



December 21, 2022

VIA EMAIL

Veritiv Operating Company
6600 Governors Lake Parkway
Norcross, GA 30071
ATTN: Scott MacPherson, Regional Vice President Sales

Reference: Bid No. 22-496 Custodial Equipment

Dear Mr. MacPherson:

As a result of the excellent service provided by Veritiv Operating Company, the DeKalb County School District ("DCSD") desires to renew the award of the items listed below on Bid No. 22-496, Custodial Equipment, for one (1) year on the same terms, conditions and pricing as stated in the bid on the items listed below. The purpose of this letter is to obtain Veritiv Operating Company's acceptance of DCSD's offer to renew the award of Bid No. 22-496.

Item No.: Group 1 - #1 & #4 only.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective March 14, 2023 through March 13, 2024. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Veritiv Operating Company's consideration of this offer to renew the award of Bid No. 22-496.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents to solicitationquestions@dekalbschoolsga.org no later than Tuesday, January 3, 2023. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included. Feel free to also fax the acceptance and your proof of insurance to Ms. Jones at 678-676-0170.

Best regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services
CLS/lw
c: Mr. Eric Hofstetter
Mr. Bobby Moncrief

ACKNOWLEDGMENT

Veritiv Operating Company hereby accepts DeKalb County School District's offer to renew the award of Bid No. 22-496, Custodial Equipment at the same prices, terms and conditions as the original award, until March 13, 2024. Veritiv Operating Company understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

X [Signature]
Authorized Signatory

X January 18, 2023
Date

Scott MacPherson
Name (Typed or Printed)

Regional Vice President Sales
Title of Authorized Signatory