



**Left Coast Scanning**  
2280 Ivy Street, Ste 170  
Chico, CA 95928  
jgamble@leftcoastscanning.com

**Invoice # 12340**

**BILL TO**

Santa Rosa City Schools  
211 Ridgeway Avenue  
Santa Rosa, CA 95401

DATE  
05/27/2025

PLEASE PAY  
**\$21,980.00**

DUE DATE  
06/11/2025

**PROJECT**

Laserfiche Renewal

DESCRIPTION	QTY	RATE	AMOUNT
<b>Document Management</b> Laserfiche Renewal x 16 users/1 Year	1	21,980.00	21,980.00

Thank you for your business!!

Pay invoice

TOTAL DUE

**\$21,980.00**

THANK YOU.



## NATUREBRIDGE CONTRACT FOR ENVIRONMENTAL SCIENCE PROGRAMS

This Contract for Environmental Science Programs (the "Contract") is entered into by and between Santa Rosa Accelerated Charter School and NatureBridge (together, the "Parties") for the dates of **01/14/2026-01/16/2026** at the **Golden Gate Campus**. The Parties agree as follows:

**Definitions:** The following definitions shall apply to this Contract.

**"Chaperone"** means and includes all persons, including teachers, who have been designated by the Group as being responsible for Minor Participants.

**"Contract"** means this Agreement and the Invoice.

**"Environmental Science Program"** or **"Program"** means the educational program to be provided to the Group in accordance with the terms and conditions set forth in this Contract.

**"Group"** means the legal entity or other contracting party or parties who have executed this Contract and is or are contractually bound by its terms.

**"Invoice"** means the document issued by NatureBridge to the Group which accompanies this Agreement, and accepted by the Group as evidenced by execution of this Agreement, setting forth the Booking Deposit, the number of Participants, the Final Payment, the Scholarship Fee, and the Scheduled Arrival Date.

**"Learning Group"** means each smaller group into which the Participants are divided during the Program.

**"Minor Participants"** means those Participants who are younger than age 18.

**"NatureBridge"** means NatureBridge, a California Nonprofit Public Benefit Corporation.

**"NatureBridge Campus"** shall mean those areas of the respective National or State Park and private camps in which the Program is conducted, and generally includes the dining and lodging facilities, as well as any classrooms, labs and administrative buildings.

**"Participant"** means and includes all students, parents, teachers and chaperones who participate in the Environmental Science Program.

**"Program Day"** shall mean that portion of a day when the Program is in progress and during which NatureBridge staff are responsible for the supervision of the Participants with support from the Chaperones. A Program Day generally begins each day when NatureBridge staff meet the Participants and ends when the Program has been concluded by NatureBridge staff and the Participants have been released to the supervision and control of the Chaperones.

**"Scheduled Arrival Date"** means the date on which Group Participant are scheduled to arrive at the NatureBridge Campus.

**NatureBridge Responsibilities.** NatureBridge shall:

1. Provide the Invoice to the Group with this Agreement.
2. Provide the Environmental Science Program described in the Invoice. The Program includes educator staff; group experiential learning; meals; lodging; and limited intra-park transportation.
3. Be responsible for the supervision of Participants during each Program Day except under certain circumstances outlined below in Group Responsibilities under section 7.

**Group Responsibilities.** The Group shall:

1. Make timely payment of all amounts due pursuant to this Contract.
2. Be familiar and comply with all NatureBridge policies, guidelines and Group Coordinator materials applicable to the Program. Such policies, guidelines and Group Coordinator materials are available online at [naturebridge.org](http://naturebridge.org) or will be provided upon request.
3. Ensure that, by no later than the first day of the Program, NatureBridge Participant Registration Forms have been completed, signed and submitted to NatureBridge by each adult Participant, and by the parent or guardian of each Minor Participant, as the case may be. The Group understands and agrees that no individual will be allowed to participate in any Program without a duly signed Participant Registration Form.
4. Provide all transportation of Participants to and from the Program.



5. Provide at least one Chaperone for each Learning Group and a sufficient number of additional Chaperones if needed to ensure appropriate supervision and well-being of all Participants.
6. Screen Participants for illness prior to arriving on Program. Require any ill Participants to remain home.
7. Assume full responsibility for the supervision of all Participants during all times that are before or after each Program Day. Assist NatureBridge staff with supervision of Minor Participants during the Program Day. Provide all pertinent medical, behavioral or mental health information that will support the well-being and supervision of each Minor Participant.
8. Be responsible for communicating any Participant food allergies or dietary needs to NatureBridge and assisting Participants in monitoring for potential exposures to food allergens.
9. Be responsible for knowing any medication requirements and/or any relevant physical or mental conditions or limitations of Minor Participants, and for administering any medication to Minor Participants in accordance with School policies.
10. Be responsible for any Participant who is required to remain on the NatureBridge Campus during the Program Day due to injury, illness, or any other reason.
11. Obtain advance permission from NatureBridge staff before removing Participants from any Program-related activity in order to enable such Participants to participate in a non-Program-related activity not prohibited by NatureBridge policies; upon being granted such advance permission, the Group shall assume full responsibility for such Participants and the risks associated with such non-Program-related activity. Participants shall not be removed from a Program for more than three (3) hours.
12. Ensure that no alcohol is consumed by Chaperones at any time while they are responsible for the safety and supervision of Minor Participants.
13. Be responsible for any loss of or damage to NatureBridge property, equipment and facilities or any NatureBridge Campus caused by the acts or omissions of any Participants.
14. Discourage Participants from bringing any unnecessary items or property to the NatureBridge Campus and indemnify and hold NatureBridge harmless for the theft or loss of any personal items belonging to Participants.

