

July 15, 2022

VIA EMAIL

Blick Art Materials, LLC
PO Box 1267
Galesburg, IL 61402
ATTN: Heather Havens, Institutional Sales Manager

Reference: Bid No. 20-519, Catalog Discount – Career Technical & Agricultural Materials, Supplies and Equipment

Dear Ms. Havens:

As a result of the excellent service provided by Blick Art Materials, LLC, the DeKalb County School District ("DCSD") desires to renew the award of Bid No. 20-519, Catalog Discount – Career Technical & Agricultural Materials, Supplies and Equipment for one (1) year on the same terms, conditions and pricing as stated in the bid. The purpose of this letter is to obtain Blick Art Materials, LLC's acceptance of DCSD's offer to renew the award of Bid No. 20-519, Catalog Discount – Career Technical & Agricultural Materials, Supplies and Equipment.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective from January 13, 2023 through January 12, 2024. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Blick Art Materials, LLC's consideration of this offer to renew the award of Bid No. 20-519, Catalog Discount – Career Technical & Agricultural Materials, Supplies and Equipment.

As outlined in the bid specifications, you are required to send three (3) published catalogs, CD or website identification to the Facilities Maintenance Department. Your catalog(s) must be addressed as follows: *

ATTENTION: DeKalb County School District – Career Technology & Agricultural Education Department
1701 Mountain Industrial Blvd, Stone Mountain, GA 30083

If you provide paper catalogs, each catalog must have a brightly colored 3" x 5" (or larger) label affixed to the outside front cover. Your front cover label must adhere to the following format:

DeKalb County School District Bid No. 20-519, Catalog Discount – Career Technical & Agricultural Materials, Supplies and Equipment _____% DISCOUNT
Valid through January 12, 2024 only Quotation Number _____
Exclusions Are _____ _____
Company Name _____ Company Address _____ Company Representative _____ E-Mail _____ Company Webpage URL _____

Your label must be submitted via email to phyllis_d_jones@dekalbschools.ga.gov for approval prior to catalog mailing. *

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents to phyllis_d_jones@dekalbschoolsga.org no later than Friday, July 22, 2022. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included. Feel free to also fax the acceptance and your proof of insurance to Ms. Jones at 678-676-0170.

Best regards,

Carla L. Smith

Carla L. Smith
Executive Direct, Vendor Services

Enclosure: 1 – Insurance Requirements

c: Dr. Paul Cammick
CLS/lw

ACKNOWLEDGMENT

Blick Art Materials, LLC hereby accepts DeKalb County School District's offer to renew the award of Bid No. 20-519, Catalog Discount – Career Technical & Agricultural Materials, Supplies and Equipment at the same prices, terms and conditions as the original award, until January 12, 2024. Blick Art Materials, LLC understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

Tamby Peterson
Authorized Signatory

7/19/22
Date

Tamby Peterson
Name (Typed or Printed)

Inst Sales Supervisor
Title of Authorized Signatory

DeKalb County School District
Bid No. 20-519 Catalog Discount – Career Technical & Agricultural
Materials, Supplies and Equipment 20% Discount
Valid through January 12, 2024 only
Quotation number – QD20000

Exclusions are: sale prices, online prices, quantity pricing, drop-ship items, any other coupons or promos.

Free freight @ \$49 w/exclusions: oversized, overweight, clay or modeling material over 50#, drop-ship items, some papers and boards larger than 18"x24" – see contract for full terms & exclusions.

Company Name **Blick Art Materials LLC**

Company Address **PO Box 1267 Galesburg IL 61402**

Company Representative **Tamby Peterson**

E-Mail **contracts@dickblick.com**

Company webpage URL **www.dickblick.com**

BLICK[™] art materials

PO Box 1267 Galesburg IL 61402-1267
Orders 800-447-8192
Contracts 800-704-7744

DickBlick.com
Fax 800-621-8293

7/21/22

DeKalb County School District
Robert R. Freeman Administrative Complex
1701 Mountain Industrial Blvd
Stone Mountain GA 30083

Bid Number: RENEWAL 20-519
Bid Name: Career Technology & Agricultural Materials,
Supplies & Equipment
Opening Date/Time: 7/22/22

Thank you for the opportunity to submit a renewal on the proposal referenced above. Blick is pleased to extend our offer of a **20%** discount to your members. Attached, you will find our full discount offer terms and exclusions. To ensure your discount is properly applied to your orders, please continue to reference discount code **QD20000** at the time of order.

