

# Lisa McGhee, Ed.D.

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## Professional Summary

Strategic, creative, passionate, solution-oriented, experienced educational leader, uniquely gifted in building a climate of trust and collaboration through fostering positive relationships with all stakeholders.

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## Professional Competencies

- Teamwork and Collaboration
- Communication
- Strategic Planning
- Stakeholder Engagement
- Relationship-Building
- Executive School Leadership Coach
- Flexible and Adaptable
- Faculty Management

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## Professional Experience

### DeKalb County School District

#### Coordinator III

2018 –Present

- Support principals, assistant principals, and leadership teams to develop capacity in improving instruction through coaching and professional learning communities
- Assist with analyzing national, state, and local assessment data as it relates to the school, individual student achievement, and improvement of instruction
- Conduct parent, teacher, and student information sessions concerning testing, remediation, and tutorial programs/classes
- Build instructional coherence in the implementation of the District and State Performance Standards
- Support principals in monitoring the implementation of the district curriculum frameworks
- Participate in core instructional content professional learning to bridge the gap between district and school level expectations
- Assist as needed in the development and implementation of professional learning plans to help school-based leadership understand the use of qualitative and quantitative data to improve instruction and increase student achievement
- Serve as regional representative in cross division collaboration in order to support teaching and learning
- Support District Learning Walks and provide written feedback

### DeKalb County School District

#### Principal, Chapel Hill Middle School

2015 - 2018

#### Principal, Lithonia Middle School

2010 – 2015

- Supervised the overall educational environment for approximately 800-1200 students, 60-100 faculty members, and 35-50 staff members
- Provided leadership in the improvement of the total educational program within the school
- Coordinated, organized, and facilitated instructional activities designed to maximize learning opportunities for students

- Developed partnerships with community-based organizations to foster additional support for school-wide initiatives
- Identified, analyzed, and applied research findings to promote school improvement
- Interviewed, selected, and oversaw the orientation of all new faculty members, ensuring that new members were familiar with school philosophy, texts, guides, personnel policies, and school financing
- Fostered collegiality and team building among staff members
- Communicated and promoted high expectations for staff and students
- Evaluated instructional programs and teacher effectiveness
- Administered the budget appropriation allocated to the school
- Implemented the policies of the school committees and the directives of the Superintendent
- Ensured the maintenance, cleanliness, and security of the school building
- Promoted safety in the school by systematic Standard Operating Procedures (SOPs)
- Demonstrated professional, ethical, and responsible behavior

### **DeKalb County School District**

**Assistant Principal of Instruction, Miller Grove Middle School**

**2004-2010**

- Used assessment data appropriately to monitor student progress and improve instruction
- Ensured district curriculum, instructional models and assessments were implemented with fidelity
- Conducted high quality classroom observations and identified effective teaching practices
- Developed the master schedule and bell schedule
- Encouraged staff to grow professionally and to utilize multiple teaching strategies
- Provided leadership in the improvement of the total educational program within the school
- Coordinated, organized, and facilitated instructional activities and initiatives designed to maximize learning opportunities for students
- Fostered collegiality and team building among staff members
- Communicated and promoted high expectations for staff members and students
- Evaluated instructional programs and teacher effectiveness
- Promoted safety in the school by having a systematic safety program
- Demonstrated professional, ethical, and responsible behavior

### **DeKalb County School District**

**Assistant Principal of Attendance and Discipline**

**Peachtree Charter Middle School**

**1999 – 2004**

- Coordinated, organized, and facilitated instructional activities designed to maximize learning opportunities for students
- Encouraged parental involvement in students' education and ensured effective communication with students and parents
- Planned and coordinated the administration of all school district assessments
- Developed guidelines for student attendance and implemented incentives to promote attendance
- Maintained a safe and orderly school environment that met the academic, social, emotional, and physical needs of each student
- Ensured the implementation of guidelines for the student code of conduct and appropriate disciplinary procedures followed to provide a safe and appropriate environment
- Monitored and supervised transportation

## **DeKalb County School District**

### **Mathematics Teacher, Peachtree Charter Middle School**

**1990 – 1999**

- Provided research based, grade appropriate instruction to middle and junior high mathematics students
- Prepared lessons and instructional materials to facilitate student learning
- Served as a Mentor – provided instructional support and guidance for new teachers
- Implemented instructional activities that contributed to a climate where students were actively engaged in meaningful learning experiences
- Communicated effectively with students, parents, and other professionals on a regular basis
- Collaborated with peers to enhance the instructional environment
- Administered various types of assessments to monitor student progress
- Participated in training for professional development in order to increase student achievement

## **Educational Background**

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### **Academy of Creative Coaching**

**Certified Professional Coach / Executive School Leadership Coach**

**January 2022**

### **Clark Atlanta University**

**Atlanta, Georgia**

**Doctor of Education, May 2019**

Major: Educational Leadership

### **University of West Georgia**

**Carrollton, Georgia**

**Specialist in Educational Leadership, August 2002**

Major: Educational Leadership

### **Georgia State University**

**Master of Education, August 1998**

Major: Educational Leadership

### **Bachelors of Science in Education, June 1990**

Major: Middle Childhood Education

Concentration: Middle Grades Mathematics and Science

## **Georgia Teaching Certification**

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- Standard Professional Leadership (SRL) Educational Leadership (P-12)
- Standard Professional Teaching (SRT) Middle Grades (4-8) – Math

## **Awards and Recognitions**

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- Outstanding Community Service Award
- Phi Kappa Phi Honor Society

