

## **MEETING MINUTES**

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The Santa Rosa City Schools Board Meeting of May 27, 2026, starting at 5:00 pm at Santa Rosa City Hall Council Chambers (100 Santa Rosa Ave, Santa Rosa, CA 95404), is in a hybrid format. The public can attend and **comment in person by presenting a blue card to the Santa Rosa City Schools Administrative Staff at the time of the meeting**, or view/listen to the meeting in a virtual format via Zoom. **No public comments will be taken via the virtual format.** For more information on viewing/listening to the meeting virtually via Zoom or by phone, please click [HERE](#).

La reunión de la mesa directiva del distrito escolar Santa Rosa City Schools el 27 de mayo del 2026, a partir de las 5:00 p. m., se llevará a cabo en un formato híbrido. El público puede asistir y **hacer comentarios en persona** presentando una tarjeta azul a la Asistente Ejecutiva en la Cámara del Ayuntamiento de Santa Rosa (100 Santa Rosa Ave, Santa Rosa, CA 95404) o ver/escuchar la reunión en formato virtual a través de Zoom. **No se aceptarán comentarios públicos a través del formato virtual.** Para obtener más información sobre cómo ver/escuchar la reunión virtualmente a través de Zoom o por teléfono, haga clic [AQUÍ](#).

Individual speakers shall be allowed **one minute** to address the Board on each agenda or non-agenda item. The Board may limit the total time for public input on each item to 20 minutes. With Board consent, the presiding officer may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The presiding officer may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add (BP 9323).

Cada orador tendrá de **uno minuto** para dirigirse a la mesa directiva sobre cada tema incluido o no en la agenda. La mesa directiva puede limitar el tiempo total para la participación del público sobre cada tema a 20 minutos. Con el consentimiento de la mesa directiva, la presidenta puede aumentar o disminuir el tiempo permitido para comentarios del público, dependiendo del tema y del número de personas que deseen comentar. La presidenta puede realizar una encuesta entre los oradores a favor o en contra de un tema en particular y puede solicitar que otras personas hablen sólo si tienen algo nuevo que agregar (BP 9323).

For questions or comments, please contact the Superintendent's Office at (707) 890-3800 ext. 80101 or [mmartin@srcs.k12.ca.us](mailto:mmartin@srcs.k12.ca.us).

To view future board meeting dates, click [HERE](#).

To view agendas and minutes from July 2016 - August 12, 2020, click [HERE](#).

To view agendas and minutes prior to July 27, 2016, please contact the Superintendent's Office at (707) 890-3800 ext. 80101, [mmartin@srcs.k12.ca.us](mailto:mmartin@srcs.k12.ca.us).

To view recordings of past board meetings, click [HERE](#).

### **Board Meeting Norms**

The Board is committed to conducting its work transparently and respectfully, with appreciation for the public's interest and engagement. Board meetings are meetings of the Board, held in public to conduct the business of the district—not meetings with the public.

- **Integrity** – Engage respectfully, act ethically, and make decisions in the best interest of all students.
- **Inclusion** – Listen actively, value diverse perspectives, ensure each trustee's voice is heard, and foster a safe, welcoming environment.
- **Accountability** – Take responsibility, align actions with SRCS priorities, and focus on measurable results.
- **Compassion** – Approach discussions with empathy and awareness of human impact.
- **Excellence** – Be prepared, informed, and committed to continuous improvement in governance.
- **Academics & Enrichment** – Prioritize decisions that enhance learning and prepare students for their futures.
- **Safety & Security** – Maintain respectful, orderly meetings and support safe learning environments.
- **Fiduciary Responsibility** – Use resources wisely and make transparent, fiscally sound decisions.
- **Staff Support** – Consider how board actions affect recruitment, retention, and staff well-being.
- **Communication** – Engage constructively, keep commentary brief and focused, build trust, and model open, honest communication.

### **MISSION STATEMENT**

Students will be educated in a safe environment where they acquire critical thinking and social-emotional skills necessary to thrive in an evolving society.

