



Finance

May 2, 2023

RE: Sourcing Efforts Letter – ITB 24-547 DCSD Middle School Weight Room Equipment

Mr. James Jackson,

Because the procurement process is constantly evolving and improving, the Purchasing Department has developed a new customer service feature. The Purchasing Department is now providing a summary of sourcing efforts to the internal client for ITB 24-547 DCSD Middle School Weight Room Equipment.

The Purchasing Department's efforts include the following:

- 1) ITB 24-547 was posted to IonWave on March 30, 2023.
- 2) ITB 24-547 was posted to the Georgia Procurement Registry on March 30, 2023.
- 3) ITB 24-547 was advertised in the *Champion Newspaper* on March 30, 2023 and April 6, 2023.
- 4) Electronic notification sent to 33 vendors from the DCSD Vendor Bid List.
- 5) Electronic notification sent to 102 vendors through the State of GA Procurement Registry.
- 6) Electronic notification sent to 28 vendors through IonWave.

If you are aware of any additional sourcing engines, please let us know so we may include those in our process.

Eight (8) bids were reviewed and deemed responsive to the requirements of the solicitation.

Please feel free to reach out to me at 678 676-0120 with any questions or concerns.

Regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services

CLS\lw

c: Mr. Paris Burd
Mr. Lorenzo Sewell