ADOPTED REGULAR, BOARD MEETING MINUTES

Tuesday, September 24, 2024

OPENING BUSINESS

1.01 Board Meeting Information

1.02 Call to Order

- The Regular, Board meeting was called to order by President La Shawn Love-French, at 5:30 p.m.

1.03 Roll Call and Quorum Establishment

- Present were: Ms. La Shawn Love-French, President, Ms. Stephanie Webster, Clerk (absent), Mrs. Christine Turner, Ms. Christina Steward, and Mr. Miguel Soto, Jr.

1.04 Pledge of Allegiance

ADOPTION OF THE AGENDA

2.01 Proposed Additions, Deletions, and Adjustments in the Order of Business

- None

2.02 Adoption of the Agenda

- It was moved by Trustee Soto and seconded by Trustee Steward to adopt the agenda. The motion was unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

CABINET REPORTS

3.01 Events and Future Activities Significant to the District

STAFF REPORTS AND PRESENTATIONS

4.01 ACADEMIC SERVICES- Staff Report of Proposition 28: Arts and Music in Schools Annual Report for 2023/24

- Dr. Doizan presented a yearly report to show the expenditures for Proposition 28: Arts and Music in Schools Annual Report for 2024/24

4.02 ACADEMIC SERVICES- Expanded Learning and Opportunities (ELOP) Program Plan for 2024-27

- Dr. Doizan, and Mrs. Carol Coburn presented on the Expanded Learning and Opportunities (ELOP) Program Plan for 2024-27

CLOSED-SESSION REPORT

5.01 Declaration of Closed-Session Items

5.02 Conference with Legal Counsel – Anticipated Litigation: In accordance with Government Code Section 54956.9(d)(4), the Board of Education may discuss Potential Litigation (1 case)

5.03 Student Matter Pursuant to Education Code section 35146 (1 case)

5.04 Public Employee Performance Evaluation (Superintendent) – Government Code 54957

5.05 Government Code Section 54957.6, Update Conference with Labor Negotiator - Agency Negotiator: Terry Walker, Ed.D., Interim Assistant Superintendent of Human Resources; Employee Organizations: California School Employee Association (CSEA), Chapter #451, Adelanto District Teachers Association (ADTA) and Management

5.06 Government Code Section 54957 Public Employee Discipline / Dismissal / Release / Appointment / Reassignment Title: Classified, Certificated, and Management Employees: Interim Assistant Superintendent of Human Resources

5.07 CONFERENCE WITH LEGAL COUNSEL- Existing litigation: Government Code sections 54954.5 (c) & 54956.9 (d). (3) cases

PUBLIC TESTIMONY BEFORE CLOSED SESSION

6.01 Public Comment Period for Closed-Session Items Only

6.02 ADTA and CSEA Representatives

6.03 Audience Members

RECESS TO CLOSED SESSION

7.01 Recess to Closed Session

- It was moved by Trustee Turner and seconded by Trustee Steward to recess to closed session. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

- Board President Love-French recessed closed session at 6:36 p.m.

RECONVENE OPEN SESSION: PROCEDURAL BUSINESS

8.01 Call to Order

8.02 Roll Call and Quorum Establishment

- Present were: Ms. La Shawn Love-French, President, Ms. Stephanie Webster, Clerk (absent), Mrs. Christine Turner, Ms. Christina Steward, and Mr. Miguel Soto Jr.

- A quorum was established

- The meeting was called to order by President Love-French, and open session resumed at 9:09 p.m.

CLOSED-SESSION REPORT

9.01 Announcement of Reportable Actions Taken During Closed Session

- Item 5.6 moved by Trustee Turner and seconded by Trustee Steward to approve the appointment of Mr. Craig Shiflett for the position of Interim Assistant Superintendent of Human Resources effective October 1, 2024. The oral report of the recommendation is as follows: The proposed contract is from October 1, 2024, to February 28, 2025, Salary: $182,422, health and welfare cap of $19,800, 12 days of sick leave, 24 days of vacation per year, $475 monthly auto allowance, $1000 reimbursement for life insurance and 8% tax-sheltered retirement contribution. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

- Item 5.6 moved by Steward and seconded by Soto to approve the contract of Dr. Terry Walker for the position of Interim Superintendent effective September 10, 2024. The oral report of the recommendation is as follows: The proposed contract is from September 10, 2024, to February 28, 2025, Salary: $231,000, health and welfare cap of $19,800, 12 days of sick leave, 24 days of vacation per year, $750 monthly auto allowance, $1000 reimbursement for life insurance and 8% tax-sheltered retirement contribution. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

- The Board took action in Closed Session to accept the final settlement agreement for Due Process Case No. 2024070973. It was moved by Trustee Turner and seconded by Trustee Soto. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

- The Board took action in Closed Session to accept the final settlement agreement for Due Process Case No. 2024080007. It was moved by Trustee Turner and seconded by Trustee Soto. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

PUBLIC TESTIMONY

10.01 Public Comment Period for Items Listed on This Agenda and Non-agenda Items within the Subject Matter Jurisdiction of the Governing Board

