

MEETING MINUTES

The Santa Rosa City Schools Board Meeting of October 8, 2025, starting at 4:00 pm at Santa Rosa City Hall Council Chambers (100 Santa Rosa Ave, Santa Rosa, CA 95404), is in a hybrid format. The public can attend and **comment in person by presenting a blue card to the Santa Rosa City Schools Administrative Staff at the time of the meeting**, or view/listen to the meeting in a virtual format via Zoom. **No public comments will be taken via the virtual format.** For more information on viewing/listening to the meeting virtually via Zoom or by phone, please click [HERE](#).

La reunión de la mesa directiva del distrito escolar Santa Rosa City Schools el 8 de octubre del 2025, a partir de las 4:00 p. m., se llevará a cabo en un formato híbrido. El público puede asistir y **hacer comentarios en persona** presentando una tarjeta azul a la Asistente Ejecutiva en la Cámara del Ayuntamiento de Santa Rosa (100 Santa Rosa Ave, Santa Rosa, CA 95404) o ver/escuchar la reunión en formato virtual a través de Zoom. **No se aceptarán comentarios públicos a través del formato virtual.** Para obtener más información sobre cómo ver/escuchar la reunión virtualmente a través de Zoom o por teléfono, haga clic [AQUÍ](#).

Individual speakers shall be allowed **one to three minutes** to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the presiding officer may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The presiding officer may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add (BP 9323).

Cada orador tendrá de **uno a tres minutos** para dirigirse a la mesa directiva sobre cada tema incluido o no en la agenda. La mesa directiva puede limitar el tiempo total para la participación del público sobre cada tema a 20 minutos. Con el consentimiento de la mesa directiva, la presidenta puede aumentar o disminuir el tiempo permitido para comentarios del público, dependiendo del tema y del número de personas que deseen comentar. La presidenta puede realizar una encuesta entre los oradores a favor o en contra de un tema en particular y puede solicitar que otras personas hablen sólo si tienen algo nuevo que agregar (BP 9323).

For questions or comments, please contact the Superintendent's Office at (707) 890-3800 ext. 80101 or mmartin@srcs.k12.ca.us.

To view future board meeting dates, click [HERE](#).

To view agendas and minutes from July 2016–August 12, 2020, click [HERE](#).

To view agendas and minutes prior to July 27, 2016, please contact the Superintendent's Office at (707) 890-3800 ext. 80101, mmartin@srcs.k12.ca.us.

To view recordings of past board meetings, click [HERE](#).

MISSION STATEMENT

Students will be educated in a safe environment where they acquire critical thinking and social-emotional skills necessary to thrive in an evolving society.

VISION STATEMENT

Santa Rosa City Schools ensures equitable access to an excellent and enriching educational experience grounded in the assets of our students, staff, and community

Attendance

Voting Members

Sarah Jenkins, Board of Education Trustee

Omar Medina, Board of Education Trustee

Roxanne McNally, Board of Education President

Nick Caston, Board of Education Vice President

Jeremy De La Torre, Board of Education Clerk

Mark Kirby, Board of Education Trustee

Donna Prak, Board Trustee

A. CALL TO ORDER (4:00 p.m.)

President McNally called the meeting to order at 4:05 pm.

Student Board Member Carrillo was present.

Student Board Member Olivera was absent until 6:00 pm.

1. Pledge of Allegiance

President McNally led the Pledge of Allegiance.

2. Territorial Land Acknowledgment

Principal Casey Cunningham led the Territorial Land Acknowledgment.

3. Statements of Abstention

There were no statements of abstention.

