BIBB COUNTY SCHOOL DISTRICT

Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education

From: Sam Kitchens, Assistant Superintendent of Operations
Elaine Wilson-Beverly, Executive Director of Procurement

Subject: RFP 24-005 Architectural Services for the Renovations of Rutland Middle School and Rutland High School

Summary:
As part of the 2021 ESPLOST building program, the Board approved renovations for Rutland Middle and High Schools. This memorandum recommends a firm to provide the architectural services for this project.

Background:
RFP 24-005 was released on August 28, 2023. A mandatory pre-proposal meeting was held at the 4580 Cavalier Drive, Macon, GA 31220, on September 12, 2023, at 9:00 AM. Five (5) architectural firms were present to receive all information pertaining to this project. However, only three (3) of these architectural firms submitted proposals. The deadline for submitting proposals was September 29,2023, at 9:00 AM. The three (3) proposals were reviewed based on criteria set forth in the RFP. The results of the review is listed in Table 1 below.

Recommendation:
It is recommended the Bibb County Board of Education authorize the Superintendent to enter into contract with SP Design Group to provide architectural services for renovations at Rutland Middle and High Schools. The funds will be paid out of 2021 ESPLOST.

Superintendent's Comments and Approval:

Superintendent's comments	Select one
Dr. Dan A. Sims	Approved

Supplier	Total / 100 pts	Qualifications / 30 pts	Timeliness / 30 pts	Project Team / 20 pts	Hourly Fee / 20 pts
sp design group (C50)	90.5 pts	26.75 pts	26.25 pts	18.25 pts	19.25 pts
Dunwody/Beeland, Architects, Inc. (X71)	83.25 pts	26.75 pts	24 pts	16.5 pts	16 pts
MSSA-PBK (T66)	57.25 pts	23.75 pts	8.75 pts	13.75 pts	11 pts

TABLE I:

Scoring Summary

Active Submissions