10.02 ADTA and CSEA Representatives

10.03 Audience Members

ADOPTION OF THE MINUTES

11.01 Board Minutes - Approve as written, and order filled: Regular Board Meeting Minutes of September 10, 2024

- It was moved by Trustee Soto and seconded by Trustee Steward to approve the Regular Board Meeting Minutes of September 10, 2024. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

CONSENT AGENDA

12.01 Waive reading in full of all resolutions being considered on the public agenda and deem each as having been read by title

12.02 ACADEMIC SERVICES- Conference Requests

12.03 ACADEMIC SERVICES- Study/Incentive Trips

12.04 ACADEMIC SERVICES/WCS - Approval of Drum Perks Inc. Assembly/Workshop Presentation at West Creek Elementary for the 2024/25 School Year

12.05 ACADEMIC SERVICES- Approval of an Agreement with San Bernardino County Superintendent of Schools for Early Education and Development Professional Development for Transitional Kindergarten (TK) Staff for 2024/25 School Year

12.06 ACADEMIC SERVICES- Approval of the Purchase of Five Additional Educational Software That Guides Instruction (ESGI) Licenses for the 2024/25 School Year

12.07 ACADEMIC SERVICES- Approval of the Renewal of Waitwhile, Inc. Software Subscription

12.08 ACADEMIC SERVICES- Approval of a Renewal Contract with the Orange County Office of Education Educational Services Division Service Proposal for Physical Education Professional Development for 2024/25 School Year

12.09 ACADEMIC SERVICES- Approval of the Contract for Kagan Publishing & Professional Development to Provided Professional Development to Teachers in the Areas of Cooperative Learning, Writing, and Music

12.10 ACADEMIC SERVICES- Approval of the Heggerty Professional Development Contract for the 2024/25 School Year

12.11 ACADEMIC SERVICES- Approval of San Bernardino County Superintendent of Schools (SBCSS) Spelling Bee Registration and User Agreement for the 2024/25 School Year

12.12 ACADEMIC SERVICES- Approval of Scripts National Spelling Bee Registration for 10 Schools for the 2024/25 School Year

12.13 ACADEMIC SERVICES- Approval of the Action Youth America Breaks Program Proposal for 2024/25 School Year

12.14 ACADEMIC SERVICES- Approval of the Renewal Agreement for the Zumba Fitness Class for Parents and Children of the Family Engagement Program for the 2024/25 School Year

12.15 ACADEMIC SERVICES- Approval of the Extra Duty Hours for Three Adelanto Elementary School District Staff Members to Teach ESL Classes for Parents During the 2024/25 School Year

12.16 BUSINESS SERVICES/GEO - Approval of the Service Agreement with RISE Interpreting for American Sign Language (ASL) Interpreting Services, for FY 2024/25

12.17 BUSINESS SERVICES/GEO - Approval of the Compass Behavior Intervention Subscription from Navigate360, for FY 2024/25

12.18 BUSINESS SERVICES/GEO - Approval of the Omegaman and Friends Assembly for TK-8th Grades on October 30, 2024

12.19 BUSINESS SERVICES/WSP - Approval of Marc Griffiths Red Ribbon Week 'BE YOU', Friendship, Kindness, Anti-drug Assembly, on October 23, 2024

12.20 BUSINESS SERVICES/WSP - Approval of The Magic of Science Assembly, for 1st and 4th Grade Students, for April 11, 2025

12.21 BUSINESS SERVICES - Approval of Signature Authority Additions for the Adelanto Elementary School District to Update the Authorized Signers Database for the District Financial Services of San Bernardino County Superintendent of Schools

12.22 BUSINESS SERVICES - Approval of Purchase Order Report Listing and Warrant Report Listing

12.23 HUMAN RESOURCES/DFB - Approval of the Membership Renewal with the 100 Mile Club

12.24 HUMAN RESOURCES/MKP - Approval of Project ReCreation with West Coast Edutainment for the 2024/25 School Year

12.25 HUMAN RESOURCES - Renewal of the Service Agreement with San Joaquin Office of Education

12.26 CERTIFICATED PERSONNEL - Certificated Management Change in Assignment

12.27 CERTIFICATED PERSONNEL - Employment of Guest Teachers

12.28 CERTIFICATED PERSONNEL - Extra Duty Assignments

12.29 CERTIFICATED PERSONNEL - Approval of the University Service Agreements with National University

12.30 CLASSIFIED PERSONNEL - Acceptance of Classified Employee Resignation

12.31 CLASSIFIED PERSONNEL - New Hires

12.32 CLASSIFIED PERSONNEL - Employment of Classified Substitutes

12.33 CLASSIFIED PERSONNEL - Change in Assignment

12.34 CLASSIFIED PERSONNEL - Executive Cabinet - Realignment Salary Step Placement for the Assistant Superintendent of Business Services

12.35 CLASSIFIED PERSONNEL - Approval of Volunteers

- It was moved by Trustee Turner and seconded by Trustee Soto to approve the action items on the consent agenda with the exception of pulling items: 12.05, and 12.34 for separate consideration. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

