

ACTION MEMORANDUM

TO: Bibb County School District

FROM: Conduis Shuman, Interim Executive Director of School Nutrition
Elaine Wilson-Beverly, Director of Procurement

SUBJECT: Approval of Food Bid Renewal

Summary

The School Nutrition Department is seeking Board approval to renew the award under RFP 21-015 for food products in the fiscal year 2023-2024 for \$6,259,897. This award is used to issue purchase orders on an as-needed basis for food items to provide meal service to Bibb County School District students. This is the second of three renewals.

Background

Under District Policy DJEAA, Board approval is required for all contracts over \$150,000. In fiscal year 2021, the Procurement Department issued solicitation RFP 21- 015. The Board approved, and five contractors were approved for the award. During FY 2023, one contractor Gordon Foods withdrew from RFP 21-015.

The Board approved \$3,883,782 for Food Items during FY 2022 and \$5,575,791 for FY 2023. The approved 2023 amount included a 15% market increase per vendor over the FY 2022 expenditures. The increase was due to the challenges within the supply chain.

The projected expenditure for FY 2024 is approximately \$6,259,897, which includes a 6% - 12.5% market increase over our expenditure last year. This increase in projection is due to the inflation cost within the supply chain.

The breakdown by awardee is listed below.

Company Name	FY 2024 Percentage Increase	FY 2024 Amount
ACC Distributors	6%	\$1,405,885
Sutherlands Foodservice	12%	\$3,782,674
Williams Institutional Foods	12.5%	\$1,023,081
Chef's Corner	NA	\$48,257
Total Food Cost		\$6,259,897



ACTION MEMORANDUM

Recommendation

It is recommended that the Bibb County Board of Education authorize the Superintendent to issue a Purchase Order to each vendor on an as-needed basis, not exceeding the listed total amount of \$6,259,897, to provide food items for all schools and the central kitchen. The funds will be paid out of the School Nutrition fund.

Superintendent's Approval:

Superintendent's Signature	Approve/Disapprove
Dr. Dan A. Sims	Approved

Bibb County School Nutrition Program
INVITATION FOR BID (IFB)
IFB #: 21-015

Bid Issue Date	03/09/2021
Final Date for Written Questions	03/18/2021 @ 11 AM EST
Bid Due Date and Time	04/09/2021 @ 11 AM EST
Bid Due Location	ONLINE ONLY BONFIRE
Bid Opening Date and Time	04/09/2021@ 11 AM EST
Bid Opening Location	ONLINE
Award Date (per award letter)	05/21/2021
Installation or Start Date	July 1, 2021
Name of Awardee (completed after contract is awarded)	

BID FOR	NAME OF PRODUCT	LABEL SEALED ENVELOPE AS FOLLOWS:
X	Food	"IFB FOOD"
	Equipment	"IFB EQUIPMENT- SCHOOL NUTRITION"
	Paper, Chemical	"IFB PAPER AND CHEMICAL PRODUCTS"
	Bread	"IFB BREAD"
	Milk	"IFB MILK AND DAIRY PRODUCTS"
	Kitchen Supplies	"IFB KITCHEN SUPPLIES"
	Décor	"IFB CAFETERIA DECOR"
	Cafeteria Furniture	"IFB CAFETERIA FURNITURE"

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- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov

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DEFINITIONS

Addendum: A change, addition, alteration, correction or revision to a bid or contract document.

Bidder: A firm, individual, or corporation submitting a bid in response to this IFB.

Bid Unit: The unit designation which shall be applicable to all pricing offered for bid evaluation purposes. Unit cost, freight, fixed fee, estimated usage, and the extended cost shall be stated in terms of the designated bid unit. In some instances, the bid unit and the package unit may be the same.

Contract Documents: Consist of the Agreement between the School Nutrition Program and the Vendor, terms and conditions, schedule, specifications, drawings, any and all addenda, errata, and bulletins issued prior to execution of the contract, other documents listed in the Agreement, and modifications issued after execution of the contract.