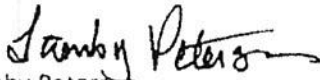
To place an order

- Phone: 800-447-8192
- Fax: 800-621-8293
- Email: PurchaseOrders@dickblick.com
- Online: www.dickblick.com

Payment Terms: Net Days – all orders are subject to credit approval
Delivery: ARO

If you have questions regarding this proposal please contact me. We value this opportunity to offer our support as your art supply vendor.

Sincerely,



Tamby Peterson
Institutional Sales Supervisor
800-704-7744, contracts@dickblick.com

Enclosures

We accept "Future Orders". POs placed in advance are held until ship dates specified on orders (within same calendar year). No invoice obligation until delivery. Future orders can: target delivery timing, improve product availability, minimize backorders, and reduce number of invoices.

COVID 19 Force Majeure Statement – We at Blick Art Materials fully anticipate our ability to fulfill our contracted commitment as a result of this proposal. However, supply chain interruptions do continue. We are working tirelessly to ensure inventory and delivery to the extent we are able. Blick is committed to partnering with you to the utmost of our ability during this time. If, at the time of order, an extended backorder is anticipated on a specific product you will be promptly notified.

P-Cards Blick Art Materials accepts P-Cards as a form of payment both at the time of order and upon invoice. There is no convenience fee if the card is billed upon shipment. When P-Cards are applied to invoices, a 3% convenience fee will be applied.

BLICK[™] art materials

PO Box 1267 Galesburg IL 61402-1267
Orders 800-447-8192
Contracts 800-704-7744

DickBlick.com
Fax 800-621-8293

Catalog Discount Terms and Exclusions

Contract Reference: 20-519 Career Technology & Agricultural Education

Discount: 20%

Discount Code: QD20000

Contact: Tamby Peterson

Email: contracts@dickblick.com

Offer Terms

- Discount is applied to the "each" price as listed in Blick's annual *Materials for Art Education* annual catalog only. Item numbers begin with A in 2022. Letters will change annually between A, B, or C.
- Free freight on orders of \$49 or more after discount See below for exclusions

Discount Exclusions

- Sale catalogs
- Website prices at www.dickblick.com
You will receive the lower of the web price at the time of order or your catalog discount by placing the discount reference code listed above in the discount code box in your shopping cart and using the School and Business checkout method. Note: web prices may fluctuate daily.
- Quantity pricing
You will receive the lower of the quantity break, for the quantity ordered, or your discount from the "EACH" price.
- Drop-ship items
Any item with the letter F in the catalog item # prefix or noted as factory-direct online.
- Cannot be used in conjunction with additional coupons or other promotions.

Free Freight Exclusions

- Oversized or heavy weight items (i.e. paper rolls, linoleum rolls, printmaking presses, or any item indicating additional handling)
- 50-lb boxes of clay or ANY modeling material totaling 50-lbs or greater in weight
- Drop-ship items (any item with the letter F in the catalog item # prefix or noted as factory-direct online)
- When ordering sheets of paper or board larger than 18" x 24" in quantities of less than 10, a per-order handling fee applies. Paper or boards may be assorted to reach the quantity of 10.