ITEMS REMOVED FROM THE CONSENT AGENDA

13.01 Items Removed from the Consent Agenda

Item 12.05 was pulled for separate consideration

- It was moved by Steward and seconded by Turner to approve the agreement with the San Bernardino County Superintendent of Schools for Early Education and Development Professional Development for Transitional Kindergarten (TK) staff, at a cost not to exceed $9,900, to be paid from the Supplemental and Concentration Fund. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

Item 12.34 was pulled for separate consideration

- It was moved by Steward and seconded by Turner to approve the realignment in the salary step placement from step 2 to step 4 for the Assistant Superintendent of Business Services. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

- It was moved by Trustee Steward and seconded by Trustee Soto to extend the meeting to 10:00 p.m. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

NEW BUSINESS

14.01 ACADEMIC SERVICES - Approval of Proposition 28: Arts and Music in Schools Annual Report for 2023/24

- It was moved by Trustee Steward and seconded by Trustee Soto to approve Proposition 28: Arts and Music in Schools Annual Report for 2023/24 at no cost to the District. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

14.02 ACADEMIC SERVICES- Approval of the Expanded Learning and Opportunities Program (ELOP) Three Year Plan 2024/27 and the Expanded Learning and Opportunities Program (ELOP) Proposed Annual Budget for 2024/25

- It was moved by Trustee Turner and seconded by Trustee Soto to approve the Expanded Learning and Opportunities Program (ELOP) Three-Year Plan

for 2024/27 and the Opportunities Program (ELOP) Proposed Annual Budget for 2024/25. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

14.03 BUSINESS SERVICES - Approval of the Tentative Agreement By and Between the Adelanto Elementary School District and the California School Employees Association (CSEA), Chapter #451, and Corresponding AB 1200, for FY 2023/24

- It was moved by Trustee Steward and seconded by Trustee Turner to approve the tentative agreement between the Adelanto Elementary School District and the California School Employees Association (CSEA) Chapter $451, and Corresponding AB 1200, for FY 2023/24. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

14.04 BUSINESS SERVICES - Approval of Resolution No. 24.25.09 and Form J-13A to Request for Allowance of Attendance to the California Department of Education Due to Emergency Conditions for Adelanto Elementary School District for September 11, 2024, due to the Bridge Fire

- It was moved by Turner and seconded by Steward to approve Resolution No. 24.25.09 and the filling of Form J-13A to request for allowance of attendance to the California Department of Education due to emergency conditions for Adelanto Elementary School District, on September 11, 2024, due to the "Bridge Fire." The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

14.05 CLASSIFIED PERSONNEL - Approval of the Job Description for the Transportation Dispatcher

- It was moved by Trustee Turner and seconded by Trustee Steward to approve a new position, Transportation Dispatcher for the Transportation Department. Paid under Range XI, from various funding sources. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

POLICY INTRODUCTION, UPDATES, AND READINGS

15.01 ACADEMIC SERVICES- Approve and Adopt the Second Read Revision of Board Policy (BP) 5131.2 Bullying

- It was moved by Trustee Soto and seconded by Trustee Turner to approve and adopt the second-read revision of Board Policy (BP) 5131.2 Bullying. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

15.02 ACADEMIC SERVICES- Approve and Adopt the Second Read Revision of Administrative Regulation (AR) 5131.2 Bullying

- It was moved by Steward and seconded by Love-French to approve and adopt the second read revision of the Administrative Regulation (AR) 5131.2 Bullying. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

15.03 ACADEMIC SERVICES- Approve and Adopt the Second Read Revision of Board Policy (BP) 5141.21 Administering Medication and Monitoring Health Conditions

- It was moved by Soto and seconded by Steward to approve and adopt the second read revision of the Administrative Regulation (AR) 5131.2 Bullying. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

15.04 ACADEMIC SERVICES- Approve and Adopt the Second Read Revision of Administrative Regulation (AR) 5141.21 Administering Medication and Monitoring Health Conditions

- It was moved by Trustee Steward and seconded by Trustee Soto to approve and adopt the second read revision of the Administrative Regulation (AR) 5141.21 Administering Medication and Monitoring Health Conditions. The motion carried unanimously.

- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster

GOVERNING BOARD MEMBERS' REPORTS AND ANNOUNCEMENTS

16.01 Governing Board Members' Reports and Announcements

INTERIM SUPERINTENDENT REPORTS AND ANNOUCEMENTS

17.01 Events and Future Activities Significant to the District

ADJOURNMENT

18.01 Adjournment

- It was moved by Trustee Steward and seconded by Trustee Soto to adjourn the meeting. The motion carried unanimously.
- The report of the votes is as follows. Ayes: Trustees, Soto, Turner, Steward, and Love-French Nays: None Abstentions: None Absences: Trustee Webster
- Board President Love-French adjourned the meeting at 9:48 p.m.

Terry Walker Ed.D.
Interim Superintendent

Stephanie Webster
Clerk of the Board of Trustees