Damaged Item: Refers to an item that has sustained damage that would allow spillage from the original container, a loss or disfigurement of a label that would hinder identification, contaminated package that would affect the content of that package or any other happening that would affect the quality and/or quantity of the original item.

Dry Food Product: A dry product that does NOT require freezing or refrigeration.

Invitation for Bid (IFB): A type of solicitation document used in competitive sealed bidding, where the primary consideration is cost, and the expectation is that competitive bids will be received, and an acceptance (award) will be made to the responsive and responsible Bidder whose bid is lowest in price and meets the specifications of the bid. An IFB is a formal method of procurement that uses sealed bidding and results in a fixed price contract with or without adjustment factors. The IFB must be publicly advertised and bids shall be solicited from an adequate number of known suppliers, providing them with sufficient time to respond prior to the date set for opening the bids.

NSLP: National School Lunch Program

Pack size: With some items the bid unit does not represent a package configuration by which the item would normally be purchased. In such instances, the Bidder will be required to bid according to the designated bid unit and also state how the product will be packaged and to provide a cost for purchase unit.

Purchase Unit: The package configuration (case, carton, box, bag, etc.) by which the product would normally be sold. This shall also mean packaging being referred to when the term "case price" is applicable.

SBP: School Breakfast Program

SFA: School Food Authority (also known as School Nutrition Department)

Solicitation: A document used by the School Nutrition Program to acquire goods and /or services. Solicitations must incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Solicitations must also identify all the requirements which the Offerors or Bidders must fulfill and all other factors to be used in evaluating the bids or proposals.

Vendor: The provider of the goods and/or services under the Contract.

SECTION 1 TRANSMITTAL PAGE

The Bibb County School Food Authority (SFA) is requesting sealed bids for School Nutrition for Food Items. Bids are due by the date, time and location shown on the chart on the first page of the Invitation to Bid. Bids will be opened at the date, time and location shown on the chart on the first page of the Invitation to Bid.

All bid documents should be submitted electronically via Bonfire (<https://bcsdk12.bonfirehub.com/portal/?tab=login>).

Phone: 478-779-3526

Questions regarding this Invitation for Bid shall be directed to: Elaine Wilson, Executive Director @ elaine.wilson@bcsdk12.net.

INTENT

- a) It shall be the intent and purpose of this Invitation for Bid (IFB) to cover the terms and conditions under which a successful Bidder shall be responsible to supply and deliver products to the Bibb County Board of Education, School Nutrition Program through sealed bids. School food authorities shall comply with the requirements of 7CFR 210.21 and 2 CFR part 200, subpart D and USDA implementing regulations 2 CFR part 400 and part 415, as applicable, which implement the applicable requirements, concerning the procurement of all goods and services with nonprofit school food service account funds.
- b) The SFA is seeking to identify and select one (1) or more vendors to provide the items as listed in the attached list in Attachment B. The selected vendor(s) shall provide products in accordance with the Standard Terms and Conditions, Special Terms and Conditions, the IFB and any applicable Addenda.
- c) The SFA reserves the right to accept or reject any or all bids, or to accept any part of a bid without accepting the whole thereof, or to accept such bid as they deem to be in the best interest of the SFA.

I. CONTRACT TIME PERIOD

- a) **Initial Term** - The initial term of this contract, which results from the award of this IFB, shall commence and terminate on the dates shown on the INVITATION TO BID.
- b) **Extension Option** - The contract may be extended up to three (3) months at the same bid pricing, provided mutual agreement by both parties in written form.
- c) **Renewal Option** - This contract may be renewed by mutual agreement of both parties in written form. (Usually 1-year term with the option to renew 4 additional 1-year terms based on vendor performance.)

II. BID SUBMISSION PROCEDURES

The Bibb County SFA is not liable for any costs incurred by Bidders prior to issuance of or entering into a contract. Costs associated with developing the bid, preparing for oral presentations, and any other expenses incurred by the Bidder in responding to this IFB are entirely the responsibility of the Bidder and shall not be reimbursed in any manner by the School Nutrition Program.

