

MEETING MINUTES

The Santa Rosa City Schools Board Meeting of December 10, 2025, starting at 6:00 pm at Santa Rosa City Hall Council Chambers (100 Santa Rosa Ave, Santa Rosa, CA 95404), is in a hybrid format. The public can attend and **comment in person by presenting a blue card to the Santa Rosa City Schools Administrative Staff at the time of the meeting**, or view/listen to the meeting in a virtual format via Zoom. **No public comments will be taken via the virtual format.** For more information on viewing/listening to the meeting virtually via Zoom or by phone, please click [HERE](#).

La reunión de la mesa directiva del distrito escolar Santa Rosa City Schools el 10 de diciembre del 2025, a partir de las 6:00 p. m., se llevará a cabo en un formato híbrido. El público puede asistir y **hacer comentarios en persona** presentando una tarjeta azul a la Asistente Ejecutiva en la Cámara del Ayuntamiento de Santa Rosa (100 Santa Rosa Ave, Santa Rosa, CA 95404) o ver/escuchar la reunión en formato virtual a través de Zoom. **No se aceptarán comentarios públicos a través del formato virtual.** Para obtener más información sobre cómo ver/escuchar la reunión virtualmente a través de Zoom o por teléfono, haga clic [AQUÍ](#).

Individual speakers shall be allowed **one to three minutes** to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the presiding officer may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The presiding officer may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add (BP 9323).

Cada orador tendrá de **uno a tres minutos** para dirigirse a la mesa directiva sobre cada tema incluido o no en la agenda. La mesa directiva puede limitar el tiempo total para la participación del público sobre cada tema a 20 minutos. Con el consentimiento de la mesa directiva, la presidenta puede aumentar o disminuir el tiempo permitido para comentarios del público, dependiendo del tema y del número de personas que deseen comentar. La presidenta puede realizar una encuesta entre los oradores a favor o en contra de un tema en particular y puede solicitar que otras personas hablen sólo si tienen algo nuevo que agregar (BP 9323).

For questions or comments, please contact the Superintendent's Office at (707) 890-3800 ext. 80101 or mmartin@srcs.k12.ca.us.

To view future board meeting dates, click [HERE](#).

To view agendas and minutes from July 2016 - August 12, 2020, click [HERE](#).

To view agendas and minutes prior to July 27, 2016, please contact the Superintendent's Office at (707) 890-3800 ext. 80101, mmartin@srcs.k12.ca.us.

To view recordings of past board meetings, click [HERE](#).

Board Meeting Norms

The Board is committed to conducting its work transparently and respectfully, with appreciation for the public's interest and engagement. Board meetings are meetings of the Board, held in public to conduct the business of the district—not meetings with the public.

- **Integrity** – Engage respectfully, act ethically, and make decisions in the best interest of all students.
- **Inclusion** – Listen actively, value diverse perspectives, ensure each trustee's voice is heard, and foster a safe, welcoming environment.
- **Accountability** – Take responsibility, align actions with SRCS priorities, and focus on measurable results.
- **Compassion** – Approach discussions with empathy and awareness of human impact.
- **Excellence** – Be prepared, informed, and committed to continuous improvement in governance.
- **Academics & Enrichment** – Prioritize decisions that enhance learning and prepare students for their futures.
- **Safety & Security** – Maintain respectful, orderly meetings and support safe learning environments.
- **Fiduciary Responsibility** – Use resources wisely and make transparent, fiscally sound decisions.
- **Staff Support** – Consider how board actions affect recruitment, retention, and staff well-being.
- **Communication** – Engage constructively, keep commentary brief and focused, build trust, and model open, honest communication.

MISSION STATEMENT

Students will be educated in a safe environment where they acquire critical thinking and social-emotional skills necessary to thrive in an evolving society.

VISION STATEMENT

Santa Rosa City Schools ensures equitable access to an excellent and enriching educational experience grounded in the assets of our students, staff, and community.

Attendance

Voting Members

Sarah Jenkins, Board of Education Clerk

Omar Medina, Board of Education Trustee

Roxanne McNally, Board of Education Trustee

Nick Caston, Board of Education President
Jeremy De La Torre, Board of Education Trustee
Mark Kirby, Board of Education Trustee
Donna Prak, Board of Education Vice President

A. CALL TO ORDER (4:00 p.m.)

Vice President Caston called the meeting to order at 4:00 pm.

