

MEETING MINUTES

The Santa Rosa City Schools Board Meeting of November 12, 2025, starting at 6:00 pm at Santa Rosa High School Auditorium (1235 Mendocino Ave., Santa Rosa, CA 95401), is in a hybrid format. The public can attend and **comment in person by presenting a blue card to the Santa Rosa City Schools Administrative Staff at the time of the meeting**, or view/listen to the meeting in a virtual format via Zoom. **No public comments will be taken via the virtual format.** For more information on viewing/listening to the meeting virtually via Zoom or by phone, please click [HERE](#).

La reunión de la mesa directiva del distrito escolar Santa Rosa City Schools el 12 de noviembre del 2025, a partir de las 6:00 p. m., se llevará a cabo en un formato híbrido. El público puede asistir y **hacer comentarios en persona** presentando una tarjeta azul a la Asistente Ejecutiva en la Cámara del Ayuntamiento de **Santa Rosa High School (1235 Mendocino Ave., Santa Roas, Ca. 95401)** o ver/escuchar la reunión en formato virtual a través de Zoom. **No se aceptarán comentarios públicos a través del formato virtual.** Para obtener más información sobre cómo ver/escuchar la reunión virtualmente a través de Zoom o por teléfono, haga clic [AQUÍ](#).

Individual speakers shall be allowed **one to three minutes** to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the presiding officer may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The presiding officer may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add (BP 9323).

Cada orador tendrá de **uno a tres minutos** para dirigirse a la mesa directiva sobre cada tema incluido o no en la agenda. La mesa directiva puede limitar el tiempo total para la participación del público sobre cada tema a 20 minutos. Con el consentimiento de la mesa directiva, la presidenta puede aumentar o disminuir el tiempo permitido para comentarios del público, dependiendo del tema y del número de personas que deseen comentar. La presidenta puede realizar una encuesta entre los oradores a favor o en contra de un tema en particular y puede solicitar que otras personas hablen sólo si tienen algo nuevo que agregar (BP 9323).

For questions or comments, please contact the Superintendent's Office at (707) 890-3800 ext. 80101 or mmartin@srcs.k12.ca.us.

To view future board meeting dates, click [HERE](#).

To view agendas and minutes from July 2016 - August 12, 2020, click [HERE](#).

To view agendas and minutes prior to July 27, 2016, please contact the Superintendent's Office at (707) 890-3800 ext. 80101, mmartin@srcs.k12.ca.us.

To view recordings of past board meetings, click [HERE](#).

Board Meeting Norms

The Board is committed to conducting its work transparently and respectfully, with appreciation for the public's interest and engagement. Board meetings are meetings of the Board, held in public to conduct the business of the district—not meetings with the public.

- **Integrity** – Engage respectfully, act ethically, and make decisions in the best interest of all students.
- **Inclusion** – Listen actively, value diverse perspectives, ensure each trustee's voice is heard, and foster a safe, welcoming environment.
- **Accountability** – Take responsibility, align actions with SRCS priorities, and focus on measurable results.
- **Compassion** – Approach discussions with empathy and awareness of human impact.
- **Excellence** – Be prepared, informed, and committed to continuous improvement in governance.
- **Academics & Enrichment** – Prioritize decisions that enhance learning and prepare students for their futures.
- **Safety & Security** – Maintain respectful, orderly meetings and support safe learning environments.
- **Fiduciary Responsibility** – Use resources wisely and make transparent, fiscally sound decisions.
- **Staff Support** – Consider how board actions affect recruitment, retention, and staff well-being.
- **Communication** – Engage constructively, keep commentary brief and focused, build trust, and model open, honest communication.

MISSION STATEMENT

Students will be educated in a safe environment where they acquire critical thinking and social-emotional skills necessary to thrive in an evolving society.

VISION STATEMENT

Santa Rosa City Schools ensures equitable access to an excellent and enriching educational experience grounded in the assets of our students, staff, and community.