4. Adjustments to Agenda

The following adjustments to the agenda were made:

- Pull Item F.6, Contracts Over \$15,000 for discussion
- Pull Item F.7, Approval of Contracts - Bond for discussion
- Pull Item F.10, Approval of Contract Award for the Piner High School Theater Lighting Repair Project, for discussion

- Move Item G.6, Discussion and Consideration for Board Bylaw 9250, to go first on the agenda for Discussion / Action
- Move Item G.4, Administrative Compensation Concessions, to go second on the agenda for Discussion / Action

5. Public Comment on Study Session Items, Only

The following individuals addressed the Board during public comment on the Study Session item only:

- Peter Alexander
- Kelly Wattell
- Kathryn Howell
- Jill Jackson
- Lisa DeCarbo
- Axel O'Neill
- Patrick Atchison
- Kamala Brown
- Micah Carlin Goldberg
- Kathy Hayes

6. Board of Education Study Session

The following individuals presented the Board Study session on Elementary and Secondary Boundaries and Consolidation to the Board:

- Lisa August, Interim Superintendent
- Dr. Roderick Castro, Assistant Superintendent
- Alisa Haley, Executive Director
- Dr. LuzElena Perez, Executive Director
- John Fischer, Executive Director
- Stacy Desideri, Executive Director
- Dr. Emanuele Bardelli, Executive Director
- Erik Oden, Executive Director

There are 5 map proposals presented to the Board:

- Elementary A: No Steele Lane
- Elementary B: 4-6 Boundary
- Elementary C - TK-3 Boundary
- Secondary 10-8 A: North Wright → SRHS; East Santa Rosa Ave → EAHS
- Secondary 10-8 B: Secondary A + Wiki-Up → MCHS

[Interactive Map Link](#) for all SRCS school sites.

a. (Discussion / Possible Action) Elementary Boundaries and Consolidation

The presentation lasted 15 minutes.
The Board's questions and comments lasted 48 minutes.

While scenarios regarding elementary school configuration and boundaries were discussed, no decisions were made during the elementary portion of the study session. Estimated savings for previous closures will be shared when the updated multi-year projection budget presentation is brought forward in December.

b. (Discussion / Possible Action) Secondary Boundaries and Consolidation

The Secondary Boundaries and Consolidation presentation lasted 10 minutes.

The Board's questions and comments lasted 35 minutes.

Based on a board finance subcommittee inquiry regarding savings from accelerating the timeline for implementation of consolidating Rincon Valley Middle School and Maria Carrillo High School, a presentation with new secondary boundaries was discussed to establish five secondary sites with junior and senior high programs.

The Board requested an updated secondary boundary map to be brought to the next meeting, along with more detailed information on fiscal impacts.

Motion Passed: Move forward with the recommendation of Superintendent August on maintaining the five comprehensive high school boundaries for the ongoing future
Student Board Member preferential vote: Aye
Student Board Member preferential vote: Aye

Motion Made by Omar Medina

Motion Seconded by Roxanne McNally

Voting:

Sarah Jenkins - No

Donna Prak - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Mark Kirby - Yes

Omar Medina - Yes

Jeremy De La Torre - Yes

Motion Failed: Approval of specific high school boundary map
Motion made by Nick Caston
There was no second motion

B. CONVENE TO REGULAR OPEN SESSION

The meeting convened in a regular Open Session at 6:56 pm.

C. REPORTS

1. California School Employee Association (CSEA) Santa Rosa 75 Report

President Lehman did not provide a written report.

2. Teamsters Local 665 Report

The written Teamsters Local 665 Report is attached to the meeting minutes.

3. Santa Rosa Teachers Association (SRTA) Report

President Howell did not provide an SRTA report.

4. Superintendent Report

Superintendent August's report is attached to the meeting minutes.

5. Board President Report

Board President McNally did not provide a written report.

6. Board Members Report

The following Board Members provided a written report which is attached to the meeting minutes:

- Trustee Caston
- Trustee Prak

7. Student Board Members Report

Student Board Member Carrillo gave a verbal report.

