act in good faith to identify personnel to perform certain tasks as required under this CCAP Agreement, including but not limited to conducting appropriate student assessments necessary for determining Student eligibility, outreach/recruitment activities, Student enrollment, and other tasks as deemed necessary by the PARTIES to fulfill their obligations under this CCAP Agreement and the Education Code. The PARTIES agree and understand that any employee or personnel who performs tasks or fulfills any obligations under this CCAP Agreement shall remain an employee of the district that originally hired the employee. Employees and personnel performing any tasks or obligations under this CCAP Agreement shall perform such tasks or obligations as part of their regular assignment. DISTRICT personnel performing these tasks will be employees of DISTRICT, subject to the authority of DISTRICT. SCJCD personnel performing these will be employees of SCJCD, subject to the authority of SCJCD. Notwithstanding the foregoing, the PARTIES acknowledge and understand that their respective employees may need to take direction or respond to inquiries of the other PARTY in order to fulfill their obligations under this CCAP Agreement.

11.3 SCJCD and the DISTRICT must file an annual report with the office of the Chancellor of the California Community Colleges, and all other required parties pursuant to Education Code section 76004(u)(2) addressing all the following information:

i. The total number of Students by school site enrolled under this CCAP Agreement, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.

ii. The total number of community college courses by course category and type and by school site enrolled in by Students under this CCAP Agreement.

iii. The total number and percentage of successful course completions, by course category and type and by school site, of Students under this CCAP Agreement.

The total number of full-time equivalent students generated by SCJCD participants.

iv. The total number of full-time equivalent students served online generated by SCJCD participants.[25]

11.4 SCJCD will complete and submit the Apportionment Attendance Report (CCFS-320).

[25] Ed. Code § 76004, subd. (u).

11.5 SCJCD and the DISTRICT shall adhere to all applicable state and federal privacy laws and with Sections 15, 16 and 17 when sharing information to file the annual report with the office of the Chancellor of the California Community College and any other reporting requirements.

12. DISPUTES

12.1 SCJCD and DISTRICT recognize that, from time to time, disputes may arise between SCJCD employees or students and DISTRICT employees or students. When such disputes arise, SCJCD and DISTRICT shall act in good faith to resolve such disputes informally. Where informal resolution is not successful, or the PARTIES must address a formal inter-agency complaint, the PARTIES will utilize the following process to resolve the matter:

i. The PARTY receiving the complaint will timely notify the other, and promptly provide the other PARTY with any written complaint received.

ii. The Educational Administrators will review the complaint to determine, based on the nature of the complaint, whether any statutory or regulatory timelines or other procedural requirements apply, including but not limited to:

a. Whether SCJCD is required to report the complaint to the Chancellor of the California Community Colleges pursuant to Title 5 of the California Code of Regulations.

b. Whether, based on the nature of the complaint, the complainant is entitled to any rights or protections with regard to how the complaint is handled, pursuant to Title 5 or applicable state or federal laws, including but not limited to Title IX of the Education Amendments of 1972.

c. If either Educational Administrator finds such rights to exist, they shall notify the other Educational Administrator, and SCJCD and DISTRICT shall cooperate as needed in carrying out these requirements, which may include but are not limited to conducting a formal investigation within regulatory timelines or the implementation of interim safety measures for the complainant.

iii. Within a reasonable time of either PARTY receiving the complaint, the PARTIES will discuss the nature and severity of the allegations to determine whether an investigation is required. If the PARTIES agree that a formal investigation is required, the PARTIES will mutually agree upon the scope of the investigation, an investigator, who may be an outside investigator, or qualified employee of SCJCD or DISTRICT. If the PARTIES agree to utilize one PARTY's employee as the

investigator, the other PARTY may designate an employee to attend all witness interviews. If the PARTIES agree to utilize an outside investigator, the PARTIES agree to divide the costs equally.

iv. If, despite the good faith effort of the PARTIES, they are unable to agree on a process for investigating the complaint, the PARTY whose employee/student is the subject of the complaint will determine the process.

v. Each PARTY agrees to cooperate in any investigation initiated and make its employees available to the investigator.

vi. All investigative interviews of any students or employees shall comply with any rights and protections afforded to such employees or students under an applicable collective bargaining agreement or state or federal law, including but not limited to the right to have a representative present during an interview that could lead to discipline.

vii. The investigator must provide all investigative reports to both PARTIES setting forth findings as to the allegations and the basis for the findings, unless sharing would cause a PARTY to violate confidentiality or privacy laws.

viii. SCJCD and DISTRICT shall share any and all materials from the investigation, unless sharing would cause a PARTY to violate confidentiality or privacy laws.

ix. Each PARTY shall have sole discretion to determine the disciplinary measures it will impose against its respective employees or students. Notwithstanding the foregoing, the other PARTY retains the right to have the subject of a sustained complaint removed from participating in the Courses or providing services under this CCAP Agreement.