**Deposit Policy:** The Group shall provide a booking deposit representing 25% of the total cost of the Program based on the estimated number of Participants ("Booking Deposit"). The Booking Deposit shall be paid to NatureBridge by the date noted on the Invoice. The Booking Deposit is non-refundable and is not transferable to other Programs or dates.

**Minimum Group Size:** Because each NatureBridge Campus has different vendor requirements, the Group agrees to pay for the following minimum number of Participants, regardless of whether the actual Group has fewer Participants: **Yosemite:** minimum 14 Participants. **Golden Gate:** minimum 12 Participants. **Olympic:** minimum 12 Participants. **Southern California:** minimum 25 Participants at Circle X Ranch, minimum 30 Participants at Hess Kramer, minimum 15 Participants at Shalom Institute, and minimum 15 Participants for day Programs. Individual Participants who leave the Program early for any reason will forfeit their entire payment. No refunds will be provided.

**Group Reservation Confirmation:** Upon receipt of the Booking Deposit and this Contract (including the Invoice) signed by a duly authorized representative of the Group, NatureBridge will confirm the Group's reservation.

**Changes in Group Reservation:**

- The Group may decrease the number of Participants by up to a maximum of 5% of Participants within ninety (90) days before the Scheduled Arrival Date. Any other decrease in the number of Participants for any reason shall not result in a reduction in the amounts owed pursuant to the Invoice.
- The number of Participants may not be increased without prior written approval from NatureBridge.
- The Group may terminate this Contract so long as notice of such termination is delivered to NatureBridge no less than ninety (90) days before the Scheduled Arrival Date, in which event this Contract shall terminate, NatureBridge shall retain the Booking Deposit, and neither party shall have any further obligations under the Contract. The Group may not terminate this Contract on or after the ninetieth (90<sup>th</sup>) day before the Scheduled Arrival Date, and any such attempted termination or other cancellation or refusal to participate by the Group shall not affect this Contract, and all amounts required to be paid by the Invoice



shall be paid when due by the Group, and the Group shall not be entitled to any refund of any amounts previously paid.

**Final Payment:** Except for the Booking Deposit, all amounts owed by the Group pursuant to the Invoice shall be paid to NatureBridge on or before thirty (30) days prior to the Scheduled Arrival Date.

**Scholarship Fee:** A \$2.00 per Participant scholarship fee is assessed for all Groups. This fee is deposited directly into the NatureBridge scholarship fund.

**Insurance:** The Group represents and warrants that it is self-insured and/or that it maintains appropriate liability insurance, with limits of not less than \$1,000,000, for the Program, which includes sexual abuse and molestation coverage of at least \$1,000,000 for each occurrence.

**Indemnity:** The Group agrees to indemnify and hold harmless NatureBridge, and its officers, directors, employees, and agents (collectively, "Agents"), from and against all claims, demands, actions, damages, liabilities, costs and expenses (including but not limited to reasonable attorneys' fees and costs), caused by, arising out of, or related to any negligent, wrongful or unlawful act or omission on the part of the Group, its Agents or any of the Participants.

Except as otherwise expressly provided for in this Contract, NatureBridge agrees to indemnify and hold harmless the Group from and against all claims, demands, actions, damages, liabilities, costs and expenses (including reasonable attorneys' fees and costs), caused by, arising out of, or related to any negligent, wrongful, or unlawful act or omission on the part of NatureBridge, or any of its Agents.

Neither NatureBridge nor the Group shall be obligated to indemnify the other party in any manner whatsoever for the acts or omissions of the other party or its Agents.

**Removal of Participants:** NatureBridge reserves the right, in its sole discretion, to refuse to enroll in a Program, or to remove from a Program in progress, any person whose participation NatureBridge reasonably believes may present a risk of harm to that individual or to others, and in the event of any removal of any Participant during a Program in progress, there shall be no adjustment or refund of any amount owed or paid for such Participant's participation in such Program.

**Change in Program:** If for reasons beyond NatureBridge's reasonable control (e.g., inclement weather, wildfires, government shutdown, COVID-19, acts of God, etc.) it cannot provide the specified Program, or cannot do so at the specified location, then: (i) NatureBridge may change the Program and/or the location of the Program so long as the content and value of the changed Program is substantially the same as the original Program, and in such event, there shall not be any reduction in the amounts owed for such Program or any refund of amounts paid for such Program; or (ii) NatureBridge may cancel the specified Program and in such event shall return to the Group all amounts paid by the Group for the specified Program subject to the **Transfer Administrative Fee** or the **Refund Administrative Fee** detailed below.

