# ADOPTED REGULAR BOARD MEETING MINUTES

**Tuesday, November 14, 2023**

## OPENING BUSINESS

1.01 Board Meeting Information

1.02 Call to Order

- The Regular Board meeting was called to order by President La Shawn Love-French, at 5:30 p.m.

1.03 Roll Call and Quorum Establishment

- Present were: Ms. La Shawn Love-French, President, Ms. Stephanie Webster, Clerk, Mrs. Christine Turner, Ms. Christina Bentz, and Mr. Miguel Soto, Jr.

1.04 Pledge of Allegiance

## ADOPTION OF THE AGENDA

2.01 Proposed Additions, Deletions, and Adjustments in the Order of Business

- Item 12.21 Academic Services, Approval of a Study Trip to New York and Boston for 20 Mesa Linda Middle School Students and 3 volunteers/chaperones/staff, in June of 2024 was pulled and tabled

2.02 Adoption of the Agenda

- It was moved by Trustee Turner and seconded by Trustee Soto to adopt the agenda with the proposed deletion as presented in item 2.01. The motion was unanimously

- The report of the votes is as follows. Ayes: Trustees, Webster, Soto, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

## CABINET REPORTS

3.01 Events and Future Activities Significant to the District

## STAFF REPORTS AND PRESENTATIONS

4.01 Melva Davis Academy of Excellence will be Presenting

- Kathy Youskievicz, Principal of Melva Davis Academy of Excellence, presented updates on what was happening at the school site. Melva Davis Academy of Excellence received the PBIS Platinum award

- They have been focusing on the Academic side of the Multi-Tiered System of Supports triangle. Staff decided to have all of their support classes during the 7th period to be able to move students around as they master skills. They also changed their grading system to a pass/ fail option, which allows teachers to have more flexibility, to be able to meet the needs of students

- Melva Davis offers various electives, for example MESA Rollercoaster Competition which stands for Math, Engineering, Science, and Art as an elective. In the rollercoaster competition, 4 of 5 groups of students at Melva Davis made it to the finals, and they won 1st, 4th, and 5th place out of 60 middle school submissions. Another elective called Why Try addresses the needs of students and gives students extra support in academics, behaviors, and social-emotional issues

- Mrs. Matthiesen, teacher of the after-school club talked about the amazing things students Ricardo Salcedo, and Kai Kahai learned while learning Tinker cad. Tinker cad allows you to design your own 3D project. Ricardo designed moveable skateboards, and this year students will have the opportunity to learn how to utilize a laser cutter

- Ms. Toney along with students, performed a dance that summarized what they learned studying Ancient Mesopotamia

4.02 Academic Services - Student Achievement Data Presentation
- Dr. Doizan presented on Student Achievement Data

4.03 Academic Services - Climate and Culture Presentation
- Dr. Doizan, and Mrs. Carol Coburn presented on Climate and Culture

4.04 Academic Services - English Learner Master Plan Presentation
- Dr. Doizan, and Mrs. Carol Coburn presented on English Learner Master Plan

## CLOSED-SESSION DECLARATIONS

5.01 Declaration of Closed-Session Items

5.02 Government Code Section 54957.6, Update Conference with Labor Negotiator - Agency Negotiator: Michael Krause, Superintendent; Employee Organizations: California School Employee Association (CSEA), Chapter #451, Adelanto School Teachers Association (ADTA), and Management

5.03 Government Code Section 54957 Public Employee Discipline / Dismissal / Release / Appointment / Reassignment Title: Classified, Certificated, and Management Employees

5.04 Public Employee Performance Evaluation (Superintendent) – Government Code 54957

## PUBLIC TESTIMONY BEFORE CLOSED SESSION

6.01 Public Comment Period for Closed-Session Items Only

6.02 ADTA and CSEA Representatives

6.03 Audience Members

## RECESS TO CLOSED SESSION

7.01 Recess to Closed Session

- It was moved by Trustee Soto and seconded by Trustee Webster to recess to closed session. The motion carried unanimously
- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None
- Board President Love-French recessed closed session at 7:06 p.m.

