

ACTION MEMORANDUM

TO: Bibb County Board of Education

FROM: Timikel Sharpe, Executive Director of School Nutrition
Elaine Wilson, Director of Procurement

SUBJECT: Approval of School Nutrition Procurement Plan

Summary

The Procurement Department is recommending that the Board of Education adopt the School Nutrition Procurement Plan for FY 2021.

Background

The US Department of Agriculture (USDA) has mandated that all school nutrition departments implement a Procurement Plan based off the local policies and procedures in conjunction with the USDA regulations. The language for the new procurement plan is mandated language under the new procurement regulations.

The Procurement plan for School Nutrition will not replace any of the district's procurement policies or manuals currently in place. However, when dealing with school nutrition procurement, the Director of Procurement and the Executive Director of School Nutrition will ensure all USDA and district policies and procedures are followed and implemented.

The USDA has stated that all procurement plans for School Nutrition must be provided to and approved by the local board of education.

Recommendation

It is recommended that the Bibb County Board of Education adopt the School Nutrition Procurement Plan.

Superintendent's Comments and Approval

<u>Superintendent's Comments</u>	
Dr. Curtis L. Jones, Jr.	Approved