To place an order

- Provide discount code on your order or in the promo field when ordering online
- Phone: 800-447-8192
- Fax: 800-621-8293
- Email: PurchaseOrders@dickblick.com
- Online: www.dickblick.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/22/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER HUB International Midwest Limited 55 East Jackson Boulevard Chicago IL 60604	CONTACT NAME: CSU Chicago PHONE (A/C, No, Ext): 312-922-5000 E-MAIL: CSUChicago@hubinternational.com ADDRESS: CSUChicago@hubinternational.com	FAX (A/C, No):														
INSURED Dick Blick Holdings Inc. Attn: Accounts Payable P.O. Box 3000 Galesburg IL 61402-3000	DICKBLIC	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Trumbull Insurance Company</td> <td>27120</td> </tr> <tr> <td>INSURER B: Hartford Fire Insurance Company</td> <td>19682</td> </tr> <tr> <td>INSURER C: Travelers Property Casualty Company of America</td> <td>25674</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Trumbull Insurance Company	27120	INSURER B: Hartford Fire Insurance Company	19682	INSURER C: Travelers Property Casualty Company of America	25674	INSURER D:		INSURER E:		INSURER F:	
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COVERAGES

CERTIFICATE NUMBER: 1371512950

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBR: INSD: WVD:	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY PROJECT LOC <input type="checkbox"/> OTHER		83JENAC5262	11/1/2021	11/1/2022	EACH OCCURRENCE \$ 1 000 000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500 000 MED EXP (Any one person) \$ 10 000 PERSONAL & AGV INJURY \$ 1 000 000 GENERAL AGGREGATE \$ 2 000 000 PRODUCTS COMP/OP AGG \$ 2 000 000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY		83JENAV7802	11/1/2021	11/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1 000 000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10 000	<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	CUP-8S009982-21-NF	11/1/2021	11/1/2022	EACH OCCURRENCE \$ 15 000 000 AGGREGATE \$ 15 000 000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A	83WNS4C200	11/1/2021	11/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E1 EACH ACCIDENT \$ 1 000 000 E1 DISEASE EA EMPLOYEE \$ 1 000 000 E1 DISEASE POLICY LIMIT \$ 1 000 000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance

CERTIFICATE HOLDER**CANCELLATION**

DeKalb County School District
 1701 Mountain Industrial Blvd
 Stone Mountain, GA 30083-1027

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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2) The successful bidder shall also indemnify, defend, and hold harmless the Indemnitees from any and all costs, expenses, claims, demands, rights, liabilities and causes of action inuring to bidder from events over which the Indemnitees exercise no control, such as Acts of God, strikes or government restrictions.

- Bidder's obligation to indemnify any Indemnitee shall survive the completion, expiration, or termination of bidder's agreed-upon services for any reason.

Certificate of Insurance

Certificate of Insurance and/or ACORD Form is required with solicitation submittal.

Insurance

The DCSD Risk Management Unit sets insurance and indemnification requirements for each solicitation.

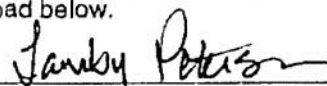
Certificate of Insurance and/or ACORD Form is required with solicitation submittal. **Provision of Certificate of Insurance is a mandatory requirement.** Proposals submitted with Certificates of Insurance will be considered conditionally responsive to the insurance and indemnification requirement. Final award of this bid will be contingent upon receipt within ten (10) business days of request for insurance documentation complete with the following requirements and fully acceptable to the DCSD Risk Management Unit. No work will commence and no purchases will be made without the written statement of approval of insurance coverage from the DCSD Risk Management Unit. In the event the awarded bidder cannot produce insurance coverage acceptable to the DCSD Risk Management Unit within the time provided, DCSD reserves the right to award this solicitation to the first runner-up.

1) Bidder shall procure and maintain throughout the term of this agreement a policy or policies of insurance providing coverage as set forth below. The foregoing policies shall be obtained from insurance companies approved to do business in the State of Georgia and companies acceptable to DCSD. Bidder shall procure the insurance policy or policies at the bidder's own expense and shall furnish to DCSD a certificate(s) of insurance containing the following information:

- (a) Name and address of agent/broker;
- (b) Name and address of insured;
- (c) Name of insurance company, underwriting syndicate, or other insuring entity;
- (d) Description of coverage in standard terminology;
- (e) Policy period;
- (f) Policy number;
- (g) Limits of liability;
- (h) Name and address of certificate holder;
- (i) Acknowledgment to the DCSD of notice requirements of material adverse change;
- (j) Signature of authorized agent/broker;
- (k) Telephone number of authorized agent/broker; and
- (l) Details of policy exclusions applicable to this agreement in comments section of the certificate of insurance.