D. PUBLIC COMMENT ON NON AGENDA AND CONSENT ITEMS

The following individual addressed the Board during public comment on non-agenda and consent items:

- Kathryn Howell, District's Budget
- Micah Carlin-Goldberg, Community Equity
- Peter Alexander, Community Concerns
- Mary Lehman, Concerns with Employee Workloads
- Bernadett Davoren, Schools Resources
- Bethann Turner, Community and Equity
- Shiloh Loewen, Support of Steele Lane ES
- Diana Marcelo, Support of Steele Lane ES
- Kelly Wattell, New Teachers at Rincon Valley MS
- Hollie Retsinger, 7-12 Merger

E. CONSENT ITEMS

Motion Passed: Consent Items 1-5, 8-9, 11-14
Student Board Member Carrillo preferential vote: Aye

Motion made by: Omar Medina

Motion seconded by: Jeremy De La Torre

Voting:

Sarah Jenkins - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

- 1. Approval of Absent Board Members**
- 2. Approval of Personnel Transactions**
- 3. Approval of Vendor Warrants**
- 4. Approval of Donations and Gifts**
- 5. Ratification of Contracts Under \$15,000**
- 6. Approval of Contracts over \$15,000**

Trustee Kirby pulled item E.6, Approval of Contracts over \$15,000, for a question.

Interim Superintendent August answered the question regarding the new cost for legal services for the remainder of the year.

Motion Passed: Approval of Contracts over \$15,000

Student Board Member Carrillo preferential vote: Not present

Student Board Member Olivera preferential vote: Aye

Motion made by: Nick Caston

Motion seconded by: Omar Medina

Voting:

Sarah Jenkins - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

- 7. Approval of Contracts - Bond**

Trustee Jenkins pulled item E.7, Approval of Contracts - Bond, for questions.

Executive Director Oden was present to answer her questions about the cost of stools for the Science Lab at Montgomery HS.

Motion Passed: Approval of Contracts - Bond
Student Board Member Carrillo preferential vote: Not present
Student Board Member Olivera preferential vote: Aye

Motion made by: Donna Prak
Motion seconded by: Nick Caston

Voting:
Sarah Jenkins - No
Omar Medina - Yes
Roxanne McNally - Yes
Nick Caston - Yes
Jeremy De La Torre - Yes
Mark Kirby - Yes
Donna Prak - Yes

8. Approval of Guaranteed Maximum Price (GMP) for the Santa Rosa Middle School TK Classroom Buildings Project

9. Approval of James Monroe ES TK Project.

10. Approval of Contract Award for the Piner High School Theater Lighting Repair Project

Trustee Jenkins pulled item E.10, Approval of Contract Award for the Piner High School Theater Lighting Repair Project, for questions and comments.

Executive Director Oden was present to answer the Board's questions.

Motion Passed: Approval of Contract Award for the Piner High School Theater Lighting Repair Project
Student Board Member Carrillo preferential vote: Aye
Student Board Member Olivera preferential vote: Aye

Motion made by: Jeremy De La Torre
Motion seconded by: Omar Medina

Voting:
Sarah Jenkins - Yes
Omar Medina - Yes
Roxanne McNally - Yes
Nick Caston - Yes
Jeremy De La Torre - Yes
Mark Kirby - Yes
Donna Prak - Yes

11. Approval of Albert Biella Elementary School Library Modernization Project

- 12. Approval of the Resolution for Participation in the State Charter School Facility Program**
- 13. Approval of Revised Hilliard Comstock Middle School Instructional Minutes for 2025-26**
- 14. Approval of Santa Rosa High School's Agriculture Program Students to travel to Phoenix, Arizona**

F. BOARD POLICY UPDATES / FIRST READ

- 1. (First Read) First Read of BP 5131.9, BP 6154, BP 6162.5**

G. DISCUSSION / ACTION ITEMS

- 1. (Action) Approval of Provisional Internship Permit Application (PIP) Kailanie Marie Gomez Alcala**

Sydney Smith, Director of Human Resources, presented the Approval of Provisional Internship Permit Application (PIP) for Kailanie Marie Gomez Alcala.

Motion Passed: Approval of Provisional Internship Permit Application (PIP) Kailanie Marie Gomez Alcala

Student Board Member Carrillo preferential vote: Aye

Student Board Member Olivera preferential vote: Aye

- 2. Public Hearing: Naming of the Montgomery High School Baseball Field in honor of retired coach Russ Peterich**

President McNally opened the Public Hearing at 7:56 pm.