13. APPORTIONMENT

13.1 SCJCD shall include the Students enrolled in a Course in its report of full-time equivalent students ("FTES") for purposes of receiving state apportionments when the Course(s) complies with current requirements for dual enrollment under applicable California law.

13.2 For purposes of allowances and apportionments from Section B of the State School Fund, when SCJCD conducts a closed course on a DISTRICT campus, SCJCD shall be credited with the units of FTES attributable to the attendance of eligible high school Pupils.[26]

[26] Ed. Code § 76004, subd. (o)(2).

13.3 DISTRICT shall not receive a state allowance or apportionment for an instructional activity for which SCJCD has been, or shall be, paid an allowance or apportionment.[27]

13.4 The attendance of a high school pupil at SCJCD as a special part-time or full-time student pursuant to this CCAP Agreement is authorized attendance for which SCJCD shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that the DISTRICT has not received reimbursement for the same instructional activity.[28] Standard FTES computation rules, support documentation, course selection tabulations, and record retention requirements continue to apply, including as prescribed by Title 5 of the California Code of Regulations.

14. CERTIFICATIONS

14.1 The DISTRICT certifies and agrees that:

i. The direct education costs of the Courses will not be fully funded through other sources.

ii. The DISTRICT agrees and acknowledges that SCJCD will claim apportionment for the DISTRICT Students enrolled in the Courses.

iii. Any SCJCD instructor teaching a Course at a DISTRICT campus will not displace or result in the termination of any existing DISTRICT employee teaching the same course on that DISTRICT campus.[29]

14.2 SCJCD certifies and agrees that:

i. SCJCD has not received full compensation for the direct education costs for the conduct of the Courses from other sources.

ii. Any SCJCD Instructor teaching a Course on a DISTRICT campus will not have any convictions for any sex offenses as defined in Education Code § 87010 or as amended, or any controlled substance offense as defined in Education Code § 87011 or as amended.[30]

iii. No DISTRICT teachers will teach any Courses and thus no DISTRICT teachers will displace or result in the termination of any existing SCJCD faculty members teaching the same Course at SCJCD campuses.[31]

iv. A Course offered at the DISTRICT will not reduce access to the same course offered at SCJCD.[32]

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[27] Ed. Code § 76004, subd. (r).
[28] Ed. Code § 76004, subd. (t)(1).
[29] Ed. Code § 76004, subd. (i)
[30] Ed. Code § 76004, subd. (h).
[31] Ed. Code § 76004, subd. (j).
[32] Ed. Code § 76004, subd. (k)(1).

v. The CCAP Agreement is consistent with the core mission of SCJCD pursuant to Section 66010.4, and Students that enroll in the Courses will not lead to the displacement of otherwise eligible adults at SCJCD.[33]

14.3 Each PARTY certifies that it complies with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a Course.[34]

15. RECORDS

15.1 SCJCD shall maintain permanent records of student enrollment, grades and achievement for SCJCD students. Records will be open for review at all times by SCJCD officials and submitted on a schedule developed by SCJCD.

15.2 Each PARTY shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each PARTY may review and obtain a copy of the other PARTY'S pertinent records subject to federal and state privacy statutes.

15.3 SRJC and DISTRICT shall utilize Cal-PASS Plus to facilitate data sharing between the PARTIES. DISTRICT will upload student data to CALPADS and maintain an agreement with Cal-PASS Plus such that Cal-PASS Plus is authorized to obtain agreed upon data students from CALPADS. SRJC will maintain an agreement with Cal-PASS Plus to provide agreed upon data. DISTRICT and SRJC will initiate data requests using Cal-PASS Plus protocols, (i.e., requesting party submits request to Cal-PASS Plus, Cal-PASS Plus seeks approval from data owner to fulfill request, Cal-PASS Plus provides data for approved requests).

16. CCAP AGREEMENT DATA MATCH AND REPORTING

16.1 SCJCD and DISTRICT shall ensure operational protocols consistent with the collection of Student data and the timely submission of the data.

16.2 SCJCD shall report all program and Student data to the office of the Chancellor of the California Community Colleges.

