



April 25, 2022

Sent Via Email: james.taylor@roberthalf.com

Robert Half

3343 Peachtree Road Suite 600
Atlanta, GA 30326

ATTN: James Taylor, Senior Regional Director

Reference: RFQ 22-534, Temporary Staffing Services

Dear Mr. Taylor:

As a result of the excellent service provided by **Robert Half**, the DeKalb County School District (“DCSD”) desires to renew the award of **RFQ 22-534, Temporary Staffing Services** for one (1) year on the same terms, conditions and pricing as set forth in the License and Services Agreement between DCSD and Robert Half, dated **November 19, 2021**. The purpose of this letter is to obtain **Robert Half**, acceptance of DCSD’s offer to renew the License and Services Agreement.

The renewal is subject to the DeKalb County Board of Education’s (“Board”) approval and will be effective from **November 19, 2022 through November 18, 2023**. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates **Robert Half**, consideration of this offer to renew the award of **RFQ 22-534**.

If accepted, please submit a copy of your company’s proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents to phyllis_d_jones@dekalbschoolsga.org no later than **Monday, May 2, 2022**. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included. Feel free to also fax the acceptance and your proof of insurance to Ms. Jones at 678-676-0170.

Best regards,

Carla L. Smith

Carla L. Smith
Executive Director of Vendor Services

CLS/lw
c: Charles Burbridge

ACKNOWLEDGMENT

Robert Half, hereby accepts DeKalb County School District's offer to renew the award of **RFQ 22-534, Temporary Staffing Services** as set forth in the License and Services Agreement, until **November 18, 2023**. **Robert Half** understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

James Taylor

Authorized Signatory

James Taylor

Name (Typed or Printed)

5/2/2022

Date

Sr. Regional Director

Title of Authorized Signatory