

MEETING MINUTES

The Santa Rosa City Schools Board Meeting of September 10, 2025, starting at 6:00 pm at Santa Rosa City Hall Council Chambers (100 Santa Rosa Ave, Santa Rosa, CA 95404), is in a hybrid format. The public can attend and **comment in person by presenting a blue card to the Santa Rosa City Schools Administrative Staff at the time of the meeting**, or view/listen to the meeting in a virtual format via Zoom. **No public comments will be taken via the virtual format.** For more information on viewing/listening to the meeting virtually via Zoom or by phone, please click [HERE](#).

La reunión de la mesa directiva del distrito escolar Santa Rosa City Schools el 10 de septiembre del 2025, a partir de las 6:00 p. m., se llevará a cabo en un formato híbrido. El público puede asistir y **hacer comentarios en persona** presentando una tarjeta azul a la Asistente Ejecutiva en la Cámara del Ayuntamiento de Santa Rosa (100 Santa Rosa Ave, Santa Rosa, CA 95404) o ver/escuchar la reunión en formato virtual a través de Zoom. **No se aceptarán comentarios públicos a través del formato virtual.** Para obtener más información sobre cómo ver/escuchar la reunión virtualmente a través de Zoom o por teléfono, haga clic [AQUÍ](#).

Individual speakers shall be allowed **one to three minutes** to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the presiding officer may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The presiding officer may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add (BP 9323).

Cada orador tendrá de **uno a tres minutos** para dirigirse a la mesa directiva sobre cada tema incluido o no en la agenda. La mesa directiva puede limitar el tiempo total para la participación del público sobre cada tema a 20 minutos. Con el consentimiento de la mesa directiva, la presidenta puede aumentar o disminuir el tiempo permitido para comentarios del público, dependiendo del tema y del número de personas que deseen comentar. La presidenta puede realizar una encuesta entre los oradores a favor o en contra de un tema en particular y puede solicitar que otras personas hablen sólo si tienen algo nuevo que agregar (BP 9323).

For questions or comments, please contact the Superintendent's Office at (707) 890-3800 ext. 80101 or mmartin@srcs.k12.ca.us.

To view future board meeting dates, click [HERE](#).

To view agendas and minutes from July 2016–August 12, 2020, click [HERE](#).

To view agendas and minutes prior to July 27, 2016, please contact the Superintendent's Office at (707) 890-3800 ext. 80101, mmartin@srcs.k12.ca.us.

To view recordings of past board meetings, click [HERE](#).

MISSION: SRCS ensures equitable access to a transformative educational experience grounded in the assets of our students, staff, and community. We nurture the whole student in an engaging, challenging, and safe environment. We recognize and value each student's individuality and our community's cultural wealth.

VISION: SRCS will send students into the world empowered to find purpose, think critically, embrace diversity, work together, and adapt to our changing planet, and live healthy and fulfilling lives.

Attendance

Voting Members

Omar Medina, Board of Education Trustee

Nick Caston, Board of Education Vice President

Jeremy De La Torre, Board of Education Clerk

Mark Kirby, Board of Education Trustee

Donna Prak, Board Trustee

A. CALL TO ORDER (4:00 p.m.)

Vice President Caston called the meeting to order at 4:00 pm.

1. Public Comment on Closed Session Agenda

There was no public comment on the Closed Session agenda.

B. RECESS TO CLOSED SESSION

Vice President Caston stated that the following items would be discussed during the Closed Session meeting:

- Public Employee Discipline/Dismissal/Release
- Conference With Legal Counsel – Existing Litigation
- Conference With Legal Counsel – Anticipated Litigation
- Student Expulsions
- Public Employee Performance Evaluation

The meeting recessed to Closed Session at 4:01 pm.