17. PRIVACY OF STUDENT RECORDS

17.1 FERPA. SCJCD and DISTRICT understand and agree that education records of Students and personally identifiable information contained in those educational records are subject to all state and federal laws regarding student data privacy, including but not limited to, the Family Educational Rights and Privacy Act ("FERPA")[35] and state law as set forth in Education Code §§ 49064, 49076 and 76243. SCJCD and DISTRICT agree to hold all Student education records

[33] Ed. Code § 76004, subd. (k)(2).
[34] Ed. Code § 76004, subd. (l).
[35] 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30

generated pursuant to this CCAP Agreement in strict confidence, and further agree not to re- disclose such records except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.[36] The PARTIES recognize that they may be required to share "Student Data" including data that is descriptive of the student including, but not limited to, information in the student's educational record or email, first and last name, home address, telephone number, email address, or other information allowing online contact, discipline records, videos, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security numbers, biometric information, disabilities, socioeconomic information, food purchases, political affiliations, religious information text messages, documents, student identifies, search activity, photos, voice recordings or geolocation information. Student Data shall constitute Pupil Records for the purposes of California and federal laws and regulations.

17.2 Limitation on Use. SCJCD and DISTRICT shall use each Student education record that it may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with its authority to access that information pursuant to Federal and State law, as may be as applicable.[37] Neither PARTY will sell or otherwise derive a benefit from sharing information from Student Data with a third party.

17.3 Recordkeeping Requirements. SCJCD and DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, Student Data set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.

17.4 Acknowledgement of Receipt of Notice of FERPA Regulations. By signature of its authorized representative or agent on this CCAP Agreement, SCJCD and DISTRICT hereby acknowledge that it has been provided with the notice required under 34 C.F.R.§ 99.33(d) that it is strictly prohibited from re-disclosing Student Data to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

18. PAYMENTS AND REIMBURSEMENT

18.1 Each PARTY shall be responsible for paying its own employees and personnel performing any tasks or services under this CCAP Agreement, including instruction of Courses. The PARTIES do not intend or contemplate that they will exchange any payments or reimbursements as part of this CCAP Agreement.

19. FACILITIES

19.1 The DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction of the Courses and do so without charge to SCJCD or students. DISTRICT agrees to clean, maintain, and

[36] 34 C.F.R. § 99.33 (a), (b); 34 C.F.R. § 99.34(b) and Ed. Code §§ 49064 and 49076.
[37] 34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Ed. Code § 49076.

safeguard DISTRICT's premises. DISTRICT warrants that its facilities are safe and compliant with all applicable building, fire, and safety codes. SCJCD shall not be required to acquire any permits or facility use approval for use of DISTRICT's campus, except as may be set forth in this CCAP Agreement.

19.2 SCJCD facilities may be used subject to mutual agreement by the PARTIES as expressed in Appendix A.

20. INDEMNIFICATION

20.1 Government Code Section 895.2 imposes certain tort liability jointly and severally upon public entities solely by reason of such entities being parties to an agreement. Each of the PARTIES to this Agreement, to the maximum extent permissible by law, will assume the full liability imposed upon it or any of its trustees, officers, agents, or employees for injury caused by any act or omission occurring in each PARTY's performance of this Agreement to the same extent that such liability would be imposed in the absence of Government Code Section 895.2. To achieve such purpose, and pursuant to Government Code Section 895.4, each of the PARTIES indemnifies, saves, and holds harmless the other PARTY for any claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, including attorneys' fees (collectively "Claims") as described below.

20.2 To the furthest extend allowed by law, the DISTRICT agrees to and shall indemnify, defend and hold harmless SCJCD and its governing board, trustees, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives ("SCJCD Indemnitees") from any and all Claims to the extent arising out of DISTRICT or District Indemnitees' (as defined below) negligence, wrongful acts or omissions, or willful misconduct relating to the performance of this CCAP Agreement, except to the extent caused by the gross negligence or intentional misconduct of SCJCD or SCJCD Indemnitees.

20.3 To the furthest extend allowed by law, SCJCD agrees to and shall indemnify, defend and hold harmless the DISTRICT and its governing board, trustees, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives ("District Indemnitees") from any and all Claims, to the extent arising out of SCJCD or SCJCD Indemnitees' negligence, wrongful acts or omissions, or willful misconduct relating to the performance of this CCAP Agreement, except to the extent caused by the gross negligence or intentional misconduct of the DISTRICT or District Indemnitees..

20.4 These indemnity provisions shall survive termination or expiration of this CCAP Agreement or any related course agreement, and is in addition to any other rights or remedies that DISTRICT or SCJCD may have under law and/or otherwise.

