



Operations

December 13, 2022

Sent Via Email: ken_thrasher@compuserve.com

Mr. Ken Thrasher
SY Richards, Architect, Inc.
P.O. Box 585, 301 E. Church Street
Monroe, GA 30655

Dear Mr. Thrasher:

In accordance with the contract between **SY Richards, Architect, Inc.** and the **DeKalb County School District**, the DeKalb County School District is pleased to advise that it desires to extend **RFQu 19-752-023, A/E Continuing Contract for Professional Services** for an additional year at the same terms, conditions and pricing as stated in your contract.

This extension is the fourth and final of four (4) one-year renewal options and is subject to DeKalb County Board of Education approval. The extension will be effective **March 19, 2023** through **March 18, 2024** and is subject to DeKalb County Board of Education approval.

Please submit the following signed acknowledgement and a current certificate of insurance via email to belinda_quillet@dekalbschoolsga.org no later than **Friday, January 6, 2023**. Presentation of satisfactory Certificate of Insurance in accordance with Exhibit E of the contract is required. A copy is attached for your review.

Please include **RFQu 19-752-023, A/E Continuing Contract for Professional Services** and verbiage naming the DeKalb County School District and The DeKalb County Board of Education as an additional insured under the liability policies, in the *Additional Information* section of the certificate of insurance.

On behalf of the DeKalb County School District, I want to take this opportunity to thank you for your service and for your interest in doing business with us.

Sincerely,

Belinda Quillet

Belinda Quillet, MSM, CPPB
Procurement Manager

cc: Erick Hofstetter
Richard Boyd

ACKNOWLEDGMENT

SY Richards, Architect, Inc. hereby agrees to extend **RFQu 19-752-023, A/E Continuing Contract for Professional Services**, at the same prices, terms and conditions until **March 18, 2024**.



Official Signature

12/13/22

Date

KEN THRASHER, PRESIDENT

Name and Title (Typed or Printed)

404.633.2677

Phone

Ken_thrasher@
compuserve.com

Email Address