1. Public Employee Discipline/Dismissal/Release [Gov. Code § 54957]

2. **Conference With Legal Counsel - Existing Litigation (Case name: OAH Case No. 2025070109, No.: 24CV00520/ No.: 23CV00397) [Gov. Code § 54956.9]**
3. **Conference With Legal Counsel - Anticipated Litigation (Number of potential cases: 2) [Gov. Code § 54956.9]**
4. **Student Expulsions (Case Nos: 2025/26-01) [Ed. Code § 48918]**
5. **Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators) [Gov. Code § 54957]**
6. **Closed and Open Session Notes**

C. RECONVENE TO OPEN SESSION (6:00 p.m.)

The meeting reconvened to the Open Session at 6:01 pm.

President McNally was absent
Trustee Jenkins was absent.

Student Board Members Carrillo and Olivera were present.

1. Pledge of Allegiance

Vice President Caston led the Pledge of Allegiance.

2. Territorial Land Acknowledgment

Trustee Prak led the Territorial Land Acknowledgment.

3. Report of Actions Taken in Closed Session

The following report of action was taken in the Closed Session meeting:

- The Board voted unanimously to settle OAH Case No. 2025070109

4. Items Considered In Closed Session for Action In Open Session

There were no items considered in the Closed Session for action in the Open Session.

5. Statements of Abstention

There were no statements of abstention.

6. Adjustments to Agenda

Item G.5, Appointment of Vacant Committee Position: Board Finance Subcommittee was pulled.

D. REPORTS

1. California School Employee Association (CSEA) Santa Rosa 75 Report

President Mary Lehman gave a CSEA Santa Rosa 75 report.

2. Teamsters Local 665 Report

There was no report given by Teamsters Local 665.

3. Santa Rosa Teachers Association (SRTA) Report

President Kathryn Howell gave an SRTA report.

4. Superintendent Report

Interim Superintendent August gave a report.

5. Board President Report

Vice President Caston gave a report.

6. Board Member Reports

The following Board members gave a report:

- Trustee Medina
- Trustee Prak
- Trustee Kirby
- Trustee De La Torre

7. Student Board Members Report

Student Board Members Olivera and Carrillo did not give a report.

E. PUBLIC COMMENT ON NON AGENDA AND CONSENT ITEMS

The following individuals addressed the Board during public comment:

- Kathy Hayes, offering thanks for painting EAHS
- Jackie Elward, involuntary transfer process

F. CONSENT ITEMS

Motion Passed: Approval of Consent Items, F.1 - F.10

Student Board Member Carrillo preferential vote: Aye

Student Board Member Olivera preferential vote: Aye

Motion made by: Omar Medina

Motion seconded by: Mark Kirby

Voting:

Omar Medina - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

1. **Approval of Absent Board Members**
2. **Approval of Personnel Transactions**
3. **Approval of Vendor Warrants**
4. **Approval of Contracts**
5. **Approval of Contracts - Bond**
6. **Approval of Resolution No. 2025/26-06 Approving the 2024-25 Appropriations Limitation Recalculation and 2025-26 Estimated Appropriations Limitation Calculation (Gann Limit)**
7. **Approval of Guaranteed Maximum Price (GMP) for the Santa Rosa High School Parking Lot Improvements and Fencing Project**
8. **School Consolidation California Environmental Quality Act (CEQA) Notice of Exemption.**
9. **Update on Current Prop 28 and Approval of the Annual Report**
10. **Approval of Job Description for Community School Coordinator**

G. DISCUSSION / ACTION ITEMS

1. (Discussion) West County Transportation Agency Update

The following individuals presented the West County Transportation Agency (WCTA) update to the Board:

- Lisa August, Interim Superintendent
- Chad Barksdale, Executive Director, West County Transportation Agency

The presentation lasted 13 minutes.

The Board's questions and comments lasted 30 minutes.

The following individuals addressed the Board during public comment:

- Kathryn Howell gave public comment on behalf of HCMS Teacher

The final presentation will be added to the meeting minutes supporting documents.

2. (Action) 2024-25 Unaudited Actuals

The following individuals presented the 2024-25 Unaudited Actuals:

- Luz Cázares, Interim Associate Superintendent, Business Services
- Joel Dontos, Executive Director

The presentation lasted 18 minutes.
The Board's questions and comments lasted 11 minutes.

