



Finance

May 23, 2023

REVISED

VIA EMAIL

zach@douglasequipment.us

Douglas Equipment
301 North Street
Bluefield, WV 24701
ATTN: Zachary Nieto, Bid Specialist

Reference: Bid No. 20-27, School Nutrition Large Equipment – Renewal of Award

Dear Mr. Nieto:

As a result of the excellent service provided by Douglas Equipment, DeKalb County School District ("DCSD") desires to renew the award of the items listed below on Bid No. 20-27, School Nutrition Large Equipment for one (1) year on the same terms and conditions but with the attached updated manufacturer's pricing for the items listed below. The purpose of this letter is to obtain Douglas Equipment's acceptance of DCSD's offer to renew the award of Bid No. 20-27, School Nutrition Large Equipment.

Item No.: 1-15, 18-30, 33- 35, 36A, 36B, 37A, 37B, 38A, 38B, 39, 40A, 40B, 41-44, 46-48, 63-65 only.

The renewal is subject to the DeKalb County Board of Education's ("Board") approval and will be effective from August 1, 2023 through July 31, 2024. Of course, we will notify you once the Board has approved the renewal. DCSD appreciates Douglas Equipment's consideration of this offer to renew the award of Bid No. 20-27.

If accepted, please submit a copy of your company's proof of insurance reflecting the coverage(s) stated within the original solicitation document, sign the acceptance below and email both documents to lakesia_watkins@dekalbschoolsga.org no later than Tuesday, May 30, 2023. Insurance policy or policies must be maintained throughout the term of this agreement. A copy of the insurance requirements is included.

Best regards,

Carla L. Smith

Carla L. Smith
Vendor Services, Executive Director
CLS/lw
c: Dr. Connie Walker
Ms. Janet Stone
Ms. Teresa Adams

ACKNOWLEDGMENT

Douglas Equipment hereby accepts DeKalb County School District's offer to renew the award of Bid No. 20-27 School Nutrition Large Equipment on the same terms and conditions but with the attached updated manufacturer's pricing, through July 31, 2024. Douglas Equipment understands that this acceptance is subject to the approval of the DeKalb County Board of Education.


Authorized Signatory

5/26/23
Date

Zachary Nieto
Name (Typed or Printed)

Project Manager
Title of Authorized Signatory