Attendance

Voting Members

Sarah Jenkins, Board of Education Trustee

Nick Caston, Board of Education Vice President

Jeremy De La Torre, Board of Education Clerk

A. CALL TO ORDER (4:00 p.m.)

Vice President Caston called the meeting to order at 4:00 pm.

President McNally was absent.

Trustee Medina was absent.

1. Public Comment on Closed Session Agenda

There was no public comment on the Closed Session agenda.

B. RECESS TO CLOSED SESSION

Vice President Caston Stated that the following items would be discussed during the Closed Session meeting:

- Student Expulsions
- Conference With Legal Counsel - Existing Litigation
- Conference With Legal Counsel - Anticipated Litigation
- Public Employee Discipline/Dismissal/Release
- Conference With Labor Negotiator Name of designated rep attending: Dr. Vicki Zands (SRCS); name of organization: Santa Rosa Teachers Association, CSEA Santa Rosa 75, Teamsters Union 665)
- Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators)

The meeting recessed to the Closed Session at 4:02 pm.

- 1. Student Expulsions (Case Nos: 2025/26-03, 2025/26-05) [Ed. Code § 48918]**
- 2. Conference With Legal Counsel - Existing Litigation (Case Nos.: 24CV00520/23CV00397) [Gov. Code § 54956.9]**
- 3. Conference With Legal Counsel - Anticipated Litigation (Number of potential cases: 1) [Gov. Code § 54956.9]**
- 4. Public Employee Discipline/Dismissal/Release [Gov. Code § 54957]**
- 5. Conference With Labor Negotiator Name of designated rep attending: Dr. Vicki Zands (SRCS); name of organization: Santa Rosa Teachers Association, CSEA Santa Rosa 75, Teamsters Union 665) [Gov. Code § 54957.6]**
- 6. Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators) [Gov. Code § 54957]**

C. RECONVENE TO OPEN SESSION (6:00 p.m.)

The meeting reconvened for the Open Session at 6:24 pm.

President McNally was absent.

Trustee Medina was absent.

Student Board Member Olivera was absent.

Student Board Member Carrillo was present.

1. Pledge of Allegiance

Vice President Caston led the Pledge of Allegiance.

2. Territorial Land Acknowledgment

Assistant Superintendent Castro led the Territorial Land Acknowledgment.

3. Report of Actions Taken in Closed Session

The following action was taken in the Closed Session:

- For Student Expulsion Hearing Case No. 2025/26-03, the Board voted unanimously for the expulsion.
- For Student Stipulated Expulsion Case No. 2025/26-05, the Board voted unanimously for the stipulated expulsion.

4. Items Considered In Closed Session for Action In Open Session

There were no items considered in the Closed Session for action during the Open Session.

5. Statements of Abstention

There were no statements of abstention.

6. Adjustments to Agenda

The following adjustments to the agenda were made:

- Trustee Jenkins pulled Item F.4, Ratification of Contracts under \$15,000
- Trustee Jenkins pulled Item F.5, Approval of Contracts over \$15,000
- Trustee Jenkins pulled Item F.8, Approval of Resolution 2025/26-43 Notice of Intent to Convey Easements to the City of Santa Rosa
- Trustee Jenkins pulled Item F.12, Approval of Authorized Signatory for California Department of Education, Early Childhood Education Contract

D. REPORTS

1. California School Employee Association (CSEA) Santa Rosa 75 Report

President Mary Lehman gave a CSEA Santa Rosa 75 report.

2. Teamsters Local 665 Report

Shop Steward, Michael Stanford, gave a Teamsters Local 665 report.

3. Santa Rosa Teachers Association (SRTA) Report

President Kathryn Howell gave an SRTA report.

4. Superintendent Report

Interim Superintendent August gave a report.

5. Board President Report

Vice President Caston gave a report.

6. Board Member Reports

The following Board Members gave a report:

- Trustee De La Torre
- Trustee Jenkins
- Trustee Kirby
- Trustee Prak

7. Student Board Members Report

Student Board Member Carrillo gave a report.