21. INSURANCE

21.1 Each PARTY, in order to protect the other PARTY, its agents, employees and officers against Claims and liability for death, injury, loss and damage arising out

of or in any manner connected with the performance and operation of the terms of this CCAP Agreement, shall secure and maintain in force during the entire term of this CCAP Agreement, insurance coverage or an approved program of self-insurance in the amount of not less than TWO MILLION DOLLARS ($2,000,000) per incident and TEN MILLION DOLLARS ($10,000,000) in the aggregate, and property damage insurance of not less than ONE MILLION DOLLARS ($1,000,000) per accident with an admitted California insurer duly licensed to engage in the business of insurance in the State of California, or public entity risk management Joint Powers Authority, authorized to provide public liability and property damage insurance in the state of California. The DISTRICT's said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name Sonoma County Junior College District, its trustees, agents, employees and officers as additional insureds for the purposes of this CCAP Agreement. SCJCD's said policy of insurance, insurance coverage through a public entity risk management JPA or program of self-insurance shall expressly name Santa Rosa City Schools, its trustees, agents, employees and officers as additional insureds for the purposes of this CCAP Agreement. Each PARTY shall provide the other PARTY a certificate of insurance including such endorsement and waiving subrogation rights against such additional insureds prior to the start of the initial Courses.

21.2 For the purpose of Workers' Compensation, each PARTY shall be the "primary employer" for all its personnel who perform services as Instructors and support staff. Each PARTY shall be solely responsible for processing, investigating, defending, and paying all workers' compensation claims by their respective personnel made in connection with performing services and receiving instruction under this CCAP Agreement. Each PARTY agrees to hold harmless, indemnify, and defend the other PARTY, its governing board, trustees, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any liability resulting from its failure to process, investigate, defend, or pay any workers' compensation claims by that PARTY'S personnel connected with providing services under this CCAP Agreement.

22. NON-DISCRIMINATION

22.1 Neither the DISTRICT nor SCJCD shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

23. INTEGRATION, MODIFICATION AND AMENDMENT

23.1 Appendix A is incorporated by this reference into this CCAP Agreement.

23.2 This CCAP Agreement and Appendix A sets forth the entire agreement between the PARTIES relating to the subject matter of this CCAP Agreement. This CCAP Agreement and Appendix A supersede any prior agreements, promises,

negotiations, or representations, express or implied, oral or written, not included in this CCAP Agreement and Appendix A.

23.3 No modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be binding unless made in writing and signed by both PARTIES.

23.4 DISTRICT is aware and acknowledges that SCJCD may enter into CCAP agreements with other school districts or county offices of education. All CCAP agreements will include all terms required by law, although the specific terms of each agreement may be modified. However, CCAP agreements with other school districts or county offices of education will not modify, alter, or extinguish the rights and duties of SCJCD or DISTRICT under this CCAP Agreement.

24. GOVERNING LAWS

24.1 This agreement shall be interpreted according to the laws of the State of California.

24.2 The venue of any action or proceeding in connection with this CCAP Agreement shall be Sonoma County, California, unless the PARTIES mutually agree on venue being in a different County.

25. SCJCD BOUNDARIES

25.1 For locations outside the geographical boundaries of SCJCD, SCJCD will comply with the requirements of Title 5 of the California Code of Regulations, Sections 53000 et seq. or as amended, concerning approval by adjoining high school or community college districts and use of non- district facilities.

26. SEVERABILITY

26.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force and effect.

27. COUNTERPARTS

27.1 This CCAP Agreement may be executed by the PARTIES in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

28. NOTICES.

28.1 All notices under this CCAP Agreement shall be in writing and delivered by hand, electronic mail, overnight courier, or regular, certified, or registered mail, return receipt requested, and will be deemed received upon personal delivery, acknowledgment of receipt of electronic transmission, the promised delivery date

after deposit with overnight courier, or five (5) days after deposit in the mail. Notices must be sent to the person identified below at the addresses set forth in this Agreement or such other address as either Party may specify in writing.

Sonoma County Junior College Kate Jolley VP, Finance/Administrative Services 1501 Mendocino Ave Santa Rosa, CA 95401 kjolley@santarosa.edu	Santa Rosa City Schools Dr. Roderick Castro Assistant Superintendent Educational Services 110 Stony Point Road, Suite 210 Santa Rosa, CA 95401 rcastro@srcs.k12.ca.us

29. PROVISIONS REQUIRED BY LAW DEEMED INSERTED; COMPLIANCE WITH APPLICABLE LAW

29.1 All provisions required by law to be inserted in this CCAP Agreement shall be deemed to be inserted and this CCAP Agreement shall be read and enforced as though they were included. If through mistake or otherwise, any provision is not inserted or is not correctly inserted, then upon application of either PARTY, the CCAP Agreement may be amended to make the insertion or correction.

29.2 Each PARTY shall comply with all applicable law in the performance of its obligations under this CCAP Agreement.

SIGNATURES

IN WITNESS WHEREOF, the PARTIES hereto have executed this Agreement on the day and year written below.