### **VISION STATEMENT**

Santa Rosa City Schools ensures equitable access to an excellent and enriching educational experience grounded in the assets of our students, staff, and community.

### **Attendance**

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### **Voting Members**

Sarah Jenkins, Board of Education Clerk

Omar Medina, Board of Education Trustee

Nick Caston, Board of Education President

Jeremy De La Torre, Board of Education Trustee  
Mark Kirby, Board of Education Trustee  
Shaun DuFosee, Board of Education Trustee  
Donna Prak, Board of Education Vice President

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**A. CALL TO ORDER (4:00 p.m.)**

President Caston called the meeting to order at 4:00 p.m.  
Trustee Medina was absent.

**1. Public Comment on Closed Session Agenda**

There was no public comment on the Closed Session agenda.

**B. RECESS TO CLOSED SESSION**

President Caston stated that the following items would be discussed during the Closed Session:

- Student Readmissions (Case Nos: 2023/24-03, 2024/25-27, 2024/25-25)
- Public Employee Discipline/Dismissal/Release
- Conference With Labor Negotiator Name of designated rep attending: Dr. Vicki Zands (SRCS); name of organization: Santa Rosa Teachers Association, CSEA Santa Rosa 75, Teamsters Union 665)
- Conference With Legal Counsel - Anticipated Litigation (1 Potential Case )
- Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators)

The meeting recessed to the Closed Session at 4:01 p.m.

- 1. Student Readmissions (Case Nos: 2023/24-03, 2024/25-27, 2024/25-25 ) [Ed. Code § 48916]**
- 2. Public Employee Discipline/Dismissal/Release [Gov. Code § 54957]**
- 3. Conference With Labor Negotiator Name of designated rep attending: Dr. Vicki Zands (SRCS); name of organization: Santa Rosa Teachers Association, CSEA Santa Rosa 75, Teamsters Union 665) [Gov. Code § 54957.6]**
- 4. Conference With Legal Counsel - Anticipated Litigation (1 Potential Case ) [Gov. Code § 54956.9]**
- 5. Public Employee Performance Evaluation (Title of employee being reviewed: Superintendent, Associate Superintendent, Assistant Superintendent, Principals, Vice Principals, Assistant Principals, Directors, Coordinators) [Gov. Code § 54957]**

**C. RECONVENE TO OPEN STUDY SESSION: FISCAL SERVICES (5:00 P.M.)**

The meeting reconvened to Open Study Session: Fiscal Services at 5:04 p.m.  
Trustee Medina was absent.  
Student Board Member Carrillo was absent.  
Student Board Member Fitzsimmons was absent.

**1. Public Comment on the Study Session Calendar**

There was no public comment on the Study Session Calendar.

**2. (Action) 2025-26 Third Interim Financial Report and Information on the Governor's May Revision to the 2026-27 Proposed State Budget**

The following individuals presented the 2025-26 Third Interim Financial Report and Information on the Governor's May Revision to the 2026-27 Proposed State Budget to the Board:

- Lisa August, Interim Superintendent
- Luz Cázares, Interim Associate Superintendent, Business Services
- Joel Dontos, Executive Director of Fiscal Services

There was no public comment during the Study Session.  
All presentations and supporting documents will be added to the meeting minutes.

Motion Passed: Approval of 2025/26 Third Interim Financial Report

**Motion made by:** Sarah Jenkins

**Motion seconded by:** Donna Prak

**Voting results:**

Yes: Sarah Jenkins

Not Present: Omar Medina

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

**D. RECONVENE TO GENERAL OPEN SESSION (6:00 p.m.)**

The meeting reconvened for the General Open Session at 6:37 p.m.  
Trustee Medina joined the meeting at 7:10 p.m.

**1. Pledge of Allegiance**

President Caston led the Pledge of Allegiance.

**2. Territorial Land Acknowledgment**

Luz Cázares led the Territorial Land Acknowledgment.