All certificates evidencing primary and excess layers shall be renewed and kept current and up to date on an annual basis.

- (2) Bidder is required to maintain the following insurance coverage during the term of this agreement:
 - (a) Workers Compensation Insurance in the amounts of the statutory limits established by the General Assembly of the State of Georgia. Bidder shall have the ability to self-insure its required workers compensation coverage if bidder is an approved self-insurer in the State of Georgia.
 - (b) Comprehensive General Liability Policy, or equivalent coverage, to include products and completed operations liability and contractual liability. The Comprehensive General Liability Policy shall have dollar limits sufficient to insure that there is no gap in coverage between this policy and any excess or Commercial Umbrella Policy described below.



 COMPANY NAME/ CERTIFYING OFFICIAL SIGNATURE
Blick Art Materials LLC

- (c) Comprehensive Auto Policy to include but not be limited to liability coverage on any owned, non-owned and hired vehicle used by bidder or bidder's personnel in the performance of this agreement. The Comprehensive Automobile Policy shall have dollar limits sufficient to insure that there is no gap in coverage between this policy and the excess or Commercial Umbrella Policy required under this agreement.
- (d) Commercial Umbrella or Excess Liability Policy, which must provide the same or broader coverage than those provided for in the above Comprehensive General Liability and Business Auto Policies. Policy limits for the Commercial Umbrella or Excess Liability Policy shall have an annual aggregate limit not less than \$2,000,000.
- (e) Under all coverage and certificates required hereunder, policies shall or be endorsed to include the following terms and conditions:
- (i) All policies and coverage shall be on an "occurrence" not "claims made" basis.
 - (ii) The foregoing policies shall contain a provision that coverage afforded under the policies will not be canceled, or not renewed, allowed to lapse for any reason until at least sixty (60) days prior written notice has been given to DCSD.
 - (iii) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this RFP) for losses arising out of this agreement.
 - (iv) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.
 - (v) Certificates of Insurance showing such coverage to be in force shall be filed with DCSD prior to commencement or continuation of any work under this agreement.
 - (vi) All such coverage shall remain in full force and effect during the term and any renewal or extension thereof.
- (f) Under coverage and certificates required under Sections 2(a), 2(b), (c), and (d) above, policies shall be endorsed to include the following terms and conditions:
- Minimum limits of \$1,000,000 per occurrence \$2,000,000 in the annual aggregate.
Primary limits of coverage in the amount of \$1,000,000 per occurrence must be with insurers approved to conduct business in the State of Georgia. Excess or umbrella liability insurance may be placed with any insurer submitted by bidder, including captive or self-insured programs, with the prior written approval of DCSD.
- (ii) Contractual liability coverage, specifically referencing this agreement and its Indemnity, applies to liability assumed by the named insured.
 - (iii) Shall include Indemnitees as additional insured.
 - (iv) Shall waive all right of subrogation against Indemnitees (as defined in Part II, Section I of this RFP) for losses arising out of this agreement.
 - (v) A severability of interest or cross liability clause or endorsement applies to commercial general liability and excess liability policies.
 - (vi) Shall be primary and not excess to any other coverage provided by or available to the Indemnitees (as defined in Part II, Section H of this RFP).
- (g) Bidder shall require any and all subbidders performing work under this agreement to carry insurance of the types and with limits of liability as bidder shall deem appropriate and adequate for the work being performed. However, the obligations of the bidder to the Indemnitees assumed in Sections of Indemnification, and Insurance shall not be reduced or diminished by the standards set for the subbidders. Further, bidder agrees that their obligations to indemnify and insure the Indemnitees shall pertain to all losses arising out of the subbidder's acts or negligence in the same manner and to the same extent as if committed by the bidder. Bidder shall obtain and make available for inspection by DCSD, current certificates of insurance evidencing insurance coverage by such subbidders.


COMPANY NAME/ CERTIFYING OFFICIAL SIGNATURE

Blick Art Materials LLC