

BIBB COUNTY SCHOOL DISTRICT
Dr. Dan Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education
From: Anthony V. Jackson, Director of Transportation
Sam Kitchens, Assistant Superintendent of Operations
Dr. Katika Lovett, Chief of Staff
Subject: Propane Fuel Purchase
Date: July 7, 2023

Summary:

The Transportation department seeks Board approval to purchase propane from Ferrellgas. The annual cost of propane for use in District owned school buses exceeds the spending threshold of \$150,000.00.

Background:

The Bibb County School District's Purchasing Department released 21-013 Propane Bid on February 26, 2021. The purpose of this solicitation was to obtain bids from qualified propane suppliers to provide the District with propane. The propane purchased would be utilized to fuel District owned school buses.

All proposals were reviewed and evaluated on April 8, 2021. Ferrellgas provided the best value for the district with a proposed mark-up of .19 per gallon above propane terminal pricing and applicable taxes. On May 20, 2021, the Board of Education approved Ferrellgas as the propane fuel provider for the school bus fleet.

In FY-2022 and FY-2023 the District spent \$767,429.03 and \$731,321.06 respectively on propane fuel for school buses. The Transportation department will place an additional fifteen propane fueled school buses in operation for the upcoming school year. Propane fuel purchases for FY-2024 are not expected to exceed \$900,000.00.

Recommendation:

It is recommended that the Board approve the renewal for propane fuel purchases from Ferrellgas LP and authorize the superintendent to issue a purchase order. The funding source is the FY-2024 General Fund budget. Propane fuel purchases are not expected to exceed \$900,000.00.

Superintendent's Comments and Approval:

Superintendent's comments	Select one
Dr. Dan A. Sims	Approved