Motion Passed: 2024-25 Unaudited Actuals
Student Board Member Olivera preferential vote: Aye
Student Board Member Carrillo preferential vote: Aye

Motion made by: Omar Medina
Motion seconded by: Jeremy De La Torre

Voting:
Omar Medina - Yes
Nick Caston - Yes
Jeremy De La Torre - Yes
Mark Kirby - Yes
Donna Prak - Yes

3. (Discussion / Action) Second Read and Consideration of BP 4119.24, BP 4119.21, BP 1114

The following individuals presented the Second Read and Consideration of BP 4119.24, BP 4119.21, BP 1114 to the Board:

- Dr. Vicki Zands, Assistant Superintendent of Human Resources
- Patrick Gannon, Public Information Officer

The total presentation time lasted 10 minutes.
The Board discussed and voted on each Board Policy separately.

BP 1114 District Sponsored Social Media

The Board's questions and comments lasted 8 minutes.

- It was the Board's suggestion to add this policy and language to the District Handbook.

Motion Passed: Approval of Updated BP 1114
Student Board Member Olivera preferential vote: Aye
Student Board Member Carrillo preferential vote: Aye

- Motion made by: Mark Kirby
- Motion seconded by: Donna Prak
- Voting:
-
- Mark Kirby - Yes
- Donna Prak - Yes
- Jeremy De La Torre - Yes

- Omar Medina - Yes
- Nick Caston - Yes

BP 4119.21 Professional Standards

The Board's discussion and questions lasted 18 minutes.

Motion Passed: Approval of Updated BP 4119.21

Student Board Member Olivera preferential vote: Aye

Student Board Member Carrillo preferential vote: Aye

- Motion made by: Mark Kirby
- Motion seconded by: Donna Prak
- Voting:
-
- Mark Kirby - Yes
- Donna Prak - Yes
- Jeremy De La Torre - Yes
- Omar Medina - Yes
- Nick Caston - Yes

BP 4119.24 Maintaining Appropriate Adult-Student Interactions

The Board's questions and comments lasted 28 minutes.

The Board requested edits and amendments to BP 4119.24. The edits are attached to the minutes and will be brought back for approval on 9/24/2025.

Motion Failed: Approval of BP 4119.24

Student Board Member Olivera preferential vote: Aye

Student Board Member Carrillo preferential vote: No

- Motion made by: Donna Prak
- Motion seconded by: Mark Kirby
- Voting:
-
- Mark Kirby - Yes
- Donna Prak - Yes
- Jeremy De La Torre - No
- Omar Medina - No
- Nick Caston - Yes

4. (Discussion) Enrollment and Capacity Discussion

The following individuals presented the Enrollment and Capacity Discussion to the Board:

- Lisa August, Interim Superintendent
- Emanuele Bardelli, Executive Director
- Stacy Desideri, Executive Director
- Erik Oden, Executive Director of M/O and Facilities
- Cathy Gotfrid, Project Manager, Facilities

The presentation lasted 9 minutes.

The Board's questions and comments lasted 67 minutes.

The following individuals addressed the Board during public comment:

- Angel Ortega
- Erin Matthews
- Emma Thompson
- Kathy Hayes

The final presentation PowerPoint is attached to the meeting minutes and supporting documents.

a. Elementary Schools

b. Secondary Schools

5. (Action) Appointment of Vacant Committee Position: Board Finance Subcommittee

This item was pulled from the agenda.

H. APPROVAL OF MINUTES

1. Approval of Minutes of the Regular Board Meeting Held On August 27, 2025

This item will be brought back for approval when there is a quorum.

I. BOARD MEMBER REQUESTS FOR INFORMATION

J. INFORMATION ITEMS

- 1. Future Board Discussion Items**
- 2. Educational Acronyms and Abbreviations**
- 3. Board Finance Subcommittee Meeting Dates**
- 4. Approval Notification by SCOE / LCAP 2025-26 Revised**

5. High School Voter Education Weeks (September 15–26, 2025)

K. ADJOURNMENT

The meeting adjourned at 10:22 pm.