

## **MEETING MINUTES**

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The Santa Rosa City Schools Board Meeting of September 24, 2025, starting at 6:00 pm at Santa Rosa City Hall Council Chambers (100 Santa Rosa Ave, Santa Rosa, CA 95404), is in a hybrid format. The public can attend and **comment in person by presenting a blue card to the Santa Rosa City Schools Administrative Staff at the time of the meeting**, or view/listen to the meeting in a virtual format via Zoom. **No public comments will be taken via the virtual format.** For more information on viewing/listening to the meeting virtually via Zoom or by phone, please click [HERE](#).

La reunión de la mesa directiva del distrito escolar Santa Rosa City Schools el 24 de septiembre del 2025 a partir de las 6:00 p. m., se llevará a cabo en un formato híbrido. El público puede asistir y **hacer comentarios en persona** presentando una tarjeta azul a la Asistente Ejecutiva en la Cámara del Ayuntamiento de Santa Rosa (100 Santa Rosa Ave, Santa Rosa, CA 95404) o ver/escuchar la reunión en formato virtual a través de Zoom. **No se aceptarán comentarios públicos a través del formato virtual.** Para obtener más información sobre cómo ver/escuchar la reunión virtualmente a través de Zoom o por teléfono, haga clic [AQUÍ](#).

Individual speakers shall be allowed **one to three minutes** to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the presiding officer may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The presiding officer may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add (BP 9323).

Cada orador tendrá de **uno a tres minutos** para dirigirse a la mesa directiva sobre cada tema incluido o no en la agenda. La mesa directiva puede limitar el tiempo total para la participación del público sobre cada tema a 20 minutos. Con el consentimiento de la mesa directiva, la presidenta puede aumentar o disminuir el tiempo permitido para comentarios del público, dependiendo del tema y del número de personas que deseen comentar. La presidenta puede realizar una encuesta entre los oradores a favor o en contra de un tema en particular y puede solicitar que otras personas hablen sólo si tienen algo nuevo que agregar (BP 9323).

For questions or comments, please contact the Superintendent's Office at (707) 890-3800 ext. 80101 or [mmartin@srcs.k12.ca.us](mailto:mmartin@srcs.k12.ca.us).

To view future board meeting dates, click [HERE](#).

To view agendas and minutes from July 2016–August 12, 2020, click [HERE](#).

To view agendas and minutes prior to July 27, 2016, please contact the Superintendent's Office at (707) 890-3800 ext. 80101, [mmartin@srcs.k12.ca.us](mailto:mmartin@srcs.k12.ca.us).

To view recordings of past board meetings, click [HERE](#).

### **MISSION STATEMENT**

Students will be educated in a safe environment where they acquire critical thinking and social-emotional skills necessary to thrive in an evolving society.

### **VISION STATEMENT**

Santa Rosa City Schools ensures equitable access to an excellent and enriching educational experience grounded in the assets of our students, staff, and community.

### **Attendance**

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### **Voting Members**

Sarah Jenkins, Board of Education Trustee

Omar Medina, Board of Education Trustee

Roxanne McNally, Board of Education President

Nick Caston, Board of Education Vice President

Jeremy De La Torre, Board of Education Clerk

Mark Kirby, Board of Education Trustee

Donna Prak, Board Trustee

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### **A. CALL TO ORDER (4:00 p.m.)**

Vice President Nick Caston called the meeting to order at 4:00 pm.

#### **1. Public Comment on Closed Session Agenda**

There was no public comment on the Closed Session agenda.

### **B. RECESS TO CLOSED SESSION**

Vice President Caston stated the following items would be discussed during the Closed Session meeting:

- Student Readmissions (Case Nos: 2024/25-01)
- Student Expulsions (Case Nos: 2025/26-01, 2025/26-02 )
- Conference With Labor Negotiator Name of designated rep attending: Dr. Vicki Zands (SRCS); name of organization: Santa Rosa Teachers Association, CSEA Santa Rosa 75, Teamsters Union 665)
- Public Employee Discipline/Dismissal/Release
- Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators)

The meeting recessed to the Closed Session at 4:01 pm.

