

Board Policy JBC(3): Social Security Numbers

Status: ADOPTED

Original Adopted Date: 01/01/1900 | **Last Revised Date:** 08/01/2011 | **Last Reviewed Date:** 08/01/2011

A person seeking to register a student for enrollment in the DeKalb County School District shall provide to school officials an official copy of the student's Social Security number or a waiver objecting to furnishing the Social Security number.

No student shall be denied enrollment in the District for declining to provide a Social Security number or for declining to apply for such a number.

Prior to the beginning of each school year, the Superintendent or designee shall publish on the District website, or elsewhere as appropriate, public notice of the information required of students enrolling in the District. Such public notice shall be provided in English and any other language then prevalent in the District and shall include the statement, "No student shall be denied enrollment in the DeKalb County School District for declining to provide a Social Security number or for declining to apply for such a number."

At the time of initial enrollment of a student, or at the beginning of a school year for a student already enrolled but who has not previously provided a Social Security number, the school shall provide a notice to the parent, guardian, or other person enrolling the student that is in a language appropriate for that individual and contains the following information:

1. The student's Social Security number is requested;
2. Providing the Social Security number is voluntary;
3. The purpose for which the Social Security number will be used; and
4. The District is authorized to request the provision of the student's Social Security number under O.C.G.A. § 20-2-150(d).

Additionally, the school shall provide such individuals with a waiver form for the individual to sign stating a preference not to provide the Social Security number, as well as an application for a Social Security number.

Student Social Security numbers shall be treated in the same confidential manner as all other student educational records and in accordance with the Federal Educational Rights and Privacy Act of 1974 (FERPA).

A student applying for a Social Security number shall be provided with a temporary alternate number, and a student who does not provide or apply for a Social Security number shall be provided with a permanent alternate number.
