



## Finance

February 13, 2023

RE: Sourcing Efforts Letter – RFP 23-520 Volunteer Management System

Mrs. Manomay Malathip,

Because the procurement process is constantly evolving and improving, the Purchasing Department has developed a new customer service feature. The Purchasing Department is now providing a summary of sourcing efforts to the internal client for RFP 23-520 Volunteer Management System.

The Purchasing Department's efforts include the following:

- 1) RFP 23-520 was posted to IonWave on January 12, 2023.
- 2) RFP 23-520 was posted to IonWave on January 12, 2023.
- 3) RFP 23-520 was advertised in the *Champion Newspaper* on January 12, 2023 and January 19, 2023.
- 4) Electronic notification sent to 82 vendors from the DCSD Vendor Bid List.
- 5) Electronic notification sent to 2332 vendors through the State of GA Procurement Registry.
- 6) Electronic notification sent to 124 vendors through IonWave.

If you are aware of any additional sourcing engines, please let us know so we may include those in our process.

Three (3) proposals were reviewed and deemed responsive to the requirements of the solicitation.

Please feel free to reach out to me at 678 676-0120 with any questions or concerns.

Regards,

*Carla L. Smith*

Carla L. Smith  
Executive Director, Vendor Services

CLS\lw

c: Ms. Marcia Coward  
Ms. Shannon Crosslin  
Mr. Jeff Miller  
Ms. Mary Parks