E. PUBLIC COMMENT ON NON AGENDA AND CONSENT ITEMS

The following individuals addressed the Board during public comment:

- Hollie Retzinger, Middle School Sports
- Liliana Vazquez, concerns with closing ALES
- Eugenia Padilla, concerns with closing ALES
- Blanca Hernandez, concerns with closing ALES
- Jhannet Ciprian, concerns with closing ALES
- Nicholo Atup, Nurses at SRCS
- Julie Natalini, SRCS Cuts
- Emily Thompson, Observation of SRCS
- Marla D'Shone, concerns with closing ALES
- Jessica Lichau, SRHS Cheer Program
- Genna Becker, Concerns with SRCS

F. CONSENT ITEMS

Motion Passed: Consent Item F.1 -F.3, F.6-F.7, F.9-F.11, F.13-F.16

Student Board Member Carrillo preferential vote: Aye

Motion made by: Jeremy De La Torre

Motion seconded by: Mark Kirby

Voting:

Sarah Jenkins - Yes

Nick Caston - Yes
Jeremy De La Torre - Yes
Mark Kirby - Yes
Donna Prak - Yes

- 1. Approval of Absent Board Members**
- 2. Approval of Personnel Transactions**
- 3. Approval of Vendor Warrants**
- 4. Ratification of Contracts Under \$15,000**

Trustee Jenkins pulled item F.4, Ratification of Contracts Under \$15,000, for further discussion regarding the contract with Bryan Price for CPR Training. Ryan Thompson was present to answer questions from the Board.

Motion Passed: Ratification of Contracts Under \$15,000, for contract numbers 2, 3, and 4 on the Contract Summary Sheet
Student Board Member Carrillo preferential vote: Aye

Motion made by: Sarah Jenkins
Motion seconded by: Mark Kirby

Voting:

Sarah Jenkins - Yes
Nick Caston - Yes
Jeremy De La Torre - Yes
Mark Kirby - Yes
Donna Prak - Yes

5. Approval of Contracts over \$15,000

Trustee Jenkins pulled Item F.5, Approval of Contracts over \$15,000, for further discussion.

The following staff was available to answer questions from the Board:

- Dr. Castro
- Aaron Gildengorin
- Erika Raffo

Motion Passed: Approval of Contracts over \$15,000
Student Board Member Carrillo preferential vote: Aye

Motion made by: Mark Kirby
Motion seconded by: Jeremy De La Torre

Voting:

Sarah Jenkins - No
Nick Caston - Yes
Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

- 6. Approval of Contracts - Bond**
- 7. California Environmental Quality Act (CEQA) Notice of Exemption for the Cesar Chavez Language Academy Baseball Field Scoreboard**
- 8. Approval of Resolution 2025/26-43 Notice of Intent to Convey Easements to the City of Santa Rosa**

Trustee Jenkins pulled Item F.8, Approval of Resolution 2025/26-43 Notice of Intent to Convey Easements to the City of Santa Rosa, for further discussion. Executive Director Erik Oden was present to answer questions from the Board.

Motion Passed: Approval of Resolution 2025/26-43 Notice of Intent to Convey Easements to the City of Santa Rosa
Student Board Member Carrillo preferential vote: Aye

Motion made by: Mark Kirby

Motion seconded by: Jeremy De La Torre

Voting:

Sarah Jenkins - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

- 9. Adoption of Resolution No. 2025/26-44 Supporting Award and Approval of Lease-Leaseback Agreement with Core Construction for the Santa Rosa High School DeSoto Hall Modernization & Theater Roofing Project**
- 10. Approval of Amendment No. 1 to the Alternate Design-Build Agreement with Wright Contracting for the Helen Lehman Elementary School TK Classroom Buildings Project**
- 11. Approval of Maria Carillo High School's Cheerleading Program to travel to Orlando, FL**
- 12. Approval of Authorized Signatory for California Department of Education, Early Childhood Education Contract**

Item F.12, Approval of Authorized Signatory for California Department of Education, Early Childhood Education Contract, was pulled for further discussion.