- a) **Bids must be submitted electronically via Bonfire for “IFB #21-015 for BIBB COUNTY SCHOOL NUTRITION”.**
- b) Bids must be received by the SFA no later than the date shown on page #1 of this document entitled INVITATION FOR BID (IFB).
- c) Late bids shall not be accepted. The Bibb County SFA shall not be responsible for late receipt of bids. All bid documents should be submitted electronically via Bonfire (<https://bcsdk12.bonfirehub.com/portal/?tab=login>). Emailed and/or faxed bids are not acceptable and will not be considered for SEALED BIDS.
- d) If the Bidder submits bid documents with informalities, errors, or omissions such as, but not limited to, non-conforming bid security, non-conforming non-collusion affidavit or samples, or fails to properly execute and seal the said documents the Bidder, in the SFA's sole discretion, may be given 72 hours from the time of the bid opening in which to provide such information to the SFA.
- e) The SFA has the right to waive any and all informalities.

III. BID OPENING DATE/TIME/PLACE

Bids will be opened at the date, time and location shown on page 1 of this document entitled INVITATION FOR BID (IFB)

IV. AWARD DETERMINATION STATEMENT

- a) This IFB is intended to be awarded to a single or to multiple vendors and to result in a firm fixed price contract. All bid prices shall remain firm for the entire contract period.
- b) The award of this IFB is contingent upon available budget funds and approval of the Bibb County Board of Education.
- c) The School Nutrition Program will award the contract to the lowest responsive and responsible Bidder(s) meeting all terms, conditions, and specifications of the IFB, within approximately sixty (60) days of the opening of the bids. Submitted bid pricing shall remain valid during this sixty-day period. The School Nutrition Program reserves the right, in its sole discretion, to accept or reject any and all bids or parts thereof.
- d) An official letter of acceptance will be forwarded by the School Nutrition Program to the successful Bidder after bid selection and prior to contract award.

- e) Upon acceptance and award of a vendor's bid, the contract between the Bidder and the SFA shall be drafted from (a) the IFB and addenda, (b) the selected bid response to the IFB by the Bidder and any attachments thereto, and (c) all written communications between the SFA and the Bidder concerning the transactions. The contract shall constitute the entire and only agreement and shall supersede all prior negotiations, commitments, understandings, or agreements, whether oral or written.

V. SYSTEM CONTACT INFORMATION

- a) This Invitation for Bid (IFB) is issued by the Bibb County School District SFA. All inquiries, clarifications, or interpretations regarding this IFB should be directed by email to:
Procurement Director Name: Elaine Wilson
E-mail address: elaine.wilson@bcsdk12.net
- b) Responses to inquiries that affect the content of this IFB will be provided in writing to all recipients of the IFB. It is the responsibility of each Bidder to inquire about any aspect of the IFB that is not fully understood or is believed to be susceptible to more than one interpretation. The SFA will accept only written inquiries regarding this IFB until the date shown on page #1 of this document entitled INVITATION TO BID, in order for a reply to reach all Bidders before the bid closes and to give bidders ample time to respond to any Addenda. Any information given to a prospective Bidder concerning an IFB will be furnished to all prospective Bidders as an Addendum to the IFB if such information is necessary or if the lack of such information would be prejudicial to uninformed Bidders.

VI. VENDOR CONTACT INFORMATION

Vendor Company Name	
Street Address	
City, State, Zip	
Contact Person	
Telephone	
Email address	

SECTION 2

STANDARD TERMS AND CONDITIONS

This contract between the Bibb County SFA and the Vendor shall be governed in accordance with the laws of the State of Georgia and all applicable Federal regulations.

I. LOBBYING CERTIFICATE (for bids over \$100k)

Per 2 CFR 200 Appendix II Section I - A Lobbying Certification and Disclosure must be completed for all bids \$100,000 and over. Please see and complete Attachment E. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Vendors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

II. DEBARMENT AND SUSPENSION VERIFICATION (for bids over \$25k)

Institutions shall solicit offers from, award contracts to, and consent to subcontracts with responsible vendors and/or principals only. The serious nature of debarment and suspension requires that sanctions be imposed only in the public interest for the Government's protection and not for purposes of punishment. Institutions shall impose debarment or suspension to protect the Government's interest and only for the causes and in accordance with the procedures set forth in 2 CFR 200.213.

