



MEMORANDUM

TO: Ms. Jennifer Hackemeyer, Chief Legal Officer
Division of Legal Affairs

FROM: Dr. R. Stephen Green, Superintendent\CEO
Office of the Superintendent

DATE: December 6, 2018

RE: Approval of Law Firms

At its business meeting on Monday, December 3, 2018, the DeKalb Board of Education approved to retain the law firm of Nelson Mullins Riley & Scarborough LLP, as General Counsel at an earned retainer rate of \$65,000 per month, excluding necessary expenses and any necessary complex litigation, which will be determined and authorized by the Board Chair and Superintendent on a case-by-case basis. The term of this annual agreement shall commence on December 3, 2018.

The Board also approved to retain the law firm of Nelson Mullins Riley & Scarborough LLP as SPLOST Counsel at an earned retainer rate of \$25,000 per month, excluding necessary expenses and any necessary complex litigation, which will be determined and authorized by the Board Chair and Superintendent on a case-by-case basis. The term of this annual agreement shall commence on December 3, 2018.

The Board also approved to retain the law firm of Swift, Currie, McGee and Hiers, LLP, as Workers Compensation Counsel at the hourly rate of \$210 for partners and senior attorneys, \$175 for associates and \$120 for paralegals, excluding necessary expenses and any necessary complex litigation, which will be determined and authorized by the Board Chair and Superintendent on a case-by-case basis. The term of this annual agreement shall commence on December 3, 2018.

The Board also approved to retain the law firm of Swift, Currie, McGee and Hiers, LLP, as General Liability Counsel, at the hourly rate of \$250 for partners and senior attorneys, \$200 for associates and \$150 for paralegals, excluding necessary expenses and any necessary complex litigation which will be determined and authorized by the Board Chair and Superintendent on a case-by-case basis. The term of this annual agreement shall commence on December 3, 2018.

The Board also authorized the Superintendent to give notice to the law firm of Drew Eckl & Farnham that its monthly legal agreement expires effective immediately and that their legal services will expire on a date to be determined by the Board Chair and Superintendent; and that any close out or transitional work will be billed at the hourly rate heretofore charged by the firm for legal services, unless otherwise authorized by the Board of Education.

Please take the appropriate action to effect this directive of the Board.

RSG:geb

c: Ms. Carla Smith, Assistant Director, Purchasing Department, Division of Finance
Ms. Phyllis Jones, Associate Buyer, Purchasing Department, Division of Finance