**Effect of Termination:** If NatureBridge terminates the Program, then the Parties will observe the following procedures with respect to any amounts already paid by Group to NatureBridge for the cancelled Program (such amounts, the "**Fees Paid**"):

1. The Parties shall negotiate in good faith with respect to a replacement NatureBridge program to be provided at a mutually agreeable date. If the Parties enter into a new agreement for such replacement program, then, subject to this Section 1, Group will be entitled to receive a credit in an amount up to the Fees Paid to be used towards program amounts due under such new agreement. Unless otherwise agreed by NatureBridge, a Transfer Administrative Fee (as defined below) will be deducted from such credit if the following two conditions are met: (i) the start date of such replacement program is after June 30, 2025; and (ii) the Contract is terminated after the date that the Booking Deposit for the Program was due. If the Transfer Administrative Fee applies and is greater than the Fees Paid, Group shall pay the difference as part of the program amounts due under the new agreement for the replacement program. "**Transfer Administrative Fee**" means a fee equaling 8% of the total program fees that would have been payable by Group had the Program not been cancelled.
2. If the negotiations described in 1 do not result in an agreement to credit the Fees Paid toward a replacement Program, then, subject to this Section 2, NatureBridge will refund to Group the Fees Paid. Unless otherwise agreed by NatureBridge, a Refund Administrative Fee will be deducted from such refund if the Contract is terminated after the date that the Booking Deposit for the Program was due. If the Refund Administrative Fee applies and is greater than the Fees Paid, Group shall pay the difference to NatureBridge within 30 days of the date that the Contract is terminated. "**Refund Administrative Fee**" means a fee equaling 10% of the total program fees that would have been payable by Group had the Program not been cancelled. For clarity, the administrative fees are intended to cover unrecoverable costs incurred by NatureBridge in connection with the cancelled or transferred Program.



**Non-Discrimination:** NatureBridge and its contractors and/or subcontractors do not discriminate against any individual or group based upon race, color, religion, national origin, sex, age, ancestry, citizenship, physical or mental disability, marital status, medical condition, sexual orientation, gender identification, or on the basis of any other characteristic protected by applicable law.

**Privacy policy:** NatureBridge respects the confidentiality of the information provided by Participants, and will not sell or make available this information to other organizations. NatureBridge reserves the right to use this information for internal marketing and development purposes.

**California Law/Severability:** This Contract is entered into and governed by the laws of the State of California. Any provision determined to be void or illegal under applicable law shall be deemed severable, and all other provisions of this Contract shall remain in full force and effect.

**Mediation/Arbitration:** In the event of any dispute between the Parties with regard to the terms of this Contract, the Parties agree to submit such dispute to mediation in a good faith effort to resolve the dispute informally. Mediation will be held at the following locations: In San Francisco, CA for California programming; and in Seattle, WA for Washington programming. The costs of such mediation shall be shared equally by the Parties. Should mediation not resolve the dispute, the Parties agree to submit the dispute to binding arbitration before the American Arbitration Association, pursuant to the Rules for Commercial Disputes. The arbitration will take place in the respective locations referenced above based on Program location. The award of the arbitrator shall be final and binding with no right of appeal. The costs and expenses of arbitration shall be shared equally by the Parties, and each side shall bear its own attorney's fees and costs, unless otherwise determined by the arbitrator in his/her award.

**Entire Agreement:** The Parties agree that this Contract constitutes the entire agreement between them on the subjects encompassed herein; that all prior agreements, whether oral or written, are expressly superseded and of no force or effect; that no changes or modifications to the terms of this Contract shall be valid unless made in writing and signed by duly authorized representatives of both Parties; and that in the event of any inconsistency between the terms of this Agreement and the Invoice, the following order of precedence shall apply: (1) Invoice; (2) Agreement.

**Authority:** Each person signing below represents and warrants that he/she is authorized to enter into this Contract and to commit his/her organization to its terms.

NATUREBRIDGE, A CALIFORNIA NONPROFIT  
PUBLIC BENEFIT CORPORATION


By: 

Print Name: Judy Lin

Title: Chief Operating Officer

Dated: March 25, 2025

GROUP: Santa Rosa Accelerated Charter Sch

By: 

Print Name:

Title:

Dated:

**Group: Santa Rosa Accelerated Charter School**

Dates: 01/14/2026-01/16/2026

**NatureBridge Campus:** Golden Gate



Board Target Date: 12/17/2025

**Request for Board Approval of Contract**

Vendor/Contractor/Consultant: Springboard Collaborative

**SCHOOL SITE/DEPARTMENT USE ONLY**

Check one of the following:

Independent Contractor/Business/Organization\*  Professional Services\*\*  Partnership\*\*\*

\* Any person, business, or organization that will be providing non-professional services to the District

\*\* Any person, business, or organization that will be providing professional services to the District (Usually as a result of an RFP, i.e., services that require extensive technical knowledge or training in their particular area of expertise.) Engineers, Financial Advisors, Architects, Auditors, Surveyors, Inspectors, etc.