## RECONVENE OPEN SESSION: PROCEDURAL BUSINESS

8.01 Call to Order

8.02 Roll Call and Quorum Establishment

- Present were: Ms. La Shawn Love-French, President, Ms. Stephanie Webster, Clerk, Mrs. Christine Turner, Ms. Christina Bentz, and Mr. Miguel Soto Jr.
- A quorum was established
- The meeting was called to order by President Love-French, and open session resumed at 8:55 p.m.

## CLOSED-SESSION REPORT

9.01 Announcement of Reportable Actions Taken During Closed Session

- None

## PUBLIC TESTIMONY

10.01 Public Comment Period for Open-Session Items Only

10.02 Audience Members

10.03 ADTA and CSEA Representatives

## ADOPTION OF THE MINUTES

11.01 Board Minutes - Approve as written, and order filled: Regular Board Meeting Minutes of October 3, 2023, and Regular Board Meeting of October 24, 2023

- It was moved by Trustee Webster and seconded by Trustee Soto to approve the Regular Board Meeting Minutes of October 3, 2023, and Regular Board Meeting Minutes of October 24, 2023. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

11.02 Board Minutes - Approve as written, and order filled: Regular Board Meeting of March 14, 2023, Clerical Error for Item 16.07

- It was moved by Trustee Soto and seconded by Trustee Webster to approve the Regular Board Meeting Minutes of March 14, 2023, clerical error for Item 16.07. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

## CONSENT AGENDA

12.01 Waive reading in full of all resolutions being considered on the public agenda and deem each as having been read by title

12.02 SUPERINTENDENT/VME - Approval of Renewal Equipment Maintenance Agreement for Laminator with Quality Repair Solutions, LLC for Victoria Magathan Elementary School for the 2023/24 School Year

12.03 SUPERINTENDENT/CMS - Ratified Approval of Volleyball Away Games to Big Bear Middle School for October 25th, 2023

12.04 SUPERINTENDENT/EME - Approve Nominations for National Youth Leadership Forum: Pathways to Stem

12.05 SUPERINTENDENT/EME - Approve El Mirage Contract with Orange County Department of Education to Offer an In-Person Physical Education Professional Development Training to K-8 teachers in Spring term 2024

12.06 SUPERINTENDENT/EME - Approve Adding Santa Ana Zoo to the List of Approved Study Trips

12.07 SUPERINTENDENT/EME - Approve the Study Trip to Santa Ana Zoo, located at 1801 E Chestnut Ave., Santa Ana, CA 92701, on December 14, 2023

12.08 SUPERINTENDENT/EME -Approval of 8th Grade Knott's Berry Farm Student Study Trip,8039 Beach Blvd, Buena Park, CA 90620 for 17 students and 2 volunteers/chaperones/staff on May 13, 2024

12.09 SUPERINTENDENT/MKP - Approval of the Service Agreement with Complete Business Systems International (CBSI) For Maintenance on Duplo Machines for the 2023/24 School Year

12.10 SUPERINTENDENT/MKP - Approval of a Study Trip to The Sawdust Factory, 1525 Howard Access Rd, Upland, CA 91786 for 48 2nd Grade Students and 5 volunteers/chaperones/staff, on March 13, 2024

12.11 SUPERINTENDENT/MKP - Approval of a Study Trip to The Borax Mine, 14486 Borax Rd., Boron, CA 93516, and Twenty Mule Museum, 26962 Borax Rd., Boron, CA 93516 for 120 3rd Grade Students and 12 volunteers/chaperones/staff on May 24, 2024

12.12 ACADEMIC SERVICES - Conference Requests

12.13 ACADEMIC SERVICES/ERS - Approval of the Second-Grade Study Trip and Transportation Cost, to the Jurupa Mountains Discovery Center, 7621 Granite Hill Drive, Jurupa Valley, CA 92509, for 80 students, 11 volunteers/chaperones/staff, on April 24, 2024

