

**This submission has been flagged for changes:**

Good afternoon. I don't have a concern with the trip. However, the form needs to be revised, please. If the parent association is paying for the costs, that needs to be indicated as a subsidy or grant. Please correct that section and resubmit. Thank you, Lisa



## Field Trip Request

**What is a Field Trip?**

A field trip is an educational outing where students visit locations outside the classroom to enhance their learning through real-world experiences.

**Submitter Name (First and Last)**

Ludovic Pallanca

**Submitter Email**

lpallanca@srcs.k12.ca.us

**Title**

Teacher

**School Site**

SR French-American Charter School

### BASIC TRIP DETAILS

**Type of Trip**

- Day Trip
- Overnight Trip

**Over 100 miles?**

- Yes
- No

**Start Date & Time of Proposed Trip (Time leaving the school site)**

11/09/2025 8:00 AM

**End Date & Time of Proposed Trip (Time returning to the school site)**

11/12/2025 10:00 PM

## Late Notice

**Overnight Trips** must be requested **at least 50 days in advance**. Your request *may* be denied on this basis alone, since your trip is within this timeframe.

### Name of Destination of Proposed Trip

International school of Boston

### Destination Address

45 Matignon Rd, Cambridge, MA 02140

### City

Cambridge

### State

MA

### Out-of-State Trip

The Office of Educational Services will be in contact with you to share more information about...

### Reason for the Proposed Trip

The Chess Team of SRFACS will participate to the AEFÉ North American Chess tournament.

## SPECIFIC DETAILS

### Read AR 6153.1

([https://drive.google.com/file/d/13DCWxV87UdviOR3Y4VZN-nj\\_qMt3clXA/view?usp=sharing](https://drive.google.com/file/d/13DCWxV87UdviOR3Y4VZN-nj_qMt3clXA/view?usp=sharing))

Does this proposed trip involve a Dangerous Activity, as defined in Administrative Regulation 6153.1?

Yes  No

Does this proposed trip involve ANY document(s) that require a signature?

Yes  No

Attach the relevant document(s).

Tournoi d'échecs à Boston - Dossier de présenta (1).pdf

## ATTENDEES & SUPERVISION

Provide the maximum expected number of each type of attendee:

| TK-6 Students | 7-8 Students | 9-12 Students | Total Students | Adults | All Attendees |
|---------------|--------------|---------------|----------------|--------|---------------|
|               | 3            |               |                | 2      |               |

14

0

17

19

### You have enough adults attending, but can always add more.

The minimum student-to-adult ratio for overnight trips is 9:1 and your ratio is 9:1. Excellent! Please list the names and phone numbers of your adult attendees in the table below.

By increasing the number of adults above, you can include extra chaperones, additional staff needed for special services, or alternates.

#### 2 Adult Attendees

| Role            | Full Name        | Phone Number   |
|-----------------|------------------|----------------|
| Primary Teacher | Ludovic Pallanca | (707) 710-4453 |
| Primary Teacher | Florian Mahe     | (707) 908-4148 |

#### CLASS COVERAGE

Will a substitute be needed?

- Yes  
 No  
 Doesn't Apply (Elementary)

#### TRANSPORTATION

Main Method of Transportation

- West Country Transportation Co.  
 Private Vehicle  
 Chartered Bus Co.  
 SRCS Vehicle  
 City Bus  
 Walking  
 Flight

How will the students be transported to and from the airport?

Families

Additional Transportation, if any. (List any additional transportation methods)

Private shuttle in Boston

## COSTS

Cost of Trip (e.g., Admission,  
Ticket, Facility use, etc.)

\$7600

Lodging Cost

\$0

Other Costs (e.g.,  
Transportation,  
miscellaneous expenses)

\$1

Value must be greater  
than zero unless  
walking trip.

Amount Subsidized  
by Club, PTO, or Grant

\$7601

**TOTAL** \$0.00

**Per-Student Cost** \$0.00

**How is the cost of the proposed trip funded? (Costs: Per Education Code 35330 and Title 5, CCR, Section 350. No student shall be charged for participating in a school-sponsored educational day field trip. Costs must be covered by public school funds, fundraising, donation, parent associations, or booster clubs)**

Parent Association Foundation

**Are you fundraising for this proposed trip?**

Yes  No

### Elementary

([https://docs.google.com/document/d/1ahByohy4v6tWGFS\\_k2imwDSuh6M0SL5W/edit?usp=sharing&oid=104325730359082843687&rtpof=true&sd=true](https://docs.google.com/document/d/1ahByohy4v6tWGFS_k2imwDSuh6M0SL5W/edit?usp=sharing&oid=104325730359082843687&rtpof=true&sd=true))

## OVERNIGHT TRIP

**What are the educational benefits of the proposed overnight trip?**

It is not only an enriching extracurricular experience but also a meaningful extension of our school's educational mission. It provides students with opportunities to grow academically, socially, and personally in ways that cannot be replicated within the classroom alone.

**Is there an equivalent opportunity available closer to Santa Rosa?**

Yes  No

**Will there be loss of class time?**

Yes  No

**How much?**

2 days

**Is there any other loss of class time for this group within three weeks of this proposed trip (before or after)?**

Yes  No

**Has this group taken an overnight trip before?**

Yes  No

**Trip Date**

11/11/2024

**To what location?**

Boston

It is understood that no grade or extra credit will be given for participation or non-participation.

**Field Trip Comments or Notes**

**SIGNATURES**

**Submitter**

*Pallanca*

**Timestamp**

09/29/2025 02:08 pm

**Principal or Delegate**

*Evelyn Anderson*

**Timestamp**

09/29/2025 02:17 pm

**Assistant Superintendent of Educational Services**

**Timestamp**

*Roderick Castro*

09/29/2025 02:23 pr

**Associate Superintendent of Business Services**

**Timestamp**

*Lisa August*

10/10/2025 10:56 ar

Reviewing the Dangerous Activity component of this trip.

**Submission ID**

SRFACS1307