\*\*\* Two or more persons, businesses, corporations, or organizations that will be partnering with the District to perform certain services with the District

**SCHOOL SITE/DEPARTMENT USE ONLY**

Funding Source (Code): 12-2600-0-1151-1000-5100/5800-119-ELOP

Funding Category:  Base  Supplemental  Concentration  
 Restricted: ELOP funds  Other: \_\_\_\_\_

For Billing (if applicable):  Bill to: \_\_\_\_\_ Billing frequency: \_\_\_\_\_

Contract is:  New  Renewal  Addendum/Amendment Contract Amount: \$249,205

School Site/Department: Educational Services Number of Individuals Served: 450 students

Approved at Site by\*: \_\_\_\_\_ Date: \_\_\_\_\_

\* Signature - FOR CONTRACTS ORIGINATED BY SCHOOL SITE

Departmental Approval\*\*: \_\_\_\_\_ Date: 12-3-25

\*\* Signature - DISTRICT OFFICE DEPT. SIGNATURE

Contract Created by: Michael Reimer - Ed. Services Phone #: 707-899-6112  
Name of SRCS employee AND dept. or school site

Proposed Contract Start Date: 1/15/2026 Proposed Contract End Date: 5/08/2026

Requisition #: \_\_\_\_\_

**BUSINESS SERVICES USE ONLY**

Verified Receipt of:  Insurance(s)  W-9 Form  HR Clearance, if applicable  
Funding Source /Funding Category verified:  YES  NO Board Approval Date: \_\_\_\_\_

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

Fiscal Services Authorizer

LAST REVISED ON 3-24-25

**SANTA ROSA CITY SCHOOLS  
SERVICE CONTRACT**

This CONTRACT is hereby entered into between the Governing Board of the Santa Rosa City Schools, hereinafter referred to as “DISTRICT”, OR “BOARD” and Springboard Collaborative, hereinafter referred to as “CONTRACTOR”.

1. Services.

(a) DISTRICT’s Responsibilities and Duties:

- SRCS will develop outreach strategies for student and family participation (through our after-school partners, the Boys & Girls Club (BGC) of Sonoma-Marin), working to prioritize access and equity for the district's most underserved populations.
- As a part of this, SRCS and BGC will share applicant information with the CONTRACTOR. The CONTRACTOR agrees to the following data privacy provisions:
  - The CONTRACTOR will use shared applicant information to support the implementation of the Spring, 2026 after-school early-literacy program together with SRCS and BGC only;
  - The CONTRACTOR will not lend or sell any shared applicant information with any other outside individuals, contractors or organizations;
  - The CONTRACTOR will contact the SRCS Expanded Learning Opportunities Program Director (Michael Reimer; mreimer@srcs.k12.ca.us) immediately upon learning of any possible data breach.
  - The CONTRACTOR will destroy and delete all shared applicant data at the end of spring programming (including hard and any electronic copies).
- SRCS and BGC will hire and identify teachers (approximate 20:1 teacher to student ratio) and staff members. Teachers and staff members will take and record daily assessments and reading assessment data as part of their work.
- SRCS and BGC teachers and staff members will attend professional development sessions, lead family engagement activities, and prepare and deliver lessons for students, as determined by the district's Expanded Learning Opportunities Program Department.

(b) CONTRACTOR’s Responsibilities and Duties:

- CONTRACTOR to provide a comprehensive literacy program (“CONTRACTOR Program” and sometimes just “Program”) to be offered to those certain schools identified in this Agreement (Abraham Lincoln, Helen Lehman, James Monroe, Proctor Terrace & Steele Lane elementary schools). The Program is CONTRACTOR’s proprietary program combining targeted reading instruction, Family Workshops, Teacher coaching and incentives to achieve data driven literacy growth in students. The CONTRACTOR Program shall include personalized instruction, workshop trainings for parents and professional development for teachers.
- Curriculum. CONTRACTOR will provide SRSC and BGC teachers, Students and Families with educational content and “Program Materials” comprised of reading readiness and phonics lessons, Teacher scripts and slides, printable Teacher and Student Resources, and Family Workshop slides with facilitator notes, all delivered in digital format.
  - Curriculum includes CONTRACTOR provided lessons, presentations, and learning guides designed to promote literacy growth. Curriculum also includes Pre-K through 4th grade