By: Lisa August (Jun 25, 2025 14:30 PDT) Date: _____

Dr. Roderick Castro
XXXXXXXXXXXXXX
Assistant Superintendent Educational Services
Santa Rosa City Schools

By: _____ Date: 3/11/2025

Dr. Angélica Garcia, Superintendent/President
SONOMA COUNTY JUNIOR COLLEGE DISTRICT

SONOMA COUNTY JUNIOR COLLEGE DISTRICT Board Meetings:

(a) Information and Public Comment Board Meeting Date: 3/11/2025

(b) Approval Date: 3/11/2025

Santa Rosa City Schools District Board Meetings:

(a) Information and Public Comment Board Meeting Date:

(b) Approval Date:

APPENDIX A
COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP AGREEMENT
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT

WHEREAS, Sonoma County Junior College District ("SCJCD") and Santa Rosa City Schools ("DISTRICT"), entered into College and Career Access Pathways Partnership Agreement ("CCAP Agreement") effective upon execution of the contracts;

WHEREAS, SCJCD and the DISTRICT agree to record SCJCD and DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing required reporting requirements within California Education Code section 76004(c), including, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and

WHEREAS, SCJCD and the DISTRICT agree to record SCJCD and DISTRICT specific components of the CCAP Agreement using the Appendix to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses as required by California Education Code section 76004(c); and

NOW THEREFORE SCJCD and DISTRICT agree as follows:

1. TERM FOR APPENDIX

1.1 The PARTIES agree that this Appendix A shall cover the specific details for the following term(s):

TERM	YEAR
Fall	2025
Spring	2026

2. EDUCATIONAL ADMINISTRATORS

2.1 SCJCD and DISTRICT each designate their respective Educational Administrators:

LOCATION	NAME AND TITLE	TELEPHONE	EMAIL
SCJCD	Robert Holcomb, Vice President, Asst. Superintendent, Academic Affairs	707-527-4615	rholcomb@santarosa.edu

DISTRICT Santa Rosa City Schools	Gabriel Albavera, Principal Elsie Allen High School	707 - 890-3810 x53101	galbavera@srcs.k12.ca.us
Santa Rosa City Schools	Dr. Monica Fong Interim Principal Santa Rosa High School	707-890-3800 x80303	mfong@srcs.k12.ca.us
Santa Rosa City Schools	Amy Wiese Principal Maria Carillo High School	707- 890-3820 Ext. 54105	awiese@srcs.k12.ca.us
Santa Rosa City Schools	April Santos Principal Montgomery High School	707- 890-3840 Ext. 51105	asantos@srcs.k12.ca.us

3. CRITERIA USED TO ASSESS ABILITY OF PUPILS TO BENEFIT FROM CCAP AGREEMENT COURSES OFFERED

Required: Describe the criteria used to assess the ability of pupils to benefit from the CCAP Agreement Course(s) offered (Ed. Code, § 76004, subd. (c)(1).):

4. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

4.1 SCJCD has identified the following educational program(s) and course(s) to be offered at the said date, time, and location; the total number of students to be served and projected FTES; and the instructor and employer of record.

Program Term or Year	2025-2026
Community College District	Sonoma County Junior College District
College	Santa Rosa Junior College
College Campus	N/A
Educational Program(s)/Department(s)	Agriculture/Natural Resources; Kinesiology Athletics & Dance; Counseling; Health Science; Business & Entrepreneurship; Applied Technology
School District	Santa Rosa City Schools
Total Number of High School Pupils to be Served:	22-30/section
Total Number of FTES to be Claimed by Community College District:	TBD

5. LIST OF CCAP AGREEMENT COURSES TO BE OFFERED IDENTIFIED BY DISTRICT SITE:

DISTRICT SITE: Elsie Allen High School	
TOTAL NUMBER OF STUDENTS TO BE SERVED: 22-30	TOTAL PROJECTED FTES: TBD

COURSE NAME	COURSE NUMBER (UNITS)	TERM	TIME	DAYS/ HOURS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
Introduction to Health Careers (HLC 51)	2	Fall 2025	TBD	TBD	TBD	SCJCD	Elsie Allen High School, Classroom TBD
College Success (COUN 53)	3	Spring 2026	TBD	TBD	TBD	SCJCD	Elsie Allen High School, Classroom TBD

DISTRICT SITE: Montgomery High School	
TOTAL NUMBER OF STUDENTS TO BE SERVED: 22-30	TOTAL PROJECTED FTES: TBD

