

## MEETING MINUTES

---



Scan the above QR code with your phone to view this meeting agenda on your phone.

Open Session - 7:00 p.m.

Public comment may be submitted via several methods and there will be an opportunity to speak during the meeting.

Directions on how to submit a comment are available at: <https://www.pvpusd.net/specialboe/>

### Attendance

---

#### Voting Members

Linda Kurt, President

Sara Deen, Vice President

Eric Alegria - Board Member

Ami Gandhi - Board Member

#### Administrators

Devin Serrano, Superintendent

Rick Licciardello, Assistant Superintendent, Human Resources

Kimberly Taylor, Executive Director, Student Services

Brenna Terrones, Assistant Superintendent, Administrative Services

Suzanne Wildey, Assistant Superintendent, Educational Services

#### A. 7:00 p.m. - Call to Order

President Kurt called the meeting to order at 7:00 p.m.

#### B. Pledge of Allegiance to the Flag

#### C. Approval of Agenda

##### 1. Approval of the Special Board of Education Meeting Agenda for August 27, 2025

That the Board approve the agenda for the Special Board of Education Meeting of August 27, 2025, as presented.

Motion made by: Eric Alegria

Motion seconded by: Sara Deen

Voting:

Ami Gandhi - Yes

Eric Alegria - Yes

Sara Deen - Yes

Linda Kurt - Yes

## **D. Public Communications**

### **1. Public Comment on Open Session Agenda Items**

## **E. Discussion**

### **1. Selection of Clerk of the Board of Education**

That Eric Alegria be nominated as Clerk of the Board of Education.

Motion made by: Ami Gandhi

Motion seconded by: Sara Deen

Voting:

Ami Gandhi - Yes

Eric Alegria - Yes

Sara Deen - Yes

Linda Kurt - Yes

### **2. Discussion of Method to be Used to Fill Julie Hamill's Vacant Seat on the Board of Education; and Adoption of either Resolution No. 1 - 2025/26, Calling for the Board to Make a Provisional Appointment to Fill the Vacancy Only Until the Next Regularly Scheduled Election for District Governing Board Members, or Resolution No. 2 - 2025/26, Ordering an Election to Fill the Vacancy Created by the Resignation**

That the Board adopt Resolution 1-2025/26 Filling Vacancy on Board (Exhibit A), calling for the appointment of a provisional Board Member to fill the Board member vacancy.

Motion made by: Sara Deen

Motion seconded by: Eric Alegria

Voting:

Ami Gandhi - Yes

Eric Alegria - Yes

Sara Deen - Yes

Linda Kurt - Yes

### **3. Timeline and Procedure for Making a Provisional Appointment**

The Board discussed the process and timeline for a Provisional Appointment. The application

deadline was changed to September 17th at 5 p.m. The Board will review applications at the Thursday, September 25th Board meeting, If needed, a special meeting will be held Tuesday, September 30 to interview applicants.

That the Board also adopt Resolution No 3 -2025/26, establishing the procedure for the appointment of a provisional Board member, as amended:

- To allow for prior Board members to submit name for consideration without application.
- To change the application due date in exhibits to September 17th at 5:00 p.m.

Motion made by: Eric Alegria

Motion seconded by: Ami Gandhi

Voting:

Ami Gandhi - Yes

Eric Alegria - Yes

Sara Deen - Yes

Linda Kurt - Yes



ResolutionNo.3 -2025-26 - Establishing Procedure for Provisional Appointment (as am..

#### **4. Resolution No. 4 - 2025/26 Candidate Statement Policy in a Special Election**

Not discussed as it was non-applicable based on the result of Agenda Item E2.

#### **5. Board Reassignment of Julie Hamill's Board Representative Positions**

That the Board reassign the following appointments effective immediately:

- PVPUSD Citizens' Bond Oversight Committee for Measure SOS to Linda Kurt
- PVP PTA Council Legislative Representative Meetings to Sara Deen
- Los Angeles County Committee on School District Organization Representative to Eric Alegria
- Board Liaison to City of Rolling Hills to Linda Kurt

Motion made by: Sara Deen

Motion seconded by: Eric Alegria

Voting:

Ami Gandhi - Yes

Eric Alegria - Yes

Sara Deen - Yes

Linda Kurt - Yes

#### **F. Adjournment**

The meeting adjourned at 7:35 p.m.

