



October 7, 2022

VIA EMAIL

Royal Food Service
3720 Zip Industrial Blvd
Atlanta, GA 30354
ATTN: Katie Whitehurst, Owner

Reference: Bid No. 20-17, School Nutrition Fresh Produce

Dear Mr. Guy:

As a result of the excellent service provided by Royal Food Service, the DeKalb County School District ("DCSD") desires to renew the award of Bid No. 20-17, School Nutrition Fresh Produce for one (1) year on the same terms, conditions and pricing as stated in the bid. The purpose of this letter is to obtain Royal Food Service's acceptance of DCSD's offer to renew the award of Bid No. 20-17.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective from July 1, 2023 through June 30, 2024. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Royal Food Service's consideration of this offer to renew the award of Bid No. 20-17.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents to phyllis\_d\_jones@dekalbschoolsga.org no later than Friday, October 14, 2022. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included. Feel free to also fax the acceptance and your proof of insurance to Ms. Jones at 678-676-0170.

Best regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services

CLS/lw
c: Dr. Connie Walker
Ms. Janet Stone

ACKNOWLEDGMENT

Royal Food Service hereby accepts DeKalb County School District's offer to renew the award of Bid No. 20-17, School Nutrition Fresh Produce at the same prices, terms and conditions as the original award, until June 30, 2024. Royal Food Service understands that this acceptance is subject to the approval of the DeKalb County Board of Education.

[Handwritten signature of Katie Whitehurst]

Authorized Signatory

[Handwritten name: Katie Whitehurst]

Name (Typed or Printed)

[Handwritten date: 10/10/22]

Date

[Handwritten title: owner]

Title of Authorized Signatory