COURSE NAME	COURSE NUMBER (UNITS)	TERM	TIME	DAYS/ HOURS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
College Success (COUN 53)	3	Fall 2025	TBD	TBD	TBD	SCJCD	Montgomery High School, Classroom TBD
Innovation (ESHP 101)	3	Spring 2026	TBD	TBD	TBD	SCJCD	Montgomery High School, Classroom TBD

DISTRICT SITE: Maria Carillo High School	
TOTAL NUMBER OF STUDENTS TO BE SERVED: 22-30	TOTAL PROJECTED FTES: TBD

COURSE NAME	COURSE NUMBER (UNITS)	TERM	TIME	DAYS/ HOURS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION

Introduction to Kinesiology (KINES 1)	3	Fall 2025	TBD	TBD	TBD	SCJCD	Maria Carillo High School, Classroom TBD
Introduction to Sports Medicine (KINES 4)	3	Spring 2026	TBD	TBD	TBD	SCJCD	Maria Carillo High School, Classroom TBD

DISTRICT SITE: Santa Rosa High School	
TOTAL NUMBER OF STUDENTS TO BE SERVED: 22-30	TOTAL PROJECTED FTES: TBD

COURSE NAME	COURSE NUMBER (UNITS)	TERM	TIME	DAYS/ HOURS	INSTRUCTOR	EMPLOYER OF RECORD	LOCATION
Beginning Floral Design (FLOR 83A)	2	Fall 2025	TBD	TBD	TBD	SCJCD	Santa Rosa High School, Classroom TBD
Identification and Handling of Flowers, Foliages and Plants (FLOR 116)	2	Spring 2026	TBD	TBD	TBD	SCJCD	Santa Rosa High School, Classroom TBD
Basic Drafting Skills (APTECH 45)	1.5	Fall 2025	TBD	TBD	TBD	SCJCD	Santa Rosa High School, Classroom TBD
Introduction to Computer-Aided Drafting (APTECH 46)	2	Spring 2026	TBD	TBD	TBD	SCJCD	Santa Rosa High School, Classroom TBD

6. BOOKS AND INSTRUCTIONAL MATERIALS

6.1 Pursuant to Section 7.2 of the CCAP Agreement, the PARTIES agree and understand that the books, instructional materials, specialized equipment, and other necessary equipment will be necessary for the Courses offered during the current Program Year. The total cost of books and instructional materials for Students enrolled in the Courses is the responsibility of the DISTRICT.

Name of High School: Elsie Allen High School				
COURSE NAME AND NUMBER	TEXTBOOK	COST	OTHER INSTRUCTIONAL MATERIALS	COST
Introduction to Health Careers (HLC 51)	TBD	TBD	TBD	TBD
College Success (COUN 53)	TBD	TBD	TBD	TBD

Name of High School: Montgomery High School				
COURSE NAME AND NUMBER	TEXTBOOK	COST	OTHER INSTRUCTIONAL MATERIALS	COST
College Success (COUN 53)	TBD	TBD	TBD	TBD
Innovation (ESHP 101)	TBD	TBD	TBD	TBD

Name of High School: Maria Carillo High School				
COURSE NAME AND NUMBER	TEXTBOOK	COST	OTHER INSTRUCTIONAL MATERIALS	COST
Introduction to Kinesiology (KINES 1)	TBD	TBD	TBD	TBD
Introduction to Sports Medicine (KINES 4)	TBD	TBD	TBD	TBD

Name of High School: Santa Rosa High School				
COURSE NAME AND NUMBER	TEXTBOOK	COST	OTHER INSTRUCTIONAL MATERIALS	COST
Beginning Floral Design (FLOR 83A)	TBD	TBD	TBD	TBD
Identification and Handling of Flowers, Foliages and Plants (FLOR 116)	TBD	TBD	TBD	TBD
Basic Drafting Skills (APTECH 45)	TBD	TBD	TBD	TBD
Introduction to Computer-Aided Drafting (APTECH 46)	TBD	TBD	TBD	TBD

7. JOINT FACILITIES USE PROTOCOLS:

7.1 SCJCD and DISTRICT shall adhere to the terms outlined in Section 19 of the CCAP Agreement. Pursuant to Section 19 of the CCAP Agreement, DISTRICT shall extend access and use of the following DISTRICT facilities for use for the Courses:

DISTRICT CAMPUS & ADDRESS	BUILDING NAME	CLASSROOM	DAYS	HOURS
Elsie Allen High School	TBD	TBD	TBD	TBD
Maria Carillo High School	TBD	TBD	TBD	TBD
Montgomery High School	TBD	TBD	TBD	TBD

Santa Rosa High School	TBD	TBD	TBD	TBD

7.2 If the PARTIES agree to use SCJCD, SCJCD shall extend access and use of the following SCJCD facilities:

SCJCD CAMPUS & ADDRESS	BUILDING NAME	CLASSROOM	DAYS	HOURS
N/A				

WITNESS WHEREOF, the PARTIES hereto have executed this APPENDIX A to the CCAP Agreement on the day and year written below.