The Vendor certifies that the Vendor and/or any of its sub vendors or principals have not been debarred, suspended, or declared ineligible by any agency of the State of Georgia or any agency of the Federal government or as defined in the 2 CFR 200.213 which states "Non-federal entities are subject to the non-procurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR part 180. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities." The Vendor will immediately notify the School Food Authority if Vendor is debarred or placed on the Consolidated List of Debarred, Suspended, and Ineligible Vendors by a federal entity. See Attachment F

By signing this agreement, the Vendor is testifying that they are not debarred, suspended, or has any ineligible or voluntary exclusions with the U.S. Department of Agriculture or any other Federal or State Agency. All responses will be verified. Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

III. BUY AMERICAN STATEMENT (Food only)

Vendor must comply with the William F. Goodling Child Nutrition Reauthorization Act of 1998 (Buy American Act - 7 CFR 210.21) which requires schools and institutions participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) in the contiguous United States to purchase, to maximum extent practicable, domestic commodities or products for use in meals served under the NSLP and SBP. Buy American: Definition of domestic commodity or product. In this paragraph, the term 'domestic commodity or product' means—(i) An agricultural commodity that is produced in the United States; and (ii) A food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. Substantial means over 51% of the final processed product consists of agricultural commodities that were grown domestically. Products from Guam, American Samoa, Virgin Islands, Puerto Rico, and the Northern Mariana Islands are allowed under this provision as territories of the United States. The Buy American provision (7 CFR Part 210.21(d)) is one of the procurement standards SFAs must comply with when purchasing commercial food products served in the school meals programs. Documentation must be received that requests (1.) Consideration on the use of domestic alternative foods before approving an exception and (2.) The use of a non-domestic food exception when competition reveals the cost of domestic food is significantly higher than non-domestic food and (3.) The use of a non-domestic alternative food due to the domestic good not produced or manufactured in sufficient and reasonable available quantities of a satisfactory quality.

IV. REMEDY FOR NON-PERFORMANCE/ TERMINATION OF CONTRACT

- (a) Immediate Termination** - This contract will terminate immediately and absolutely if the Bibb County School Nutrition Program determines that adequate funds are not appropriated or granted or funds are de-appropriated such that the Bibb County SFA cannot fulfill its obligations under the Contract, which determination is at the Bibb County SFA's sole discretion and shall be conclusive. Further, the Bibb County SFA may terminate the Contract for any one or more of the following reasons effective immediately without advance notice:
- (i) In the event the Vendor is required to be certified or licensed as a condition precedent to providing goods and services, the revocation or loss of such license or certification may result in immediate termination of the Contract effective as of the date on which the license or certification is no longer in effect;
 - (ii) The Bibb County SFA determines that the actions, or failure to act, of the Vendor, its agents, employees or sub vendors have caused, or reasonably could cause, life, health or safety to be jeopardized;
 - (iii) The Vendor fails to comply with confidentiality laws or provisions; and/or
 - (iv) The Vendor furnished any statement, representation, or certification in connection with the Contract or the bidding process, which is materially false, deceptive, incorrect, or incomplete.
- (b) Termination for Cause-** All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be affected and the basis for settlement. The occurrence of any one or more of the following events shall constitute cause for the Bibb County SFA to declare the Vendor in default of its obligation under the Contract:

- (i) The Vendor fails to deliver or has delivered nonconforming goods or services or fails to perform, to the SFA's satisfaction, any material requirement of the Contract or is in violation of a material provision of Contract, including, but without limitation, the express warranties made;
- (ii) The SFA determines that satisfactory performance of the Contract is substantially endangered or that a default is likely to occur;
- (iii) The Vendor fails to make substantial and timely progress toward performance of the Contract;
- (iv) The Vendor becomes subject to any bankruptcy or insolvency proceeding under federal or state law to the extent allowed by applicable federal or state law including bankruptcy laws; the Vendor terminates or suspends its business; or the Bibb County SFA reasonably believes that the Vendor has become insolvent or unable to pay its obligations as they accrue consistent with applicable federal or state law;
- (v) The Vendor has failed to comply with applicable federal, state and local laws, rules, ordinances, regulations and orders when performing within the scope of the Contract;
- (vi) The Vendor has engaged in conduct that has or may expose the Bibb County SFA or the State to liability, as determined in the Bibb County SFA's sole discretion; or
- (vii) The Vendor has infringed any patent, trademark, copyright, trade dress or any other intellectual property rights of the Bibb County SFA, the state, or a third party.

(c) Notice of Default- If there is a default event caused by the Vendor; the Bibb County SFA shall provide written notice to the Vendor requesting that the breach or noncompliance be remedied within the period of time specified in the Bibb County SFA's written notice to the Vendor. If the breach or noncompliance is not remedied within the period of time specified in the written notice, the Bibb County SFA may:

- (i) Immediately terminate the Contract without additional written notice; and/or
- (ii) Procure substitute goods or services from another source and charge the difference between the Contract and the substitute contract to the defaulting Vendor, and/or,
- (iii) Enforce the terms and conditions of the Contract and seek any legal or equitable remedies.

(d) Termination upon Notice- Following thirty (30) days' written notice, the Bibb County SFA may terminate the Contract in whole or in part without the payment of any penalty or incurring any further obligation to the Vendor. Following termination upon notice, the Vendor shall be entitled to compensation, upon submission of invoices and proper proof of claim, for goods and services provided under the Contract to the Bibb County SFA up to and including date of termination.

(e) Termination Due to Change in Law- The Bibb County SFA shall have the right to terminate this Contract without penalty by giving thirty (30) days' written notice to the Vendor as a result of the following:

- (i) The Bibb County SFA's authorization to operate is withdrawn or there is a material alternation in the programs administered by the Bibb County SFA; and/or
- (ii) The Bibb County SFA's duties are substantially modified.

- (f) Payment Limitation in Event of Termination-** In the event of termination of the Contract for any reason by the Bibb County SFA, the SFA shall pay only those amounts, if any, due and owing to the Vendor for goods and services actually rendered up to and including the date of termination of the Contract and for which the Bibb County SFA is obligated to pay pursuant to the Contract or Purchase Instrument. Payment will be made only upon submission of invoices and proper proof of the Vendor's claim. This provision in no way limits the remedies available to the Bibb County SFA under the Contract in the event of termination. The Bibb County SFA shall not be liable for any costs incurred by the Vendor in its performance of the Contract, including, but not limited to, startup costs, overhead or other costs associated with the performance of the Contract.
- (g) The Vendor's Termination Duties-** Upon receipt of notice of termination or upon request of the Bibb County SFA, the Vendor shall:
- (i) Cease work under the Contract and take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report within thirty (30) days of the date of notice of termination, describing the status of all work under the Contract, including, without limitation, results accomplished, conclusions resulting there from, and any other matters the Bibb County SFA may require;
 - (ii) Immediately cease using and return to the Bibb County SFA, any personal property or materials, whether tangible or intangible, provided by the Bibb County SFA to the Vendor;
 - (iii) Comply with the Bibb County SFA's instructions for the timely transfer of any active files and work product by the Vendor under the Contract;
 - (iv) Cooperate in good faith with the Bibb County SFA, its employees, agents, and vendors during the transition period between the notification of termination and the substitution of any replacement vendor; and
 - (v) Immediately return to the Bibb County SFA any payments made by the Bibb County SFA for goods and services that were not delivered or rendered by the Vendor.

V. HUB (Historically Underutilized Business) STATEMENT

It is the intent of the Bibb County Board of Education/SFA to provide maximum practicable opportunities in its solicitations to minority firms, women's business enterprises and labor surplus area firms. Small businesses, women and minority-owned business sources will not be given unfair advantage when evaluating competitive purchases i.e. small purchase procedures, sealed bids, competitive proposals, or noncompetitive proposals (2 CFR 200.321).