12.14 ACADEMIC SERVICES/GEO - Approval of the Adelanto Elementary School District (AESD) Transportation Cost, for the Eight-Grade Study Trip to the Los Angeles County Museum of Art (LACMA), 5905 Wilshire Blvd, Los Angeles, CA 90036, for 98 students and 10 volunteers/chaperones/staff, on January 11, 2024

12.15 ACADEMIC SERVICES/GEO - Approval of the Safe Ambassador/Leader Program, Hosted by the Office of Senator Wilke, 21st Senate District of California, at the Victorville City Hall, 14343 Civic Drive, Victorville, CA 92392, for 32 Students and 4 Volunteers/Chaperones/Staff on November 28, 2023

12.16 ACADEMIC SERVICES/GEO - Approval of the Study Trip and Ebmeyer Transportation Cost, to the Los Angeles Philharmonic Walt Disney Concert Hall, 111 S Grand Avenue, Los Angeles, CA 90012, for 90 8th grade students and 10 volunteers/chaperones/staff, on February 16, 2024

12.17 ACADEMIC SERVICES/MDAE - Approval of the Sixth-Grade Study Trip and Adelanto Elementary School District (AESD) Transportation Cost, to the Aquarium of the Pacific, 100 Aquarium Way, Long Beach, CA 90802, for 300 students and 30 volunteers/chaperones/staff, on January 8-9, 2024

12.18 ACADEMIC SERVICES/MDAE - Approval of the Sixth-Grade Study Trip, to the Museum of Making Music, 5790 Armada Drive, Carlsbad, CA 92008, on November 30, 2023

12.19 ACADEMIC SERVICES/MDAE - Approval of the Eight-Grade Study Trip and Transportation Cost, to Newport Landing and Davey's Locker Whale Watching, 400 Main St. Newport Beach, CA 92661, for 275 students and 28 volunteers/chaperones/staff, on January 8, 2024

12.20 ACADEMIC SERVICES/MDAE - Approval of the Transportation Cost, for the Volleyball Team Players at Melva Davis Academy of Excellence, to Big Bear Middle School, 41275 Big Bear Blvd., Big Bear Lake, CA 92315, on November 28, 2023

12.21 ACADEMIC SERVICES/MLMS - Approval of a Study Trip to New York and Boston for 20 Mesa Linda Middle School Students and 3 volunteers/chaperones/staff, in June of 2024

12.22 ACADEMIC SERVICES/MLMS - Approval of the Transportation Cost, for the Volleyball Team Players at Mesa Linda Middle School to Big Bear Middle School 41275 Big Bear Lake, CA 92315, on November 16, 2023

12.23 ACADEMIC SERVICES/MLMS - Approval of the Sixth, Seventh, and Eighth-Grade Study Trip to University of California Los Angeles (UCLA) College Basketball Game and Transportation Cost, 301 Westwood Plaza Los Angeles, CA 90095, for 40 students and 4 volunteers/chaperones/staff, on January 7, 2024

12.24 ACADEMIC SERVICES/TVE - Approval of the Third-Grade Study Trip and Adelanto Elementary School District Transportation (AESD) Cost, to San Bernardino County Museum, 2024 Orange Tree Lane, Redlands, CA 92374, for 84 students and 9 volunteers/chaperones/staff, on February 20, 2024

12.25 ACADEMIC SERVICES/WSP - Approval of the Transitional Kindergarten and One Kindergarten Class Study Trip, and Adelanto Elementary School District (AESD) Cost, to the Adelanto Fire Department, 10370 Rancho Rd. Adelanto, CA 92301, for 105 students and 22 volunteers/chaperones/staff on January 18, 2024 and on January 25, 2024

12.26 ACADEMIC SERVICES/WSP - Approval of the Third-Grade Study Trip, and Adelanto Elementary School District (AESD) Transportation Cost, to the Victor Valley Museum & Gallery, 11873 Apple Valley Rd. Apple Valley, CA 92308, for 100 students and 10 volunteers/chaperones/staff, on January 10, 2024

12.27 ACADEMIC SERVICES/WSP - Approval of the Second-Grade Study Trip to Calico Ghost Town, 36600 Ghost Town Rd., Yermo, CA 92398, for 75 students and 8 volunteers/chaperones/staff, on April 3, 2024