---

Superintendent of Schools and

---


Secretary of the Board of Education

## Supporting Documents

---

The following PDFs were attached to the minutes:

### **E. 3. Timeline and Procedure for Making a Provisional Appointment**

 ResolutionNo.3 -2025-26 - Establishing Procedure for Provisional Appointment (as amended)

**BEFORE THE GOVERNING BOARD OF THE  
PALOS VERDES PENINSULA UNIFIED SCHOOL DISTRICT**

**RESOLUTION ESTABLISHING PROCEDURE FOR THE APPOINTMENT OF A  
PROVISIONAL BOARD MEMBER**

**RESOLUTION NO. 3-2025/26**

**RESOLVED**, by the Governing Board of the Palos Verdes Peninsula Unified School District (“Board”) County of Los Angeles, State of California that:

**RECITALS**

**WHEREAS**, on August 22, 2025 Board member Julie Hamill resigned, approximately 16 months prior to her term of office; and

**WHEREAS**, Board member Julie Hamill’s resignation creates a vacancy on the Board; and

**WHEREAS**, California Education Code section 5091(a)(1) requires the Board to either appoint a provisional board member or order an election to fill the vacancy within 60 days of the event creating the vacancy; and

**WHEREAS**, the 60<sup>th</sup> day following August 22, 2025, is Tuesday, October 21, 2025; and

**WHEREAS**, a provisional appointment will be effective only until the next regularly scheduled election for Palos Verdes Peninsula Unified School District to be held on November 3, 2026; and

**WHEREAS**, at its meeting of August 27, 2025, the Board adopted Resolution No.1-2025/26 determining to proceed by way of appointing a provisional Board member; and

**NOW THEREFORE, BE IT RESOLVED AND ORDERED AS FOLLOWS:**

1. That the Superintendent, or designee, is hereby directed to advertise the fact of the vacancy and the process for obtaining an application for service as a provisional Board member in the following newspapers: The Daily Breeze and Palos Verdes Peninsula News. The advertisement shall be substantially in the form attached hereto as Exhibit 1.

2. That the application materials shall be substantially in the form set forth in Exhibit 2 to this Resolution; and

3. That the deadline for submission of completed application materials shall be **5:00 p.m. on Wednesday, September 17<sup>th</sup>** ~~4:00 p.m. on Thursday, September 26, 2025~~, in the office of the Superintendent; and

**4. That former Board members may simply notify the district of their intent to apply. They will not have submit application paperwork with the exception of an updated Form 700; and**

5. That applications will be logged in as they are received by the Superintendent, or designee. The Superintendent’s determination as to the time of receipt shall be final; and

6. That upon closure of the application period, the Superintendent, or designee, shall forward to each applicant, information as to the time, date, location and order of interviews, if such interviews are desired by the Board; and

7. That upon closure of the application period, the Superintendent, or designee, shall forward to each Board member the applications received and the interview materials; and

8. That the Board shall hold a special meeting on **Tuesday, September 30<sup>th</sup> at 6:00 p.m.** ~~Wednesday, October 1<sup>st</sup> at 5:30 p.m.~~, or at such other or additional times as the Board may determine in accordance with law, for the purpose of voting on a provisional appointee, and swearing into office the selected individual; and

9. That the Superintendent, or designee, shall comply with the notice posting and publication requirements set forth in Education Code section 5092, and the notice to be posted and published shall be substantially in the form set forth in Exhibit 3 hereto; and

10. That the Board delegates to the Superintendent, or designee, all authority necessary and proper for the accomplishment of the purposes of this Resolution.

The foregoing resolution was considered, passed and adopted by this Board at its special meeting of August 27, 2025, by the following vote:

**PASSED AND ADOPTED** by the Board of Education of the Palos Verdes Peninsula Unified School District this 27<sup>th</sup> day of August, 2025, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAINED: \_\_\_\_\_

I, Linda Kurt, President of the Palos Verdes Peninsula Unified School District Board of Education, do hereby certify that the foregoing is full, true, and correct copy of the Resolution passed and adopted by said Board at the special meeting held on said date, which Resolution is on file in office of said Board.

---

Linda Kurt  
President of the Board of Education  
Palos Verdes Peninsula Unified School District

I, \_\_\_\_\_, Clerk of the Palos Verdes Peninsula Unified School District Board of Education, do hereby certify that the foregoing Resolution was regularly introduced and adopted by the Palos Verdes Peninsula Unified School District Board of Education at a special meeting thereof held on the 27<sup>th</sup> day of August, 2025, by the above described vote of the Governing Board;

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Palos Verdes Peninsula Unified School District Board of Education on the 27<sup>th</sup> day of August, 2025.

---

Clerk of the Board of Education  
Palos Verdes Peninsula Unified School District