Positive efforts include:

- i. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- ii. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- iii. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- iv. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- v. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- vi. Requiring the prime vendor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Shuman, Condu

From: Christy Wilkes - ACC <christywilkes@accdistributors.com>
Sent: Monday, April 24, 2023 1:10 PM
To: Mckay, Kimberly
Cc: Wilson-Beverly, Elaine
Subject: Bibb Bid Renewal Pricing for FY24
Attachments: Bibb Renewal Agreement SY23-24.docx; Bibb Bid Response SY24 Prices.xlsx; Bid Addendum - Exc 1 Prices SY24.docx; Bid Addendum - Exc 2 Deliveries SY24.docx; Bid Addendum - Exc 3 Delivery Times SY24.docx

Importance: High
Sensitivity: Confidential

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Good afternoon,

Please find attached our renewal request agreement letter as well as your current bid with updated pricing for SY23-24 and a few addendums that address certain requirements in some of the current bids we have.

We look forward to continuing our service to you for the coming school year and thank you for the opportunity to renew.

If there is anything else you need, please let me know.

Christy Wilkes

School Bids/Business Manageralso

ACC DISTRIBUTORS, INC.

300 Oakland Court

Leesburg, Ga 31763

Office: 229-432-9141, ext. 280

Cell: 706-566-1059



"Work for a cause, not applause."

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From: [Christy Wilkes - ACC](#)
To: [Mckay, Kimberly](#)
Cc: [Wilson-Beverly, Elaine](#)
Subject: RE: Request for Additional Food Pricing
Date: Tuesday, May 2, 2023 8:37:12 AM
Attachments: [image001.png](#)
[BIBB ADDENDUM IFB SPEC SHEET 2023.xlsx](#)
Importance: High

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Good morning,

Attached is our response to your addendum spec sheet and request for additional food pricing. We appreciate this opportunity and will look forward to your award response.

If you have any questions, please let me know.

Thanks,

Christy Wilkes
School Bids/Business Manager
ACC DISTRIBUTORS, INC.
300 Oakland Court
Leesburg, Ga 31763
Office: 229-432-9141, ext. 280
Cell: 706-566-1059



"Work for a cause, not applause."

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From: Mckay, Kimberly <Kimberly.McKay@bcsdk12.net>
Sent: Friday, April 28, 2023 3:44 PM
Cc: Wilson-Beverly, Elaine <Elaine.Wilson@bcsdk12.net>
Subject: Request for Additional Food Pricing
Importance: High

Good afternoon,

As an awarded vendor for bid 21-015, The Bibb County School Nutrition Department has some additional food items that we are looking to offer for FY2024. Please see the attached spreadsheet that will outline these items. If you wish to provide pricing for these additional items, please complete and return to me by **May 10, 2023** to be considered. We are asking that you provide either a price or not bidding response by each item.

If you wish not to provide pricing, please kindly reply to this email of your intent.

Thanks,



Kimberly McKay

Purchasing Agent

Bibb County School District

478.779.3524 | kimberly.mckay@bcsdk12.net

4580 Cavalier Drive | Macon GA 31220
Macon, GA 31220



Company Name: Chefs Corner Foods

Bidding Agency: Bibb County

Distributor: Direct

1560 E. SOUTHLAKE BLVD, STE 100

SOUTHLAKE TX 76092

P (510) 441-0565 F (510) 441-0150

Item Number	Product Description	Servings per Case	Serving Size	Case Weight	Delivered Commercial Case Price	NOI Discount Per Case	Net Cmdty Sell
OFC-2192	Veggie WG Chow Mein	153	3.12oz	30lbs	\$59.88	\$-	\$-

Effective Bid Dates	7/1/23-6/30/24
Minimum Ship	3 Pallets
Payment Terms	Net 10
Lead Time	30-40 Days Lead Time Preferred
Name	Grant Kwok
Title	President

From: [Grant Kwok](#)
To: [Mckay, Kimberly](#)
Cc: [Prime Orders](#); bids@chefscornerfoods.com
Subject: Re: FW: Request for Additional Food Pricing
Date: Friday, May 5, 2023 1:34:47 PM
Attachments: [image001.png](#)
[BIBB ADDENDUM IFB SPEC SHEET 2023 \(1\).xlsx](#)
[Chefs Corner-Bibb-2023-24 \(1\).pdf](#)

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hi Ms. McKay,

Please see attachments for the additional food items

Thank you again!!

