

Contract Number:

1

**EXHIBIT A
PROJECT ASSIGNMENT
TO AGREEMENT FOR ARCHITECTURAL SERVICES**

This Project Assignment is executed between **Santa Rosa High School District & Santa Rosa Elementary School District** (“District”) and **PBK Architects, Inc.** (“Architect”) pursuant to the Master Agreement for Architectural Services (“Agreement”) between the Architect and the District dated January 29, 2026. By this reference, the Agreement is incorporated herein as if set forth in full.

1. Project Description.

Furniture Services for Santa Rosa City School District Office and Maintenance and Operations Building. PBK proposes to deliver basic comprehensive services to facilitate design through closeout of these projects based on the scope of services as outlined herein.

2. Basic Services. The Architect will provide the following Basic Services noted below for the above-described Project.

Basic Services Phases

- Provide Basic Services for furniture services for the above-mentioned scope of work items. These basic services include: interior and exterior furnishings

Design Consultants Included in Basic Services

- Overall project management and coordination
- Space planning and test-fitting furniture configurations
- Engaging 3 furniture dealers for lookbooks and preliminary budget (PBK internal coordination)
- Client meetings to review initial furniture lookbooks, layouts, and revisions (2 meetings) • Client meeting for dealer selection with PBK (1 meeting)
- Client meeting to review final furniture selections and finishes (2 meetings)

3. Design Requirements and Deliverables. If applicable, the Architect will provide a list of all design requirements and deliverables to the District along with this executed Project Assignment. Said list will be attached to this Project Assignment as an exhibit and incorporated by reference herein.

4. Architect Compensation:

A. Contract Price:

Lump Sum Not to Exceed Eighty-Four Thousand, One Hundred Forty Dollars (\$84,140), which includes a \$20,000 contingency for additional services outside of itemized scope that require prior client approval.

B. Payment Method:

Allocation of Contract Price to Phases of Basic Services.

The fee breakdown by Phase shall be as follows:

- Space Planning and Test-fitting 10%
- Interior and Exterior Furniture Specification Coordination and Review 35%

- Budgetary Coordination and Review 30%
- Finish Selection and Review 25%

C. Additional Services Rate Schedule:

If additional work is required beyond what is noted above, PBK will provide services for these scope of work items under a separate proposal. No additional services will be performed without receiving written permission from the district.

5. Basic Services Submittal Schedule:

Phase	Timeline
Space Planning and Test-fitting	1-2 Months
Furniture Specification Coordination and Review	2-3 Months
Budgetary Coordination and Review	1-2 Months
Finish Selection and Review	1-2 Months

IN WITNESS WHEREOF, the Parties hereto have executed this Project Assignment as of the Effective Date.

DISTRICT:

**Santa Rosa High School District &
Santa Rosa Elementary School District**

By: _____

Name: Lisa August Hulme

Title: Interim Superintendent

ARCHITECT:

PBK Architects

By: _____

Name: _____

Title: _____