



October 2, 2023

RE: Sourcing Efforts Letter – RFP 24-563 DeKalb Teacher Residency Recruitment Firm

On behalf of Mr. Byron Schueneman, CFO, because the procurement process is constantly evolving and improving, the Procurement Department has developed a new customer service feature. The Procurement Department is now providing a summary of sourcing efforts to the internal client for RFP 24-563 DeKalb Paraprofessional to Teacher Residency Program.

The Purchasing Department's efforts include the following:

- 1) RFP 24-563 was posted to the DCSD IonWave website on September 7, 2023.
- 2) RFP 24-563 was posted to the Georgia Procurement Registry on September 7, 2023.
- 3) RFP 24-563 was advertised in the *Champion Newspaper* on September 7, 2023, and September 14, 2023.
- 4) Electronic notification sent to 4 vendors from the DCSD Vendor Bid List.
- 5) Electronic notification sent to 2556 vendors from the Georgia Procurement Registry Vendor Bid List.
- 6) Electronic notification sent to 405 vendors through IonWave.

If you are aware of any additional sourcing engines, please let us know so we may include those in our process.

Three (3) proposals were reviewed and deemed responsive to the requirements of the solicitation.

Please feel free to reach out to me at (678) 676-0120 with any questions or concerns.

Regards,

Carla L. Smith

Carla L. Smith
Executive Director, Vendor Services

CLS\sma

c: Angelica Collins
Weyman F. Christopher