- 1. Student Readmissions (Case Nos: 2024/25-01) [Ed. Code § 48916]**
- 2. Student Expulsions (Case Nos: 2025/26-01, 2025/26-02 ) [Ed. Code § 48918]**
- 3. Conference With Labor Negotiator Name of designated rep attending: Dr. Vicki Zands (SRCS) ; name of organization: Santa Rosa Teachers Association, CSEA Santa Rosa 75, Teamsters Union 665) [Gov. Code § 54957.6]**
- 4. Public Employee Discipline/Dismissal/Release [Gov. Code § 54957]**
- 5. Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators) [Gov. Code § 54957]**
- 6. Closed and Open Session Notes**

**C. RECONVENE TO OPEN SESSION (6:00 p.m.)**

The meeting reconvened for the Open Session at 6:05 pm.

Student Board Member Carrillo was present.

**1. Pledge of Allegiance**

President McNally led the Pledge of Allegiance.

**2. Territorial Land Acknowledgment**

Dr. Sarah O'Connor led the Territorial Land Acknowledgment.

**3. Report of Actions Taken in Closed Session**

The following report of action taken during Closed Session:

- The Board approved the readmission for case number 2024/25-01.

**4. Items Considered In Closed Session for Action In Open Session**

The following items were considered during the Closed Session for action in the Open Session:

Motion Passed: Student Expulsion Case No. 2025/26-01

- Motion made by: Jeremy De La Torre
- Motion seconded by: Omar Medina
- Voting:
- Sarah Jenkins - Yes
- Donna Prak - Yes
- Roxanne McNally - Yes
- Nick Caston - Yes

- Mark Kirby - Yes
- Omar Medina - Yes
- Jeremy De La Torre - Yes

Motion Passed: Student Expulsion Case No. 2025/26-02

- Motion made by: Jeremy De La Torre
- Motion seconded by: Nick Caston
- Voting:
- Sarah Jenkins - Yes
- Donna Prak - Yes
- Roxanne McNally - Yes
- Nick Caston - Yes
- Mark Kirby - Yes
- Omar Medina - Yes
- Jeremy De La Torre - Yes

#### **5. Statements of Abstention**

There were no statements of abstentions.

#### **6. Adjustments to Agenda**

The following adjustments to the agenda were made:

- Pull Item F.7, Approval of Request for Proposal for Boys and Girls Club Sonoma-Marin, for further discussion
- Pull Item F.12, Approval of New Ethnic Studies Course Proposal, for further discussion
- Pull Item F.14, Approval of BP 4119.24, for further discussion

### **D. REPORTS**

#### **1. California School Employee Association (CSEA) Santa Rosa 75 Report**

President Mary Lehman gave a report.

#### **2. Teamsters Local 665 Report**

Teamsters Local 665 did not give a report.

#### **3. Santa Rosa Teachers Association (SRTA) Report**

President Kathryn Howell gave an SRTA report.

#### **4. Superintendent Report**

Interim Superintendent August gave a report.

#### **5. Board President Report**

There was no Board President report.

## **6. Board Member Reports**

The following Board Members gave a report:

- Trustee Jenkins
- Trustee Caston
- Trustee De La Torre
- Trustee Medina
- Trustee Kirby

## **7. Student Board Members Report**

Student Board Member Carrillo gave a report.

## **E. PUBLIC COMMENT ON NON AGENDA AND CONSENT ITEMS**

The following individuals addressed the Board during public comment:

- Jim Carroll, District spending
- Shayna Kirk, Board Policy on Ceremonies and Observances
- Micah Carlin-Goldberg, School community
- Ashley Bell, Facilities at SRHS
- Margaret Buhn, Free and Reduced lunch forms

## **F. CONSENT ITEMS**

Motion Passed: Consent Items F.1 - F.6, F.8-F.11, F.12, F.15

Student Board Member Carrillo preferential vote: Aye

Motion made by: Nick Caston

Motion seconded by: Mark Kirby

Voting:

Sarah Jenkins - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

### **1. Approval of Absent Board Members**

### **2. Approval of Personnel Transactions**

### **3. Approval of Vendor Warrants**

### **4. Approval of Donations and Gifts**

### **5. Approval of Contracts**

### **6. Approval of Contracts - Bond**

**7. Approval of Request for Proposal for Boys and Girls Club Sonoma-Marin**

This item was pulled for further discussion and review. Dr. Michael Reimer and Dr. Castro were present to answer the Board's questions.

Student Board Member Olivera arrived at 7:00pm for the meeting.

