

DRAFT SRCS Governance Calendar

Job Area	January	February	March	April	May	June	July	August	September	October	November	December
Governance Team Effectiveness	Schedule MIG Training for New Board Members			Board Self-Evaluation			No Regular July Meeting	Orientation for Board Candidates	CSBA Masters In Governance		Orientation for New Board Members	CSBA Annual Conference New Board Members Sworn In
Setting Direction for the District	Full Day Strategic Planning Session (weekend day late January or early September)				Superintendent's State of the District Report & Presentation	Finalize Goals and Success Indicators for Coming Year	Joint Meeting With City Council	Full Day Strategic Planning Study Session (weekday August or early September)				
	Superintendent's Mid-Year Progress Report on Goals to the Board											
Student Learning and Achievement	LCAP Educational Partner Input Meetings		Synthesize LCAP Input & Begin Development of Update/New Plan Review with Labor Partners and Board			Attend Graduations & Celebration Ceremonies			MTSS/RTI Update	Presentation of State Dashboard Results	Study Session to Review Recommendations from Superintendent Regarding District Response to Dashboard Data	
Human Resources	Williams Quarterly Report (Oct 1 - Dec 31) Short masters are to be completed by site administration using preliminary projections.	Board Action on Reductions, Releases, Reassignments (if applicable)	Issue preliminary notices on or before March 15th (layoff, releases, reassignments if applicable)	Williams Quarterly Report (Jan 1 - Mar 31)	Issue final layoff notices on or before May 15th (if applicable)	Need for Highly Qualified Educators goes to the Board for approval.		Williams Quarterly Report (Apr 1- June 30) Provisional & Short Term Teaching Permits and Waivers (may be issued at any time when needed, but usually 1st August meeting for start of year)		Williams Quarterly Report (Jul 1 - Sept 30)		Principals inform teachers who are to be non-relected. Counselors collect and enter course requests for next school year.
Safety & Security			School Site Safety Plans	Panorama & Youth Truth Update & Study Session					School Site Safety Plan Updates			
Recognition	Resolutions				Students, Staff & Retirees			Resolutions				
Finance	Governor Proposes State Budget	LCAP MidYear Update / Joint with Student Support Team	Second Interim Budget Report & Study Session (closed session 4-5, study session 5-7)		Third Interim Budget Report & Study Session (Required if 2nd interim was qualified status)	LCAP & Budget Hearings and Adoption (2 meetings)	Conduct FHRA Analysis Fiscal staff - closing books		LCAP Information Sessions for Public (Ed Svcs & Fiscal)			First Interim Budget Report & Study Session
	Board Sets Budget Priorities (Full day strategic planning session focus)		Mid-Year Onsite Audit Work						Unaudited Actuals Presentation & Study Session	CBEDS (Official Enrollment Count 1st Wednesday in Oct.)		Prior Year Audit Report Due by Dec 15
	Developer Fees Annual Report Prior Year Audit Report Acceptance						Preliminary Projections Developed (collaboratively I&E and Fiscal) and Shared with HR for Short Masters					