



Finance

April 26, 2022

VIA EMAIL

proctors@hersheyicecream.com

Hershey Creamery Company
1611 Oakbrook Drive
Gainesville, GA 30507
ATTN: Steve Proctor, Branch Sales & Distribution Manager

Reference: Bid No. 20-22, School Nutrition Ice Cream Products

Dear Mr. Proctor:

As a result of the excellent service provided by Hershey Creamery Company, the DeKalb County School District ("DCSD") desires to renew the award of Bid No. 20-22, School Nutrition Ice Cream Products for one (1) year on the same terms, conditions and pricing as stated in the bid. The purpose of this letter is to obtain Hershey Creamery Company's acceptance of DCSD's offer to renew the award of Bid No. 20-22.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective from October 1, 2022 through September 30, 2023. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Hershey Creamery Company's consideration of this offer to renew the award of Bid No. 20-22.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents to phyllis_d_jones@dekalbschoolsga.org no later than Monday, May 3, 2022. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included. Feel free to also fax the acceptance and your proof of insurance to Ms. Jones at 678-676-0170.

Best regards,

Carla L. Smith

Carla L. Smith
Vendor Services Executive Director
CLS/lw
c: Dr. Connie Walker
Ms. Kehinde Bodunrin
Ms. Janet Stone

ACKNOWLEDGMENT

Hershey Creamery Company hereby accepts DeKalb County School District's offer to renew the award of Bid No. 20-22, School Nutrition Ice Cream Products at the same prices, terms and conditions as the original award, until September 20, 2023. Hershey Creamery Company understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

[Signature]
Authorized Signatory

Steve Proctor
Name (Typed or Printed)

5/2/22
Date

Atlanta Branch Sales & Dist. Mgr
Title of Authorized Signatory