1. Public Comment on Closed Session Agenda

There was no public comment on the Closed Session Agenda.

B. RECESS TO CLOSED SESSION

Vice President Caston stated that the following items would be discussed during the Closed Session meeting:

- Student Readmissions (Case Nos:2024/25-06, 2023/24-12, 2024/25-18)
- Student Expulsions (Case Nos: 2025/26-04)
- Public Employee Discipline/Dismissal/Release
- Conference With Labor Negotiator Name of designated rep attending: Dr. Vicki Zands (SRCS); name of organization: Santa Rosa Teachers Association, CSEA Santa Rosa 75, Teamsters Union 665)
- Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators)

The meeting recessed to the Closed Session at 4:01 pm.

1. Student Readmissions (Case Nos:2024/25-06, 2023/24-12, 2024/25-18) [Ed. Code § 48916]

2. Student Expulsions (Case Nos: 2025/26-04) [Ed. Code § 48918]

3. Public Employee Discipline/Dismissal/Release [Gov. Code § 54957]

4. Conference With Labor Negotiator Name of designated rep attending: Dr. Vicki Zands (SRCS); name of organization: Santa Rosa Teachers Association, CSEA Santa Rosa 75, Teamsters Union 665) [Gov. Code § 54957.6]

5. Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators) [Gov. Code § 54957]

C. RECONVENE TO OPEN SESSION (6:00 p.m.)

The meeting reconvened to the Open Session at 6:05 pm.

Student Board Member Olivera was absent.

1. Pledge of Allegiance

President McNally led the Pledge of Allegiance.

2. Territorial Land Acknowledgment

Trustee Medina led the Territorial Land Acknowledgment.

3. Report of Actions Taken in Closed Session

The Board took action during the Closed Session meeting to approve Student Readmission Cases:

- Case No. 2024/25-06
- Case No. 2023/24-12
- Case No. 2024/25-18

4. Items Considered In Closed Session for Action In Open Session

Motion Passed: Student Expulsion 2025/26-04

Motion made by: Jeremy De La Torre

Motion seconded by: Donna Prak

Voting:

Sarah Jenkins - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

5. Statements of Abstention

There were no statements of abstention.

6. Adjustments to Agenda

The following consent items will be moved to after the Discussion / Action items on the agenda:

- H.4 - Approval of Contracts - Bond
- H. 5 - Approval of Motive Studio Architectural Services Contract for Proctor Terrace Elementary School Temp Housing
- H.6 - Approval of the Motive Studio Architectural Services Contract for Luther Burbank Elementary School Temp Housing
- H.7 - Approval of Motive Studio Architectural Services Contract for Hidden Valley Elementary School Temp Housing

There was no objection to this adjustment to the agenda.

D. Board President End of Year Report

President McNally gave the following End of Year Report:

In a few minutes, we will begin our annual reorganization of the Board. As such, this is my last agenda item as Board President. It is tradition for the President to give an end of year report, so I will share a few thoughts.

This has been an incredibly difficult year. We began with our closure and consolidation process: weeks of apprehension, worry, and tension within the community. Hundreds of you wrote letters or gave public comment about how wonderful and how necessary your school sites are. In the end, this Board voted to close four schools this year: a decision that none of us took lightly.

We asked, and continue to ask, that our secondary educators be innovators, as we develop 7-12 programs in the district. There was no shortage of roadbumps as the Slater and Santa Rosa Middle School staff moved onto the Montgomery and Santa Rosa High School campuses. I want to recognize that, and thank everyone involved.

We also asked the Biella and Brook Hill communities to consolidate into other elementaries, and for those elementaries to welcome them. Again, I want to thank those teachers, administrators, support staff, students, and families for their efforts and their flexibility.

Our struggles didn't end there. While consolidation alleviated some of our budget deficit, we are still facing a fiscal crisis.

And we are not alone. Many districts are facing deficits, but our low reserve has made us especially vulnerable, forcing us to make budget cuts.

And we will be making cuts. Deep cuts. It will feel like we are moving backwards, so I am asking you to hold on, to stay with us. For the sake of students now and students in the future, keep your child enrolled in this district, remain in your job in this district, stay with us.