- shared reading and read-aloud lessons designed to promote reading fluency, comprehension and engagement.
- CONTRACTOR shall provide Staff with training on Program implementation, including Curriculum navigation and use, and CONTRACTOR best practices to promote Student literacy. Using the CONTRACTOR's Family-Educator Learning Accelerator (FELA) framework, Session Staff are provided weekly opportunities for training, coaching and ongoing support through synchronous virtual sessions. In addition, Session Staff are also afforded access to A-synchronous training courses and materials available through an online Learning Management System (LMS).
  - The Program includes access to Program Materials designed to enhance the Student participation experience, thereby promoting literacy growth, and is included, but not limited to, lesson guides, materials supporting topics covered during weekly parent and teacher workshops, professional development materials.
  - Students and Families are provided on-demand access for the duration of the Program Session to Raz-Plus, a digital library comprising a catalog of age and reading level-appropriate books. The catalog contains both English and Spanish language reading options.
  - CONTRACTOR identified age and reading level appropriate reward books are provided to SRSC for distribution to Students in celebration of Student achievement.
  - Family Workshops. In order to promote long-term family engagement in promoting lasting literacy gains achieved during the Program Session, conduct interactive training sessions led by Teachers to train Families about effective strategies for reading with their student.
  - Connect Family App. Provide Families with access through a web-based application tool that provides reading tips and logs.
  - Connect Educator App. Provide Session Staff with access through a web-based application tool that provides access to Student and Family attendance logs, a tool to create student goals, goal tracking, customizable student action plans, student milestones, goal achievement, and award letters. In addition, the Connect Educator App tracks and analyzes all Program data input into it throughout the Program session, including but not limited to Family and Student demographic information, Student assessment reading scores, Student reading goals, Student reading progress, Student and Family attendance, daily Family engagement, and Teacher observations.
  - Program Resource Site. Provide access to Session Staff to the Program Resource Site. The Program Resource Site provides access to the Curriculum, Program Materials, and CONTRACTOR sponsored Family partnership activities and celebration activities to recognize Student success.
  - Learning Management System. Provide access to Session Staff to an online Learning Management System ("LMS"). The LMS provides access to professional development materials and program related training.
  - Site Level Impact Report. At the conclusion of the Program Session, CONTRACTOR will provide SRSC with a Site Level Impact Report which will detail Session accomplishments, including registrations, attendance by Students and Families, Program Incentives earned, and learning growth goals met. CONTRACTOR will host a virtual meeting with SRSC to review the Site Level Impact Report, discuss Program successes, and receive feedback from SRSC on the Program Session. During the meeting, the Parties will collaborate on an action plan for maintaining Student growth and implementing additional Program Sessions at a future date. In the event SRSC elects to use a non-DIBELS assessment, a report template other than the report template provided by CONTRACTOR and/or requests data to be included in the Impact Report that is not included in the CONTRACTOR standard Impact Report, SRSC will need to negotiate with CONTRACTOR to deliver a non-standard Impact Report for an additional fee.
  - CONTRACTOR shall provide all necessary labor, materials, equipment, supplies, and other items required to complete the services outlined in this CONTRACT, except for the materials and equipment listed in Section 3 Compensation, which SRSC has agreed to purchase directly from the CONTRACTOR. These materials and equipment, including Read Aloud Libraries, Staff T-Shirts,

Teacher T-Shirts, Reminder Wristbands, Student T-Shirts, Tier 2 Incentives (Digital Tango Gift Cards), and Physical Tango Gift Cards, totaling \$11,250 are included in the contract price of \$249,205. CONTRACTOR'S services will be performed, findings obtained, reports, and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

- As a part of this, SRCS and BGC will share applicant information with the CONTRACTOR. The CONTRACTOR agrees to the following data privacy provisions:
  - The CONTRACTOR will use shared applicant information to support the implementation of the Spring, 2026 after-school early-literacy program together with SRCS and BGC only;
  - The CONTRACTOR will not lend or sell any shared applicant information with any other outside individuals, contractors or organizations;
  - The CONTRACTOR will contact the SRCS Expanded Learning Opportunities Program Director (Michael Reimer; mreimer@srcs.k12.ca.us) immediately upon learning of any possible data breach.
  - The CONTRACTOR will destroy and delete all shared applicant data at the end of spring programming (including hard and any electronic copies).

2. Term. CONTRACTOR shall commence providing services under this CONTRACT on 1/15/2026 and will continue through 5/08/2026, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code §17596, in no event shall this CONTRACT exceed a term of five (5) years.

3. Compensation. DISTRICT agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to this CONTRACT a total fee not to exceed \$249,205. DISTRICT shall pay CONTRACTOR according to the following terms and conditions:

Terms & Conditions of Compensation:

**Invoicing:** Except as otherwise provided herein, Springboard will send Program Provider an invoice for each payment designating the payment due date as Net 30 days. Program Provider shall pay Springboard in three installments as follows:

Invoicing Schedule: There will be two (2) invoices issued each Session.

**Invoice 1:** shall be issued approximately 45 days prior to the commencement date of the immediate upcoming Session and shall be for fifty (50%) percent of the total estimated contract value set forth on the Fee Schedule, excluding pass-through costs any other exceptional costs for which CONTRACTOR is entitled to receive reimbursement.

**Invoice 2:** shall be issued approximately four (4) weeks following the conclusion of the Session, and after CONTRACTOR's completion of the Session account audit to determine the actual contract value, taking into consideration any Enrollment Overages, additional Sites, previously received payments, unpaid balances from previous invoices, enrollment adjustments (if any), and including reimbursable pass-through costs, and any other exceptional costs for which CONTRACTOR is entitled to receive reimbursement. ("Account Audit").