The following individual addressed the Board during the Public Hearing:
Naming of the Montgomery High School Baseball Field in honor of retired coach Russ Peterich:

- Mike Francis

President McNally closed the Public Hearing at 7:58 pm.

- 3. (Action) Naming of the Montgomery High School Baseball Field in honor of retired coach Russ Peterich**

Erik Oden, Executive Director of Facilities, presented the Naming of the Montgomery High School Baseball Field in honor of retired coach Russ Peterich to the Board.

The Board's questions and comments lasted 4 minutes.

The Board amended the agreement to ensure that the District will not incur

any out-of-pocket cost for the renaming. MHS Alumni Associate will cover the cost.

Motion Passed with Amendment: Naming of the Montgomery High School Baseball Field in honor of retired coach Russ Peterich
Student Board Member Carrillo preferential vote: Aye
Student Board Member Olivera preferential vote: Aye

Motion made by: Jeremy De La Torre

Motion seconded by: Donna Prak

Voting:

Sarah Jenkins - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

4. (Discussion / Possible Action) Administrative Compensation Concessions

Interim Superintendent August presented the Administrative Compensation Concessions to the Board.

The following concessions were proposed:

- Car Stipend - Reduce by 50%
- Reduce vacation days by 10
- Reduce FY26 work year by one day
- Reduce FY27 work year by two days
- Suspend vacation payout

Motion Passed: Administrative Compensation Concessions

Student Board Member Carrillo preferential vote: Aye

Student Board Member Olivera preferential vote: Aye

Motion made by: Sarah Jenkins

Motion seconded by: Jeremy De La Torre

Voting:

Sarah Jenkins - Yes

Omar Medina - No

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

5. (Action) Acceptance of Governance Handbook

Superintendent August presented the Acceptance of the Governance Handbook to the Board.

The Board's questions and comments lasted 5 minutes.

The following edit was made to the handbook under Social Media:

- *If Board members choose to use social media platforms*

The final Governance Handbook has been attached to the meeting minutes.

Motion Passed with Amendment: Acceptance of Governance Handbook

Student Board Member Carrillo preferential vote: Aye

Student Board Member Olivera preferential vote: Aye

Motion made by: Nick Caston

Motion seconded by: Donna Prak

Voting:

Sarah Jenkins - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

6. (Discussion / Possible Action) Discussion and Considerations for Board Bylaw 9250

President McNally and Superintendent August presented the Discussion and Consideration for Board Bylaw 9250 to the Board.

The Board's question and comments lasted 11 minutes.

Motion Passed: To Suspend the Board of Education Monthly Stipend by 5%, making the monthly stipend amount \$536.04 effective November 1, 2025 until further action is taken by the Board

Student Board Member Carrillo preferential vote: Aye

Student Board Member Olivera preferential vote: Aye

Motion made by: Nick Caston

Motion seconded by: Sarah Jenkins

Voting:

Sarah Jenkins - Yes
Omar Medina - No
Roxanne McNally - Yes
Nick Caston - Yes
Jeremy De La Torre - Yes
Mark Kirby - Yes
Donna Prak - Yes

7. (Action) Second Read and Consideration of BP 4219.21, BP 4219.24, BP 4319.21, BP 4319.24

Director Smith and Director Olson presented the Second Read and Consideration of BP 4219.21, BP 4219.24, BP 4319.21, and BP 4319.24 to the Board.

The Board's questions and comments lasted 5 minutes.

Motion Passed: Second Read and Consideration of BP 4219.21, BP 4219.24, BP 4319.21, BP 4319.24

Student Board Member Carrillo preferential vote: Aye

Student Board Member Olivera preferential vote: Aye

Motion made by: Nick Caston

Motion seconded by: Donna Prak

Voting:

Sarah Jenkins - Yes
Omar Medina - Yes
Roxanne McNally - Yes
Nick Caston - Yes
Jeremy De La Torre - Not Present
Mark Kirby - Yes
Donna Prak - Yes

8. (Discussion) Charter Renewal Process

Dr. Roderick Castro, Assistant Superintendent of Ed Services, presented the Charter Renewal Process to the Board.