**3. Report of Actions Taken in Closed Session**

The following report of action taken in the Closed Session:

- By a unanimous vote of 6-0, Trustee Medina was absent. The Board approved the Superintendent's evaluation.
- The Board voted unanimously (6-0, Trustee Medina absent) to approve the following readmission cases:
  - 2023/24-03
  - 2024/25-27
  - 2024/25-25

#### **4. Items Considered In Closed Session for Action In Open Session**

No items were considered in the Closed Session for action in the Open Session.

#### **5. Statements of Abstention**

The following statements of abstention were made:

- President Caston abstained from Item G.9, Approval of College and Career Access Pathways (CCAP) Partnership Agreement.
- Trustee Prak abstained from Item G.9, Approval of College and Career Access Pathways (CCAP) Partnership Agreement.

#### **6. Adjustments to Agenda**

The following adjustments were made to the agenda:

- Item D.7, Special Presentation for Outgoing Student Board Members, was tabled
- Trustee Du Fosee pulled Item G.5, Approval of Contracts over \$15,000

#### **7. Special Presentation for Outgoing Student Board Members**

This item was tabled.

### **E. REPORTS**

#### **1. California School Employee Association (CSEA) Santa Rosa 75 Report**

President of CSEA Chapter 75, Mary Lehman, gave a report.

#### **2. Teamsters Local 665 Report**

Michael Stanford of Teamsters Local 665 gave a report.

#### **3. Santa Rosa Teachers Association (SRTA) Report**

President Howell of SRTA gave a report.

#### **4. Superintendent Report**

Interim Superintendent August Hulme gave her Annual Report. The presentation is attached to the meeting minutes and supported documents.

**a. Superintendent's Annual Report**

**5. Board President Report**

President Caston gave a report.

**6. Board Member Reports**

The following Board Members gave a report:

- Trustee Jenkins
- Trustee Kirby
- Trustee De La Torre
- Trustee Prak
- Trustee Du Fosee

**7. Student Board Members Report**

There were no student board member reports.

**F. PUBLIC COMMENT ON NON AGENDA AND CONSENT ITEMS**

The following individuals made public comments:

- Patrick Atchison, Mental Health Services
- Alex Krohn, Wi-Fi in Classrooms

**G. CONSENT ITEMS**

Motion Passed: Consent Items G.2 - G.4 and G.6 - G.7

**Motion made by:** Sarah Jenkins

**Motion seconded by:** Mark Kirby

**Voting results:** Unanimously Approved

Yes: Sarah Jenkins

Yes: Omar Medina

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

**1. Approval of Absent Board Members**

**2. Approval of Personnel Transactions**

**3. Approval of Vendor Warrants**

**4. Approval of Donations and Gifts**

**5. Approval of Contracts over \$15,000**

Trustee Du Fosee pulled Item G.5, Approval of Contracts over \$15,000, for additional questions.

Motion Passed: Approval of Contracts over \$15,000

**Motion made by:** Mark Kirby

**Motion seconded by:** Sarah Jenkins

**Voting results:** Unanimously Approved

Yes: Sarah Jenkins

Yes: Omar Medina

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun Du Fosee

Yes: Donna Prak

**6. Approval of Contracts - Bond**

**7. Approval of the Student Representatives to the Board of Education for 2026/2027 School Year**

**8. Approval of College and Career Access Pathways (CCAP) Partnership Agreement**

Approval of the College and Career Access Pathways (CCAP) Partners Agreement was pulled due to abstentions by President Caston and Trustee Prak.

Motion Passed: Approval of the College and Career Access Pathways (CCAP) Partners Agreement

**Motion made by:** Shaun DuFosee

**Motion seconded by:** Mark Kirby

**Voting results:**

Yes: Sarah Jenkins

Yes: Omar Medina

Abstain: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Abstain: Donna Prak

**H. DISCUSSION / ACTION ITEMS**

**1. Business Services Calendar**

**a. Public Comment on the Business Services Calendar**

The following individuals addressed the Board during public comment on the Business Services calendar:

- Luis Sanchez

- Oscar Denis
- Toby Stafford
- Adolfo Mendoza
- Juan Guizar
- Casey Thornhill
- Rick Cantor
- Allan Green
- Ciana Mencanni

**b. (Discussion/Action) Approval of the 7-11 Surplus Property Committee Report**

The following individuals presented the Approval of the 7-11 Surplus Property Committee Report to the Board:

- Erik Oden, Executive Director of Maintenance and Operations and Facilities
- Patti Cisco, Committee Chair
- Hugh Futrell, Committee Member
- Facilities Team

The presentation lasted 15 minutes.

