

April 7, 2021

Subject: Contract Renewal for # 19 / 0 3 4 K C f o r M u s i c a l I n s t r u m e n t a n d R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **June 18, 2021**. This contract has **two (2)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **June 19, 2021**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **by April 19 2021 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education



Jesus Amezcua (May 20, 2021 18:34 CDT)

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	West Music Company
Authorized Signature:	<i>Stephanie Adams</i>
Print Name:	Stephanie Adams
Title:	Assistant Bid Coordinator
Date:	04/14/2021
Address:	1212 5th St., PO Box 5521
City, State, Zip Code:	Coralville, IA 52241
Phone:	800-397-9378
Email Address:	bids@westmusic.com