In His Grace,
Grant Kwok
Chef's Corner, a division of Omnibus Trading Corp (Corporate Offices)
1560 E. Southlake Blvd, #100
Southlake, TX 76092
Main Office: 1-510-441-0565
Fax: 1-510-441-0150
Cell Phone: 1-510-575-2503
Grantk@chefscornerfoods.com

On Fri, May 5, 2023 at 11:37 AM Mckay, Kimberly <Kimberly.McKay@bcsdk12.net> wrote:

Hi Grant,

Not sure if you received this email as well for additional pricing that was sent to your company as well.

Thanks,

Kim McKay

478.779.3524

Shuman, Condus

From: Gene Sutherland, Jr. <genejr@suthfood.com>
Sent: Friday, April 21, 2023 3:31 PM
To: Mckay, Kimberly
Cc: David Fine; Rosa McDaniel; Callie Wallace
Subject: RE: Renewal Pricing Request_FY24_Bid 21-015
Attachments: Copy of Previous Award Items Bibb 2023 2024.xlsx; Copy of BIBB CO UPDATED 2023 2024.xlsx

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Good afternoon, Kimberly. Happy Friday!

Here are the updated prices for the coming school year. please let us know if you need any other information. Thank you!

Gene Sutherland jr
genejr@suthfood.com
Office- 404-366-8550 ext 242
Cell- 404-456-5390
<http://suthfoodservice.com/>



From: Mckay, Kimberly <Kimberly.McKay@bcsdk12.net>
Sent: Friday, March 31, 2023 3:06 PM
Subject: RE: Renewal Pricing Request_FY24_Bid 21-015
Importance: High

Good Afternoon,

The **School Nutrition Department** of the Bibb County School District is reviewing the options to renew Bid 21-015 with the successful bidder for the fiscal year 2024. This will be the 2nd renewal and will begin on July 1, 2023.

Using last year's price quote submission, please provide renewal pricing or a no change in price quote notification for **Food Items** with your company. We are requesting that you please send confirmation of your desire to renew and or price changes for FY24 on company letterhead (addressed to Mrs. Elaine Wilson-Beverly, Procurement Director). I respectfully ask that this

requested information be returned to me no later than **April 24, 2023**. Upon receipt, the prices will be evaluated and a renewal prepared pending approval.

If you have any questions regarding this request, please do not hesitate to contact me.

Thanks,



Kimberly McKay

Purchasing Agent

Bibb County School District

478.779.3524 | kimberly.mckay@bcsdk12.net

4580 Cavalier Drive | Macon GA 31220

Macon, GA 31220

From: [Gene Sutherland, Jr.](#)
To: [Mckay, Kimberly](#)
Cc: [Wilson-Beverly, Elaine](#); [David Fine](#); [Callie Wallace](#); [Rosa McDaniel](#)
Subject: RE: Request for Additional Food Pricing
Date: Monday, May 8, 2023 3:13:40 PM
Attachments: [image002.png](#)
[image003.png](#)
[Copy of BIBB ADDENDUM IFB SPEC SHEET 2023.xlsx](#)

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Good afternoon, Kimberly. Here you go. please let us know if any questions. thank you.

Gene Sutherland jr
genejr@suthfood.com
Office- 404-366-8550 ext 242
Cell- 404-456-5390
<http://suthfoodservice.com/>



From: Mckay, Kimberly <Kimberly.McKay@bcsdk12.net>
Sent: Friday, April 28, 2023 3:44 PM
Cc: Wilson-Beverly, Elaine <Elaine.Wilson@bcsdk12.net>
Subject: Request for Additional Food Pricing
Importance: High

Good afternoon,

As an awarded vendor for bid 21-015, The Bibb County School Nutrition Department has some additional food items that we are looking to offer for FY2024. Please see the attached spreadsheet that will outline these items. If you wish to provide pricing for these additional items, please complete and return to me by **May 10, 2023** to be considered. We are asking that you provide either a price or not bidding response by each item.

