

DEKALB COUNTY SCHOOL DISTRICT FY2024 PROPOSED BUDGET CALENDAR

STEP:	ACTIVITY:	RESPONSIBILITY:	PROPOSED DATE:	
1	Superintendent provides input on the FY2024 Budget Calendar	Superintendent-Chief Financial Officer	September 15, 2022	September
2	School-Based Budget Allotment development meeting is held (C&I, Operations, HR, Federal Programs, Equity and Student Support, Continuous Improvement)	Superintendent-Chiefs	September 28,2022	
3	Community stakeholder survey is released for input on FY2024 budget priorities	Chief Financial Officer	September 30, 2022	
4	FY24 School-Based Allotments are prepared	Superintendent-Chief Financial Officer	TBD	October
5	Board Adopts Proposed FY2024 Budget Calendar	Chief Financial Officer	Board Meeting October 17, 2022	
6	Budget Oversight Committee is held (cross-functional team of Divisions, Regions, and Focus Group) finalizes meetings, activities for FY24 Budget.	Chief Financial Officer	TBD	
7	Finance distributes Allovue budget worksheets and instructions to departments	Chief Financial Officer	TBD	November
8	Superintendent Report is shared on preliminary initiatives for FY24 Budget	Superintendent-Chief Financial Officer	Board Meeting, November 14, 2022	
9	Enrollment forecast is presented to the Board	Chief Operations Officer		
10	Budget Oversight Committee meeting is held and Divisions prepare line-item FY2024 Budget requests	Chief Financial Officer	TBD	December
11	FY2024 School Allotments is presented to the Board	Chief Financial Officer	Board Meeting, December 12, 2022	
12	Superintendent and Cabinet meet to discuss FY2024 Budget requests	Chief Financial Officer	TBD	

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STEP:	ACTIVITY:	RESPONSIBILITY:	PROPOSED DATE:	
13	FY2023 Mid-Year Budget is presented to the Board	Chief Financial Officer	Board Meeting January 9, 2023	January
14	FY2024 Forecasted revenue is presented to the Board	Chief Financial Officer		
15	Divisions finalize line-item FY2024 Budget Requests	Chiefs	TBD	February
16	Superintendent reviews final Division requests	Superintendent-Chief Financial Officer-Chiefs	TBD	
17	FY2024 Budget mini-sessions are held with the Board	Superintendent-Board of Education- Chief Financial Officer	TBD	March
18	FY2024 Budget Presentation of the General Fund Budget/Revenue Projections	Chief Financial Officer	TBD	
19	Board adopts FY2024 Tentative Budget/Revenue projections and Tax Levy	Board of Education	TBD	April
20	FY2024 Budget is Published and shared on district's website	Chief Financial Officer	TBD	
21	1st Public Budget Hearing is held to solicit feedback regarding the FY2024 Budget	Board of Education-Superintendent	TBD	May
22	Tax Digest and Five-Year History of Levy is advertised	Chief Financial Officer	TBD	
23	2nd Public Budget Hearing is held to solicit feedback regarding the FY2024 Budget	Board of Education-Superintendent	TBD	June
24	1st & 2nd Millage Hearings are held	Board of Education-Superintendent		
25	3rd Millage Hearing is held (If necessary)	Board of Education-Superintendent		
26	Board adopts Final FY2024 Budget and Millage Rate	Board of Education		
27	Finance prepares final documents for County and State	Board of Education		