SRSC shall remit payment to CONTRACTOR for invoices within thirty (30) days of invoice delivery. The Parties may establish alternative payment arrangements by mutual agreement. For avoidance of doubt, Invoice 2 will include pass-through costs paid by CONTRACTOR for which it is owed reimbursement, and any other exceptional costs for which CONTRACTOR is entitled to receive reimbursement. In no event shall failure by CONTRACTOR to timely invoice SRSC, in part or in full, constitute an abrogation of SRSC's obligation to make payment to CONTRACTOR upon receipt of an invoice.

4. Expected Outcomes (Deliverables). DISTRICT expects the following outcomes from the services performed by CONTRACTOR pursuant to this CONTRACT (What was the positive impact on the students? How will/is it measured?):

[Develop metrics – **Describe** the metrics to be used to measure the effectiveness of services. Indicate benchmark metrics as well as the goal by the end of the contract. Data to be gathered by the CONTRACTOR and provided to the DISTRICT]

Serve 450 students & their families with early literacy and family engagement programming. Additionally:

- 70% of students will meet their reading goals for the Spring semester.
- 75% of students will exceed their reading goals for the Spring semester.
- 85% of families will attend at least one family workshop.

5. Expenses. Except as set forth herein, DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT.

6. Independent Contractor. CONTRACTOR, in the performance of this CONTRACT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled, including, but not limited to, State Unemployment Compensation, Workers' Compensation, Health and Welfare Benefits, Paid Vacation, Retirement Program Participation, or any other employee benefits. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this CONTRACT. CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to CONTRACTOR and CONTRACTOR'S employees.

7. Materials. CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this CONTRACT. CONTRACTOR'S services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

8. Taxes. Federal Internal Revenue Service's regulations require that school districts report all payments to individuals for CONTRACTOR services. CONTRACTOR agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this CONTRACT. In the

event DISTRICT is audited for compliance regarding any applicable taxes, CONTRACTOR agrees to furnish DISTRICT with proof of payment of taxes on these earnings.

9. Indemnification:

- (a) CONTRACTOR shall indemnify, defend with counsel acceptable to DISTRICT, and hold harmless to the full extent permitted by law, DISTRICT and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONTRACTOR'S performance or failure to perform its obligations under this CONTRACT, except such Liability caused by the active negligence, sole negligence or willful misconduct of the DISTRICT. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONTRACTOR or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts. Notwithstanding the foregoing, however, in the event that a court determines that liability with respect to any Liability was caused or contributed to by the negligent act, error, omission or the willful misconduct of DISTRICT, liability will be apportioned between CONTRACTOR and DISTRICT with regard to such Liability based upon the parties' respective degrees of culpability, as determined by the court, and CONTRACTOR's duty to indemnify DISTRICT with respect to satisfaction of the judgment only (but not to costs of defense previously incurred by CONTRACTOR) will be limited accordingly.
- (b) CONTRACTOR shall be liable to DISTRICT for any loss or damage to DISTRICT property arising from or in connection with CONTRACTOR'S performance hereunder, if and to the extent caused by CONTRACTOR or any agent or representative of CONTRACTOR.

10. Insurance: With respect to the performance of work under this CONTRACT, CONTRACTOR shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

- (a) Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the DISTRICT".
- (b) Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than \$1,000,000 per occurrence, \$2,000,000 aggregate. Such insurance shall include, but not be limited to premises and operations liability, independent CONTRACTOR's liability, and personal injury liability.
- (c) Automobile liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and non-owned vehicles.
- (d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) DISTRICT, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this CONTRACT.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to DISTRICT with respect to any insurance or self-insurance programs maintained by DISTRICT and no insurance held or owned by DISTRICT shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT.

(e) Sexual Abuse and Molestation coverage in an amount no less than \$1,000,000 per occurrence, with an annual aggregate of \$2,000,000, endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Contractor will be directly supervising children]**

(f) Professional Liability (Errors and Omissions) Insurance for all activities of the CONTRACTOR arising out of or in connection with this CONTRACT is an amount no less than \$1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to DISTRICT." **[Required if Professional Services is checked on first page]**

(g) Documentation: The following documentation shall be submitted to the DISTRICT:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this CONTRACT.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this CONTRACT.

(3) Upon DISTRICT'S written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of DISTRICT'S request.

(h) Policy Obligations: CONTRACTOR'S indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(i) Material Breach: If CONTRACTOR, for any reason, fails to maintain insurance coverage, which is required pursuant to this CONTRACT, the same shall be deemed a material breach of contract. DISTRICT, at its sole option, may terminate this CONTRACT and obtain damages from the CONTRACTOR resulting from the breach. Alternatively, DISTRICT may purchase such required insurance coverage, and without further notice to CONTRACTOR, County may deduct from sums due to CONTRACTOR any premium costs advanced by DISTRICT for such insurance. These remedies shall be in addition to any other remedies available to DISTRICT.