We cannot give in to the idea that school choice, charter schools and private schools, will save us, because they will not. They will leave our marginalized students and families behind. Charter and private schools are not held to the same laws, the same standards of equity, as public schools. Free and public education is the basis of a free and democratic society.

So stay with us and fight with us to keep this district alive so that we can go on to fight the bigger battles, like convincing our federal government to fund education as it should.

Lastly, I want to acknowledge that I have not been the Board President that I hoped to be when I accepted the nomination last December. Over the past few months my health caught up to me, and I was not able to balance my health, my full time teaching job, and the Board Presidency. So I want to extend my sincerest thanks to Vice President Caston and Clerk De la Torre for stepping in to facilitate meetings in my absence.

I hope now to step aside for a new Board President, who can lead us through the challenges ahead. We will now begin our annual reorganization of the Board.

E. Annual Organization of the Board

1. Election of the President

Clerk of the Board Jeremy De La Torre began the Board's reorganization to elect the president.

Trustee Kirby nominated Trustee Caston for President of the Board; Trustee Jenkins seconded the nomination.

Trustee Medina nominated Trustee De La Torre for President of the Board; Trustee McNally seconded the nomination.

Motion Passed: Trustee Caston for President of the Board

Voting:

Mark Kirby - Trustee Caston
Sarah Jenkins - Trustee Caston
Omar Medina - Trustee De La Torre
Roxanne McNally - Trustee De La Torre
Donna Prak - Trustee Caston
Nick Caston - Trustee Caston
Jeremy De La Torre - Trustee De La Torre

2. Election of the Vice-President

President Caston began the Board's reorganization to elect the vice president and accepted the following nominations:

Trustee Jenkins nominated Trustee Prak for Vice President of the Board; Trustee Kirby seconded the nomination.

Trustee Medina nominated Trustee De La Torre for Vice President of the Board; Trustee McNally seconded the nomination.

Motion Passed: Trustee Prak for Vice President of the Board

Voting:

Mark Kirby - Trustee Prak
Sarah Jenkins - Trustee Prak
Omar Medina - Trustee De La Torre
Roxanne McNally - Trustee De La Torre
Donna Prak - Trustee Prak
Nick Caston - Trustee Prak
Jeremy De La Torre - Trustee De La Torre

3. Election of the Clerk

President Caston accepted nominations for Clerk of the Board.

Trustee Kirby nominated Trustee Jenkins for Clerk of the Board; Trustee McNally seconded the nomination.

Trustee Medina nominated Trustee De La Torre for Clerk of the Board; Trustee McNally seconded the nomination.

Motion Passed: Trustee Jenkins for Clerk of the Board

Voting:

Mark Kirby - Trustee Jenkins
Sarah Jenkins - Trustee Jenkins
Omar Medina - Trustee De La Torre
Roxanne McNally - Trustee De La Torre
Donna Prak - Trustee Jenkins
Nick Caston - Trustee Jenkins
Jeremy De La Torre - Trustee De La Torre

4. Appointment of Superintendent as Secretary of the Board

President Caston asked for a motion to appoint Interim Superintendent August Hulme as the Secretary of the Board.

Motion Passed: Appointment of Interim Superintendent August Hulme as Secretary of the Board

Motion made by: Omar Medina

Motion seconded by: Roxanne McNally

Voting:

Sarah Jenkins - Yes
Omar Medina - Yes
Roxanne McNally - Yes
Nick Caston - Yes
Jeremy De La Torre - Yes
Mark Kirby - Yes
Donna Prak - Yes

F. REPORTS

1. California School Employee Association (CSEA) Santa Rosa 75 Report

CSEA Santa Rosa 75, Mary Lehman, gave a report.

2. Teamsters Local 665 Report

Michael Stanford, Shop Steward for Teamsters Local 665, gave a report.

3. Santa Rosa Teachers Association (SRTA) Report

Santa Rosa Teachers Association President Kathryn Howell gave a report.

4. Superintendent Report

Interim Superintendent August Hulme gave a report.

5. Board President Report

President Caston gave a report.

