

Bernando C. Brown

QUALIFICATION SUMMARY

A Dynamic and results-focused pupil transportation professional with solid qualifications in strategic planning and implementation, also in operations planning and management, team building, leadership, and communications. Thorough knowledge of all principles, practices, policies, and procedures pertaining to a School Board Transportation Department. Fully educated in all governing agencies policies, rules, regulations, goals, and objectives pertaining to pupil transportation. I have been recognized from superiors for my ability to analyze expenditures and other financial information to develop plans, policies, and budgets to increase profits or improve services. I am proficient with Microsoft Office Programs and transportation related programs.

RELEVANT PROFESSIONAL EXPERIENCE

Regional Transportation Manager
DeKalb County School District

August 2016 - Present
Stone Mountain, GA

Personally responsible for safe and efficient transportation for over 9,000 students attending the schools of Region II; Communicates and engage with key stakeholders and business partners to collaboratively solve business problems; Planned and executed the implementation of the Edulog Parent

- Oversaw the overall Region II Transportation Operations to ensure safe, effective, and efficient student transportation services
- Oversaw the overall routing process for all Region II schools and programs. Made recommendations for route changes when necessary.
- Coordinated with Transportation Supervisors and Assistant Transportation Supervisors to review and verify timesheets and attendance.
- Communicated and engage with key stakeholders and business partners to collaboratively solve Transportation Concerns.

Dispatch Supervisor
DeKalb County School District

July 2013 – August 2016
Stone Mountain, GA

Supervised operations of the Dispatch Center to ensure that school bus drivers and student transportation programs operate timely and safely as planned in accordance with GA Department of Education (GA DOE) and DeKalb County School System's (DCSS) policies and procedures.

- Responded to complaints/concerns regarding transportation issues from students, parents, bus drivers, other school personnel and the general public in a timely manner.
- Coordinated/monitored the two-way radio communication between and among bus drivers, transportation supervisors and transportation administrators; ensured compliance with all relevant communications, standards, and laws; reports any violations to appropriate authorities.
- Analyzed emergency/priority situations such as accidents and bus mechanical issues; coordinated appropriate personnel as needed.
- Communicated transportation policy/procedural changes to dispatch clerks, transportation managers, supervisors, and driving staff.
- Trained dispatch staff on proper radio etiquette, use of equipment, communication skills in oral and written form and proper use of email.
- Developed and implemented new customer service ideas and techniques.
- Attended/presented at meetings and staff development seminars.

- Organized and updated Driver's Logbook.
- Collaborated with Transportation Administration on updates to the School Bus Driver's Manual.

School Bus Driver/Retainer
DeKalb County School District

August 2009 – July 2013
Stone Mountain, GA

Responsible for ensuring proper vehicle maintenance observing safety and traffic rules and maintaining order among students while safely transporting to and from school and other activities.

- Assisted District Manager in the supervision 88 School Bus Drivers as a Retainer
- Assisted District Manager in coordinating and planned routes; consistently communicated with parents and school administration.
- Assisted District Manager with managing and generated payroll; managed and distributed field trips
- Assisted in inspecting and approving bus tops, loading zones, roadway, and bus maneuvering restrictions.
- Collaborated with bus drivers in the performance of their duties and provided guidance when necessary.
- Investigated accidents/incidents
- Drove school bus and safely transported students to and from school and co-curricular activities
- Provides maximum safety for passengers while on the bus and during loading and unloading

Sub School Bus Driver
DeKalb County School District

September 2008 – June 2009
Stone Mountain, GA

Responsible for ensuring proper vehicle maintenance observing safety and traffic rules and maintaining order among students while safely transporting to and from school and other activities

- Drove school bus and safely transported students to and from school and co-curricular activities
- Conducts thorough pre-trip and post-trip inspections of the vehicle and its special equipment
- Provides maximum safety for passengers while on the bus and during loading and unloading
- Attended all In-service safety meetings required by the state and local school system

Marketing & Sales Director
Progressive Solutions MBCS

September 2007 – September 2008
Atlanta, GA

Developed and researched marketing opportunities and sales strategies.

- Accomplished marketing and sales staff objectives by recruiting selecting training and coaching employees
- Communicated job expectations by planning monitoring and reviewing job contributions
- Achieved marketing and sales operational objectives by contributing marketing and sales information
- Prepared completed and implemented marketing action plan
- Met marketing and sales financial objectives by four casting requirements and preparing and your budgets

U.S. Army

September 1987 – September 2007

- Recruiting and Retention NCO 79T Mar 2004 - Dec 2007
- Radio Supervisor 25C Sep 2001 - Mar 2004
- Signal Support Systems Team Chief 31U Apr 2000 - Sep 2001
- Transportation Supervisor 88M Jun 1997 - Apr 2000
- Network Switching Systems Supervisor 31F May 1995 - Jun 1997
- Counterintelligence Agent- 35M May 1991 - Apr 1995
- Radio Operator-Maintainer 31C Sep 1987 - May 1991

EDUCATION

- Bachelor of Art, Business Administration – Southwestern College – Winfield, KS 2002
- Diploma, General Studies – Lakeside High School – Atlanta, GA 1986

CERTIFICATION AND LICENSES

- **Certified Director of Pupil Transportation (CDPT)** - National Association of Pupil Transportation (NAPT)
- **Certified Supervisor of Pupil Transportation (CSPT)** - National Association of Pupil Transportation (NAPT)
- **School Bus Instructor/ Trainer Certification** - GA Department of Education (GaDOE)
- **Child Passenger Safety Restraint Systems on School Buses** - National Highway Traffic Safety Administration (NHTSA)
- **Child Passenger Safety Technician Certification (CPST)** - Safe Kids Worldwide / National Highway Traffic Safety Administration (NHTSA)
- **Heart Saver Cardiopulmonary Resuscitation (CPR) / Automated External Defibrillation (AED) / First Aid (FA) Certification** - American Heart Association
- **Class A Commercial Driver License (CDL)** with Passenger (P) & School Bus Endorsement (S)
- **Reasonable Suspicion Certification** -Testing for Supervisors and Managers

DISTRICTWIDE COMMITTEES

- DCSD Back to School Rally Committee - 2022
- DCSD Workforce Development Project Committee – 2014-2016
- DCSD Strategic Planning Committee – 2013-2014
- DCSD Attendance Protocol Committee – 2013-2014

PROFESSIONAL AFFILIATIONS

- 2011 – Present: Member, **National Association of Pupil Transportation (NAPT)**
- 2011 – Present: Member, **Georgia Association of Pupil Transportation (GAPT)**