If you wish not to provide pricing, please kindly reply to this email of your intent.

Thanks,

|



Kimberly McKay

Purchasing Agent

Bibb County School District

478.779.3524 | kimberly.mckay@bcsdk12.net

4580 Cavalier Drive | Macon GA 31220

Macon, GA 31220

From: McKay, Kimberly
Sent: Friday, April 28, 2023 3:44 PM
Cc: Wilson-Beverly, Elaine <Elaine.Wilson@bcsdk12.net>
Subject: Request for Additional Food Pricing
Importance: High

Good afternoon,

As an awarded vendor for bid 21-015, The Bibb County School Nutrition Department has some additional food items that we are looking to offer for FY2024. Please see the attached spreadsheet that will outline these items. If you wish to provide pricing for these additional items, please complete and return to me by **May 10, 2023** to be considered. We are asking that you provide either a price or not bidding response by each item.

If you wish not to provide pricing, please kindly reply to this email of your intent.

Thanks,



Kimberly McKay

Purchasing Agent

Bibb County School District

478.779.3524 | kimberly.mckay@bcsdk12.net

4580 Cavalier Drive | Macon GA 31220

Macon, GA 31220

From: [Angela Luke](#)
To: [Mckay, Kimberly](#)
Subject: Bibb Addendum due May 10
Date: Tuesday, May 9, 2023 4:01:10 PM
Attachments: [BIBB ADDENDUM IFB SPEC SHEET 2023.xlsx](#)
[Applesauce\(Ind.\).xlsx](#)
[Nutritional for Bibb County Addendum for WMS # 71739\(5-9-23\).pdf](#)
[Nutritional for Bibb County Addendum for WMS # 68190\(5-9-23\).pdf](#)
Importance: High

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Good Afternoon,

Attached is the Bibb Addendum due May 10. Please confirm information has been received.

Thanks,
Angela Luke
Williams Institutional Foods
912-384-5270 Ext. 222

Shuman, Condus

From: Angela Luke <angelaluke@williams-foods.com>
Sent: Monday, April 24, 2023 7:41 AM
To: Mckay, Kimberly
Subject: RE: Renewal Pricing Request_FY24_Bid 21-015
Attachments: Bibb County Updated Contract due 4-24-2023(4-24-2023).pdf

Importance: High

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Good Morning, Ms. McKay,

Attached is the updated contract for the Bibb County School District due 4-24-2023. Please confirm information has been received.

Thanks,
Angela Luke
Williams Institutional Foods

From: McKay, Kimberly <Kimberly.McKay@bcsdk12.net>
Sent: Friday, March 31, 2023 3:06 PM
Subject: RE: Renewal Pricing Request_FY24_Bid 21-015
Importance: High

You don't often get email from kimberly.mckay@bcsdk12.net. [Learn why this is important](#)

Good Afternoon,

The ***School Nutrition Department*** of the Bibb County School District is reviewing the options to renew Bid 21-015 with the successful bidder for the fiscal year 2024. This will be the 2nd renewal and will begin on July 1, 2023.

Using last year's price quote submission, please provide renewal pricing or a no change in price quote notification for **Food Items** with your company. We are requesting that you please send confirmation of your desire to renew and or price changes for FY24 on company letterhead (addressed to Mrs. Elaine Wilson-Beverly, Procurement Director). I respectfully ask that this requested information be returned to me no later than **April 24, 2023**. Upon receipt, the prices will be evaluated and a renewal prepared pending approval.

If you have any questions regarding this request, please do not hesitate to contact me.

Thanks,



Kimberly McKay

Purchasing Agent

Bibb County School District

478.779.3524 | kimberly.mckay@bcsdk12.net

4580 Cavalier Drive | Macon GA 31220

Macon, GA 31220