



Dr. Dan A. Sims, Superintendent

ACTION MEMORANDUM

To: Bibb County Board of Education

From: Sam Kitchens, Assistant Superintendent of Operations
Elaine Wilson-Beverly, Executive Director of Procurement

Subject: RFP 24-004 Architectural Services for the Renovations of Butler Collision Center

Summary:

As part of ESSER funding projects, the Board approved renovations for the Butler Collision Center. This memorandum recommends a firm to provide the architectural services for this project.

Background:

RFP 24-004 was released on August 18, 2023. A mandatory pre-proposal meeting was held at the 4580 Cavalier Drive, Macon, GA 31220, on September 9, 2023, at 9:00 AM. Six (6) architectural firms were present to receive all information pertaining to this project. However, only four (4) of these architectural firms submitted proposals. The deadline for submitting proposals was September 18, 2023, at 11:00 AM. The four (4) proposals were reviewed based on criteria set forth in the RFP. The results of the review is listed in Table 1 below.

Recommendation:

It is recommended the Bibb County Board of Education authorize the Superintendent to enter into a contract with WM2A Architects to provide architectural services for renovations of the Butler Collision Center. The funds will be paid out ESSER funding.

Superintendent's Comments and Approval:

Superintendent's comments	Select one
Dr. Dan A. Sims	Approved

TABLE I:

Scoring Summary

Active Submissions

Supplier	Total / 100 pts	Qualifications / 30 pts	Timeliness / 30 pts	Project Team / 20 pts	Hourly Fee / 20 pts
WM2A Architects (O19)	91.5 pts	27 pts	27 pts	18.25 pts	19.25 pts
Dunwody/Beeland Architects, Inc. (J68)	81.75 pts	25.75 pts	24.5 pts	17 pts	14.5 pts
Corgan (Y50)	77.75 pts	23.5 pts	23.5 pts	16.5 pts	14.25 pts
MSSA-PBK (X14)	75.5 pts	23.75 pts	23.75 pts	15.75 pts	12.25 pts