Dr. Reimer was present to answer the Board's questions.

Motion Passed: Approval of Authorized Signatory for California Department

of Education, Early Childhood Education Contract
Student Board Member Carrillo preferential vote: Aye

Motion made by: Mark Kirby

Motion seconded by: Donna Prak

Voting:

Sarah Jenkins - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

13. Approval of Updated Reclassification Assessment i-Ready

14. Authorizing Certificated Teachers to Teach Outside Their Major or Minor Fields

15. Approval of the Student Placement and Intern Teacher Preparation MOU's between University of San Francisco and Santa Rosa City Schools

16. Approval of the Student Internship MOU between Pacific Union College and Santa Rosa City Schools

G. DISCUSSION / ACTION ITEMS

1. (Discussion) High Level Fiscal Solutions-Pre First Interim

The following individuals presented the High Level Fiscal Solutions-Pre First Interim to the Board:

- Luz Cázares, Interim CBO
- Joel Dontos, Executive Director of Fiscal Services

The presentation lasted 22 minutes.

The Board's questions lasted 54 minutes.

The following individuals addressed the Board during public comment:

- Dawn Neufeld
- Joshua Lewis
- Ian Myers
- Steve Schultz
- Margaret Buhn
- Angela Ghigliazza
- Amanda Park
- Brittnay Geddes
- Ashley Bell
- Kathryn Howell
- Tyson Ruszlet
- Kristin Reed
- Pete Parkinson
- Donna Gibson

- Maureen Cecil
- Pam Karbowski
- Will Lyon

The Board's comments and discussion lasted 27 minutes.

The presentation slides for High Level Fiscal Solutions is attached to the supporting documents.

2. (Discussion) Alternative Education Update

The following individuals presented the Alternative Education Update to the Board:

- Dr. Roderick Castro, Assistant Superintendent of Ed Services
- Aaron Gildengorin, Coordinator of MTSS and Alternative Ed
- Angela Ghigliazza, Teacher
- Brittany Engelke-Affronti, Teacher

The presentation lasted 13 minutes.

The Board's question lasted 29 minutes.

The following individuals addressed the Board during public comment:

- Kathryn Howell
- Caitlin Scheib

The Board's comments and discussion lasted 6 minutes.

The Alternative Education Update presentation is attached to the supporting document.

3. (Action) Approval of Variable Term Waiver for Administrative Services Credential for Debra LaPrath

Motion Passed: Approval of Variable Term Waiver for Administrative Services Credential for Debra LaPrath

Motion made by: Jeremy De La Torre

Motion seconded by: Mark Kirby

Voting:

Sarah Jenkins - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

4. (Action) Establishment of the Annual Organizational Meeting of the Board of Education

Vice President Caston presented the Establishment of the Annual Organizational Meeting of the Board of Education to the board. It was decided that the Annual Organization of the Board be taken for consideration on December 10, 2025, at 6:00 pm.

Motion Passed: The Establishment of the Annual Organization Meeting be held on December 10, 2025 at 6:00pm.

Motion made by: Sarah Jenkins

Motion seconded by: Jeremy De La Torre

Voting:

Sarah Jenkins - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

H. APPROVAL OF MINUTES

1. Approval of Minutes of the Regular Board Meeting Held On October 22, 2025

Motion Passed: Approval of Minutes of the Regular Board Meeting Held on October 22, 2025

Motion made by: Jeremy De La Torre

Motion seconded by: Donna Prak

Voting:

Sarah Jenkins - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

I. BOARD MEMBER REQUESTS FOR INFORMATION

J. INFORMATION ITEMS

- 1. Future Board Discussion Items**
- 2. Educational Acronyms and Abbreviations**
- 3. Non-Public School/Non-Public Agency Contract Update**
- 4. Board Finance Subcommittee Meeting Dates**
- 5. Updated AR 5117 and AR 5116.1**

K. ADJOURNMENT

The meeting adjourned at 11:29 pm.

Clerk of Board

Date