



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education

From: Conduis Shuman, Executive Director of School Nutrition
Elaine M. Wilson-Beverly, Executive Director of Procurement

Subject: Contract Approval for Milk and Dairy Products for FY 2024

Summary:

The Procurement Department, in conjunction with the School Nutrition Department, is seeking approval to issue a purchase order to Thomaston Milk Company, Inc. for the purchase of milk and dairy products for FY 2024.

Background:

The Procurement Department issued an IFB (Information for Bid) for Milk and Dairy Products. The bid was released on 08/30/2023 and closed on 10/02/2023. A total of 2 responses were received. The Executive Director of School Nutrition effectively evaluated the items proposed by the responders of the solicitation. Consequently, after careful review, it was determined that Thomaston Milk Company, Inc. would be the best fit to meet the needs of the District.

The total FY 2023 purchase order amount for milk and dairy products was \$814,624.

Recommendation:

It is recommended that the Bibb County Board of Education approve the FY 2024 purchase order to Thomaston Milk Company, Inc. for milk and dairy products in an amount not to exceed \$900,000. This cost will be funded through the School Nutrition Fund.

Superintendent's Comments and Approval:

Superintendent's Comments	Select One
Dr. Dan A. Sims	Approved