The Board's questions and comments lasted 33 minutes.

Motion Passed: Approval of the 7-11 Surplus Property Committee Report with the Amendment of referring to the Board Finance Committee to begin Board Policy updates as it pertains to facilities.

**Motion made by:** Donna Prak

**Motion seconded by:** Shaun DuFosee

**Voting results:** Unanimously Approved

Yes: Sarah Jenkins

Yes: Omar Medina

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

**c. (Discussion) Deferred Maintenance Update**

The following individuals presented the Deferred Maintenance Update to the Board:

- Erik Oden, Executive Director
- Alex Escobar, Custodial Manager

The presentation lasted 5 minutes.

The Board's questions and comments lasted 7 minutes.

**d. (Discussion) SRCS Facility Use Requests and Policies**

The following individuals presented the SRCS Facility Use Requests and Policies to the Board:

- Lisa August Hulme, Interim Superintendent
- Erik Oden, Executive Director\
- Alex Escobar, Custodial Manager
- Yessica Santana Peralta, District Accountant
- Andrea Correia, Principal

The presentation lasted 5 minutes.

The Board's questions and comments lasted 58 minutes.

**e. (Discussion) Update on Child Nutrition Services (CNS)**

Ed Burke, Director of CNS, presented the Update on Child Nutrition Services to the Board.

The presentation lasted 15 minutes.

The Board's questions and comments lasted 19 minutes.

The CNS presentation will be added to the meeting minutes.

**2. Human Resources Calendar**

Motion Passed: Approval of the Human Resources Calendar, H.2 b, c and e

**Motion made by:** Shaun DuFosee

**Motion seconded by:** Omar Medina

**Voting results:** Unanimously Approved

Yes: Sarah Jenkins

Yes: Omar Medina

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

**a. Public Comment on the Human Resources Calendar**

The following individuals addressed the Board during public comment:

- Dale Batt
- Kathryn Howell

**b. (Action) Approval of Santa Rosa Teachers Association (SRTA) 25-26 #3 MOU Helen Lehman Elementary School Instructional Minutes Schedule (Bell Schedule)**

**c. (Action) Approval of Santa Rosa Teachers Association (SRTA) 25-26 #4 MOU James Monroe Elementary School Instructional Minutes Schedule (Bell Schedule)**

**d. (Action) Approval of Santa Rosa Teachers Association (SRTA) 25-26 #7 MOU Impacts and Effects of School Consolidation and Closure Transition**

Dr. Vicki Zands presented the Approval of Santa Rosa Teachers Association (SRTA) 25-26 #7 MOU Impacts and Effects of School Consolidation and Closure Transition and answered the Board's questions, which lasted 4 minutes.

Motion Passed: Approval of Santa Rosa Teachers Association (SRTA) 25-26 #7 MOU Impacts and Effects of School Consolidation and Closure Transition

**Motion made by:** Sarah Jenkins

**Motion seconded by:** Omar Medina

**Voting results:** Unanimously Approved

Yes: Sarah Jenkins

Yes: Omar Medina

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

**e. (Action) Approval of Final Decision of Reclassifications for California School Employees Association (CSEA) Chapter 75**

**f. (Action) Approval of Amendment of the Interim Associate Superintendent/Chief Business Official (CBO) Employment Contract**

The following individuals presented the Approval of Amendment of the Interim Associate Superintendent/Chief Business Official (CBO) Employment Contract to the Board:

- Lisa August Hulme, Interim Superintendent
- Dr. Vicki Zands, Assistant Superintendent of Human Resources

The presentation, questions, and comments lasted 10 minutes.