By: Lisa August (Jun 25, 2025 14:30 PDT) Date: _____

Dr. Roderick Castro
XXXXXXXXXXXX
Assistant Superintendent Educational Services
Santa Rosa City Schools

By: _____ Date: 3/11/2025

Dr. Angélica Garcia, President
SONOMA COUNTY JUNIOR COLLEGE DISTRICT

Simulation Curriculum

Earth & Space Science / Anatomy & Physiology

Michael Goodman
13033 Ridgedale Drive #131
Minnetonka, MN 55305-1807
1-952-653-0493 Direct
1-866-688-4175 Office

5/1/25
Rev Quote # 050125M140

Beatrice D Gonzales
Santa Rosa City Schools
211 Ridgway Ave.
Santa Rosa CA 95401
bgonzales@srcs.k12.ca.us

Dear Ms. Gonzales,

Thank you for your school's continued support for Starry Night and Layered Earth!

Please accept this document as our official quote for renewal of the 1-year Starry Night and Layered Earth Group license. The terms are guaranteed for 90 days from the date above.

Price Summary 2025-2026 School Year (beginning 7/1/25)

Starry Night High School, 1-year 40-user Group license:	**$332**
Layered Earth Physical Geography, 1-year 40-user Group license:	**332**
Layered Earth Geology, 1-year 40-user Group license:	**332**
Total:	**$996**

Includes faculty & staff, digital teachers guides & student materials, updates & support

As a reminder, users may log in from any type of device and they may do so from any location. Starry Night is compatible with Chromebooks, Win/Mac computers, iPads and Android Tablets.

Most updates take place in the summer months. Changes will usually include new "Teachable Moments," menu options, "Favorites" and general functions. Updates, training and support are provided at no cost.

Our systems record no PII, including student names, email addresses or input data. Our systems record nothing about the school district, the school, its faculty or staff. Users of our curriculum operate anonymously. Names and email addresses are used for communication only. We share no customer information with 3rd parties. FERPA, COPPA, PPRA, IDEA, HECVAT, CSPA, CA-NDPA, Ed-law 2d, SOPPA/105 ILCS 85, SDPA, SDPC and similar privacy protocols are fully satisfied by our procedures.

We accept school purchase orders and procurement cards. Please include a primary contact name and email address with your purchase order.

Questions about this quote? Please call or write: 877-290-8256 | mgoodman@simcur.com

Thank you again,

Kind regards,

M. Goodman

Michael

consulting

Piner High School Freshman Orientation

June 2025

I. Overview

A V Consulting provides training, facilitation and community engagement services to people and groups seeking to collaborate and build cohesion towards their stated goals. A V Consulting believes presentations and service delivery should be enjoyable yet focused in order to equip people to communicate effectively, mitigate conflict, learn skills and transform their respective communities. In workplace settings that may involve interpersonal conflict, team dysfunction and a breakdown of communication, A V Consulting provides support through Training, Facilitation, Coaching & Consultation services that move individuals and groups to:

- Identify strengths, challenges and opportunities
- Explore diverse communication styles, perspectives and experiences
- Collaborate effectively as a team
- Build communication and conflict resolution skills
- Co-create solutions and agreements with disputing parties
- Strengthen and preserve relationships
- Repair harm through restorative practices

II. Summary of Request

After the success of the 2024 Freshman Orientation back in August of 2024, Piner High School (Santa Rosa, CA) seeks to partner once again with A V Consulting to deliver a one-day freshman orientation day for it's incoming 9th grade class prior to the start of the 2025-2026 school year. The purpose of the day would to facilitate a community building experience for incoming students and orient them on Piner High Schools culture and expectations in order for them to be successful students and members of the Piner HS community their first year. By the end of the day the students will have achieved the following outcomes:

- Participated in activities that facilitate positive peer to peer relationship building
- Have a clear understanding of their role in contributing to the school's culture
- Understand the school standards and the expectations set forth as students
- Be aware of the schools resources and support systems available to them

To achieve this AV Consulting will work with a team of Piner High School leaders made up of both student and adults to prepare them to co-lead the freshman orientation day. First, AV Consulting will deliver a training that will prepare the team to run interactive activities, facilitate small group conversations and community building exercises to ensure students feel safe and respected in their new academic environment.

Second, AV Consulting with work with school leaders to co-design the day's schedule to ensure it meets the above desired outcomes. Finally, on the day of the orientation, AV Consulting's role will be will be to MC the days events and facilitate key conversations between staff and incoming freshman.