11. Termination:

(a) DISTRICT may terminate this CONTRACT without cause by giving thirty (30) calendar days written notice to CONTRACTOR. In the event DISTRICT elects to terminate the CONTRACT without cause, it shall pay CONTRACTOR for services satisfactorily rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the CONTRACT, either party may immediately terminate this CONTRACT by giving written notice of such termination, stating the reason for such termination. In such event, CONTRACTOR shall be entitled to receive payment for all services satisfactorily rendered, provided, however, that there shall be deducted from such amount the amount of liquidated damages, if any, sustained by DISTRICT by virtue of any breach of the CONTRACT by CONTRACTOR.

12. Fingerprints. The DISTRICT has considered the totality of the services to be provided under this CONTRACT and has determined that CONTRACTOR and CONTRACTOR'S employees are subject to the fingerprinting requirements of Education Code section 45125.1. CONTRACTOR shall submit fingerprints for review by the Department of Justice and authorize DISTRICT to receive subsequent arrest and conviction notifications.

13. Confidentiality. CONTRACTOR acknowledges the protections afforded to student health and related information under regulations adopted pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), student records under the Family Educational Rights and privacy Act (FERPA), and under provisions of state law and DISTRICT policy relating to privacy. CONTRACTOR shall ensure that all activities undertaken pursuant to this CONTRACT comply with these requirements.

14. Ownership of Work Product: DISTRICT shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any work product gathered or computed by CONTRACTOR prior to termination of this CONTRACT by DISTRICT or upon completion of the work pursuant to this CONTRACT.

15. Assignment. The obligations of the CONTRACTOR pursuant to this CONTRACT shall be performed solely by CONTRACTOR and shall not be assigned or transferred by the CONTRACTOR to any third party or employee/agent of CONTRACTOR without the DISTRICT'S prior written consent.

16. Compliance with Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT'S general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR'S business, equipment, and personnel engaged in operations covered by this CONTRACT or accruing out of the performance of such operations.

17. Permits/Licenses. CONTRACTOR shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this CONTRACT.

18. Entire CONTRACT/Amendment. This CONTRACT and any attachments constitute the entire CONTRACT among the parties to it and supersede any prior or contemporaneous understanding or CONTRACT with respect to the services contemplated, and may be amended only by a written amendment executed by both parties. Should the CONTRACT terms conflict with any amendments attached hereto, this CONTRACT shall govern.

19. Notice. All notices or demands to be given under this CONTRACT by either to the other shall be in writing and given either by (a) personal service or (b) by postage prepaid U.S. Mail, registered or certified, return receipt requested. Service of notice or demand shall be considered given when received if personally served or, if mailed, on the second day after deposited at any U.S. Post Office. The address to which either party may give notices or demands may be changed by written notice given in accordance with the notice provisions of this section. At the date of this CONTRACT, the addresses of the parties are as follows:

**DISTRICT:**

Santa Rosa City Schools  
211 Ridgway Ave  
Santa Rosa, CA 95401  
707-890-3800

[kcook@srcs.k12.ca.us](mailto:kcook@srcs.k12.ca.us)

**CONTRACTOR:**

Name: Springboard Collaborative  
Street: 1500 John F. Kennedy Boulevard, Suite 1160  
City/State/Zip: Philadelphia, PA, 19102  
Phone: (302) 468-6312  
Email: a.finch@springboardcollaborative.org

20. Nondiscrimination. CONTRACTOR shall comply with all applicable federal, state, and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap, or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this CONTRACT are incorporated by this reference.

21. Extra (Changed) Work. Only the Superintendent may authorize extra (and/or changed) work, which shall be in writing and thereafter ratified by the Board. The parties expressly recognize that DISTRICT and DISTRICT personnel are without authorization either to order extra (and/or changed) work or to waive contract requirements. Failure of the CONTRACTOR to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONTRACTOR thereafter shall be entitled to no compensation whatsoever for the performance of such work.

22. Conflict of Interest. CONTRACTOR represents that it presently has no interest, which would conflict in any manner or degree with the performance of services contemplated by this CONTRACT. CONTRACTOR further represents that in the performance of this CONTRACT, no person having such interest will be employed. If CONTRACTOR participates in the planning, development, or negotiation of a contract for the District, CONTRACTOR may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.

23. Severability. If any term, condition, or provision of this CONTRACT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

24. Governing Law. The terms and conditions of this CONTRACT shall be governed by the laws of the State of California with venue in Sonoma County, California, and no other place.

THIS CONTRACT IS ENTERED INTO THIS \_\_\_\_\_.

**DISTRICT**

**AUTHORIZED SIGNER *or* CONTRACTOR**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Lisa August

Print Name: Shelly Shires

Interim Superintendent

Title: President

[ysantanaperalta@srcs.k12.ca.us](mailto:ysantanaperalta@srcs.k12.ca.us)

Email: [s.shires@springboardcollaborative.org](mailto:s.shires@springboardcollaborative.org)

707-890-3800 x80201

Phone: (302) 468-6312

SRCS Board Approved: \_\_\_\_\_

# ADDENDUM TO CONTRACT

Between

Recology Sonoma Marin

And

Santa Rosa City Schools

\*\*\*\*\*

This is an addendum to the original contract with Recology Sonoma Marin that was approved on December 8, 2021, to provide District-Wide waste collection, recycling, and composting services to Santa Rosa City Schools.