12.28 ACADEMIC SERVICES - Approval of San Bernardino County Superintendent of Schools (SBCSS) Spelling Bee Registration and User Agreement for the 2023/24 School Year

12.29 ACADEMIC SERVICES - Approval of a Contract for IEE to Be Completed by Dr. Veronica I. Olvera

12.30 ACADEMIC SERVICES - Approval of the MOU Agreement for the 2023/24 Citizenship Workshops and Classes Through Training Occupational Development Educating Communities Legal Center

12.31 ACADEMIC SERVICES - Approval of the Memorandum with the San Bernardino County Superintendent of Schools (SBCSS) Literacy Support and Improvement

12.32 ACADEMIC SERVICES - Approval of Professional Development Workshop for Administrators, by the San Bernardino County Superintendent of Schools (SBCSS),on the topic of Artificial Intelligence in the Classroom, Designed for School Leaders on December 14, 2023

12.33 BUSINESS SERVICES/DFB - Approval of the Second-Grade Study Trip and Adelanto Elementary School District (AESD) Transportation Cost, to Performance Riverside, Featuring "Cinderella," 4800 Magnolia Avenue, Riverside, CA 92506, for 80 students and 8 volunteers/chaperones/staff, on February 9, 2024

12.34 BUSINESS SERVICES/DFB- Approval of the Third-Grade Study Trip and Adelanto Elementary School District (AESD) Transportation Cost, to the Discovery Cube Orange County, 2500 North Main Street, Santa Ana, CA 92705, for 75 students and 9 volunteers/chaperones/staff, on February 26, 2024

12.35 BUSINESS SERVICES/DFB - Approval of the Fourth-Grade Study Trip and Adelanto Elementary School District (AESD) Transportation Cost to the Medieval Times Dinner and Tournament, 7662 Beach Blvd., Buena Park, CA 90620, for 90 students and 10 volunteers/chaperones/staff, on May 23, 2024

12.36 BUSINESS SERVICES/FISCAL SERVICES - Approval of the Renewal Agreement with Total Compensation Systems, Inc. (TCS), for the Governmental Accounting Standards Board (GASB) 74/75 Report

12.37 BUSINESS SERVICES/FISCAL SERVICES - Approval of the Change Order Proposal No. 279-01 for Oakview Constructors Inc., For District Pool Renovations

12.38 BUSINESS SERVICES/CNS - Approval of the Renewal Agreement with Goldstar Super Co-Op Joint Powers Authority for USDA Commodity Processed and Unprocessed Food Items, for Fiscal Year 2024/25

12.39 BUSINESS SERVICES/FISCAL SERVICES - Approval of Purchase Order Report Listing and Warrant Report Listing

12.40 CERTIFICATED PERSONNEL - Employment of Certificated Personnel

12.41 CERTIFICATED PERSONNEL - Employment of Guest Teachers

12.42 CERTIFICATED PERSONNEL - 5% Extra Duties Stipend

12.43 CERTIFICATED PERSONNEL - Extra Duty Assignments

12.44 CERTIFICATED PERSONNEL - Approval of the Service Agreement with the San Diego County Superintendent of Schools

12.45 CLASSIFIED PERSONNEL - Classified Resignation for the Purpose of Retirement

12.46 CLASSIFIED PERSONNEL - Acceptance of Classified Employee Resignation

12.47 CLASSIFIED PERSONNEL - New Hires

12.48 CLASSIFIED PERSONNEL - Change in Assignment

12.49 CLASSIFIED PERSONNEL - Employment of Classified Substitutes

12.50 CLASSIFIED PERSONNEL - Management Extra Duties Assignments

12.51 CLASSIFIED PERSONNEL - Probationary Release

12.52 CLASSIFIED PERSONNEL - Approval of the Job Description and Creation of the Position for the Child Nutrition Maintenance Specialist

12.53 CLASSIFIED PERSONNEL - Approval of Volunteers

- It was moved by Trustee Turner and seconded by Trustee Webster to approve the action items on the consent agenda with the exception of pulling items 12.15 and 12.18 for separate consideration. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner Bentz, and Love-French Nays: None Abstentions: None Absences: None

