SANTA ROSA CITY SCHOOLS

Field Trip Request

What is a Field Trip?
A field trip is an educational outing where students visit locations outside the classroom to enhance their learning through real-world experiences.

Submitter Name (First and Last)

Gayle Smith

Submitter Email

gsmith@srcs.k12.ca.us

Title

Ag Teacher

School Site

Santa Rosa High School

BASIC TRIP DETAILS

Type of Trip

- ○ Day Trip
- ● Overnight Trip

Over 100 miles?

- ● Yes
- ○ No

Start Date & Time of Proposed Trip (Time leaving the school site)

12/26/2025 3:30 AM

End Date & Time of Proposed Trip (Time returning to the school site)

01/01/2026 7:00 PM

Name of Destination of Proposed Trip

Arizona Nationals @ Arizona Expo State Fairgrounds

Destination Address

City

State

1826 W McDowell Rd	Phoeniz	AZ

Out-of-State Trip

The Office of Educational Services will be in contact with you to share more information about...

Reason for the Proposed Trip

Our livestock judging team will compete at their first National livestock show. We also will have another student show two different livestock; hogs and goats as well as compete in the Prepared Public Speaking contest.

SPECIFIC DETAILS

Read AR 6153.1

(https://drive.google.com/file/d/13DCWxV87UdviOR3Y4VZN-nj_qMt3clXA/view?usp=sharing)

Does this proposed trip involve a Dangerous Activity, as defined in Administrative Regulation 6153.1?

(●) Yes ( ) No

Select all dangerous activities that apply to this trip:

- [ ] Dunk tanks
- [ ] Trampolines
- [ ] Non-commercial aircraft or watercraft of any type
- [ ] Motor-sport vehicles
- [ ] Skating (including ice and roller)
- [ ] Skateboarding
- [ ] Firearms, rocketry, or explosives of any type
- [ ] Water sports (including skiing, surfing, scuba)
- [ ] Ropes courses
- [ ] Bicycling activities other than safety programs
- [x] Field trips to out-of-state or country destinations
- [ ] Field trips to snow country, backpack country, or natural waterways (including oceans, rivers, lakes)
- [ ] Swimming or wading (unless involving or sanctioned competition or instructional activities)
- [ ] Miscellaneous activities which present safety concerns (evaluated individually).

Does this proposed trip involve ANY document(s) that require a signature?

(●) Yes ( ) No

Attach the relevant document(s).

AZ Schedule 1.png

AZ Schedule 2.png

2025 Arizona National Livestock Show.docx

ATTENDEES & SUPERVISION

Provide the maximum expected number of each type of attendee:

TK-6 Students	7-8 Students	9-12 Students	Total Students	Adults	All Attendees
0	0	5	5	3	8

You have enough adults attending, but can always add more.

The minimum student-to-adult ratio for overnight trips is 9:1 and your ratio is 2:1. Excellent! Please list the names and phone numbers of your adult attendees in the table below.

By increasing the number of adults above, you can include extra chaperones, additional staff needed for special services, or alternates.

3 Adult Attendees

Role	Full Name	Phone Number
Primary Teacher	Gayle Smith	(707) 799-8799
Primary Teacher	Adrianna Begley	(707) 328-0290
Chaperone	Lisa Piehl	(707) 495-8971

CLASS COVERAGE

Will a substitute be needed?

- ○ Yes
- ● No
- ○ Doesn't Apply (Elementary)

How will your classes be covered?

This trip is over the Winter Break.

TRANSPORTATION

Main Method of Transportation

- ○ West Country Transportation Co.
- ○ Private Vehicle
- ○ Chartered Bus Co.
- ● SRCS Vehicle
- ○ City Bus
- ○ Walking
- ○ Flight

Additional Transportation, if any. (List any additional transportation methods)

The Ag Ford and bumper pull trailer will be used.

COSTS

Cost of Trip (e.g., Admission, Ticket, Facility use, etc.)	$200
Lodging Cost	$2000
Other Costs (e.g., Transportation, miscellaneous expenses)	$300 Value must be greater than zero unless walking trip.
Amount Subsidized by Club, PTO, or Grant	$2500

TOTAL $0.00

Per-Student Cost $0.00

How is the cost of the proposed trip funded? (Costs: Per Education Code 35330 and Title 5, CCR, Section 350. No student shall be charged for participating in a school-sponsored educational day field trip. Costs must be covered by public school funds, fundraising, donation, parent associations, or booster clubs)

The cost of the trip will be mostly funded by the vineyard CTE account, pie sale fundraiser, and FFA account.

Are you fundraising for this proposed trip?

(●) Yes ( ) No

Have your fundraising activities been approved?

(●) Yes ( ) No

Attach your Fundraiser Approval Documentation

Pie Fundraiser ASB Approval (2).JPG

Secondary

(https://docs.google.com/document/d/1B5PeiTW1I_jpVo7W6eNNjtYETLbx4ypQ/edit?usp=sharing&ouid=104325730359082843687&rtpof=true&sd=true)

OVERNIGHT TRIP

What are the educational benefits of the proposed overnight trip?

The students will be using deductive reasoning and critical thinking skills during the livestock quiz and judging contests. Then they will give a short but very detailed defensive presentation of their decisions from the livestock contest.

Is there an equivalent opportunity available closer to Santa Rosa?

( ) Yes (●) No

Will there be loss of class time?

( ) Yes (●) No

Is there any other loss of class time for this group within three weeks of this proposed trip (before or after)?

( ) Yes (●) No

Has this group taken an overnight trip before?

Trip Date

To what location?

◉ Yes ○ No	03/21/2025	State FFA Conferenc	

It is understood that no grade or extra credit will be given for participation or non-participation.

Field Trip Comments or Notes

SIGNATURES

Submitter	**Timestamp**
Gayle Smith	09/02/2025 03:29 pr
Principal or Delegate	**Timestamp**
Kimberly Clissold	09/11/2025 04:46 pr
Assistant Superintendent of Educational Services	**Timestamp**
Roderick Castro	09/23/2025 11:28 ar
Associate Superintendent of Business Services	**Timestamp**
Lisa August	09/30/2025 10:29 ar
Reviewing the Dangerous Activity component of this trip.	

Submission ID

SRHS1202