6. Board Member Reports

The following board members gave a report:

- Trustee De La Torre
- Trustee Kirby
- Trustee Medina
- Trustee Kirby

7. Student Board Members Report

Student Board Member Carrillo did not give a report.

G. PUBLIC COMMENT ON NON AGENDA AND CONSENT ITEMS

The following individuals addressed the Board during public comment:

- Isolde Geis - School-Based Therapists
- Gary Arkoff- Restorative Specialists
- Elizabeth Smith- School-Based Therapists
- Megan Marre- School-Based Therapists
- Suzy Klekner-School-Based Therapist
- Lisa Kleinzweig -School-Based Therapist
- Andy Bunnell- School-Based Therapists
- Kris Bertsch-Counselors
- Marina Madick- School-Based Therapists
- Eduardo Oseguera -Counselors
- Patrick Atchison -School-Based Therapist
- Micah Carlin-Goldberg-School Community
- Julie Mawod-School-Based Therapist
- Stephen Petty-Counselors
- Damaris Rodriguez-School-Based Therapists
- Deborah Ramos- Counselors
- Jessica Biddulph-Elementary Counselors
- Kathryn Ridout-Communication with Parents
- Priscilla Cordero- School-Based Therapists
- Adina Flores - Concerns with District
- Ethan Cosgrove- School District Consolidation
- David McCamish- School-Based Therapists
- Khen Hirshber - Counselors

H. CONSENT ITEMS

Motion Passed: Consent Items H.1-3, H.8

Student Board Member Carrillo's preferential vote: Aye

Motion made by: Mark Kirby

Motion seconded by: Roxanne McNally

Voting:

Sarah Jenkins - Yes
Omar Medina - Yes
Roxanne McNally - Yes
Nick Caston - Yes
Jeremy De La Torre - Yes
Mark Kirby - Yes
Donna Prak - Yes

1. Approval of Absent Board Members

2. Approval of Vendor Warrants

3. Approval of Donations and Gifts

4. Approval of Contracts - Bond

Motion Passed: Approval of Contracts - Bond

Motion made by: Mark Kirby

Motion seconded by: Roxanne McNally

Voting:

Sarah Jenkins - No
Omar Medina - Yes
Roxanne McNally - Yes
Nick Caston - Yes
Jeremy De La Torre - No
Mark Kirby - No
Donna Prak - No

5. Approval of Motive Studio Architectural Services Contract for Proctor Terrace Elementary School Temp Housing

The following individual addressed the Board during public comment:

- Micah Carlin-Goldberg

Motion Passed: Approval of Motive Studio Architectural Services Contract for Proctor Terrace Elementary School Temp Housing

Motion made by: Mark Kirby

Motion seconded by: Roxanne McNally

Voting:

Sarah Jenkins - No
Omar Medina - Yes
Roxanne McNally - Yes
Nick Caston - Yes
Jeremy De La Torre - No
Mark Kirby - Yes
Donna Prak - No

6. Approval of the Motive Studio Architectural Services Contract for Luther Burbank Elementary School Temp Housing

Motion Passed: Approval of the Motive Studio Architectural Services Contract for Luther Burbank Elementary School Temp Housing

Motion made by: Mark Kirby

Motion seconded by: Roxanne McNally

Voting:

Sarah Jenkins - No

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - No

Mark Kirby - Yes

Donna Prak - No

7. Approval of Motive Studio Architectural Services Contract for Hidden Valley Elementary School Temp Housing

Motion Passed: Approval of Motive Studio Architectural Services Contract for Hidden Valley Elementary School Temp Housing

Motion made by: Mark Kirby

Motion seconded by: Roxanne McNally

Voting:

Sarah Jenkins - No

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - No

Mark Kirby - Yes

Donna Prak - No

8. Approval of New Course Proposals

I. DISCUSSION / ACTION ITEMS

1. Budget Items

a. (Action) 2025-26 First Interim Fiscal Report

The following individuals presented the 2025-26 First Interim Fiscal Report to the Board:

- Luz Cázares, Interim Associate Superintendent, Business Services
- Joel Dontos, Executive Director of Fiscal Services

The presentation lasted 26 minutes.

The Board's questions and comments lasted 8 minutes.