The contract, under Item 2. Term is amended to read: Contractor shall commence providing services under this CONTRACT on January 1, 2026, and will continue through December 31, 2026, subject to revision and renewal with BOARD approval in subsequent years. Pursuant to Education Code 17596, in no event shall this entire CONTRACT exceed a term of five (5) years.

The contract, under Item 3. Compensation is amended to read: District agrees to pay CONTRACTOR for services satisfactorily rendered pursuant to the CONTRACT, a total fee not to exceed Eight-Hundred, Three-Thousand, Five-Hundred Sixty-Seven dollars and Sixty-Four cents (\$803,567.64).

An extension letter and the applicable rates for services are referenced in the attached Exhibit "A". 2026 billing will be adjusted accordingly in the event of reduced or no longer-needed services due to school consolidations.

IN WITNESS WHEREOF, the parties have executed this addendum on the day and year written \_\_\_\_\_.

**Contractor's Name: Recology Sonoma Marin**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**SANTA ROSA CITY SCHOOL DISTRICT  
(DISTRICT)**

By: \_\_\_\_\_

Lisa August  
Interim Superintendent

Date: \_\_\_\_\_

Santa Rosa City Schools Board Approved: \_\_\_\_\_

Exhibit "A"



December 10, 2025

Kelley Cook  
Director, Purchasing Services  
Santa Rosa City Schools  
110 Stony Point Road, Suite 225  
Santa Rosa, CA 95401

Re: Extension of Waste Collection, Recycling & Composting Services Agreement

Dear Ms. Cook,

Recology Sonoma Marin ("Recology") understands that Santa Rosa City Schools desires to renew its agreement with Recology for a new term expiration date of December 31, 2026. Recology agrees to renew the agreement for the additional year and the applicable rate for services effective January 1, 2026 are attached to this letter for your reference.

Thank you for the continued opportunity to support Santa Rosa City Schools and please let us know if you require any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'Logan Harvey', is written over a horizontal line.

Logan Harvey

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Acknowledgement:

Name:

Santa Rosa City Schools

**Santa Rosa City Schools Pricing-SRCS Contract**  
**Monthly Prices by Service Level and Material - As of 1/1/26**  
**Effective 1/1/2026 - 12/31/2026**

**Solid Waste**

Times per week	1 X	2 X	3 X	4X	5X	6X
<b>32 Gallon</b>	\$ 22.74	\$ 44.18	\$ 65.61	\$ 87.05	\$ 108.49	\$ 129.92
<b>64 Gallon</b>	37.03	72.75	108.49	144.21	179.94	215.66
<b>96 Gallon</b>	51.32	101.34	151.35	201.37	251.38	301.40
<b>1.5 Yard</b>	207.99	402.90	597.80	792.71	987.62	1,182.52
<b>2 Yard</b>	254.38	494.37	734.36	974.34	1,214.34	1,454.32
<b>3 Yard</b>	345.85	675.98	1,005.85	1,336.26	1,666.40	1,996.54
<b>4 Yard</b>	438.75	859.05	1,279.35	1,699.53	2,119.97	2,540.13
<b>6 Yard</b>	622.88	1,223.82	1,824.45	2,424.77	3,025.72	3,626.03
<b>20 Yard</b>	259.79 per pick up plus disposal cost					
<b>30 Yard</b>	265.12 per pick up plus disposal cost					
<b>Disposal/Ton</b>	177.49					

**Recycling**

Times per week	1 X	2 X	3 X	4X	5X	6X
<b>32 Gallon</b>	\$ 6.34	\$ 12.13	\$ 17.92	\$ 23.71	\$ 29.50	\$ 35.28
<b>64 Gallon</b>	8.75	16.94	25.13	33.33	41.52	49.72
<b>96 Gallon</b>	11.63	21.79	32.41	43.02	53.64	64.26
<b>1.5 Yard</b>	58.71	111.88	165.06	218.22	271.39	324.57
<b>2 Yard</b>	66.88	127.66	188.45	249.23	310.01	370.79
<b>3 Yard</b>	83.21	158.92	234.70	310.72	387.33	462.76
<b>4 Yard</b>	99.44	190.67	281.51	373.14	464.38	555.24
<b>6 Yard</b>	131.16	252.70	374.63	496.37	618.11	739.83

**Organics**

Times per week	1 X	2 X	3 X	4X	5X	6X
<b>32 Gallon</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>64 Gallon</b>	-	-	-	-	-	-
<b>96 Gallon</b>	-	-	-	-	-	-
<b>1.5 Yard</b>	-	-	-	-	-	-
<b>2 Yard</b>	-	-	-	-	-	-
<b>3 Yard</b>	-	-	-	-	-	-
<b>4 Yard</b>	-	-	-	-	-	-
<b>6 Yard</b>	-	-	-	-	-	-

Cart Contaminator \$ 37.60 /occurrence  
 Bin Contamination 112.81 /occurrence  
 Lock Fee 11.56 /lock/month