## ITEMS REMOVED FROM THE CONSENT AGENDA

13.01 Items Removed from the Consent Agenda

Item 12.15 was pulled for separate consideration

- It was moved by Trustee Turner and seconded by Trustee Bentz to approve the Safe Ambassador Leader Program, hosted by the Office of Senator Wilke, 21st Senate District of California, at the Victorville City Hall, 14343 Civic Drive, Victorville, CA 92382, for 22 Student Leaders from George Visual & Performing Arts Magnet School, 10 Donald F. Bradach Elementary School Ambassadors, 2 school principals and 2 school staff members, on November 28, 2023, at no cost to the District. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

Item 12.18 was pulled for separate consideration

- It was moved by Trustee Turner and seconded by Trustee Bentz to approve the sixth-grade study trip, to the Museum of Making Music, 790 Armada Drive, Carlsbad, CA 92008, on November 30, 2023, at no cost to the District. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

## NEW BUSINESS

14.01 ACADEMIC SERVICES - Approval of the 2023-2026 English Learner Master

- It was moved by Webster and seconded by Bentz to approve the 2023-2026 English Learner Master Plan. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

14.02 SUPERINTENDENT - Approval of the Revised Volunteer/Chaperone Handbook

- It was moved by Webster and seconded by Trustee Soto to approve the revised Volunteer/Chaperone Handbook with the following revision. Remove the last sentence in the first paragraph on page 7 "Adults should follow the student dress code."

- In a substitute motion by Trustee Turner and seconded by Trustee Bentz to table the Volunteer/Chaperone Handbook to include a whole separate section for overnight study trips. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

## POLICY INTRODUCTIONS, UPDATES, AND READINGS

15.01 ACADEMIC SERVICES - Adopt and Approve Second Read of Board Policy (BP) 5131 Conduct

- It was moved by Trustee Webster and seconded by Trustee Soto to adopt and approve second read of Board Policy (BP) 5131 Conduct, with the revision of number 11 to read as follows: Wearing of any attire that violates District or school dress codes, including gang, and drug-related apparel. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

15.02 ACADEMIC SERVICES - Adopt and Approve the Second Read of Board Policy (BP) 5131.6 Alcohol and Other Drugs

- It was moved by Trustee Webster and seconded by Trustee Soto to adopt and approve the second read of Board Policy (BP) 5131.6 Alcohol and Other Drugs. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

15.03 ACADEMIC SERVICES - Adopt and Approve Second Read of Administrative Regulation (AR) 5131.6 Alcohol and Other Drugs

- It was moved by Trustee Webster and seconded by Trustee Soto to adopt and approve second read of Administrative Regulation (AR) 5131.6 Alcohol and Other Drugs. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

15.04 SUPERINTENDENT - Adopt and Approve Second Read of Board Bylaw (BB) 9250 Remuneration, Reimbursement and Other Benefits

- It was moved by Trustee Soto and seconded by Trustee Turner to adopt and approve the second read of Board Bylaw (BB) 9250 Remuneration, Reimbursement and Other Benefits. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

15.05 SUPERINTENDENT - Adopt and Approve the Second Read of Administrative Regulation (AR) 1240, Volunteer Assistance

- It was moved by Trustee Webster and seconded by Trustee Soto to adopt and approve the first read of Administrative Regulation (AR) 6173.1 Education for Foster Youth. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

## GOVERNING BOARD MEMBERS' REPORTS AND ANNOUNCEMENTS

16.01 Governing Board Members' Reports and Announcements

## ADJOURNMENT

17.01 Adjournment

- It was moved by Trustee Turner and seconded by Trustee Soto to adjourn the meeting. The motion carried unanimously

- The report of the votes is as follows. Ayes: Trustees, Soto, Webster, Turner, Bentz, and Love-French Nays: None Abstentions: None Absences: None

- Board President Love-French adjourned the meeting at 9:28 p.m.

Michael Krause
Superintendent

Stephanie Webster
Clerk of the Board of Trustees