Motion Passed: 2025-26 First Interim Fiscal Report
Student Board Member Carrillo preferential vote: Aye

Motion made by: Omar Medina

Motion seconded by: Roxanne McNally

Voting:

Sarah Jenkins - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

b. (Action) Fiscal Stabilization Plan and Recommendations to the Board

The following individuals presented the Fiscal Stabilization Plan and Recommendations to the Board :

- Luz Cázares, Interim Associate Superintendent, Business Services
- Joel Dontos, Executive Director, Fiscal Services

The presentation lasted 7 minutes.

The Board's questions lasted 30 minutes.

The following individuals addressed the Board during public comment:

- Betty Garcia
- Micah Carlin-Goldberg
- Robin Felberg
- Liliana Santiago
- Shayna Kirk
- Deborah Tapia Martin
- Ashley Bell

Trustee De La Torre made a motion to extend the meeting to 11:45,
Trustee Medina seconded the motion.

Voting:

Jeremy De La Torre - Yes

Omar Medina - Yes

Sarah Jenkins - No

Mark Kirby - Yes

Donna Prak - Yes

Roxanne McNally - Yes

Nick Caston - Yes

The Board's comments lasted 20 minutes.

Trustee Medina made a motion to amend by not eliminating the Multilingual Director position. The motion failed due to not having a second.

Motion Passed: Fiscal Stabilization Plan and Recommendations to the Board

Student Board Member Carrillo preferential vote: Aye

Motion made by: Jeremy De La Torre

Motion seconded by: Sarah Jenkins

Voting:

Sarah Jenkins - Yes

Omar Medina - No

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

2. (Action) Update on Board Request on Elementary Consolidation Plan

The following individuals presented the Update on Board Request on Elementary Consolidation Plan to the Board:

- John Fischer, Executive Director, Special Services
- Alisa Haley, Executive Director of Educational Services
- Dr. Emanuele Bardelli, Executive Director of Information and Evaluation
- Erik Oden, Executive Director of Facilities
- Lisa August, Interim Superintendent

The presentation lasted 40 minutes.

The Board's questions lasted 20 minutes.

The following individuals addressed the Board during public comment:

- Marla D'Shone
- Kristin Singmenangthong
- Micah Carlin-Golderg
- Ana Diaz
- Deborah Tapia-Martin
- Andre Garcia (read by Dan Bigelow)
- Maria Chavez (read by Dan Bigelow)
- Maria Crane

Scenario 2 Highlights:

- TK - 6 with Construction
- Requires adding 9 portables at PTES, HVES, and LBES
- Less distribution of Programs
- RISE classes grouped
- Teacher and Instructional Limitations
- Continued Combination Classes
- Facility Requirements

Boundary Option B:

- Align Abraham Lincoln Elementary School attendance to Santa Rosa High School

Motion Passed: Update on Board Request on Elementary Consolidation Plan, Scenario 2 / Boundary B

Motion made by: Roxanne McNally

Motion seconded by: Nick Caston

Voting:

Sarah Jenkins - Yes

Omar Medina - No

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - No

Mark Kirby - Yes

Donna Prak - No

J. APPROVAL OF MINUTES

1. Approval of Minutes of the Regular Board Meeting Held On November 12, 2025

Motion Passed: Approval of Minutes of the Regular Board Meeting Held on November 12, 2025

Motion made by: Jeremy De La Torre

Motion seconded by: Donna Prak

Voting:

Sarah Jenkins - Yes

Omar Medina - Abstain

Roxanne McNally - Abstain

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

2. Approval of Minutes of the Special Board Meeting Held On November 20, 2025

Motion Passed: Approval of Minutes of the Regular Board Meeting Held on November 20, 2025

Motion made by: Jeremy De La Torre

Motion seconded by: Roxanne McNally

Voting:

Sarah Jenkins - Yes

Omar Medina - Yes

Roxanne McNally - Yes

Nick Caston - Yes

Jeremy De La Torre - Yes

Mark Kirby - Yes

Donna Prak - Yes

K. BOARD MEMBER REQUESTS FOR INFORMATION

L. INFORMATION ITEMS

- 1. Future Board Discussion Items**
- 2. Educational Acronyms and Abbreviations**
- 3. Board Finance Subcommittee Meeting Dates**

M. ADJOURNMENT

The meeting adjourned at 11:33 pm.

Clerk of Board

Date