Motion Passed: Approval of Request for Proposal for Boys and Girls Club Sonoma-Marin

Student Board Member Carrillo preferential vote: Aye

Student Board Member Olivera preferential vote: Aye

Motion made by: Omar Medina

Motion seconded by: Mark Kirby

Voting:

Sarah Jenkins - No

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

**8. Update on Current Prop 28 and Approval of the Annual Report - Cesar Chavez Language Academy**

**9. Update on Current Prop 28 and Approval of the Annual Report - Santa Rosa Accelerated Charter School**

**10. Update on Current Prop 28 and Approval of the Annual Report - Santa Rosa Charter for the Arts School**

**11. Update on Current Prop 28 and Approval of the Annual Report - Santa Rosa French-American Charter School**

**12. Approval of New Ethnic Studies Course Proposal**

This item was pulled for further questions and discussion. Dr. Castro and John Fischer were present to answer the Board's questions.

Motion Passed: Approval of New Ethnic Studies Course Proposal

Student Board Member Carrillo preferential vote: Aye

Student Board Member Olivera preferential vote: Aye

Motion made by: Omar Medina

Motion seconded by: Jeremy De La Torre

Voting:

Sarah Jenkins - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes  
Jeremy De La Torre - Yes  
Mark Kirby - Yes  
Donna Prak - Yes

**13. Approval of Santa Rosa High School's FFA members to travel to Indianapolis, IN**

**14. Approval of BP 4119.24**

Trustee Medina requested to pull item F.14, Approval of BP 4119.24.

Motion Passed: Approval of BP 4119.24

Student Board Member Carrillo preferential vote: Aye

Student Board Member Olivera preferential vote: Aye

Motion made by: Nick Caston

Motion seconded by: Mark Kirby

Voting:

Sarah Jenkins - Yes

Omar Medina - No

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

**15. Approval of the Field Placement Affiliation MOU between Grand Canyon University and Santa Rosa City Schools**

**G. BOARD POLICY UPDATES / FIRST READ**

**1. (First Read) First Read of Updated BP 4219.21, BP 4219.24, BP 4319.21, BP 4319.24**

There was a brief discussion of the first read of BP 4219.21, BP 4219.24, BP 4319.21, and BP 4319.24.

**2. (First Read) First Read of Updated BP 5116.1 and BP 5117**

There was a brief discussion of the first read of BP 5116.1 and BP 5117.

**H. DISCUSSION / ACTION ITEMS**

**1. (Discussion) Santa Rosa City Schools / Sonoma County Office of Education, Six Projects Partnership Presentation**

The following individuals presented the Santa Rosa City Schools / Sonoma County Office of Education, Six Projects Partnership Presentation to the Board:

- Lisa August, Interim Superintendent

- Dr. Amie Carter, Superintendent, Sonoma County Office of Education
- Dr. Vincent Matthews, Consultant / Former Superintendent
- Cabinet Members

The presentation lasted 52 minutes.

The Board's questions and comments lasted 21 minutes.

The following attachments are part of the meeting minutes:

- PowerPoint Presentation from SCOE
- PowerPoint Presentation from SRCS
- Six Projects Report from SCOE

## **2. (Discussion) Proctor Terrace ES and Hidden Valley ES Trench Study Report**

The following individuals presented the Proctor Terrace ES and Hidden Valley ES Trench Study Report to the Board:

- Erik Oden, Executive Director
- Felicia Silveria, Project Manager
- Brian Cameron, Senior Project Manager
- Mike Jewitt, Associate Geologist

The presentation lasted 10 minutes.

The following individuals address the Board during public comment:

- Micah Carlin-Goldberg
- Crys Gray

The Board's questions and comments lasted 12 minutes.

The final presentation and trench study report is attached to the meeting minutes.

President McNally left the meeting at 9:30 pm.

Student Board Member Olivera left the meeting at 9:30 pm.

## **3. (Discussion / Possible Action) Boundary Discussion**

The following individuals presented the Boundary Discussion to the Board:

- Lisa August, Interim Superintendent
- Dr. Emanuele Bardelli, Executive Director
- Stacy Desideri, Executive Director

The presentation, questions and comments lasted 1 hour and 20 minutes.

