

Santa Rosa City Schools
MEMORANDUM OF UNDERSTANDING

This agreement for personal or subcontract services and/or advice is hereby entered into between the
SANTA ROSA CITY SCHOOLS hereinafter "**SRCS**" and:

Aldea Children & Family Services

Street: 2310 First Street City: Napa State: CA Zip: 94559

Telephone #: 707-224-8266

1. TERM

Aldea Children and Family Services including **Substance Use Disorder Prevention Services** shall commence work on 03/11/2026 or upon as soon as feasible thereafter. The work shall be completed no later than 6/30/2026.

2. SCOPE OF SERVICES

Aldea is specially trained, experienced and competent and agrees to provide the special services required on a limited basis to **SRCS**. **Aldea** shall satisfactorily complete activities according to the specific services outlined in the **WORK TO BE PERFORMED** (Attachment A) section of this Agreement. **The scope of services may change as staffing and resources allow or demands dictate with written notice.**

Aldea understands and agrees that **Aldea** and all of its employees and subcontractors are not employees of the **SRCS** and are not entitled to benefits of any kind or nature normally provided employees of the **SRCS** and/or to which **SRCS** employees are normally entitled. **Aldea** shall be responsible to pay, according to law, all payments for income taxes, workers' compensation, unemployment insurance and self-employment (social security) taxes. No income or payroll taxes shall be withheld or paid by **SRCS** on behalf of **Aldea** or its employees or subcontractors. **Aldea** is responsible for maintaining appropriate tax related records. **Aldea** shall furnish, at own expense, all labor, mileage, materials, equipment, and other items necessary to carry out the terms of this Agreement.

3. COMPENSATION

- a) **SRCS** shall **not pay for any expenses and services** provided under this Agreement as outlined in Attachment A.
- b) **Aldea** will directly seek reimbursement from third party payors for services provided to students when performed on **SRCS** campuses.
- c) **Aldea** will maintain records of the dates that the services were provided and the type of services that were provided and the amount of time spent on each type of service provided.

4. PERFORMANCE

In the performance of the work herein contemplated, **Aldea** is an independent community organization, with the authority to control and direct the performance of the details of their employee's work, **SRCS** being interested only in the quality of the partnership which will **Aldea** to reduce barriers and increase student access to individually necessary mental health and substance use disorder prevention and treatment services.

Aldea shall comply with all laws, ordinances, rules, regulations, and orders of any public authority bearing on the performance of the work and shall notify **SRCS** if contract documents are at variance therewith. In the performance of the work authorized under this MOU, **Aldea** shall not discriminate against any person, because of race, creed, color, religion, sexual orientation, gender, or national origin.

Aldea will exchange information with **SRCS's** Wellness/Counseling team(s) in compliance with FERPA/HIPAA to facilitate continuity of student care.

5. INDEMNIFICATION

Aldea agrees to hold harmless, indemnify and defend **SRCS** and its trustees, employees, agents and volunteers from any and all claims, damages, losses and expenses, including attorney fees, arising or resulting from damage to property, injury or death to any person, firm or corporation in connection with its performance of this Agreement. **Aldea** also agrees to hold harmless, indemnify and defend **SRCS** and its trustees, officers, and employees from any and all claims or losses incurred by any supplier, **Aldea**, or subcontractors furnishing work, services or materials to **Aldea** in connection with the performance of this Agreement. **SRCS** shall hold harmless and indemnify **Aldea** and its officers and employees, from all damages of every nature and description caused by sole negligence or willful misconduct by **SRCS** related to its performance under this Agreement.

6. INSURANCE

During the term of this contract and any extension or modification thereof, **Aldea** shall keep in effect a policy of Comprehensive/Commercial general liability insurance of at least \$1,000,000 for individual, small business or nonprofit, \$2,000,000 for large business such as LEA, University or College combined single limit for all damages arising out of injury to person/s or destruction of property for each occurrence and Sexual Abuse and Molestation coverage in an amount of no less than \$1,000,000 per occurrence, with an annual aggregate of \$2,000,000. Not later than the effective date of this contract, **Aldea** shall provide **SRCS** with a certificate of insurance and an endorsement page naming **SRCS**, its Board of Trustees, officers, employees, volunteers and students as additionally insured. Coverage provided by this policy shall not be cancelled or materially changed without thirty (30) days written notice given to **SRCS**.

7. TERMINATION OF CONTRACT

Either party may terminate this agreement, in writing, at least 30 days prior to the date of termination.

8. WORK TO BE PERFORMED

Services to be rendered to **SRCS** by **Aldea** as described in "Attachment A."

Attachment A
SCOPE OF WORK/MEMORANDUM OF UNDERSTANDING BETWEEN ALDEA AND SRCS

MOU for Services: Santa Rosa City Schools and Aldea Children & Family Services
03/11/2026 - 6/30/2026

The Santa Rosa City Schools Student Services Department provides physical and mental health support to elementary, middle and high school students. **SRCS** Student Services is focused on the health, well-being and academic success of local middle and high school students.

Santa Rosa City Schools will:

- Provide confidential counseling spaces for Aldea Behavioral Health Services.
- Prevention services will be provided on-site on school grounds.
- Rooms must ensure confidentiality.
- All locations where services will be provided will meet the fire and safety rules and regulations.
- Behavioral Health group services will be provided in a space that comfortably accommodates at least nine people at no cost to Aldea.
- Work collaboratively with Aldea staff in case coordination and identification of students who may benefit from direct referral to Aldea for substance use disorder treatment services or early psychosis intervention.
- Maximize the time of the Aldea staff through generating referrals.
- SRCS will provide Wi-Fi access.
- Identify a contact person to serve as a liaison between Schools and Aldea Behavioral Health Services to support services provided to schools and navigate logistics.

Aldea will:

- Provide school-based Substance Use Prevention Behavioral Health Services to youth who meet criteria at no cost to **SRCS** at:
 - Santa Rosa Junior/Senior High School
- Ensure Aldea Program Director will meet quarterly (or as needed) with SRCS designee to discuss administrative and programmatic issues and collaboratively address concerns as needed.
- Notify Wellness/Counseling team(s) about capacity issues including caseload and waitlist.
- Aldea will exchange information with SRCS Wellness/Counseling team(s) in compliance with FERPA/HIPAA to facilitate continuity of student care.

Santa Rosa City Schools

Aldea

NAME
TITLE - SRCS

Date

Julie Burns
Chief Operating Officer - Aldea

Date