

## **Chronology of Agenda Item**

**Scope:** Extension (Renewal) Bid 20-17 to Royal Foodservice

**Contract Term:** This is a contract from July 1, 2019 through June 30, 2020 with options for renewal/extension for up to four (4) years through June 30, 2024.

**Solicitation Process:** Bid 20-17 was competitively solicited through the Purchasing Department; it was posted to the DCSD website March 7, 2019. The Bid was advertised in the Champion Newspaper on March 7, 2019 and March 14, 2019. Electronic notification was sent to 26 vendors from the DCSD vendor Bid list. Electronic notification was also sent to 138 vendors through the State of GA Procurement Registry.

**Award Process:** Two (2) vendors responded to the solicitation, all were reviewed and deemed responsive to requirements of the solicitation by the Purchasing department. School Nutrition Services evaluation panel selected **Royal Food Service** as the most responsible and responsive bidder.

School Nutrition Services (SNS) requested to extend Bid 20-17 for SY 2023-2024 with the same terms and conditions as the original term contract from July 1, 2023 through June 30, 2024.