The following individuals addressed the Board during public comment on Elementary / Secondary Boundary Discussion and EAHS Update:

- Kathy Hayes
- Kamala Brown
- Patrick Atchison
- Micah Carlin-Goldberg
- Amy McCoy
- Emma Thompson
- Ashley Bell
- Matthew Davis
- Crys Gray
- Ana Diaz

**a. Elementary Schools**

**b. Secondary Schools**

**c. Elsie Allen High School Update**

The following individuals presented the Elsie Allen High School Update to the Board:

- Dr. Roderick Castro, Assistant Superintendent of Ed Services
- Dr. LuzElena Perez, Executive Director of Secondary Education
- Dr. Sarah O'Connor, Director of SIESO
- Debi Cardozo, Director of College and Career Readiness
- Dr. Emanuele Bardelli, Executive Director of Information and Evaluation
- Casey Cunningham, Principal of EAHS

Motion Failed: Acceptance of staff recommendation to pause secondary boundary change, and accept staff recommendation on the phased-in model

- Motion made by: Omar Medina
- Motion seconded by: Jeremy De La Torre
- Voting:
- Sarah Jenkins - No
- Donna Prak - Yes
- Roxanne McNally - Not present
- Nick Caston - No
- Mark Kirby - No
- Omar Medina - Yes
- Jeremy De La Torre - Yes

Motion Passed: Through year one proposal with implementation of

4x4 model, broad community surveys, implementation of attendance rates, implementation of 7th and 8th grades for year 26/27, and maintaining adjusted boundaries.

Motion made by: Omar Medina

Motion seconded by: Jeremy De La Torre

Voting:

Sarah Jenkins - No

Omar Medina - Yes

Roxanne McNally - Not Present

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

**4. Public Hearing Regarding Sufficiency of Textbooks or Instructional Materials for 2025-26, Grades K-6**

Vice President Caston opened the Public Hearing Regarding Sufficiency of Textbooks or Instructional Materials for 2025-26, Grades K-6 at 10:03 pm.

There were no public comment during the Public Hearing.

**5. (Action) Sufficiency of Textbooks or Instructional Materials for 2025-26, Grades K-6**

Motion Passed: Sufficiency of Textbooks or Instructional Materials for 2025-26, Grades K-6

Student Board Member Carrillo preferential vote: Aye

Motion made by: Omar Medina

Motion seconded by: Mark Kirby

Voting:

Sarah Jenkins - Yes

Omar Medina - Yes

Roxanne McNally - Not Present

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

**6. Public Hearing Regarding Sufficiency of Textbooks or Instructional Materials for 2024-25, Grades 7-12**

Vice President Caston opened the Public Hearing Regarding Sufficiency of Textbooks or Instructional Materials for 2024-25, Grades 7-12 at 10:03 pm.

There was no public comment during the Public Hearing.

**7. (Action) Sufficiency of Textbooks or Instructional Materials for 2025-26, Grades 7-12**

Motion Passed: Public Hearing Regarding Sufficiency of Textbooks or Instructional Materials for 2024-25, Grades 7-12

Student Board Member Carrillo preferential vote: Aye

Motion made by: Omar Medina

Motion seconded by: Mark Kirby

Voting:

Sarah Jenkins - Yes

Omar Medina - Yes

Roxanne McNally - Not Present

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

**8. (Action) Acceptance of Governance Handbook**

This item, Acceptance of Governance Handbook, was not addressed due to time constraints and will be brought forward at a future meeting.

**I. APPROVAL OF MINUTES**

**1. Approval of Minutes of the Regular Board Meeting Held On August 27, 2025**

This Item I.1, Approval of Minutes of the Regular Board Meeting Held on August 27, 2025, was not addressed due to time constraints and will be brought forward at a future meeting.

**2. Approval of Minutes of the Special Board Meeting / Strategic Planning Workshop Held On September 2, 2025**

This Item I.2, Approval of Minutes of the Regular Board Meeting Held on September 2, 2025, was not addressed due to time constraints and will be brought forward at a future meeting.

**3. Approval of Minutes of the Regular Board Meeting Held On September 10, 2025**

This Item I.2, Approval of Minutes of the Regular Board Meeting Held on September 10, 2025, was not addressed due to time constraints and will be brought forward at a future meeting.

**J. BOARD MEMBER REQUESTS FOR INFORMATION**

**K. INFORMATION ITEMS**

- 1. Future Board Discussion Items**
- 2. Educational Acronyms and Abbreviations**
- 3. Facilities Projects Update**
- 4. Sonoma County Office of Education Letter: 2025/26 Budget Approval Letter**
- 5. Board Finance Subcommittee Meeting Dates**
- 6. Nominations Open: Sonoma County Committee on School District Organization**
- 7. Superintendent Student Leadership Council Committee**
- 8. Updated AR 5117 and AR 5116.1**

**L. ADJOURNMENT**

The meeting adjourned at 10:59 pm.

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Clerk of Board

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Date