Motion Passed: Approval of Amendment of the Interim Associate Superintendent/Chief Business Official (CBO) Employment Contract

**Motion made by:** Omar Medina

**Motion seconded by:** Mark Kirby

**Voting results:**

No: Sarah Jenkins

Yes: Omar Medina

Yes: Nick Caston

No: Jeremy De La Torre  
Yes: Mark Kirby  
Yes: Shaun DuFosee  
Abstain: Donna Prak

**g. Public Hearing Regarding Teamsters Local 665 "Sunshine" Proposals for Contract Openers with the Santa Rosa City Schools District for 2026-2027**

President Caston opened the Public Hearing at 10:51 pm.  
There was no public comment during the Public Hearing.  
President Caston closed the Public Hearing at 10:51 pm.

**h. (Action) Teamsters Local 665 "Sunshine" Proposals for Contract Openers with the Santa Rosa City Schools District for 2026-2027**

Dr. Vicki Zands presented the Teamsters Local 665 "Sunshine" Proposals for Contract Openers with the Santa Rosa City Schools District for 2026-2027 to the Board.

Motion Passed: Teamsters Local 665 "Sunshine" Proposals for Contract Openers with the Santa Rosa City Schools District for 2026-2027

**Motion made by:** Jeremy De La Torre

**Motion seconded by:** Shaun DuFosee

**Voting results:** Unanimously Approved

Yes: Sarah Jenkins

Yes: Omar Medina

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

**3. Superintendent Calendar**

**a. Public Comment on Superintendent Calendar**

**b. (Action) Approval of SRCS 2026/27 Board Meeting Calendar**

Interim Superintendent, Lisa August Hulme, presented the Approval of SRCS 2026/27 Board Meeting Calendar.

Motion Passed: Approval of SRCS 2026/27 Board Meeting Calendar with the following potential edits:

- November 4, 2026, instead of November 11, 2026, for the Regular Board Meeting

- December 16, 2026, instead of December 18, 2026, for Special Meeting: Organization of the Board

**Motion made by:** Sarah Jenkins

**Motion seconded by:** Donna Prak

***Voting results:***

Yes: Sarah Jenkins

No: Omar Medina

Yes: Nick Caston

No: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

**I. APPROVAL OF MINUTES**

**1. Approval of Minutes of the Regular Board Meeting Held On April 22, 2026**

Motion Passed: Approval of Minutes of the Regular Board Meeting Held On April 22, 2026

**Motion made by:** Jeremy De La Torre

**Motion seconded by:** Donna Prak

***Voting results:***

Yes: Sarah Jenkins

Yes: Omar Medina

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Abstain: Shaun DuFosee

Yes: Donna Prak

**2. Approval of Minutes of the Regular Board Meeting Held On May 13, 2026**

Motion Passed: Approval of Minutes of the Regular Board Meeting Held On May 13, 2026

**Motion made by:** Donna Prak

**Motion seconded by:** Sarah Jenkins

***Voting results:*** Unanimously Approved

Yes: Sarah Jenkins

Yes: Omar Medina

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

**3. Approval of Minutes for the Special Board Meeting Held on May 15, 2026**

Motion Passed: Approval of Minutes for the Special Board Meeting Held on May 15, 2026

**Motion made by:** Donna Prak

**Motion seconded by:** Sarah Jenkins

**Voting results:** Unanimously Approved

Yes: Sarah Jenkins

Yes: Omar Medina

Yes: Nick Caston

Yes: Jeremy De La Torre

Yes: Mark Kirby

Yes: Shaun DuFosee

Yes: Donna Prak

**J. BOARD MEMBER REQUESTS FOR INFORMATION**

**K. INFORMATION ITEMS**

- 1. Future Board Discussion Items**
- 2. Educational Acronyms and Abbreviations**
- 3. Board Subcommittee Meeting Dates**
- 4. Non-Public School/Non-Public Agency Contract Update**
- 5. Special Services Update**
- 6. Facilities Projects Update**
- 7. Santa Rosa City Schools 2026-2027 Instructional Calendar Update**

**L. ADJOURNMENT**

The meeting adjourned at 11:15 pm.

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Clerk of Board

Date