



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education
From: Elaine M. Wilson-Beverly, Executive Director of Procurement
Subject: Towering Your Success – Contract Approval

Summary:

The Procurement Department is seeking approval to issue a purchase order for Towering Your Success for consulting and grant writing services on an as needed basis for FY 2024.

Background:

There have been individual agreements issued between Towering Your Success and various Bibb County School District Departments that have been below the board approval requirement. This year we have several items up for renewal that will be over the board approval threshold amount of \$150,000.

Under Board Policy DJEAA, board approval is required on all contracts exceeding \$150,000. Board approval is being requested because the projected services for this vendor in FY 2024 will exceed \$276,210. This cost is based on the following renewals:

RFP 23-008 in the amount of \$110,210 for Program Evaluation Services
RFP 21-037 in the amount of \$100,000 for Grant Writer Services
RFP 23-044 in the amount of \$66,000 for Personalized Learning Experiences

Recommendation:

It is recommended that the Bibb County Board of Education approve the projected Towering Your Success expenses which will exceed the \$150,000 threshold in FY 2024.

Superintendent's Comments and Approval:

Superintendent's Comments	Select One
Dr. Dan. A. Sims	Approved