



MEETING MINUTES



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Attendance

Wanting Chen, Member at Large
Ping Dou, Member at Large
Carol Erikson, Member at Large
Allyson Lehrer, Member at Large
Yue Shen, Member at Large
Katherine Stapleton, Member at Large
Caitlin Waddell-Chow, PVFA Representative
Tim Coleman, PVFA Representative
Carrie McMahon, PVFA Representative
Anna Sudeth, PEF Representative
Mario Snow, PVP Council of PTAs Representative
Ami Gandhi, Board Member Representative
Devin Serrano, Superintendent
Suzie Wildey, Assistant Superintendent, Educational Services
Andrea MacDonald, District Administrator
Michele Marcus, District Administrator
Melissa Sugay, Clerk

A. 3:30 p.m. - Call to Order

Assistant Superintendent, Suzie Wildey called the meeting to order at 3:32pm.

1. Official Attendees

Attendance was noted.

Ami Gandhi arrived at 3:34 p.m.

Katherine Stapleton arrived at 3:36 p.m.

Absentee(s): Jean Christen

**Note: Jean Christen was appointed on 9/25/25 and resigned prior to serving as she was unable to attend EAC Meetings in-person.*

B. Pledge of Allegiance to the Flag

C. Approval of Agenda

That the Committee approve the agenda for the meeting of September 29, 2025.

Motion made by Anna Sudeth and seconded by Mario Snow.

Y - Wanting Chen

Y - Ping Dou

Y - Carol Erikson

Y - Allyson Lehrer

Y - Yue Shen

Y - Katherine Stapleton

Y - Caitlin Waddell-Chow

Y - Tim Coleman

Y - Carrie McMahon

Y - Anna Sudeth

Y - Mario Snow

D. Public Communications

1. Public Comment on Agenda Items

No public comments.

E. Reports

1. Board District Update

Dr. Serrano provided a district update.

F. Discussion/Action

1. Committee Membership Update

Each member at large, attending members, and representatives introduced themselves, noting any history with the PVPUSD and its community.

2. Selection of Chairperson and Vice Chairperson

Wanting Chen self-nominated for Chairperson
Allyson Lehrer self-nominated for Vice Chairperson.

That Wanting Chen be appointed as Chairperson

Motion made by Wanting Chen and seconded by Caitlin Waddell-Chow

Y - Wanting Chen

Y - Ping Dou

Y - Carol Erikson

Y - Allyson Lehrer

Y - Yue Shen

Y - Katherine Stapleton

Y - Caitlin Waddell-Chow

Y - Tim Coleman

Y - Carrie McMahon

Y - Anna Sudeth

Y - Mario Snow

That Allyson Lehrer be appointed as Vice Chairperson

Motion made by Allyson Lehrer and seconded by Mario Snow

Y - Wanting Chen

Y - Ping Dou

Y - Carol Erikson

Y - Allyson Lehrer

Y - Yue Shen

Y - Katherine Stapleton

Y - Caitlin Waddell-Chow

Y - Tim Coleman

Y - Carrie McMahon

Y - Anna Sudeth

Y - Mario Snow

3. Review EAC Resolution and Conflict of Interest

Dr. Wildey briefly reviewed the resolution and Dr. Serrano informed the committee about conflict of interest.

The committee was reminded that this is a Board appointed committee and subject to Brown Act. Melissa Sugay will assist as the liaison with all communication for this committee.

4. Strategic Plan Overview

Dr. Serrano and Dr. Wildey shared the PVPUSD Strategic Plan with emphasis on Goal 1, 2, and 4 as a focus for the EAC

- AVID Expansion
- AI tool and training
- GATE Enrichment
- Dual Immersion
- Career Development
- Literacy Excellence

5. EAC Area of Focus for the 2025-26 year

Dr. Wildey shared areas of focus for the 2025-26 school year:

- New academic courses & pathways
- AP Courses and limits on credits
- Screen-time and technology exposure for younger grades and students

6. Meeting Dates 2025-2026

Future meeting dates were shared, with the next EAC meeting taking place on Monday, November 14, 2025 at 3:30 p.m. in the Board Room. Each EAC meeting is to be held in-person at the specified days & times.

The next EAC Meeting Dates for the 2025-26 school year are:

- Monday, November 17, 2025 at 3:30 p.m.
- Monday, February 2, 2026 at 3:30 p.m.
- Monday, April 20, 2026 at 3:30 p.m.

G. Adjournment

Dr. Wildey adjourned the meeting at 4:30 p.m.