III. Timeline & Delivery

AV Consulting will work alongside Piner High School leaders to plan and schedule the leaders training and Freshmen orientation day. While a specific time and date is not determined yet the following proposed timeline is suggested:

- Prep & Correspondence July – Aug 2025
- Student Leaders Training August 12, 2025 – 10AM-12PM
- Freshman Orientation August 13, 2025 - 8AM-12PM

The venue for both events will be provided and coordinated by Pinder HS leaders. Any accompanying materials will be co-designed and provided in collaboration between AV Consulting and Piner HS. Piner High School shall be responsible for invitation and outreach of participants for the pre-training and participation on August 12 and 13.

IV. Qualifications

The AV Consulting team has been providing training and facilitation to professional, educational and community based groups for nearly three decades. The delivery and process are highly interactive and use a variety of methods that engage different learning styles. From the outset AV Consulting establishes a tone of high support balanced with high accountability to ensure participants feel safe to express their-selves without fear of repercussion or reprisal. All services are set up with preventative measures to ensure a safe and quality dialogue that promotes and protects all participant's ideas, questions and commentary on the subject matter regardless of rank, popularity or position.

V. Fee Schedule

- *$150/hr. Prep & Coordination*. This includes all communication & correspondence between AV Consulting and project stakeholders, prior or post of a presentation/training delivery. This includes but it not limited to 1-1 meetings and consultations (live or electronic), the development of materials, surveys, translation services, set up/take down, post meeting summary, written reports, analysis and recommendations given or requested.
- *$350/hr. Delivery*. This is defined as any and all trainings, presentations, meeting facilitation or moderation of people groups 2 or more, who attend face to face, via phone conference call, live video feed, text chat or other social media means where dialogue, participatory processes and group input is offered and provided
- Travel: Travel fees are cumulative vehicle rental, lodging and meals during project duration.

Proposed Estimate for Piner High School

Estimated total prep and coordination time: 15 hours @ $150/hr	$ 2,250.00
Estimated total delivery time: 10 hours @$350/hr	$ 3,500.00
Travel & Lodging	$ 1,000.00
Materials & Misc	$ 750.00
Estimated total cost shall not exceed	**$ 7,500.00**

To initiate services, AV Consulting requires 40% ($3,000.00) of total amount to procure 2025 meeting dates and designate appropriate preparation and coordination time. Payment is required on or before services are delivered and upon a mutually agreed to services contract agreement.

This AGREEMENT will commence after both parties have signed. Either party may cancel this AGREEMENT and all parties shall be released from any liability or damages hereunder, if either is unable to fulfill the terms due to an act of God or any other legitimate conditions beyond the control of the AV Consulting or services recipient. However, it is agreed by both parties that best efforts will be made by both parties to so adapt that the training be presented as scheduled.

This AGREEMENT is governed by the laws of the State of California and cannot be changed except in writing and signed by both parties. The undersigned parties bind themselves to the faithful performance of this AGREEMENT. It is mutually understood that this AGREEMENT shall not become effective until approved by parties involved.

Piner High School Representative

Dated: 07/14/2025

By: Lisa August (Jul 14, 2025 08:36 PDT)

Lisa August, Interim Superintendent

Alejandro Vilchez, A V CONSULTING

Dated:_____

By:_____

Alejandro Vilchez, Principal

BD: 8/13/2025 (estimate)

Proposed Timeline:

July – Aug Correspondence	**15 hours**
o Communication, Logistics & Planning *(Agenda Design, Video, Materials Prep)*	
Aug 12	**5 hours**
o Student Leaders Training	3.5
o Student Leaders / Staff Orientation & Agenda Walk Thru	1.5
Aug 13 - Student Orientation Agenda	**5 hours**
Set up	7:00-9:00AM
Welcome and Plenary in Auditorium	9:00-9:45AM
Overview of Day	
Energizers / Community Building	
Student Video / Student Panel	
Group ONE – Campus Tours Group TWO – Meet 9th Grade Teachers Team	9:45-10:30AM
15 min break	
Group ONE – Meeting 9th grade Teacher Team Group TWO – Campus Tour	10:45-11:15AM
Return to Auditorium / Principal Conversation	11:15-11:45AM
Raffle / T-shirt toss / Closing Remarks	11:45-12:00PM

VIDEO IDEA: – Reflections of a Freshman

- What's the biggest misconception others have about Piner?
- What are some of your memories as an incoming 9th grader here at Piner?
- What are some of the stupid things you did? How did you recover?
- What were some of the things your proud of as a freshman
- What's a key to having a good first year at Piner?