

Policy 5125.1: Release Of Directory Information

Status: DRAFT

Original Adopted Date: 06/11/2008 | **Last Revised Date:** 04/12/2017 | **Last Reviewed Date:** 04/23/2026

The Governing Board recognizes the importance of maintaining the confidentiality of directory information and therefore authorizes the release of such information, including to news media or nonprofit organizations, in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee may limit or deny the release of specific categories of directory information to any public or private nonprofit organization based on a determination of the best interests of district students. (Education Code 49073)

A student's directory information shall only be included in the minutes of the Board's meeting in accordance with Board Bylaw 9324 - Minutes and Recordings.

Colleges and prospective employers, including military recruiters, shall have access to a student's name, address, email address, and telephone number, unless the student's parent/guardian, or the student, if the student is 18 years of age or older, has requested that such information not be released. (10 USC 503, 20 USC 7908)

Under no circumstances shall directory information be disclosed to a private profit-making entity, except for representatives of the news media and employers, including prospective employers, in accordance with law, Board policy, and administrative regulation. Private schools and colleges may be given the names and addresses of 12th-grade students and students who are no longer enrolled, provided that they use this information only for purposes directly related to the institution's academic or professional goals. (Education Code 49073)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Ed. Code 234.7	Student protections relating to immigration and citizenship status
Ed. Code 48985	Notices to parents/guardians in language other than English
Ed. Code 49061	Definitions; directory information
Ed. Code 49063	Notification of parents/guardians of their rights
Ed. Code 49073	Release of directory information
Ed. Code 49073.2	Privacy of student and parent/guardian personal information; minutes of board meeting
Ed. Code 49073.5	Directory information; military representatives; telephone numbers
Ed. Code 49603	On campus access to employers and military services
Federal	Description
10 USC 503	Military recruiter access to directory information
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 7908	Armed forces recruiter access to students and student recruiting information
34 CFR 99.1-99.67	Family Educational Rights and Privacy
42 USC 11434a	McKinney-Vento Homeless Assistance Act; definitions

Management Resources	Description
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Management Resources

CA Office of the Attorney General Publication

U.S. Department of Education Publication

U.S. Department of Education Publication

Website

Website

Website

Website

Website

Description

[Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's TK-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes, December 2025](#)

[Model Notice for Directory Information, March 2011](#)

[Dear Colleague Letter Regarding Military Recruiter Provisions of ESEA, November 2016](#)

[California Department of Education, Resources to Include Immigrant Families](#)

[California Department of Education, LEA Immigration Enforcement Policy Submission](#)

[CSBA District and County Office of Education Legal Services](#)

[California Attorney General's Office](#)

[U.S. Department of Education, Office of the Chief Privacy Officer](#)

Cross References

1100

1113

1113

1114

1114

1260

1340

1340

1445

1445

3515-E PDF(1)

3580

3580

4040

4040

4040-E PDF(1)

4119.23

4135

4219.23

4235

4319.23

4335

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5020

5022

5022

Description

[Communication With The Public](#)

[District And School Websites](#)

[District And School Websites](#)

[District-Sponsored Social Media](#)

[District-Sponsored Social Media](#)

[Educational Foundation](#)

[Access To District Records](#)

[Access To District Records](#)

[Response To Immigration Enforcement](#)

[Response To Immigration Enforcement](#)

[Campus Security - Use Of Unmanned Aircraft Systems \(Uas\)/Drones On District Grounds](#)

[District Records](#)

[District Records](#)

[Employee Use Of Technology](#)

[Employee Use Of Technology](#)

[Employee Use Of Technology](#)

[Unauthorized Release Of Confidential/Privileged Information](#)

[Soliciting And Selling](#)

[Unauthorized Release Of Confidential/Privileged Information](#)

[Soliciting And Selling](#)

[Unauthorized Release Of Confidential/Privileged Information](#)

[Soliciting And Selling](#)

[Parent Rights And Responsibilities](#)

[Parent Rights And Responsibilities](#)

[Student And Family Privacy Rights](#)

[Student And Family Privacy Rights](#)

Cross References

5125
5125
5145.12
5145.12
5145.3
5145.3
5145.6
5145.6-E PDF(1)
5145.6-E PDF(2)
6164.2
6173
6173
6173-E PDF(1)
9324

Description

[Student Records](#)
[Student Records](#)
[Search And Seizure](#)
[Search And Seizure](#)
[Nondiscrimination/Harassment](#)
[Nondiscrimination/Harassment](#)
[Parent/Guardian Notifications](#)
[Parent/Guardian Notifications](#)
[Parent/Guardian Notifications](#)
[Guidance/Counseling Services](#)
[Education For Homeless Children](#)
[Education For Homeless Children](#)
[Education For Homeless Children](#)
[Minutes And Recordings](#)