The presentation lasted 2 minutes.

The Board's questions and comments lasted 33 minutes.

President McNally left the meeting at 8:30 pm.

Staff provided an informational update on upcoming charter renewals, including dependent charters like CCLA and Accelerated Charter, and Pivot Charter School, an independent charter currently authorized by another district. The Board expressed interest in staff exploring options for the Accelerated Charter that would either maintain its current location through an agreement with Rincon Valley Union School District or a grade span change to

a K-8 or 4-8 model to be housed at an alternate site within elementary district boundaries. There was not consensus from the Board in support for expanding to a high school program.

The re-chartering process for SRACS as well as CCLA will include community engagement with staff and families.

H. APPROVAL OF MINUTES

1. Approval of Minutes of the Regular Board Meeting Held On September 24, 2025

Motion Passed: Approval of Minutes of the Regular Board Meeting Held on September 24, 2025

Student Board Member Carrillo preferential vote: Aye

Student Board Member Olivera preferential vote: Aye

Motion made by: Omar Medina

Motion seconded by: Jeremy De La Torre

Voting:

Sarah Jenkins - Yes

Omar Medina - Yes

Roxanne McNally - Not Present

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

2. Approval of Minutes of the Regular Board Meeting Held On August 27, 2025

Motion Passed: Approval of Minutes of the Regular Board Meeting Held On August 27, 2025

Student Board Member Carrillo preferential vote: Aye

Student Board Member Olivera preferential vote: Aye

Motion made by: Jeremy De La Torre

Motion seconded by: Sarah Jenkins

Voting:

Sarah Jenkins - Yes

Omar Medina - Abstain

Roxanne McNally - Not Present

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Abstain

3. Approval of Minutes of the Regular Board Meeting Held On September 10, 2025

Motion Passed: Approval of Minutes of the Regular Board Meeting Held On September 10, 2025

Student Board Member Carrillo preferential vote: Aye

Student Board Member Olivera preferential vote: Aye

Motion made by: Jeremy De La Torre

Motion seconded by: Mark Kirby

Voting:

Sarah Jenkins - Abstain

Omar Medina - Yes

Roxanne McNally - Not Present

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

4. Approval of Minutes of the Special Board Meeting / Strategic Planning Workshop Held On September 2, 2025

Motion Passed: Approval of Minutes of the Special Board Meeting / Strategic Planning Workshop Held on September 2, 2025

Motion made by: Sarah Jenkins

Motion seconded by: Jeremy De La Torre

Voting:

Sarah Jenkins - Yes

Omar Medina - Abstain

Roxanne McNally - Not Present

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

I. BOARD MEMBER REQUESTS FOR INFORMATION

J. PUBLIC COMMENT ON CLOSED SESSION AGENDA

There was no public comment on the Closed Session agenda.

K. RECESS TO CLOSED SESSION

Trustee De La Torre made a motion to extend the meeting to 11:00 pm Trustee Medina seconded it. There were five ayes and one no.

The meeting recessed to the Closed Session at 9:05 pm.

1. Public Employee Discipline/Dismissal/Release [Gov. Code § 54957]

2. **Conference With Labor Negotiator Name of designated rep attending: Dr. Vicki Zands (SRCS) ; name of organization: Santa Rosa Teachers Association, CSEA Santa Rosa 75, Teamsters Union 665) [Gov. Code § 54957.6]**
3. **Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators) [Gov. Code § 54957]**

L. RECONVENE TO OPEN SESSION

1. Report of Actions Taken in Closed Session

There was no report of action taken in the Closed Session.

2. Items Considered In Closed Session for Action In Open Session

There were no items considered in the Closed Session for action in the Open Session.

3. INFORMATION ITEMS

- a. **Future Board Discussion Items**
- b. **Educational Acronyms and Abbreviations**
- c. **Board Finance Subcommittee Meeting Dates**
- d. **Williams Settlement Quarterly Report**
- e. **SRCS Letter to Sonoma County Office of Education**

M. ADJOURNMENT

The meeting adjourned at 10:47 pm.

Clerk of Board

Date